
**CITY OF GALLATIN
COUNCIL MEETING**

June 4, 2013

6:00 pm

**Dr. J. Deotha Malone
Council Chambers**

- Call to Order – Mayor Jo Ann Graves
- Invocation
- Pledge of Allegiance – Vice Mayor Alexander
- Roll Call: Vice Mayor Alexander – Brackenbury – Camp – Hayes – Kemp – Mayberry – Overton
- Approval of Minutes: May 21, 2013
- Public Recognition on Agenda Related Items
- Mayor's Comments

AGENDA

1. **Third Reading – Ordinance No. O13Ø5-25** to provide revenue for the City of Gallatin Tennessee for municipal purposes for the 2013 tax year and the 2014 fiscal year (**Vice Mayor Alexander**)
2. **Second Reading – Ordinance No. O13Ø4-20** appropriating \$12,350.25 from revenue received for insurance recoveries (**Councilman Camp**)
3. **Second Reading – Ordinance No. O13Ø5-26** appropriating funds from the sale of equipment for the Public Works Department in the amount of \$3,347.77 (**Councilwoman Brackenbury**)
4. **Second Reading – Ordinance No. O13Ø5-27** adopting the Annual Budget for the Fiscal Year beginning July 1, 2013 through June 30, 2014 (**Councilman Mayberry**)
5. **Second Reading – Ordinance No. O13Ø5-28** appropriating funds from revenue in the amount of \$7,061.72 received by Environmental Services Recycling Program (**Councilwoman Kemp**)
6. **Second Reading – Ordinance No. O13Ø5-29** transferring \$54,000 for 2013 year end budget adjustments (**Councilman Mayberry**)
7. **Second Reading – Ordinance No. O13Ø5-31** regulating the use of Engine Compression Braking Devices (**Councilman Overton**)
8. **First Reading – Ordinance No. O13Ø5-30** appropriating \$33,600 received from the state of Tennessee by the Fire Department for training supplements (**Councilman Hayes**)
9. **First Reading – Ordinance No. O13Ø6-32** appropriating \$1,468.06 for damage to a decorative light and sign at Tulip Poplar Drive and Village Green Crossing (**Councilman Overton**)

10. **First Reading – Ordinance No. O13Ø6-33** appropriating funds in the amount of \$84,000 for costs associated with the Tennessee Department of Transportation Go Green Litter and Recycling Project Grant (**Councilman Hayes**)
11. **First Reading – Ordinance No. O13Ø6-34** appropriating \$4,450.78 from revenue received for insurance recoveries (**Councilman Hayes**)
12. **First Reading – Ordinance No. O13Ø6-36** to amend various sections of the Gallatin Municipal Code, Chapters 2 and 13, relating to the appointment and duties of the Director of Human Resources (**Councilman Camp**)
13. **Resolution No. R13Ø5-20** establishing policies and guidelines for an “Adopt-A-Stream” Program (**Councilwoman Kemp**)
14. **Resolution No. R13Ø6-25** awarding Life and Long Term Disability Benefits Contract for the City of Gallatin (**Vice Mayor Alexander**)
15. **Resolution No. R13Ø6-26** confirming appointment of L. K. Lannom to Resource Authority in Sumner County, Tennessee (**Councilwoman Brackenbury**)

- Other Business
- Public Recognition on Non-Agenda-Related Items
- Adjourn

City of Gallatin City Council Meeting

May 21, 2013

The Gallatin City Council met in regular session on Tuesday, May 21, 2013, in the Dr. J. Deotha Malone Council Chambers Gallatin City Hall. Mayor Jo Ann Graves called the meeting to order at 6:00 P.M. Pastor Shane Ogle of Rockwood Baptist Church led the opening prayer and Councilwoman Anne Kemp led the Pledge of Allegiance.

City Recorder Connie Kittrell called the roll and the following were present:

Vice Mayor John D. Alexander
Councilman Ed Mayberry
Councilman Steve Camp
Councilwoman Anne Kemp
Councilman Jimmy Overton
Councilwoman Julie Brackenbury

Councilman Craig Hayes was absent from the meeting.

Others Present

Joe Thompson, City Attorney	Billy Crook, Fire Chief
Ronnie Stiles, Public Works Director	David Brown, Leisure Services Director
David Gregory, Public Utilities Director	Rachel Nichols, Finance/IT Director
Amy Summers, Interim Personnel Official	Dwayne Rogers, City Engineering Dept.
Don Bandy, Police Chief	James Fenton, EDA Director
Rosemary Bates, Special Projects Director	<u>News Examiner</u> , Reporter
Connie Kittrell, City Recorder	<u>Gallatin Newspaper</u> , Reporter
Katherine Schoch, Interim Director Codes/Planning	
Ann Whiteside, Mayor's Office	

Approval of Minutes

Mayor Graves presented the minutes of the May 7, 2013 City Council Meeting for approval. Councilman Overton made motion to approve; Councilwoman Kemp seconded. Motion carried with 6 ayes and 0 nays.

Public Recognition on Agenda Related Items

Mayor opened public recognition on agenda related items.

Steve Williams of 162 Abbey Road spoke in support of the compression brakes resolution.

Joe Debord of 1007 Hart Street spoke about the compression brakes resolution. Mr. Debord spoke about mufflers being required on the compression brakes, lowering the speed limit, educating/certifying police officers on illegal equipment and enforcement.

With no one else wishing to speak, Mayor Graves closed public recognition.

Mayor's Comments

Mayor commented on the following:

- The Personnel Official opening has been posted to internal and external applicants until the end of June. A third party will review the applications.
- Third Thursday on Main this past Thursday was a great success with crowds in all directions. The WannaBeatles opened the season and the Parks will be performing in June.
- Taste of Gallatin is this Thursday, May 23 at the Pavilion in Triple Creek Park. Tickets are available for \$10 in advance or \$15 at the door.
- Memorial Day is Monday, May 27 and the city offices will be closed. Mayor reminded everyone to remember our veterans and the county and city memorial services.
- July 4th Celebration is coming up with fireworks, the 129th Army Band and the Garage Band Revival as part of the activities planned.

Agenda

1. Ordinance #O1303-11 - Second Reading

Vice Mayor Alexander presented this ordinance amending Article 8.00, Provisions for Commercial Districts and Article 11, Off-Street Parking and Loading Regulations, of the Zoning Ordinance of the City of Gallatin, Tennessee by amending, Section 08.01.010, Uses and Structures, in order to add the Undertaking Service Use and Section

11.02.010.C. Applicability of Regulations to Core Commercial District, in order to update Parking Requirements.

Vice Mayor Alexander made motion to approve; Councilman Camp seconded. Motion carried with 6 ayes and 0 nays.

2. Ordinance #O1304-19 - Second Reading

Councilman Overton presented this ordinance concurring and approving amendment to the Preliminary Master Development Plan for Fairway Farms, Phases 2 and 3, in order to amend the Phase Lines, Lot Layout, Open Space, Design Standards, and increase the overall density and number of units in the Development - Property zoned R15 Planned Residential Development (R15 PRD) Zone District - Rick Halcomb, Owner - 82.83 (+/-) Acres - S.B.E. Tax Map #114, part of Parcel 040.01 - located North of Long Hollow Pike (SR 174) and West of Wendling Boulevard.

Councilman Overton made motion to approve; Vice Mayor Alexander seconded. Motion carried with 6 ayes and 0 nays.

3. Ordinance #O1304-24 - Second Reading

Councilwoman Brackenbury presented this ordinance appropriating \$60,000 from Drug Fund Undesignated balance to Drug Fund Expense Budget.

Councilwoman Brackenbury made motion to approve; Councilman Overton seconded. Motion carried with 6 ayes and 0 nays.

4. Ordinance #O1305 - 25 Second Reading

Vice Mayor Alexander presented this ordinance to provide revenue for the City of Gallatin Tennessee for municipal purposes for the 2013 tax year and the 2014 fiscal year.

Vice Mayor Alexander made motion to approve; Councilman Mayberry seconded. Motion carried with 6 ayes and 0 nays.

5. Ordinance #O1304-20 - First Reading

Councilman Camp presented this ordinance appropriating \$12,350.25 for revenue received for insurance recoveries.

Councilman Camp made motion to approve; Councilwoman Kemp seconded. Motion carried with 6 ayes and 0 nays.

6. Ordinance #O1305-26 - First Reading

Councilwoman Brackenbury presented this ordinance appropriating funds from the sale of equipment for the Public Works Department in the amount of \$3,347.77.

Councilwoman Brackenbury made motion to approve; Vice Mayor Alexander seconded. Motion carried with 6 ayes and 0 nays.

7. Ordinance #O1305-27 - First Reading

Councilman Mayberry presented this ordinance adopting the Annual Budget for the Fiscal Year beginning July 1, 2013 through June 30, 2014.

Councilman Mayberry made motion to approve; Councilwoman Kemp seconded.

Councilwoman Brackenbury requested this item be deferred to the next meeting.

With no objections, Mayor deferred this item.

8. Ordinance #O1305-28 - First Reading

Councilwoman Kemp presented this ordinance appropriating funds from revenue in the amount of \$7,061.72 received by Environmental Services Recycling Program.

Councilwoman Kemp made motion to approve; Vice Mayor Alexander seconded. Motion carried with 6 ayes and 0 nays.

9. Ordinance #O1305*29 - First Reading

Councilman Mayberry presented this ordinance transferring \$54,000 for 2013 year end budget adjustments.

Councilman Mayberry made motion to approve; Councilman Overton seconded. Motion carried with 6 ayes and 0 nays.

10. Ordinance #O1305-31 - First Reading

Councilman Overton presented this ordinance regulating the use of Engine Compression Braking devices.

Councilman Overton made motion to approve; Councilman Camp seconded. Motion carried with 5 ayes and Councilwoman Kemp voting nay.

Other Business

Resolution #R1306-23 - Reclassifying Building Official

- Mayor Graves explained the information provided concerning salary grades/salary ranges.

Councilman Overton made motion to approve Pay Grade MB; Councilman Camp seconded. Motion carried with 6 ayes and 0 nays.

- City Attorney Joe Thompson gave an update from the 2013 Legislative Session concerning distilleries in Tennessee.

Councilman Overton requested this topic be on the next work session agenda.

- Councilman Camp requested discussion at the next work session on the Human Resource department head appointments be consistent with other department head appointments.
- Councilwoman Brackenbury requested discussion on the red light at Airport Road and Hartsville Pike at the next work session.
- Councilman Overton requested information on the short portion of Peach Valley Road that is not in the city limits. He also requested this topic be placed on the next work session agenda.

With no other business, Mayor closed other business.

Public Recognition on Non-Agenda Related Items

Mayor called for public recognition on non-agenda related items.

With no one wishing to speak, Mayor closed public recognition.

Recess

Budget Hearings

Mayor Graves went through the budget by departments and asked each department head if they were in agreement with the adjusted budget. All department heads agreed with the adjusted budgets except Engineering, Golf Course and Public Utilities.

City Council Minutes
May 21, 2013

Dwayne Rogers, representing the Engineering Department requested \$200,000 returned to his budget in line item #931 for SR 174.

Mayor Graves stated the reason for cutting that request was lack of funds.

Finance/IT Director Rachel Nichols explained confusion on line #947 for the Golf Course on equipment request. They are requesting computers and servers in the amount of \$12,375 and this needs to be added to the budget.

Public Utilities Director David Gregory requested the \$50,000 dirt sifter back in his Natural Gas budget. He stated that he uses this machine to mix bio solids and dirt for repairs and replacement at construction sites.

Mayor stated Leisure Services has two dirt sifters that can be borrowed. Mr. Gregory stated this will equipment will ultimately pay for itself.

Mayor Graves explained the Community Enrichment budget is status quo again this year. Mayor informed Council that CASA has not requested funding this year and they are not included in the budget that is being presented.

Councilman Mayberry made motion to vote on first reading on the annual budget and amend to add \$12,375 computer equipment back to Golf Course; Councilwoman Kemp seconded.

Vice Mayor Alexander made motion to amend the amendment to add the \$50,000 dirt sifter back to Natural Gas; Councilman Mayberry seconded.

Mayor tagged Vice Mayor Alexander's amendment as Amendment #2 and Councilman Mayberry's amendment as Amendment #1.

Mayor called for the vote on Vice Mayor Alexander's amendment, Amendment #2. The motion passed with 4 ayes and Councilwoman Brackenbury and Councilman Overton voting nay.

Mayor called for the vote on Councilman Mayberry's amendment, Amendment #1. The motion passed with Councilman Mayberry, Councilwoman Kemp and Vice Mayor Alexander voting aye; Councilwoman Brackenbury, Councilman Overton and Councilman Camp voting nay. Mayor Graves voted aye to break the tie vote.

Mayor called for the vote on the first reading of the amended annual budget. The motion passed with Councilman Mayberry, Councilwoman Kemp and Vice Mayor Alexander voting aye; Councilwoman Brackenbury, Councilman Overton and Councilman Camp voting nay. Mayor Graves voted aye to break the tie vote.

City Council Minutes
May 21, 2013

Adjourn

With no other business to discuss, the meeting was adjourned.

Mayor Jo Ann Graves

City Recorder Connie Kittrell

**ORDINANCE TO PROVIDE REVENUE FOR THE CITY OF GALLATIN
TENNESSEE FOR MUNICIPAL PURPOSES FOR THE 2013 TAX YEAR AND THE
2014 FISCAL YEAR**

BE IT ORDAINED by the City of Gallatin, Tennessee, that:

SECTION I. PROPERTY TAX:

A. All property, real, personal or mixed within the corporate limits of said City shall be and is hereby assessed for taxation for municipal purposes for the tax year 2013, except as is exempt from taxation by the Constitution and the laws of the State of Tennessee.

B. The levy be and is hereby made:

(1) to contribute to the general current expenses of said municipality that are paid from the General Fund; and

(2) to provide an amount, totaling \$1,273,408, to contribute to the retiring of the current year's principal and interest obligations;

a tax of ninety-nine cents (\$0.99) per every one hundred dollars (\$100.00) of taxable property.

C: All collections of property taxes from levies of past years be collected entirely in, and become revenue of the General Fund and that any expenses incurred in collecting such delinquent taxes be entirely expenses of the General Fund.

D. The Tax Assessor for Sumner County, Tennessee, is hereby authorized to assess all the property lying within the Corporate Limits of the City of Gallatin, Tennessee, and the assessment is hereby adopted as the assessed or taxable value of said property for municipal purposes for the City of Gallatin, Tennessee, upon which shall be levied the tax rate as provided in this ordinance.

SECTION II. BUSINESS TAX: The privilege tax levied by the General Assembly of the State of Tennessee known as the "Business Tax Act" and as amended, be and the same is hereby levied for municipal purposes for the City of Gallatin, Tennessee, for the year 2013 and all arts, trades, callings, or occupations created and declared to be a privilege within the City of Gallatin, and for their exercises within the City of Gallatin, the same taxes are hereby levied and shall be collected for the municipal purposes as are now levied and collected for State purposes under and by virtue of said Act of the General Assembly of the State of Tennessee, as amended.

SECTION III. IN-LIEU TAX: Pursuant to, T.C.A. § 7-34-115, payments in lieu of *ad valorem* taxes shall be paid by municipal utility systems to the municipality in an amount not to exceed the amount of taxes payable on privately owned property of similar nature.

SECTION IV. EFFECTIVE DATE: All laws and ordinances in conflict with this ordinance, be and the same are repealed, and this ordinance shall be effective from and after its passage, the public welfare requiring it.

Passed first reading: May 7, 2013.

Passed second reading: 05/21/2013

Passed third reading:

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

JOE H. THOMPSON, CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

April 23, 2013

DEPARTMENT: Finance

AGENDA # 5

SUBJECT:

Tax Rate

SUMMARY:

Discussion of the City property tax rate for 2013-14.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE NO. 01304-20

ORDINANCE APPROPRIATING \$12,350.25 FROM REVENUE RECEIVED FOR
INSURANCE RECOVERIES

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of
\$12,350.25 is hereby appropriated from revenue received from Insurance Recoveries,
account #110-36350,

with \$2,926.81 for railroad crossing damages appropriated as follows:

\$70.26 to Facility Maintenance Salaries, 11041800-111

\$561.04 to Street Maintenance Salaries, 11043120-111

\$312.00 to Vehicle Maintenance Salaries, 11043170-111

\$417.87 to Street Maintenance Vehicle Repairs, 11043120-261

\$47.38 to Vehicle Maintenance Vehicle Repairs, 11043170-261

\$1,518.26 to Street Maintenance Sign Parts, 11043120-342

with \$258.34 appropriated to Street Department Sign Supplies, account
#11043120-342, for sign and post damages,

with \$301.88 appropriated to Street Maintenance and Repairs, account
#11043120-268, for damages on South Water,

with \$7,800 appropriated to Fire Department Equipment, account #11042220-
942, for a thermal imaging camera,

with \$480.00 appropriated to Downtown Streetscape, account #31141100-812, for
damages to a bollard and \$129.69 for labor on same to Street Department Salaries,
account 11043120-111,

with \$453.53 appropriated to Police Maintenance and Repairs Vehicles, account
#11042110-261, for patrol car damages, and,

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE,
that this Ordinance shall take effect from and after its final passage, the public welfare
requiring such.

PASSED FIRST READING: 05/21/2013

PASSED SECOND READING:.

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL
CITY RECORDER

JOE THOMPSON
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

5/14/2013

DEPARTMENT: Finance/I. T.

AGENDA #

SUBJECT:

Appropriate \$12,350.25 of insurance recoveries to various accounts for damages to city property

SUMMARY:

Appropriate \$12,350.25 of insurance recoveries to various accounts for damages to city property

RECOMMENDATION:

approval

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE NO. 01305-26

ORDINANCE APPROPRIATING FUNDS FROM SALE OF EQUIPMENT FOR THE PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$3,347.77

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$3,347.77 is hereby appropriated from account # 110-36330, Sale of Equipment to the following accounts: \$35.77 to 110-41800-261 Facility Maintenance Repair and Maintenance of Equipment and \$3,312.00 to 110-43120-261 Street Department Repair and Maintenance of Equipment.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE that this ordinance shall take effect on its final passage, the public welfare requiring such.

PASSED FIRST READING: May 21, 2013.

PASSED SECOND READING: _____

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

JOE THOMPSON, CITY ATTORNEY

35.77+
257.00+
165.00+
2,890.00+
3,347.77**+

35.77+
257.00+
165.00+
2,890.00+
3,347.77**+

City of Gallatin
Gov Deals - Assets Sold
Check No. 24778 Dated 20-Mar-2013

ID	Description	VIN/Serial	Net Results	Department	Check #	Check Date
257	MOBILE HOME - UNIT # 6	TNALH1187	\$25.00	City Hall - Admin	24778	3/20/13
	City Hall - Admin Totals	G/L No. 110-36330	\$25.00			
242	OFFICE CHAIRS		\$7.00	GPD	24778	3/20/13
256	2003 Ford Crown Victoria Police	2FAFP71W33X140671	\$1,500.00	GPD	24778	3/20/13
	GPD - Totals	G/L No. 110-36330	\$1,507.00			
259	CIRCUIT BREAKERS		\$35.77	PWK - Fac. Maint.	24778	3/20/13
	PWK - Fac. Maint - Totals	G/L No. 110-36330	\$35.77			
252	BLOCKS		\$51.00	PWK - Streets	24778	3/20/13
254	BLOCKS		\$51.00	PWK - Streets	24778	3/20/13
255	BLOCKS		\$51.00	PWK - Streets	24778	3/20/13
260	BLOCKS		\$68.00	PWK - Streets	24778	3/20/13
261	BLOCKS		\$36.00	PWK - Streets	24778	3/20/13
	PWK - Streets - Totals	G/L No. 110-36330	\$257.00			

24778

GOVDEALS INC. A SUBSIDIARY OF LIQUIDITY SERVICES, INC.

Vendor

City of Gallatin

3/20/2013

Invoice Number	Invoice Date	Invoice Amount	Amount Paid	Discount	Memo	Net
242-101712-2621 GPD	3/11/2013	\$7.00	\$7.00	\$0.00	242	\$7.00
252-123112-2621 PWK-Streets	3/11/2013	\$51.00	\$51.00	\$0.00	252	\$51.00
254-123012-2621 PWK-Streets	3/11/2013	\$51.00	\$51.00	\$0.00	254	\$51.00
255-123012-2621 PWK-Streets	3/11/2013	\$51.00	\$51.00	\$0.00	255	\$51.00
256-012113-2621 GPD	3/11/2013	\$1,500.00	\$1,500.00	\$0.00	410	\$1,500.00
257-012213-2621 City Hall Admin	3/11/2013	\$25.00	\$25.00	\$0.00	257	\$25.00
259-020813-2621 PWK - Fac. Maint	3/11/2013	\$35.77	\$35.77	\$0.00	259	\$35.77
260-021513-2621 PWK - Streets	3/11/2013	\$68.00	\$68.00	\$0.00	260	\$68.00
261-021513-2621 PWK - Streets	3/11/2013	\$36.00	\$36.00	\$0.00	261	\$36.00

G/L No.	Am't	Comments	Amount Paid	Discount	Net
110-36330	25.00	City Hall Admin	\$1,824.77	\$0.00	\$1,824.77
110-36330	1,507.00	GPD			
110-36330	35.77	PWK - Fac. Maint			
110-36330	257.00	PWK - Streets			

24778

GovDeals
GOVDEALS INC.
A SUBSIDIARY OF LIQUIDITY SERVICES, INC.
1920 L STREET N.W., 6TH FLOOR
WASHINGTON, DC 20036
800-613-0156 OPT 4 (202) 467-6868

Bank of America

ACH RPT 054001204
15-120540 DC
233

3/20/2013

\$1,824.77

One Thousand Eight Hundred Twenty Four Dollars and 77 Cents

DATE

AMOUNT

PAY TO THE ORDER OF
City of Gallatin
132 W Main St

Gallatin TN 37066-3232

Jama E. Smith
AUTHORIZED SIGNATURE

⑈024778⑈ ⑆054001204⑆ 226004433907⑈

Security Features Included Details on Back.

City of Gallatin, TN
GovDeals, Inc.
Check No. 22759 Dated 01/23/2013

Inventory ID	Description	Category	Net Results	Department
128	MICROPHONE MIXER	Communication/E	\$51.00	PWK - Streets
194	TREAD MILL	Exercise Equipm	\$5.00	GPD
215	SONY X-POD AMPLIFIER	Audio/Visual Eq	\$72.50	GPD
221	BLOCKS	Builders Suppli	\$64.00	PWK - Streets
253	BLOCKS	Bullders Suppli	\$50.00	PWK - Streets
Totals			\$242.50	

22759

GOVDEALS INC. A SUBSIDIARY OF LIQUIDITY SERVICES, INC.

Vendor

City of Gallatin

1/23/2013

Invoice Number	Invoice Date	Invoice Amount	Amount Paid	Discount	Memo	Net
128-030812-2621 <i>PWK - Streets</i>	1/15/2013	\$51.00	\$51.00	\$0.00	128	\$51.00
194-082112-2621 <i>GPD</i>	1/15/2013	\$5.00	\$5.00	\$0.00	194	\$5.00
215-091112-2621 <i>GPD</i>	1/15/2013	\$72.50	\$72.50	\$0.00	215	\$72.50
221-091912-2621 <i>PWK - Streets</i>	1/15/2013	\$64.00	\$64.00	\$0.00	221	\$64.00
253-123112-2621 <i>PWK - Streets</i>	1/15/2013	\$50.00	\$50.00	\$0.00	253	\$50.00

<u>G/L</u>	<u>\$</u>	<u>Comments</u>				
110-36330	77.50	GPD				
110-36330	165.00	PWK - Streets	\$242.50	\$242.50	\$0.00	\$242.50

22759

GOVDEALS INC.
A SUBSIDIARY OF LIQUIDITY SERVICES, INC.

1920 L STREET N.W., 6TH FLOOR
 WASHINGTON, DC 20036
 (202) 467-6888 (202) 467-4066

Bank of America

ACH R/T 054001204
 15-120640 DC
 233

1/23/2013

\$242.50

Two Hundred Forty Two Dollars and 50 Cents

DATE

AMOUNT

PAY TO THE ORDER OF
 City of Gallatin
 132 W Main St

Gallatin TN 37066-3232

James E. Smith
 AUTHORIZED SIGNATURE

⑈022759⑈ ⑆054001204⑆ 226004433907⑈

GovDeals, Inc.
City of Gallatin, TN
Check No. 26380 Dated 1-May-2013

Inventory ID	Description	Category	Net Results	Department	Paid	Check #
262	1997 Clayton 13.8' X 66' Single Wide Mobile Home	Buildings	\$2,260.00	PWK - Streets	4/13/13	26380
263	1996 Sunpointe Mobile Home 13.8' X 46'	Buildings	\$50.00	PWK - Streets	4/2/13	26380
264	1981 Eagle 13.8' X 56.6' Mobile Home	Buildings	\$50.00	PWK - Streets	4/2/13	26380
365	1985 Fleetwood 13.8' X 56' Mobile	Buildings	\$530.00	PWK - Streets	4/2/13	26380
266	Treadmil C964	Exercise Equipm	\$101.00	GFD	4/17/13	26380
267	Filing Cabinets	Office Equipmen	\$49.00	GPU - Sewer	4/18/13	26380
268	VACUUM CLEANERS (3)	Janitorial Equip	\$10.00	GFD	4/17/13	26380

26380

GOVDEALS INC. A SUBSIDIARY OF LIQUIDITY SERVICES, INC.

Vendor

City of Gallatin

5/1/2013

Invoice Number	Invoice Date	Invoice Amount	Amount Paid	Discount	Memo	Net
262-041013-2621	4/25/2013	\$2,260.00	\$2,260.00	\$0.00	262 PWK - Streets	\$2,260.00
263-032213-2621	4/25/2013	\$50.00	\$50.00	\$0.00	263 PWK - Streets	\$50.00
264-032213-2621	4/25/2013	\$50.00	\$50.00	\$0.00	264 PWK - Streets	\$50.00
265-032213-2621	4/25/2013	\$530.00	\$530.00	\$0.00	365 PWK - Streets	\$530.00
266-041513-2621	4/25/2013	\$101.00	\$101.00	\$0.00	266 GFD	\$101.00
267-041513-2621	4/25/2013	\$49.00	\$49.00	\$0.00	267 GPU - Sewer	\$49.00
268-041513-2621	4/25/2013	\$10.00	\$10.00	\$0.00	268 GFD	\$10.00
269-041513-2621	4/25/2013	\$67.00	\$67.00	\$0.00	269 City Hall - IT	\$67.00

<u>G/L</u>	<u>\$'s</u>	<u>Comments</u>				
110-36330	\$2,260.00	PWK - Streets				
110-36330	\$101.00	GFD				
110-36330	\$67.00	City Hall - IT				
413-36330	\$49.00	GPU - Sewer	\$3,117.00	\$0.00		\$3,117.00

<p>GovDeals A SUBSIDIARY OF LIQUIDITY SERVICES, INC. 1920 L STREET N. W., 6TH FLOOR WASHINGTON, DC 20036 800-613-0156 OPT 4 (202) 467-6868</p>	<p>Bank of America ACH P/T 054001204 15-120540 DC 235</p>	<p>26380</p> <p>5/1/2013 \$3,117.00</p> <p>DATE AMOUNT</p>
<p>Three Thousand One Hundred Seventeen Dollars and 00 Cents</p>		
<p>PAY TO THE ORDER OF City of Gallatin 132 W Main St Gallatin TN 37066-3232</p>	<p><i>James E. Smith</i> AUTHORIZED SIGNATURE</p>	
<p>⑈026380⑈ ⑆054001204⑆ 226004433907⑈</p>		

CITY OF GALLATIN
THE COUNCIL COMMITTEE
AGENDA SUMMARY
5/14/2013

AGENDA # _____

DEPARTMENT: Public Works

SUBJECT: Ordinance to appropriate \$3347.77 from the Sale of Equipment account #110-36330 crediting \$35.77 to 110-41800-261 Facility Maintenance Repair and Maintenance of Equipment and \$3312.00 to 110-43120-261 Street Department Repair and Maintenance of Equipment

SUMMARY:

RECOMMENDATION:
Approval

ATTACHMENT:

Resolution Correspondence Bid Tabulation
 Ordinance Contract Other see attached

Approved
Rejected _____
Deferred _____

Notes:

**ORDINANCE OF THE CITY OF GALLATIN, TENNESSEE,
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2013 THROUGH JUNE 30, 2014.**

- Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Local Taxes	\$19,036,022	\$18,720,120	\$19,441,120
Intergovernmental Revenue	5,420,706	7,880,164	4,055,300
Fines and Forfeitures	1,359,480	860,500	600,250
Miscellaneous Revenue	2,608,879	2,049,313	1,845,597
Total Revenue	\$28,425,087	\$29,510,097	\$25,942,267
Fund Balance	\$5,600,172	\$8,573,311	5,695,158
Total Available Funds	\$34,025,259	\$38,083,408	\$31,637,425

Special Revenue Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Miscellaneous Revenue	\$ 27,983	\$ 41,520	\$ 27,000
Total Revenue	\$ 27,983	\$ 41,520	\$ 27,000
Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 27,983	\$ 41,520	\$ 27,000

Environmental Serv Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Miscellaneous Revenue	\$ 1,558,881	\$ 1,848,928	\$ 1,795,000
Total Revenue	\$ 1,558,881	\$ 1,848,928	\$ 1,795,000
Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 1,558,881	\$ 1,848,928	\$ 1,795,000

Drug Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Court Fines and Costs	\$ 115,932	\$ 122,500	\$ 150,000
Total Revenue	\$ 115,932	\$ 122,500	\$ 150,000
Fund Balance	\$ 58,400	\$ 73,396	\$ 35,896
Total Available Funds	\$ 174,332	\$ 195,896	\$ 185,896

Water/Sewer Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Total Revenue	\$ 11,420,830	\$ 12,738,250	\$ 13,185,750
Fund Balance	\$ 8,823,746	\$ 8,315,840	\$ 6,798,968
Total Available Funds	\$ 20,244,576	\$ 21,054,090	\$ 19,984,718

Gas Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Total Revenue	\$ 14,313,279	\$ 16,280,000	\$ 19,276,000
Fund Balance	\$ 9,436,446	\$ 10,353,636	\$ 10,489,108
Total Available Funds	\$ 23,749,725	\$ 26,633,636	\$ 29,765,108

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Government Administration	\$ 6,276,748	\$ 10,342,335	\$ 7,094,932
Public Safety	\$ 10,883,501	\$ 11,399,293	\$ 11,595,082
Public Works	\$ 1,871,337	\$ 2,553,136	\$ 2,128,447
Parks and Recreation	\$ 4,251,183	\$ 4,511,287	\$ 4,206,792
Economic Development	\$ 254,357	\$ 544,918	\$ 315,592
Debt Service	\$ 1,259,545	\$ 1,276,908	\$ 1,274,408
Operating Transfers	\$ 1,655,277	\$ 2,760,373	\$ -
Total Appropriations	\$ 26,451,948	\$ 33,388,250	\$ 26,615,253

Special Revenue Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Public Safety	\$ 25,212	\$ 28,559	\$ 27,000
Total Appropriations	\$ 25,212	\$ 28,559	\$ 27,000

Environmental Serv Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Environmental Services	\$ 1,764,612	\$ 1,848,928	\$ 1,794,783
Total Appropriations	\$ 1,764,612	\$ 1,848,928	\$ 1,794,783

Drug Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Police	\$ 130,231	\$ 160,000	\$ 150,000
Total Appropriations	\$ 130,231	\$ 160,000	\$ 150,000

Water/Sewer Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Utilities	\$ 11,928,736	\$ 19,264,521	\$ 14,702,622
Total Appropriations	\$ 11,928,736	\$ 19,264,521	\$ 14,702,622

Gas Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Utilities	\$ 13,396,089	\$ 18,008,615	\$ 19,140,528
Total Appropriations	\$ 13,396,089	\$ 18,008,615	\$ 19,140,528

SECTION 3. At the end of the next fiscal year the governing body estimates balances/deficits as follows:

General Fund	\$ 5,022,172
Special Revenue Fund	\$ -
Environmental Serv Fund	\$ 217
Drug Fund	\$ 35,896
Water/Sewer Fund	\$ 5,282,096
Gas Fund	\$ 10,624,580

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements	Debt Authorized and Unissued	Condition of Sinking Fund
Bonds - General fund	\$ 495,000	\$ 309,864	\$ -	within
Notes - General fund	\$ 365,000	\$ 102,764	\$ -	General fund
Bonds - Water/Sewer fund	\$ 1,280,000	\$ 1,436,254	\$ -	

SECTION 5. During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
Water/Sewer lines	\$ 1,000,000.00	\$ -
Gas lines	\$ 1,000,000.00	\$ -
Greelea Extension	\$ -	\$ 2,500,000.00
Albert Gallatin/Hattentrack Rd Extension	\$ -	\$ 4,000,000.00
Public Works Facilities	\$ -	\$ 750,000.00
Triple Creek Ballfield Lighting	\$ -	\$ 300,000.00

SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*.

SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 9. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year excluding capital until the adoption of the new budget ordinance in accordance with the Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Office of State and Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2013, the public welfare requiring it.

Passed First Reading: May 21, 2013.

Passed Second and Final Reading: _____

Mayor Jo Ann Graves

Approved as to Form: Joe Thompson, City Attorney

Attest: Connie Kittrell, City Recorder

General	
City Administration	1,089,389
Finance	565,621
City Recorder	468,016
Insurances	762,500
City Attorney	344,114
Information Technology	471,693
Personnel Administration	188,847
Engineering	1,783,537
Planning Commission	21,100
Planning & Codes	971,227
Government Buildings	480,927
Police Department	6,538,934
A.C.E.S. Program	120,000
Fire Department	4,765,198
Animal Control	118,911
Public Works Administration	340,206
Street Maintenance	1,360,071
Vehicle Maintenance	428,170
Community Enhancement	116,500
Community Services	148,000
Leisure Services	578,666
Civic Center	1,082,500
Golf Course	862,246
Parks	1,418,880
Economic Development	315,592
Bond Expenses	1,274,408
Operating Transfers	-
SOR	7,000
Police Special	20,000
Environmental Serv Admin	36,000
Waste Collections	1,758,783
Drug Fund Investigations	150,000
Water/Sewer	
Water Treatment and Pumping	1,342,833
Transmission & Distribution	2,425,673
Customer Accounting	529,907
Administration & General	1,189,564
Depreciation	3,428,184
Bond Expense	2,716,254
Paying Agent	800
Sewer Collection/Lines	1,067,591
Sewer System Rehabilitation	378,613
Sewer Treatment & Disposal	1,317,142
Sewer Admin & General	218,398
Sewer Pre-treatment Program	87,663

Gas

Depreciation	800,000
Purchased Gas	15,000,000
Transmission & Distribution	2,192,953
Customer Accounting	420,227
Administration & General	717,348

City of Gallatin, Tennessee
 Summary of the City Budget
 For the Fiscal Year Ending June 30, 2014

	Actual 2011-12	Estimated 2012-13	Estimated 2013-14
GENERAL FUND			
REVENUES			
Local Taxes	19,036,022	18,720,120	19,441,120
State of Tennessee	4,628,832	5,922,710	4,055,300
Federal Government	791,874	1,957,454	-
Other Sources	3,968,359	2,909,813	2,445,847
Total Revenues	28,425,087	29,510,097	25,942,267
EXPENDITURES			
Salaries	16,485,705	17,170,824	17,916,951
Other Costs	14,036,215	16,217,427	8,698,302
Total Expenditures	30,521,920	33,388,251	26,615,253
Beginning Balances - July 1	8,568,203	6,471,370	2,593,216
Ending Balances - June 30	6,471,370	2,593,216	1,920,230
Employment	377	381	381
DEBT SERVICE FUND	within General Fund		
STREET FUND	within General Fund		

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

5/14/2013

DEPARTMENT: Finance/I. T.

AGENDA #

SUBJECT:

Ordinance approving the 2013/2014 budget

SUMMARY:

Ordinance approving the 2013/2014 budget

RECOMMENDATION:

approval

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE NO. 01305-28

ORDINANCE APPROPRIATING FUNDS FROM REVENUE IN THE AMOUNT OF \$7,061.72 RECEIVED BY ENVIRONMENTAL SERVICES RECYCLING PROGRAM

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$7,061.72 is hereby appropriated from revenue received for Environmental Services Recycling Program, account #125-36000, to the following account numbers:

\$3,500.00 to 311-43000-847, Service Center Building Fund and

\$3,561.72 to 125-43230-489, Recycling Programs;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING: May 21, 2013.

PASSED SECOND READING: _____

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL
CITY RECORDER

JOE THOMPSON
CITY ATTORNEY

Account Inquiry - Munis [City of Gallatin Live Database]

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Account Inquiry - Munis [City of Gallatin Live Database]

Account

Fund	125	ENV SERV	Acct	125-36000	
Org	125	ENV SERV	Acct name	OTHER REVENUE	
Object	36000	OTHER REV	Type	Revenue	Status Active
Project				Budget Rollup Group	MultiYr Fund
				Account Notes	

4 Year Comparison

Yr/Per 2013/01	Fiscal Year 2013	Fiscal Year 2012	Fiscal Year 2011	Fiscal Year 2014
Original Budget	-2,000.00	.00	.00	.00
Transfers In	-10,280.80	-29,866.22	-17,182.41	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	-12,280.80	-29,866.22	-17,182.41	.00
Actual (Memo)	-19,342.52	-35,472.29	-20,122.50	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00			.00
Available	7,061.72	5,606.07	2,940.09	.00
Percent used	157.50	118.77	117.11	.00

Attachments (0)

CITY OF GALLATIN
THE COUNCIL COMMITTEE
AGENDA SUMMARY
5/14/2013

AGENDA # _____

DEPARTMENT: Public Works

SUBJECT: Ordinance to make quarterly appropriation for recycling revenue in the amount of \$7061.72

SUMMARY: Please appropriate \$7061.72 from 125-36000 to the following: \$3500.00 to 311-43000-847 Service Center Building Fund and \$3561.72 to 125-463230-489 Recycling Programs

RECOMMENDATION:
Approval

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected _____
Deferred _____

Notes:

ORDINANCE NO. 01305-29

ORDINANCE TRANSFERRING \$54,000 FOR 2013 YEAR END BUDGET
ADJUSTMENTS

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that a sum of \$54,000 is hereby transferred from account 11041590-522, General Liability Insurance, with \$32,000 being moved to 11041620-252, Attorney's Office Legal Services for additional outside legal counsel, and with \$22,000 being moved to 11041650-111, Personnel Salaries for payout of unused sick leave, and,

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING: 05/21/2013

PASSED SECOND READING:

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

JOE THOMPSON, CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

5/14/2013

DEPARTMENT: Finance/I. T.

AGENDA #

SUBJECT:

Ordinance appropriating \$54,000 of unused insurance budget for year end adjustments to Legal Services (\$32,000) and Personnel Salaries (\$22,000)

SUMMARY:

Ordinance appropriating \$54,000 of unused insurance budget for year end adjustments. An additional \$32,000 is needed for Legal Services due to various cases this year. And an additional \$22,000 is needed for Personnel Salaries due to a retirement and resulting sick leave payout.

RECOMMENDATION:

approval

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE REGULATING THE USE OF ENGINE COMPRESSION
BRAKING DEVICES

WHEREAS, Tennessee law provides for visual muffler inspection standards as a means to enforce noise pollution;

NOW, THEREFORE BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, as follows:

Section 1. All truck tractor and semi-trailers operating within the City of Gallatin shall conform to the visual exhaust system inspection requirements, 40 C.F.R. 202.22, of the Interstate Motor Carriers Noise Emission Standards.

Section 2. A motor vehicle does not conform to the visual exhaust system inspection requirements referenced in Section 1 of this ordinance if inspection of the exhaust system of the motor carrier vehicle discloses that the system:

- Has a defect that adversely affects sound reduction, such as exhaust gas leaks or alteration or deterioration of muffler elements. (Small traces of soot on flexible exhaust pipe sections shall not constitute a violation.);
- Is not equipped with either a muffler or other noise dissipative device, such as a turbocharger (supercharger driven by exhaust by gases); or
- Is equipped with a cut out, bypass, or similar device, unless such device is designed as an exhaust gas driven cargo unloading system.

Section 3. Violations of this ordinance shall subject the offender to a fine of Fifty and 00/100 dollars (\$50.00) per offense.

Section 4. This ordinance shall be supplemental to other noise control ordinances and regulations of the city.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING: May 21, 2013

PASSED SECOND READING: _____, 2013

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

JOE H. THOMPSON
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

May 14, 2013

DEPARTMENT: Engineering

AGENDA # 3

SUBJECT:
Compression Brakes

SUMMARY:

In 2010, a legal opinion was sent to the City Attorney's Office questioning whether the City has authority to prohibit compression brakes. Mr. Thompson responded with an excerpt from MTAS that says you cannot prohibit but you may regulate compression brakes. This information is attached.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

REQUEST FOR LEGAL SERVICES

Date: August 18, 2010

Department: Engineering Requested by: NAT Phone: _____

Subject: Compression Brakes

Resolution: Ordinance: Contract: RFP/Q: Legal Opinion:
Ethics Opinion: Other:

Please indicate the nature of your request and the purpose of the contract or document to be reviewed:

Mayor Graves has expressed interested in prohibiting the use of compression brakes due to complaints along SR 109 around the intersection of Airport Road. Chief Tisdale and I are not sure that the use of these types of brakes is expressly prohibited with our current code. We would like your opinion. If necessary, please, draft an Ordinance or Code ammendment that would be satisfactory to accomplish the goal.

Date response requested by: _____

List Attachments:
Email discussion

RESPONSE BY CITY ATTORNEY'S OFFICE

APPROVED SUBJECT TO CHANGES SHOWN REPLY ATTACHED OTHER
 APPROVED AS TO FORM

See attached.

Attorney's Signature:  _____

Date: 8/19/10



MUNICIPAL TECHNICAL
ADVISORY SERVICE

...in cooperation with the
Tennessee Municipal League



May 26, 2010

REGULATING SO-CALLED "JAKE BRAKES"

Ron Darden, Municipal Management Consultant

Tennessee cities may regulate, but not prohibit, the use of engine compression braking devices by ordinance provided that the ordinance conforms to Interstate Motor Carriers Noise Emission Standards as outlined in 49 C.F.R. 325 *et seq.*

T.C.A. § 55-7-117 states that truck tractors and semi-trailers, as defined in T.C.A. § 55-8-101, shall not use an engine compression braking device unless the device is equipped with an operational, approved muffler.

Federal testing procedures for measuring allowable decibel levels of truck tractor and semi-trailers require certified equipment, testing sites, testing procedures, and inspectors. The testing standards

are very complex, and most cities do not have the ability to administer such tests. Cities experiencing problems with noise pollution from engine compression devices are advised to use a visual , muffler inspection procedure to reduce the noise level from engine compression braking systems.

MTAS recommends that cities desiring to enforce engine compression braking device standards require that truck tractors and semi-trailers comply with the approved muffler requirements of T.C.A. § 55-7-117. Cities may request appropriate highway notice signs from the Tennessee Department of Transportation. A sample ordinance follows.

MUNICIPAL TECHNICAL ADVISORY SERVICE

Knoxville (Headquarters) . . . (865) 974-0411	Nashville (615) 532-6827
Johnson City (423) 854-9882	Martin (731) 881-7055
Jackson (731) 423-3710	

The Municipal Technical Advisory Service (MTAS) is a statewide agency of the University of Tennessee Institute for Public Service. MTAS operates in cooperation with the Tennessee Municipal League to provide technical assistance services to officials of Tennessee's incorporated municipalities. Assistance is offered in areas such as accounting, administration, finance, public works, ordinance codification, and water and wastewater management. MTAS Hot Topics are information briefs that provide a timely review of current issues of interest to Tennessee municipal officials. Hot Topics are free to Tennessee local, state, and federal government officials and are available to others for \$2 each. Photocopying of this publication in small quantities for educational purposes is encouraged. For permission to copy and distribute large quantities, please contact the MTAS Knoxville office at (865) 974-0411.

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MTAS1480 • E14-1050-000-036-10



May 26, 2010
REGULATING SO-CALLED "JAKE BRAKES"

SAMPLE ORDINANCE

Ordinance Number _____

AN ORDINANCE REGULATING THE USE OF ENGINE COMPRESSION BRAKING DEVICES

Whereas, Tennessee law provides for visual muffler inspection standards as a means to enforce noise pollution; now

Therefore, Be It Ordained by the Board of Mayor and Aldermen of the City of _____, as follows:

Section 1. All truck tractor and semi-trailers operating within the city of _____ shall conform to the visual exhaust system inspection requirements, 40 C.F.R. 202.22, of the Interstate Motor Carriers Noise Emission Standards.

Section 2. A motor vehicle does not conform to the visual exhaust system inspection requirements referenced in Section 1 of this ordinance if inspection of the exhaust system of the motor carrier vehicle discloses that the system:

- Has a defect that adversely affects sound reduction, such as exhaust gas leaks or alteration or deterioration of muffler elements. (Small traces of soot on flexible exhaust pipe sections shall not constitute a violation.);
- Is not equipped with either a muffler or other noise dissipative device, such as a turbocharger (supercharger driven by exhaust by gases); or
- Is equipped with a cut out, bypass, or similar device, unless such device is designed as an exhaust gas driven cargo unloading system.

Section 3. Violations of this ordinance shall subject the offender to a fine of \$50 per offense.

Section 4. This ordinance shall be supplemental to other noise control ordinances and regulations of the city, and shall be effective upon its final passage, the public welfare requiring it.

Passed 1st reading on _____, 2010

Passed 2nd reading on _____, 2010

Mayor

Attest: City Recorder

Approved As To Form: City Attorney

ORDINANCE NO. 01305-30

ORDINANCE APPROPRIATING \$33,600 RECEIVED FROM THE STATE OF
TENNESSEE BY THE FIRE DEPARTMENT FOR TRAINING SUPPLEMENTS

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of
\$33,600 is hereby appropriated from revenues received from the State of Tennessee,
account # 110-33420, to the Fire Department Training Supplement account, #11042220-
129, for training supplements, and,

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE,
that this Ordinance shall take effect from and after its final passage, the public welfare
requiring such.

PASSED FIRST READING:

PASSED SECOND READING:

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

JOE THOMPSON
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

05/28/2013

DEPARTMENT: Finance/I.T.

AGENDA #

SUBJECT:

ORDINANCE APPROPRIATING \$33,600 RECEIVED FROM THE STATE OF TENNESSEE BY THE FIRE DEPARTMENT FOR TRAINING SUPPLEMENTS

SUMMARY:

ORDINANCE APPROPRIATING \$33,600 RECEIVED FROM THE STATE OF TENNESSEE BY THE FIRE DEPARTMENT FOR TRAINING SUPPLEMENTS

RECOMMENDATION:

Approval

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE NO. O1306-32

ORDINANCE APPROPRIATING \$1,468.06 FOR DAMAGE TO A DECORATIVE LIGHT AND SIGN AT TULIP POPLAR DRIVE & VILLAGE GREEN CROSSING

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$1,468.06 is hereby appropriated from the Undesignated Fund Balance of the General Fund for repairs to a decorative light and sign damaged by an accident on 4/1/2013. The funds will be payable to Gallatin Electric Department.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect on final passage, the public welfare requiring such.

PASSED FIRST READING: _____.

PASSED SECOND READING: _____.

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

JOE THOMPSON, CITY ATTORNEY

Gallatin Department of Electricity

**P.O. Box 1555
135 Jones Street
Gallatin, TN 37066
Phone: 615-452-5152
Fax: 615-452-6060**

April 30, 2013

Lindsay M. Kelley
124 Cotton Street
Gallatin, TN 37066

**RE: Damage @ Tulip Poplar Dr./Village Green Crossing, Gallatin on 4/01/2013
Gallatin Police Dept. Report No. 13-1482**

Costs to repair electrical facilities damaged on April 1, 2013.

Payroll (includes all applicable OH)	\$ 190.23
Transportation	23.80
Materials	<u>1,074.13</u>
Total	\$ 1,288.16

Cc: City of Gallatin
ATTN: Jamiann Hannah
jami.hannah@gallatin-tn.gov

GALLATIN PUBLIC WORKS DEPARTMENT WORK ORDER

Address: TULIP POPULAR DR. (100' W OF VILLAGE GREENXING) Date: 4/18/13

Description of Work: REPLACEMENT OF POST AND "CENTER LANE ONLY" SIGN — DUE TO ACCIDENT.

Material Description	Quantity	Unit Price	Total
GAL 111 POST 11 FT	1	17.91	17.91
1101 CONCRETE MIX	2	1.79	3.58
MATERIAL HI PRISMATIC 24"	3	2.34	7.02
MATERIAL BLACK VINYL 30"	3	2.03	6.09
PLANK 24" X 36"	1	17.00	17.00

Total Cost of Material: 51.60
 Overhead Charges (15 percent): 7.74
 Total Material Charges: 59.34

Labor Used - List Employees	Hours Worked	Hourly Wage	Total
<u>HARRY BASS</u>	<u>2</u>	<u>16.09</u>	<u>32.18</u>
<u>MARK CARTER</u>	<u>2</u>	<u>11.11</u>	<u>22.22</u>

Total Cost of Labor: 54.40
 Overhead Charges (30 percent): 16.32
 Total Labor Charges: 70.72

Equipment Used	Hours Used	Hourly Rate	Total
<u>SIGN STOP SERVICE TRUCK</u>	<u>2</u>	<u>25.00</u>	<u>50.00</u>

Total Equipment Charges: 50.00
TOTAL JOB CHARGES: 180.06

Completed By: [Signature] Crew Supervisor: [Signature]

GALLATIN PD ACCIDENT REPORT ATTACHED

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

May 28, 2013

DEPARTMENT: City Attorney

AGENDA #

SUBJECT:

ORDINANCE APPROPRIATING \$1,468.06 FOR DAMAGE TO A DECORATIVE LIGHT AND SIGN AT TULIP POPLAR DRIVE & VILLAGE GREEN CROSSING

SUMMARY:

A one vehicle accident occurred on 4/1/2013 and as a result of the accident, there was damage to a decorative sign and also a turn lane sign. Lindsay Marie Kelley was cited to General Sessions Court where the Judge ordered Ms. Kelley to pay restitution by November 13, 2013. The invoice from the Electric Department will need to be satisfied now and can not wait until November to pay in full. If & when we are reimbursed from Ms. Kelley, the city can receipt that money back into the general fund, less Public Works part of the cost.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE NO. 01306-33

ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$84,000.00 FOR COSTS ASSOCIATED WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION GO GREEN LITTER AND RECYCLING PROJECT GRANT

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the City is in receipt of a Tennessee Department of Transportation (TDOT) Grant in the amount of \$84,000.00 for project costs including but not limited to inmate crew leader salary, solar powered compactor, public awareness campaign, and 25 recycle cans; and

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$70,000.00 is hereby appropriated from State Grants, account #110-33490, and \$14,000.00 from the fund balance to the following:

110-41800-111-56	Facility Maintenance Salaries	\$48,114.35
110-41800-141-56	Facility Maintenance FICA	\$3,985.65
110-41800-720-56	Facility Maintenance Grant	\$31,900.00

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the City will monitor the work with City personnel, and will comply with all rules of the grant;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect on June 30, 2013 after its final passage, the public welfare requiring such.

PASSED FIRST READING

PASSED SECOND READING:

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

**CONNIE KITTRELL
CITY RECORDER**

**JOE THOMPSON
CITY ATTORNEY**

CITY OF GALLATIN
THE COUNCIL COMMITTEE
AGENDA SUMMARY
May 28, 2013

AGENDA # 7

DEPARTMENT: Public Works

SUBJECT: Appropriate funds in the amount of \$84,000.00 for costs associated with Go Green Litter and Recycling Project Grant

SUMMARY: This is a state grant and will incorporate a seasonal inmate crew for three years, a solar powered compactor, and 25 new recycling cans. It was previously voted on and approved by council to apply for the grant. \$70,000.00 is reimbursable by the state.

RECOMMENDATION:
Proceed with appropriation

ATTACHMENT:
 Resolution Correspondence Bid Tabulation
 Ordinance Contract Other

Approved
Rejected
Deferred

Notes:

ORDINANCE NO. O1306-34

ORDINANCE APPROPRIATING \$4,450.78 FROM REVENUE RECEIVED FOR
INSURANCE RECOVERIES

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of
\$4,450.78 is hereby appropriated from revenue received from Insurance Recoveries,
account #110-36350,

with \$301.88 appropriated to Street Maintenance and Repairs, account
#11043120-268, for damages on South Water, and

with \$4,148.90 appropriated to Police Maintenance and Repairs Vehicles, account
#11042110-261, for patrol car damages, and,

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE,
that this Ordinance shall take effect from and after its final passage, the public welfare
requiring such.

PASSED FIRST READING:.

PASSED SECOND READING:.

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL
CITY RECORDER

JOE THOMPSON
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

5/28/2013

DEPARTMENT: Finance/I. T.

AGENDA #

SUBJECT:

Ordinance appropriating \$4,450.78 of insurance recoveries to the Street (\$301.88) and Police (\$4,148.90) departments for various damages

SUMMARY:

Ordinance appropriating \$4,450.78 of insurance recoveries to Streets account 11043120-268 in the amount of \$301.88 for damages on South Water Avenue and to Police account 11042110-261 in the amount of \$4,148.90 for vehicle damages

RECOMMENDATION:

approval

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE TO AMEND VARIOUS SECTIONS OF THE GALLATIN MUNICIPAL CODE, CHAPTERS 2 AND 13, RELATING TO THE APPOINTMENT AND DUTIES OF THE DIRECTOR OF HUMAN RESOURCES

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the Gallatin Municipal Code, Chapter 2, Article IV, Division 1, is hereby amended by adding a new Section 2-179 which shall read as follows:

Sec. 2-179. Director of human resources.

The director of human resources shall be appointed by a majority vote of the entire membership of the city council including the mayor. The director of human resources shall be subject to termination, with or without cause, by a vote of five (5) or more members of the city council with the mayor having a vote. The director of human resources shall devote full time to this position with no other outside employment during business hours.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the Gallatin Municipal Code, Chapter 13, Article V, is hereby amended as follows:

- (a) By deleting all instances of the term “personnel official” where it appears in said Article and replacing it with the term “director of human resources”.
- (b) Section 13-101 – by deleting the following: “*Chief executive* shall mean the mayor of the City of Gallatin.”
- (c) Section 13-103 (a) – by deleting the word “mayor” in the first sentence and replacing it with the words “director of human resources.”
- (d) Section 13-103(a)(2) & (3) – by deleting these subsections in their entirety and renumbering the remaining subsections accordingly.
- (e) Section 13-103(b) – by deleting “The mayor shall appoint a personnel official subject to confirmation by the governing body, or combine the duties of the personnel office with

that of another position, which official” in subsection (b) and replacing it with the words “The director of human resources”.

- (f) Section 13-103 (b)(3),(4) & (5) – by deleting the words “to the mayor” wherever they shall appear.
- (g) Section 13-103 (b)(7) – by deleting the words “as may be deemed necessary by the mayor”.
- (h) Section 13-103 (b)(10) – by deleting said subsection in its entirety and renumbering the remaining subsections accordingly.
- (i) Section 13-103 (b)(12) – by deleting the word “mayor” and replacing it with the words “governing body”.
- (j) Section 13-104 (a) – by deleting said subsection in its entirety and replacing it with the following: “The director of human resources shall be responsible for the preparation of such personnel rules and amendments thereto as may be necessary to carry out the provisions of this article to be submitted to the governing body for adoption.”
- (k) Section 13-104(b)(4) – by deleting the words “should they be deemed necessary by the mayor.”
- (l) Section 13-105(a) – by deleting the words “to the mayor”.
- (m) Section 13-105(b) – by deleting the words “after public hearing.”.
- (n) Section 13-105(d) – by deleting the words “to the mayor”.
- (o) Section 13-106(a) – by deleting the words “under the direction of the mayor and” in the first sentence of said subsection and the words “reviewed by the finance committee for approval, and then be” from the last sentence of said subsection.

- (p) Section 13-107 – by deleting the word “mayor” in the fourth sentence of said subsection and replacing it with the words “appropriate department head in consultation with the director of human resources”; and by deleting the word “mayor” in the sixth sentence of said subsection and replacing it with the words “director of human resources”.
- (q) Section 13-113 – by deleting the word “mayor” and replacing it with the words “director of human resources.”
- (r) Section 13-121 – by deleting said subsection in its entirety.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this ordinance shall take effect immediately upon final passage, the public welfare requiring such.

PASSED FIRST READING: _____.

PASSED SECOND READING: _____.

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL
CITY RECORDER

JOE H. THOMPSON
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

May 28, 2013

DEPARTMENT: Councilman Camp

AGENDA #

SUBJECT:

ORDINANCE TO AMEND VARIOUS SECTIONS OF THE GALLATIN MUNICIPAL CODE, CHAPTERS 2 AND 13, RELATING TO THE APPOINTMENT AND DUTIES OF THE DIRECTOR OF HUMAN RESOURCES

SUMMARY:

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

RESOLUTION ESTABLISHING POLICIES AND GUIDELINES FOR AN "ADOPT-A-
STREAM" PROGRAM

WHEREAS, the City of Gallatin would like to implement an Adopt-A-Stream Program to help satisfy requirements set forth by the State of Tennessee through the MS4 NPDES General Permit issued to the City.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that the Adopt-A-Stream Guidelines and forms attached to this Resolution are hereby approved and adopted.

BE IT FURTHER RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that this Resolution shall take effect from and after its final passage, the public welfare requiring such.

IT IS SO ORDERED.

PRESENT AND VOTING

AYE:

NAY:

DATED:

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

JOE H. THOMPSON
CITY ATTORNEY

Adopt-A-Stream Guidelines

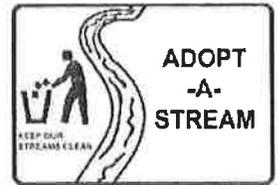
General Program Conditions



1. The City of Gallatin encourages local businesses, civic organizations, watershed groups, church groups, academic institutions, scout groups, etc. to adopt local streams, rivers, and lakes for the purpose of managing litter along stream banks, shorelines, and in waterways.
2. Typically, a team of two people can cover one mile of a lightly littered stream channel in about one or two hours. The City of Gallatin suggests groups adopt no less than one mile of a stream or river. *Remember the number of volunteers needed for the cleanup will depend on the length of stream or river adopted.*
3. Adopting organizations will be honored with an Adopt-A-Stream sign, which will include the organization's name. The sign will be posted after the first cleanup.
4. Each group must include a participating adult of 18 years or older. Individuals under 18 years can participate in a stream cleanup if supervised by an adult. The City of Gallatin requires at least one adult per 6 youth.
5. Adopting groups agree to collect litter on both sides of the stream at least twice a year. It is recommend one cleanup in the late spring/early summer and one in the fall. Traditionally, the amount of litter is greatest during these times because of spring runoff and the beginning and the end of the water recreation season. **Please return "Stream Cleanup Event Notification Form" prior to cleanup event.**
6. Participants must adopt a stream for a period of three consecutive years. After three years, the adopting organization may renew their designation and agreement, modify their designation (*choose a different stream*), or terminate the agreement.
7. The Designated Representative for the adopting group must conduct a safety meeting prior to every clean up to review the supplied safety information. The Designated Representative may conduct the safety meeting immediately before a cleanup; however, this meeting must be held in a safe, appropriate area.
8. The adopting organization's Designated Representative must visit a city representative at least one week before a scheduled cleanup. At that time, city staff will provide the Designated Representative with safety information, gloves and trash bags for every member of the adopting group's cleanup crew.
9. The Designated Representative is responsible for notifying city staff if any of the adopting group's participants has a condition that might require special safety precaution or provisions covered under the Americans with Disabilities Act.
10. Adopting groups' members shall not trespass on private property. Permission from the property owner must be secured before entering private property.
11. The adopting group is responsible for notification to the appropriate Program Coordinator for location for all collected litter.
12. At least two weeks before the project date, the Designated Representative for the adopting group must send copies of the sign-in sheets all completed and signed safety liability release forms and the stream cleanup event notification form to the Adopt-A-Stream Program Coordinator.
13. The City of Gallatin reserves the right to deny an adoption request or cancel the adoption agreement of any group.

Adopt-A-Stream Guidelines

General Program Conditions



14. Before an adopting group applies to adopt a stream, or before any program activities are initiated, the group's Designated Representative shall survey the stream on the days and during the hours the group intends to perform cleanups to determine if stream conditions are safe and appropriate for the ages and abilities of the group's members. If, at any time, the adopting group feels the adopted section of stream has become unsafe for litter pickups, the group's Designated Representative should call the Engineering Division and he or she will work with the group to identify a safer stream section or a different stream.
15. The Designated Representative of the adopting group must conduct a safety meeting prior to every cleanup to review the supplied safety information. The Designated Representative may conduct a safety meeting immediately before a cleanup; however, this meeting must be held in a safe, appropriate area.
16. Individuals under 18 may participate in a stream cleanup only if supervised by an adult. Adopting groups must provide at least one adult supervisor for every six (6) children under 18 years old.
17. Adopting groups should avoid working on steep slopes or in confined stream/river stretches with limited ingress/egress.
18. Adopting groups shall not work around/on class one rapids or greater.
19. Cleanup participants are encouraged to wear a bright orange safety vest or bright clothing (or, if appropriate a life-jacket) at all times. Participants shall also wear gloves.
20. Always work in groups of two or greater. **Do not work alone!**
21. Cleanup participants shall not drink water from any stream. Refreshments should be provided by the Contact Person and/or project organizer or participants may bring their own.
22. Cleanups shall be scheduled during daylight hours and during fair weather. Remember to schedule a "rain-date" ahead of time.
23. Cleanup participants are encouraged to take breaks, drink fluids, and avoid overexertion.
24. Do not pick up materials that appear hazardous or unsafe.
25. Be alert for snakes, stinging insects, and poisonous plants.
26. Applicants to whom an Adopt-A-Stream Program Designation and Agreement are issued shall at all times Indemnify and save harmless City of Gallatin. **All volunteers shall sign a liability release form prior to participating in any cleanup activities.** Liability forms must include the following language: *Adopt-A-Stream Program volunteers shall at all times indemnify and save harmless the City of Gallatin, agents and officers, from responsibilities, damage, or liability arising from the exercise of the privileges granted under designated programs.*
27. Adopting groups shall provide volunteers with emergency phone numbers, as well as a means to contact the appropriate authority in case of an emergency (a mobile phone or the location of the nearest pay phone), and first aid kits.

Adopt-A-Stream



Application for Program Designation and Agreement

As stewards of the City of Gallatin's water resources, we the members of _____ request permission to adopt a _____ mile segment of _____.

Name of Adopting Organization: _____

Number of stream cleanups per year (two required): _____

Designated Representative (Primary): _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone Number (daytime): _____

Designated Representative (Secondary): _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone Number (daytime): _____

The work will be performed under and in accordance with the General Program Conditions and Safety Guidelines both attached to this application and incorporated herein by reference.

Applications to whom an Adopt-A-Stream Program Designation and Agreement are issued shall at all times indemnify and save harmless the City of Gallatin, and all employees, agents and officers, from responsibility, damage, or liability arising from the exercise of the privileges granted under designated programs. The Program Designation and Agreement may be terminated by the City of Gallatin at any time. The City of Gallatin reserves the right to revise or discontinue the Adopt-A-Stream Program at any time.

As a designated representative of _____

I have read, understand and shall comply with the Adopt-A-Stream general program conditions and safety guidelines regarding participation in the program.

Signature: _____ Date: _____

**Return to:
City of Gallatin
Engineering Division
132 West Main Street
Gallatin, TN 37066**



Adopt-A-Stream Stream Cleanup Checklist

- Submit Application for Local Program Designation to appropriate Adopt-A-Stream Program Coordinator
- Form an organizing committee
- Conduct visual survey of cleanup area
- Select the project date and the time of the event
- Locate and reserve a central meeting place
- Arrange for the disposal of collected litter through the appropriate Adopt-A-Stream Program Coordinator
- Obtain permission from landowners with property in the proposed cleanup area
- Recruit stream cleanup volunteers from your organization or community
- Publicize the stream cleanup project
- Gather cleanup equipment and materials
- Conduct safety meeting
- Send copies of sign-in sheets (*please attach all signed liability forms*) and the Stream Cleanup Event Notification Form
- Conduct stream cleanup and litter collection
- Begin planning next cleanup



Stream Cleanup Event Notification Form

Organization: _____

Designated representative: _____

Representative phone #: _____

E-mail address: _____

Date of cleanup: _____

Stream cleanup site: _____

Central meeting location: _____

Approximate number of volunteers: _____

Please determine the number of supplies you need: _____ Bags _____ Gloves

Determine litter collection area (bags must be placed together at least 8 feet from edge of road):

At least two weeks prior to stream cleanup event, please return form to:

City of Gallatin

Engineering Division

132 West Main Street

Gallatin, TN 37066

zach.wilkinson@gallatin-tn.gov



Adopt-A-Stream Stream Cleanup Data Form

Date: _____

Stream Adopted: _____

Adopting organization: _____

Name of contact person: _____

Phone Number: _____

Map location from county road map (if available): _____

Location of stream section cleaned *(if possible please provide names of road crossings and or attach a map)*:

Number of miles cleaned: _____

Number of participants, Adults: _____ Children: _____

Number of trash bags collected: _____

Type of trash collected: _____

Most unusual item found: _____

Cleanup time (in hours): _____

Comments: _____

Please return to:
City of Gallatin
Engineering Division
132 West Main Street
Gallatin, TN 37066
zach.wilkinson@gallatin-tn.gov



Adopt-A-Stream Visual Assessment Reporting Form

Date: _____ Group/Organization: _____

Contact Person: _____ Phone: _____

Stream location/ Name: _____

Stream Assessment: (Please list the following characteristics)

Water Color: (please describe) _____

Odor: yes__ no__ (if yes, please describe) _____

Oily sheen: yes__ no__ Foamy: yes__ no__ Algae: yes__ no__

Stream Appearance:

Did anything look unnatural or out of the ordinary during your visual inspection of the stream? (If yes, please explain)

Land Use and Ownership: (check all that apply)

Farming/Agriculture Residential Private owner

Industrial Commercial School

Forest Open space Park

Government owned Other _____

Blockages: (Were there any debris or debris piles that could cause the stream to flood? For example: blocked culverts, pipes, or bridges). If yes, please indicate the location as well as the types of debris causing the blockage.

Pipe/tile discharge: (Were there any pipes/tiles discharging liquid during a dry period (without rain for several days)). If yes, please indicate the location as well as the characteristics of the liquid discharge.

Please complete and return to:
City of Gallatin
Engineering Division
132 West Main Street
Gallatin, TN 37066
zach.wilkinson@gallatin-tn.gov



18"

24"

A 96.⁰⁰_{ea}
Installed

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

May 28, 2013

DEPARTMENT: Engineering

AGENDA # 4

SUBJECT:

RESOLUTION ESTABLISHING POLICIES AND GUIDELINES FOR AN "ADOPT-A-STREAM" PROGRAM

SUMMARY:

The Engineering Division would like to implement an Adopt-A-Stream Program. The Resolution, program guidelines, other forms, and an example of what the adoptees' sign will look like is attached for Councils approval.

As a part of this program, we would like to propose that signage, gloves, and trash bags will be provided by the City as stated in the Program Guidelines. Public Works will make the signs and install them at the section of adopted stream. The estimated cost per adoption is estimated at \$140. We are not asking for an appropriation of funds into the budget at this time.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

RESOLUTION NO. R1306-25

**RESOLUTION AWARDING LIFE & LONG TERM DISABILITY BENEFITS
CONTRACT FOR THE CITY OF GALLATIN**

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the City of Gallatin approves and accepts a contract for life and long term disability insurance benefits provided by USable Life and that the Mayor is hereby authorized to sign said contract on behalf of the City of Gallatin. The base contract shall begin July 1, 2013, and end June 30, 2015. This contract will include basic life insurance and long term disability benefits for city employees. Optional life insurance benefits are also offered.

BE IT FURTHER ORDAINED that the Mayor is further authorized to give appropriate notice of termination to The Hartford to terminate services under the existing renewal contract.

BE IT FURTHER ORDAINED that Kelly Coley of Coley & Lyles Insurance and Michael Wertenberger of Premier Benefits Group be appointed as co-agents of record for this two-year contract.

BE IT FURTHER ORDAINED, that this ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING: _____.

PASSED SECOND READING: _____.

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL
CITY RECORDER

JOE THOMPSON
CITY ATTORNEY

City of Gallatin

July 1, 2013 Proposals for Life and Long Term Disability Benefits

Agent	Insurance Company	Rate Guarantee	Life Volume	Life Rate Per\$1,000	Monthly Cost	Rate Guarantee	AD&D Volume	AD&D Rate Per\$1,000	Monthly Cost	Rate Guarantee	LTD Volume	LTD Rate Per\$100	Monthly Cost	Life/AD&D/LTD Total Monthly Cost	% Increase Over Current
No Agent(s) Direct with Company	The Hartford - Current	2 Years	24,164,718	0.136	\$3,286.40	2 Years	1,828,750	0.026	\$47.55	2 Years	1,255,061	0.250	\$3,137.65	\$6,471.60	
	The Hartford - Renewal	2 Years	24,164,718	0.214	\$5,171.25	2 Years	1,828,750	0.026	\$47.55	2 Years	1,255,061	0.286	\$3,589.47	\$8,808.27	36.11%
Premier/Coley	USABLE Life	2 Years	24,164,718	0.120	\$2,899.77	2 Years	1,828,750	0.030	\$4.86	2 Years	1,255,061	0.310	\$3,890.89	\$6,845.32	5.77%
Five Points	USABLE Life	2 Years	24,164,718	0.120	\$2,899.77	2 Years	1,828,750	0.030	\$4.86	2 Years	1,255,061	0.320	\$4,016.20	\$6,970.82	7.71%
Capital Risk Mgmt	Sun Life - 2 years	2 Years	24,164,718	0.175	\$4,228.83	2 Years	1,828,750	0.020	\$36.58	2 Years	1,255,061	0.235	\$2,949.39	\$7,214.79	11.48%
Premier/Coley	Sun Life - 2 years	2 Years	24,164,718	0.175	\$4,228.83	2 Years	1,828,750	0.020	\$36.58	2 Years	1,255,061	0.235	\$2,949.39	\$7,214.79	11.48%
WE Shaw & Assoc.	Sun Life - 2 years	2 Years	24,164,718	0.175	\$4,228.83	2 Years	1,828,750	0.020	\$36.58	2 Years	1,255,061	0.235	\$2,949.39	\$7,214.79	11.48%
Benefit Solutions	Symetra Life	3 Years	24,164,718	0.170	\$4,108.00	3 Years	1,828,750	0.025	\$45.72	2 Years	1,255,061	0.250	\$3,137.65	\$7,291.37	12.67%
Capital Risk Mgmt	Sun Life - 3 years	3 Years	24,164,718	0.180	\$4,349.65	3 Years	1,828,750	0.020	\$36.58	3 Years	1,255,061	0.240	\$3,012.15	\$7,398.37	14.32%
Five Points	Sun Life - 3 years	3 Years	24,164,718	0.180	\$4,349.65	3 Years	1,828,750	0.020	\$36.58	3 Years	1,255,061	0.240	\$3,012.15	\$7,398.37	14.32%
Premier/Coley	Sun Life - 3 years	3 Years	24,164,718	0.180	\$4,349.65	3 Years	1,828,750	0.020	\$36.58	3 Years	1,255,061	0.240	\$3,012.15	\$7,398.37	14.32%
WE Shaw & Assoc.	Sun Life - 3 years	3 Years	24,164,718	0.180	\$4,349.65	3 Years	1,828,750	0.020	\$36.58	3 Years	1,255,061	0.240	\$3,012.15	\$7,398.37	14.32%
Five Points	Lincoln Financial	2 Years	24,164,718	0.180	\$4,349.65	2 Years	1,828,750	0.030	\$4.86	2 Years	1,255,061	0.250	\$3,137.65	\$7,542.16	16.54%
Premier/Coley	Lincoln Financial	2 Years	24,164,718	0.180	\$4,349.65	2 Years	1,828,750	0.030	\$4.86	2 Years	1,255,061	0.250	\$3,137.65	\$7,542.16	16.54%
Premier/Coley	Prudential	2 Years	24,164,718	0.140	\$3,383.06	2 Years	1,828,750	0.019	\$34.75	2 Years	1,255,061	0.330	\$4,141.70	\$7,559.51	16.81%
Five Points	Sun Life - 3 years	3 Years	24,164,718	0.190	\$4,591.30	3 Years	1,828,750	0.035	\$64.01	3 Years	1,255,061	0.240	\$3,012.15	\$7,667.45	18.48%
Premier/Coley	Aetna	2 Years	24,164,718	0.170	\$4,108.00	2 Years	1,828,750	0.020	\$36.58	2 Years	1,255,061	0.340	\$4,287.21	\$8,411.78	29.98%
Mark III Brokerage	Aetna	2 Years	24,164,718	0.185	\$4,470.47	2 Years	1,828,750	0.020	\$36.58	2 Years	1,255,061	0.365	\$4,580.97	\$9,088.02	40.43%
Mark III Brokerage	Unum	2 Years	24,164,718	0.170	\$4,108.00	2 Years	1,828,750	0.020	\$36.58	2 Years	1,255,061	0.400	\$5,020.24	\$9,164.82	41.62%

VOLUNTARY LIFE RATES

CURRENT	RECOMMENDED
The Hartford	USABLE Life
Rate Basis	Rate Basis
Per 10,000	Per 10,000
Under 35	Under 35
\$0.67	\$0.67
35-39	35-39
\$1.00	\$1.00
40-44	40-44
\$1.60	\$1.60
45-49	45-49
\$2.36	\$2.36
50-54	50-54
\$4.03	\$4.03
55-59	55-59
\$6.89	\$6.89
60-64	60-64
\$10.84	\$10.84
65-69	65-69
\$17.07	\$17.07
70-74	70-74
\$27.15	\$27.15
75+	75+
\$48.08	\$48.08

DEPENDENT LIFE RATES

CURRENT	RECOMMENDED
The Hartford	USABLE Life
Rate Basis	Rate Basis
\$8,000 Benefit	\$8,000 Benefit
\$1.82	\$1.82

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

May 28, 2013

DEPARTMENT: Personnel

AGENDA #

SUBJECT:

Life and Long Term Disability Benefit Plans

SUMMARY:

The City of Gallatin has been offering Life and Long Term Disability benefits through The Hartford for the past 3 years to our employees at no cost to the employees. Employees can also purchase individual Voluntary Life insurance for themselves and dependents at their own expense.

Bids were recently obtained to match our current benefits, including the Voluntary Life. The attached sheets shows the top proposals and their rates.

RECOMMENDATION:

1. Recommend the City accept the Life and Long Term Disability proposal submitted by US Able Life through agents Michael Wertenberger and Kelly Coley effective July 1, 2013. Their rates represented the lowest bid while still providing our employees with the same coverage. No formal enrollment process would be necessary.

2. Recommend the City accept the Voluntary Life proposal submitted by US Able through agents Michael Wertenberger and Kelly Coley effective July 1, 2013. The cost of these benefits will continue to be paid for by currently enrolled employees. The rates will remain the same as with our current carrier.

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

RESOLUTION NO. R1306-26

**RESOLUTION CONFIRMING APPOINTMENT OF L. K. LANNOM TO RESOURCE
AUTHORITY IN SUMNER COUNTY, TENNESSEE**

BE IT RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that,

WHEREAS, Chapter 198 of the Private Acts of 1979 authorizes the creation of the Resource Authority in Sumner County, Tennessee; and

WHEREAS, the governing body of the City of Gallatin, Tennessee appoints two (2) directors to such Board and the nomination of L. K. Lannom has been forwarded to the governing body for approval;

THEREFORE, BE IT RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that L. K. Lannom is hereby confirmed to a four year term commencing July 1, 2013 and expiring June 30, 2017.

IT IS SO ORDERED.

AYE:

NAY:

DATE:

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

JOE H. THOMPSON
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

May 28, 2013

DEPARTMENT: Mayor's Office

AGENDA #

SUBJECT:

Resolution confirming appointment of L. K. Lannom to Resource Authority in Sumner County, Tennessee

SUMMARY:

Confirmation the appointment of L. K. Lannom to Resource Authority in Sumner County, TN; appointment will expire in 2017.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes: