CITY OF GALLATIN
COUNCIL COMMITTEE MEETING

October 8, 2013 | **Immediately after the Special Called Council Meeting at 6 pm** | **Dr. J. Deotha Malone Council Chambers**

- Call to Order: Vice Mayor Alexander Presiding
- Roll Call: Vice Mayor Alexander – Brackenbury – Camp – Hayes – Kemp – Mayberry – Overton – Mayor Graves
- Approval of Minutes: September 24, 2013 Council Committee Minutes
- Public Recognition
- Mayor's Comments

AGENDA

1. Marketing Coordinator discussion **(David Brown, Leisure Services)**
2. Detention Pond on Shawn Drive **(Joe Thompson, City Attorney)**
3. Awedaddy's Noise Complaints **(Joe Thompson, City Attorney)**
4. March, April, May and June Financial Reports **(Rachel Nichols, Finance)**
5. Resolution Accepting Public Improvements, Excluding Lot 50, for the Estates of Fairway Heights, Phase I **(Nick Tuttle, Engineering)**
6. Right of Way abandonment on 637 East Main Street **(Nick Tuttle, Engineering)**
7. Appropriating funds received from Mid-Century Insurance Company for damage to a traffic signal cabinet on Long Hollow Pike **(Nick Tuttle, Engineering)**
8. Appropriating funds received for damage to a traffic signal on Nashville Pike at the intersection of Green Wave Drive **(Nick Tuttle, Engineering)**
9. Appropriating funds received from insurance claims for damage to traffic signals **(Nick Tuttle, Engineering)**
10. MS4 Stormwater Permit Annual Report **(Nick Tuttle, Engineering)**

- Other Business
- Department Head Reports
- Adjourn

City of Gallatin
Council Committee Meeting

Tuesday, September 24, 2013
Dr. J. Deotha Malone Council Chambers
Gallatin City Hall

Call to Order

Councilman Jimmy Overton called the meeting to order at 6:00 P.M.

Roll Call

PRESENT:

Mayor Jo Ann Graves
Vice Mayor John D. Alexander
Councilwoman Julie Brackenbury
Councilman Steve Camp
Councilman Craig Hayes
Councilwoman Anne Kemp
Councilman Ed Mayberry
Councilman Jimmy Overton

ABSENT:

None

OTHERS PRESENT:

Rosemary Bates, Special Projects Director
Rachel Nichols, Finance/IT Director
Nick Tuttle, City Engineer
Amy Summers, Interim Personnel Official
Ann Whiteside, Mayor's Office
Connie Kittrell, City Recorder
Joe Thompson, City Attorney
David Brown, Leisure Services Director
Don Bandy, Police Chief
Ronnie Stiles, Public Works Dir.
Gallatin Newspaper, Reporter
David Gregory, Public Utilities
Katherine Schoch, Codes/Planning
News Examiner, Reporter
James Fenton, EDA
Billy Crook, Fire Chief

Approval of Minutes

Councilman Overton presented the minutes of the September 10, 2013 Council Committee Meeting for approval. Vice Mayor Alexander made motion to approve; Councilwoman Brackenbury seconded. Motion carried with 7 ayes and 0 nays.

Public Recognition

Councilman Overton opened public recognition.

- Marcia Merrill of 532 Bentley Street presented a petition to get RHD Services moved from Bentley Street. Ms. Merrill gave examples of activities and occurrences.

  Police Chief Don Bandy stated he spoke with Resources for Human Development and the owner of the home, Hack Gilliam. Chief Bandy stated that the lease will end at the end of October and the autistic resident will be leaving the location at the end of September.

- Mr. John Griffin of Long Hollow Pike spoke about GreenLea Boulevard Extension which TDOT has approved and work is scheduled to begin next year. Mr. Griffin stated this route will improve police and fire protection.

- Phillip Kelly, Attorney representing some residents on Aqua Drive, requested to be on the October 8th agenda for further discussion of the noise levels at the Gallatin Marina. Mr. Kelly gave a history of prior events and added that there has been no resolution between the residents and Awedaddy's concerning the music/noise levels.

- Patricia Ceska of 522 Bentley Street spoke about the City installing tornado sirens to help warn the elderly and all citizens of bad weather.

With no one wishing to speak, public recognition was closed.

Mayor's Comments

Mayor Graves commented on the following:

- TDOT is holding a public meeting next Thursday, October 3rd at 6:00 PM in the City Hall Dining Hall regarding Highway 109. TDOT will have the right -of-way plan and discuss the process for widening Highway 109 from Airport Road to the 109 Bridge.

- Last Third Thursday is October 3rd at 6:30 PM with the Beaker Street Blues Band opening the Main Street Festival weekend

- Main Street Festival is Saturday, October 5th beginning at 10:00 AM

- Walk Across Sumner closing ceremony will be Saturday, October 5th at 8:00 AM at the Civic Center

- Cemetery Tour begins around dusk and goes well into the evening

- The TVA meeting held this past Monday at City Hall was well attended by local businesses. The Chamber will be preparing Welcome Bags for the projected 900+ TVA workers.

- Long time city employee Eugene Watson's mother-in-law passed away and the funeral will be tomorrow.

- Councilman Overton announced the Gallatin Homecoming Parade will also be Thursday afternoon, October 3rd

Agenda

1. **Ordinance #O1309-48 appropriating additional funds in the amount of $1,000,000 for Natural Gas Line Extensions under existing contract "Contract 2012 Annual Natural Gas Line Construction"**

Public Utilities Director David Gregory requested an additional $1 million taken from Natural Gas Reserves.

Councilwoman Kemp made motion to approve; Vice Mayor Alexander seconded.

There was much discussion on this request.

Councilman Overton called for the vote. Motion carried with 7 ayes and 0 nays.

Vice Mayor John D Alexander left the meeting at this time.

Other Business

Councilman Overton opened other business.

Mayor Graves gave information from the Comptroller's Office concerning the continuation budget and the city having a valid tax rate.

Mayor Graves proposed Council pass the base budget without the bond so tax notices can be mailed out.

Discussion continued on projects in the bond and department capital requests.

Council requested Mayor Graves provide the following information concerning the base budget:

- Listing of detailed items included in the budget
- List of carry-over projects
- Amount of contractually obligated to fund and committed timeline
- Copies of all contracts requesting city funds

Department Head Reports

Councilman Overton asked for department head reports.

- Police Chief Don Bandy requested approval to apply for two Government Highway Safety Grants that are 100% funded.

  Councilwoman Kemp made motion to approve; Councilwoman Brackenbury seconded. Motion carried with 7 ayes and 0 nays.

- EDA Director James Fenton informed Council that next week he will bring an infrastructure grant for ABC Technology to apply for the grant to help relocate their utilities.

- Councilman Overton requested Interim Personnel Official Amy Summers give an update on the newly hired City Planner and Building Official.

  Ms. Summers stated both candidates have accepted the offered positions. Ms. Summers stated Mr. Stuart stated his start date will be January 2, 2014 and Mr. McCord anticipates beginning October 21, 2013.

Adjourn

With no further business to discuss, Councilman Overton adjourned the meeting.

Mayor Jo Ann Graves

City Recorder Connie Kittrell

CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA

October 8, 2013

DEPARTMENT: **Leisure Services/Human Resources** **AGENDA #** 1

SUBJECT:
Marketing Coordinator Discussion

SUMMARY:
Preliminary research and discussion regarding a Marketing Coordinator

RECOMMENDATION:

ATTACHMENT:

☐ **Resolution**	☐ **Correspondence**	☐ **Bid Tabulation**
☐ **Ordinance**	☐ **Contract**	☐ **Other**

Approved ☐
Rejected ☐
Deferred ☐

Notes:

CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA

October 8, 2013

DEPARTMENT: **City Attorney** **AGENDA #** 2

SUBJECT:
Detention Pond on Shawn Drive

SUMMARY:

RECOMMENDATION:

ATTACHMENT:

☐ **Resolution**	☐ **Correspondence**	☐ **Bid Tabulation**
☐ **Ordinance**	☐ **Contract**	☐ **Other**

Approved ☐
Rejected ☐
Deferred ☐

Notes:

CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA

October 8, 2013

DEPARTMENT: **CITY ATTORNEY** **AGENDA #** 3

SUBJECT:
AWEDADDY'S NOISE COMPLAINTS

SUMMARY:
As the Council is aware, certain residents in the Aqua Drive and other areas have complained about the noise emanating from the outdoor music venue at Awedaddy's, the restaurant on the premises of the Gallatin Marina property. There are currently three mechanisms the city has available to regulate outdoor music:

1. Land Use - via the Gallatin Zoning Ordinance.
2. Noise Performance Standards - via the Gallatin Zoning Ordinance.
3. Loud noise regulations - via the Gallatin Municipal Code.

The residents in the area, and the landlord and proprietor of the restaurant attempted to resolve the issue this year, but to no avail. The current ordinances in place have been ineffective, and because of the lack of clarity in those regulations, noise complaint calls have contributed to a disproportionate use of police resources in responding to noise complaints.

RECOMMENDATION:
None.

At this juncture, the City Council will have to make a policy decision to either strengthen or weaken the ordinances relating to outdooe music and excessive noise. Once Council decides which path to choose, this office will work with the Planning & Police Departments to draft ordinance revisions which mirror the City Council's decision.

ATTACHMENT:

☐ **Resolution** ☐ **Correspondence** ☐ **Bid Tabulation**
☐ **Ordinance** ☐ **Contract** ☐ **Other**

Approved ☐
Rejected ☐
Deferred ☐

Notes:

CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA

10/08/2013

DEPARTMENT: **Finance / IT** **AGENDA #** 4

SUBJECT:
March, April, May and June Financial Reports

SUMMARY:
March, April, May and June Financial Reports

RECOMMENDATION:
Approval

ATTACHMENT:

- ☐ **Resolution**
- ☐ **Ordinance**
- ☐ **Correspondence**
- ☐ **Contract**
- ☐ **Bid Tabulation**
- ☒ **Other**

Approved ☐
Rejected ☐
Deferred ☐

Notes:

City of Gallatin, TN

March Financial Statement
Period 9 / Fiscal Year 2013

City of Gallatin Live Database

YEAR TO-DATE BUDGET REPORT

FOR 2013 09

ACCOUNTS FOR: 110 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
110 GENERAL FUND	-28,941,420	-347,946.04	-29,289,366.04	-19,026,940.80	.00	-10,262,425.24	65.0%
11041310 CITY ADMINISTRATION	655,736	37,441.66	693,177.66	413,418.27	.00	279,759.39	59.6%
11041500 FINANCE	432,961	14,100.00	447,061.00	340,717.98	1,071.35	105,271.67	76.5%
11041510 CITY RECORDER	468,603	9,290.00	477,893.00	310,130.62	9,589.40	158,172.98	66.9%
11041590 INSURANCES	532,500	60,000.00	592,500.00	397,679.07	.00	194,820.93	67.1%
11041620 CITY ATTORNEY	333,321	5,926.25	339,247.25	260,673.61	.00	78,573.64	76.8%
11041640 INFORMATION TECHNOLOGY	510,903	59,000.00	569,903.00	406,010.95	3,200.00	160,692.05	71.8%
11041650 PERSONNEL ADMINISTRATION	183,701	.00	183,701.00	120,551.52	.00	63,149.48	65.6%
11041670 ENGINEERING	4,484,438	1,124,110.71	5,608,548.71	1,678,937.32	14,502.07	3,915,109.32	30.2%
11041690 PLANNING COMMISSION	21,768	2,566.82	24,334.82	16,858.69	2,566.82	4,909.31	79.8%
11041700 PLANNING & CODES	961,510	.00	961,510.00	646,311.83	.00	315,198.17	67.2%
11041800 GEN GOVERNMENT BUILDINGS	429,156	15,303.00	444,459.00	316,736.84	4,339.42	123,382.74	72.2%
11042110 POLICE DEPARTMENT	5,925,543	33,584.30	5,959,127.30	4,238,481.34	18,220.01	1,702,425.95	71.4%
11042124 A.C.E.S. PROGRAM	200,000	.00	200,000.00	95,083.00	.00	104,917.00	47.5%
11042220 FIRE DEPARTMENT	5,080,778	38,189.16	5,118,967.16	3,257,107.78	302,511.00	1,559,348.38	69.5%
11042300 ANIMAL CONTROL	114,199	.00	114,199.00	77,458.71	.00	36,740.29	67.8%
11043000 PUBLIC WORKS ADMINISTRATIO	536,950	226,616.00	763,566.00	232,250.63	3,753.80	527,561.57	30.9%
11043120 STREET MAINTENANCE & REPAI	1,347,943	7,934.98	1,355,877.98	846,463.16	21,066.50	488,348.32	64.0%
11043160 STREET LIGHTING & SIGNALS	0	.00	.00	18.98	.00	-18.98	100.0%
11043170 VEHICLE MAINTENANCE	433,692	.00	433,692.00	291,306.80	.00	142,385.20	67.2%
11044200 COMM ENHANCEMENT	122,000	.00	122,000.00	124,392.06	.00	-2,392.06	102.0%
11044300 COMM SERVICES	108,000	.00	108,000.00	97,019.91	.00	10,980.09	89.8%
11044410 LEISURE SERVICE	554,308	.00	554,308.00	338,421.12	.00	215,886.88	61.1%
11044420 CIVIC CENTER	1,072,361	226,944.00	1,299,305.00	668,126.06	242,329.84	388,849.10	70.1%
11044450 GOLF COURSE	953,568	18,816.32	972,384.32	577,540.99	36,787.56	358,055.77	63.2%
11044720 PARKS	1,380,766	74,523.11	1,455,289.11	963,341.40	19,017.97	472,929.74	67.5%
11047100 ECONOMIC COMMUNITY DEVE	325,387	5,800.00	331,187.00	179,358.97	5,000.00	146,828.03	55.7%
11049000 BOND EXPENSES	1,276,908	.00	1,276,908.00	1,093,285.64	.00	183,622.36	85.6%
11051640 APPROP TO SPEC FUNDS	2,756,647	3,726.18	2,760,373.18	2,065,000.00	.00	695,373.18	74.8%
TOTAL GENERAL FUND	2,262,227	1,615,926.45	3,878,153.45	1,025,742.45	683,955.74	2,168,455.26	44.1%
TOTAL REVENUES	-28,941,420	-347,946.04	-29,289,366.04	-19,026,940.80	.00	-10,262,425.24	
TOTAL EXPENSES	31,203,647	1,963,872.49	33,167,519.49	20,052,683.25	683,955.74	12,430,880.50	

City of Gallatin Live Database

YEAR TO-DATE BUDGET REPORT

FOR 2013 09

ACCOUNTS FOR: 122 SPECIAL FUNDS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
122 SPECIAL FUNDS	-25,100	.00	-25,100.00	-41,219.82	.00	16,119.82	164.2%
12242122 SOR	5,100	3,459.00	8,559.00	7,893.43	.00	665.57	92.2%
12242150 POLICE SPECIAL	20,000	.00	20,000.00	42,556.64	.00	-22,556.64	212.8%
TOTAL SPECIAL FUNDS	0	3,459.00	3,459.00	9,230.25	.00	-5,771.25	266.8%
TOTAL REVENUES	-25,100	.00	-25,100.00	-41,219.82	.00	16,119.82	
TOTAL EXPENSES	25,100	3,459.00	28,559.00	50,450.07	.00	-21,891.07	

YEAR TO-DATE BUDGET REPORT

FOR 2013 09

ACCOUNTS FOR: 125 ENVIRONMENTAL SERVICES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
125 ENVIRONMENTAL SERVICES	-1,838,647	-10,280.80	-1,848,927.80	-911,100.72	.00	-937,827.08	49.3%
12543210 ENVIRO SERV ADMIN	36,000	.00	36,000.00	24,093.12	.00	11,906.88	66.9%
12543230 WASTE COLLECTION	1,802,647	10,280.80	1,812,927.80	1,064,580.05	215,284.00	533,063.75	70.6%
TOTAL ENVIRONMENTAL SERVICES	0	.00	.00	177,572.45	215,284.00	-392,856.45	100.0%
TOTAL REVENUES	-1,838,647	-10,280.80	-1,848,927.80	-911,100.72	.00	-937,827.08	
TOTAL EXPENSES	1,838,647	10,280.80	1,848,927.80	1,088,673.17	215,284.00	544,970.63	

YEAR TO-DATE BUDGET REPORT

FOR 2013 09

ACCOUNTS FOR: 127 DRUG FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
127 DRUG FUND	-100,000	.00	-100,000.00	-101,996.90	.00	1,996.90	102.0%
12742129 DRUG INVESTIGATION & CONTR	100,000	.00	100,000.00	77,069.15	.00	22,930.85	77.1%
TOTAL DRUG FUND	0	.00	.00	-24,927.75	.00	24,927.75	100.0%
TOTAL REVENUES	-100,000	.00	-100,000.00	-101,996.90	.00	1,996.90	
TOTAL EXPENSES	100,000	.00	100,000.00	77,069.15	.00	22,930.85	

YEAR TO-DATE BUDGET REPORT

FOR 2013 09

ACCOUNTS FOR: 311 CAPITAL PROJECTS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
311 CAPITAL PROJECTS	0	-5,920.18	-5,920.18	-1,039,168.39	.00	1,033,248.21	*******%
31141100 CITY ADMIN CAPITAL	0	2,605,297.59	2,605,297.59	1,474,219.66	15,015.23	1,116,062.70	57.2%
31141670 ENGINEER CAPITAL	0	266,113.66	266,113.66	14,246.11	.00	251,867.55	5.4%
31141700 PLANNING CAPITAL	0	370,832.64	370,832.64	150,921.48	.00	219,911.16	40.7%
31142220 FIRE CAPITAL	0	322,310.36	322,310.36	4,500.00	.00	317,810.36	1.4%
31143000 PUBLIC WORKS CAPITAL	0	328,970.53	328,970.53	311,290.75	.00	17,679.78	94.6%
31143160 STREET LIGHTS/ SIGNALS CAP	0	204,612.64	204,612.64	192,438.82	.00	12,173.82	94.1%
31158804 ARRA #4 STREETSCAPE	0	2,432.21	2,432.21	.00	.00	2,432.21	.0%
TOTAL CAPITAL PROJECTS	0	4,094,649.45	4,094,649.45	1,108,448.43	15,015.23	2,971,185.79	27.4%
TOTAL REVENUES	0	-5,920.18	-5,920.18	-1,039,168.39	.00	1,033,248.21	
TOTAL EXPENSES	0	4,100,569.63	4,100,569.63	2,147,616.82	15,015.23	1,937,937.58	

YEAR TO-DATE BUDGET REPORT

FOR 2013 09

ACCOUNTS FOR: 413 WATER & SEWER	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
413 WATER & SEWER	-12,738,250	.00	-12,738,250.00	-8,455,995.87	.00	-4,282,254.13	66.4%
41341000 GENERAL GOVERNMENT	0	305,672.00	305,672.00	30,752.56	2,640.00	272,279.44	10.9%
41352113 WATER TREATMENT & PUMPING	1,346,819	.00	1,346,819.00	887,855.29	14,905.00	444,058.71	67.0%
41352114 TRANSMISSION & DISTRIBUTIO	2,243,741	219,698.00	2,463,439.00	1,108,874.14	43,676.00	1,310,888.86	46.8%
41352116 CUSTOMER ACCOUNTING & COLL	587,523	.00	587,523.00	405,600.91	.00	181,922.09	69.0%
41352117 ADMINISTRATION & GENERAL	1,107,421	10,000.00	1,117,421.00	437,677.08	.00	679,743.92	39.2%
41352123 DEPREC ON FIXED	2,991,904	.00	2,991,904.00	.00	.00	2,991,904.00	.0%
41352124 BOND EXPENSES	2,323,057	.00	2,323,057.00	744,939.39	.00	1,578,117.61	32.1%
41352125 PAYING AGENTS	800	.00	800.00	750.00	.00	50.00	93.8%
41352211 SEWER COLLECTION (LINES)	1,378,022	1,656,435.00	3,034,457.00	939,408.50	11,719.60	2,083,328.90	31.3%
41352212 SEWER SYS REHAB	361,158	3,048,712.00	3,409,870.00	1,446,112.00	485.50	1,963,272.50	42.4%
41352213 SEWER TREATMENT & DISPOSAL	1,334,592	83,843.69	1,418,435.69	808,994.91	16,757.19	592,683.59	58.2%
41352217 SEWER ADMIN & GENERAL EXP	181,873	.00	181,873.00	134,899.69	.00	46,973.31	74.2%
41352219 SEWER PRETREATMENT PROGRAM	83,250	.00	83,250.00	57,780.80	.00	25,469.20	69.4%
TOTAL WATER & SEWER	1,201,910	5,324,360.69	6,526,270.69	-1,452,350.60	90,183.29	7,888,438.00	-20.9%
TOTAL REVENUES	-12,738,250	.00	-12,738,250.00	-8,455,995.87	.00	-4,282,254.13	
TOTAL EXPENSES	13,940,160	5,324,360.69	19,264,520.69	7,003,645.27	90,183.29	12,170,692.13	

YEAR TO-DATE BUDGET REPORT

FOR 2013 09

ACCOUNTS FOR: 415 NATURAL GAS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
415 NATURAL GAS	-16,280,000	.00	-16,280,000.00	-10,961,173.59	.00	-5,318,826.41	67.3%
41541000 GENERAL GOVERNMENT	0	4,000.00	4,000.00	6,876.95	.00	-2,876.95	171.9%
41552123 DEPREC ON FIXED	692,480	.00	692,480.00	.00	.00	692,480.00	.0%
41552411 PURCHASED GAS	12,000,000	.00	12,000,000.00	7,487,890.67	.00	4,512,109.33	62.4%
41552414 TRANSMISSION & DISTRIBUTIO	2,355,650	2,893,208.00	5,248,858.00	1,764,551.08	251,407.50	3,232,899.42	38.4%
41552416 CUSTOMER ACCOUNTING	347,638	.00	347,638.00	193,047.29	.00	154,590.71	55.5%
41552417 ADMIN & GENERAL EXP	598,150	437,488.77	1,035,638.77	650,075.34	1,234.77	384,328.66	62.9%
TOTAL NATURAL GAS	-286,082	3,334,696.77	3,048,614.77	-858,732.26	252,642.27	3,654,704.76	-19.9%
TOTAL REVENUES	-16,280,000	.00	-16,280,000.00	-10,961,173.59	.00	-5,318,826.41	
TOTAL EXPENSES	15,993,918	3,334,696.77	19,328,614.77	10,102,441.33	252,642.27	8,973,531.17	

City of Gallatin, TN

April Financial Statement
Period 10 / Fiscal Year 2013

City of Gallatin Live Database

YEAR TO-DATE BUDGET REPORT

FOR 2013 10

ACCOUNTS FOR: 110 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
110 GENERAL FUND	-28,941,420	-568,677.04	-29,510,097.04	-20,719,654.83	.00	-8,790,442.21	70.2%
11041310 CITY ADMINISTRATION	655,736	37,441.66	693,177.66	448,620.29	.00	244,557.37	64.7%
11041500 FINANCE	432,961	14,100.00	447,061.00	370,179.82	.00	76,881.18	82.8%
11041510 CITY RECORDER	468,603	9,290.00	477,893.00	340,175.85	9,589.40	128,127.75	73.2%
11041590 INSURANCES	532,500	60,000.00	592,500.00	409,055.64	.00	183,444.36	69.0%
11041620 CITY ATTORNEY	333,321	5,926.25	339,247.25	283,703.47	.00	55,543.78	83.6%
11041640 INFORMATION TECHNOLOGY	510,903	59,000.00	569,903.00	469,559.89	3,200.00	97,143.11	83.0%
11041650 PERSONNEL ADMINISTRATION	183,701	.00	183,701.00	150,333.58	.00	33,367.42	81.8%
11041670 ENGINEERING	4,484,438	1,124,110.71	5,608,548.71	1,780,883.26	14,502.07	3,813,163.38	32.0%
11041690 PLANNING COMMISSION	21,768	2,566.82	24,334.82	17,437.46	2,566.82	4,330.54	82.2%
11041700 PLANNING & CODES	961,510	.00	961,510.00	733,788.63	.00	227,721.37	76.3%
11041800 GEN GOVERNMENT BUILDINGS	429,156	15,303.00	444,459.00	350,223.67	6,960.93	87,274.40	80.4%
11042110 POLICE DEPARTMENT	5,925,543	33,584.30	5,959,127.30	4,724,873.32	8,872.01	1,225,381.97	79.4%
11042124 A.C.E.S. PROGRAM	200,000	.00	200,000.00	109,699.00	.00	90,301.00	54.8%
11042220 FIRE DEPARTMENT	5,080,778	45,189.16	5,125,967.16	3,843,861.14	64,670.50	1,217,435.52	76.2%
11042300 ANIMAL CONTROL	114,199	.00	114,199.00	85,892.06	.00	28,306.94	75.2%
11043000 PUBLIC WORKS ADMINISTRATIO	536,950	226,616.00	763,566.00	276,613.02	3,753.80	483,199.18	36.7%
11043120 STREET MAINTENANCE & REPAI	1,347,943	7,934.98	1,355,877.98	919,118.84	24,993.47	411,765.67	69.6%
11043160 STREET LIGHTING & SIGNALS	0	.00	.00	18.98	.00	-18.98	100.0%
11043170 VEHICLE MAINTENANCE	433,692	.00	433,692.00	325,478.50	.00	108,213.50	75.0%
11044200 COMM ENHANCEMENT	122,000	.00	122,000.00	130,882.90	.00	-8,882.90	107.3%
11044300 COMM SERVICES	108,000	.00	108,000.00	97,019.91	.00	10,980.09	89.8%
11044410 LEISURE SERVICE	554,308	.00	554,308.00	381,366.84	.00	172,941.16	68.8%
11044420 CIVIC CENTER	1,072,361	226,944.00	1,299,305.00	745,571.28	232,004.26	321,729.46	75.2%
11044450 GOLF COURSE	953,568	18,816.32	972,384.32	638,945.36	38,246.56	295,192.40	69.6%
11044720 PARKS	1,380,766	74,523.11	1,455,289.11	1,077,276.63	3,366.07	374,646.41	74.3%
11047100 ECONOMIC COMMUNITY DEVE	325,387	219,531.00	544,918.00	203,618.19	7,815.00	333,484.81	38.8%
11049000 BOND EXPENSES	1,276,908	.00	1,276,908.00	1,093,685.64	.00	183,222.36	85.7%
11051640 APPROP TO SPEC FUNDS	2,756,647	3,726.18	2,760,373.18	2,065,000.00	.00	695,373.18	74.8%
TOTAL GENERAL FUND	2,262,227	1,615,926.45	3,878,153.45	1,353,228.34	420,540.89	2,104,384.22	45.7%
TOTAL REVENUES	-28,941,420	-568,677.04	-29,510,097.04	-20,719,654.83	.00	-8,790,442.21	
TOTAL EXPENSES	31,203,647	2,184,603.49	33,388,250.49	22,072,883.17	420,540.89	10,894,826.43	

YEAR TO-DATE BUDGET REPORT

FOR 2013 10

ACCOUNTS FOR: 122 SPECIAL FUNDS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
122 SPECIAL FUNDS	-25,100	.00	-25,100.00	-41,371.18	.00	16,271.18	164.8%
12242122 SOR	5,100	3,459.00	8,559.00	7,893.43	.00	665.57	92.2%
12242150 POLICE SPECIAL	20,000	.00	20,000.00	43,056.64	.00	-23,056.64	215.3%
TOTAL SPECIAL FUNDS	0	3,459.00	3,459.00	9,578.89	.00	-6,119.89	276.9%
TOTAL REVENUES	-25,100	.00	-25,100.00	-41,371.18	.00	16,271.18	
TOTAL EXPENSES	25,100	3,459.00	28,559.00	50,950.07	.00	-22,391.07	

YEAR TO-DATE BUDGET REPORT

FOR 2013 10

ACCOUNTS FOR: 125 ENVIRONMENTAL SERVICES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
125 ENVIRONMENTAL SERVICES	-1,838,647	-10,280.80	-1,848,927.80	-1,013,376.31	.00	-835,551.49	54.8%
12543210 ENVIRO SERV ADMIN	36,000	.00	36,000.00	24,093.12	.00	11,906.88	66.9%
12543230 WASTE COLLECTION	1,802,647	10,280.80	1,812,927.80	1,170,495.39	215,284.00	427,148.41	76.4%
TOTAL ENVIRONMENTAL SERVICES	0	.00	.00	181,212.20	215,284.00	-396,496.20	100.0%
TOTAL REVENUES	-1,838,647	-10,280.80	-1,848,927.80	-1,013,376.31	.00	-835,551.49	
TOTAL EXPENSES	1,838,647	10,280.80	1,848,927.80	1,194,588.51	215,284.00	439,055.29	

YEAR TO-DATE BUDGET REPORT

FOR 2013 10

ACCOUNTS FOR: 127 DRUG FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
127 DRUG FUND	-100,000	.00	-100,000.00	-118,342.68	.00	18,342.68	118.3%
12742129 DRUG INVESTIGATION & CONTR	100,000	.00	100,000.00	98,711.79	.00	1,288.21	98.7%
TOTAL DRUG FUND	0	.00	.00	-19,630.89	.00	19,630.89	100.0%
TOTAL REVENUES	-100,000	.00	-100,000.00	-118,342.68	.00	18,342.68	
TOTAL EXPENSES	100,000	.00	100,000.00	98,711.79	.00	1,288.21	

YEAR TO-DATE BUDGET REPORT

FOR 2013 10

ACCOUNTS FOR: 311 CAPITAL PROJECTS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
311 CAPITAL PROJECTS	0	-5,920.18	-5,920.18	-1,065,248.82	.00	1,059,328.64	********%
31141100 CITY ADMIN CAPITAL	0	2,605,297.59	2,605,297.59	1,520,939.92	1,812.00	1,082,545.67	58.4%
31141670 ENGINEER CAPITAL	0	266,113.66	266,113.66	17,174.38	.00	248,939.28	6.5%
31141700 PLANNING CAPITAL	0	370,832.64	370,832.64	150,921.48	.00	219,911.16	40.7%
31142220 FIRE CAPITAL	0	322,310.36	322,310.36	8,097.03	.00	314,213.33	2.5%
31143000 PUBLIC WORKS CAPITAL	0	328,970.53	328,970.53	311,290.75	.00	17,679.78	94.6%
31143160 STREET LIGHTS/ SIGNALS CAP	0	204,612.64	204,612.64	192,438.82	.00	12,173.82	94.1%
31158804 ARRA #4 STREETSCAPE	0	2,432.21	2,432.21	.00	.00	2,432.21	.0%
TOTAL CAPITAL PROJECTS	0	4,094,649.45	4,094,649.45	1,135,613.56	1,812.00	2,957,223.89	27.8%
TOTAL REVENUES	0	-5,920.18	-5,920.18	-1,065,248.82	.00	1,059,328.64	
TOTAL EXPENSES	0	4,100,569.63	4,100,569.63	2,200,862.38	1,812.00	1,897,895.25	

YEAR TO-DATE BUDGET REPORT

FOR 2013 10

ACCOUNTS FOR: 413 WATER & SEWER	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
413 WATER & SEWER	-12,738,250	.00	-12,738,250.00	-9,392,625.24	.00	-3,345,624.76	73.7%
41341000 GENERAL GOVERNMENT	0	305,672.00	305,672.00	30,752.56	2,640.00	272,279.44	10.9%
41352113 WATER TREATMENT & PUMPING	1,346,819	.00	1,346,819.00	1,007,417.53	21,058.96	318,342.51	76.4%
41352114 TRANSMISSION & DISTRIBUTIO	2,243,741	219,698.00	2,463,439.00	1,314,667.26	47,858.64	1,100,913.10	55.3%
41352116 CUSTOMER ACCOUNTING & COLL	587,523	.00	587,523.00	442,807.88	.00	144,715.12	75.4%
41352117 ADMINISTRATION & GENERAL	1,107,421	10,000.00	1,117,421.00	462,467.51	.00	654,953.49	41.4%
41352123 DEPREC ON FIXED	2,991,904	.00	2,991,904.00	.00	.00	2,991,904.00	.0%
41352124 BOND EXPENSES	2,323,057	.00	2,323,057.00	744,939.39	.00	1,578,117.61	32.1%
41352125 PAYING AGENTS	800	.00	800.00	950.00	.00	-150.00	118.8%
41352211 SEWER COLLECTION (LINES)	1,378,022	1,656,435.00	3,034,457.00	1,011,656.94	3,898.10	2,018,901.96	33.5%
41352212 SEWER SYS REHAB	361,158	3,048,712.00	3,409,870.00	1,636,804.92	.00	1,773,065.08	48.0%
41352213 SEWER TREATMENT & DISPOSAL	1,334,592	83,843.69	1,418,435.69	916,523.32	21,602.69	480,309.68	66.1%
41352217 SEWER ADMIN & GENERAL EXP	181,873	.00	181,873.00	142,952.66	.00	38,920.34	78.6%
41352219 SEWER PRETREATMENT PROGRAM	83,250	.00	83,250.00	62,591.52	.00	20,658.48	75.2%
TOTAL WATER & SEWER	1,201,910	5,324,360.69	6,526,270.69	-1,618,093.75	97,058.39	8,047,306.05	-23.3%
TOTAL REVENUES	-12,738,250	.00	-12,738,250.00	-9,392,625.24	.00	-3,345,624.76	
TOTAL EXPENSES	13,940,160	5,324,360.69	19,264,520.69	7,774,531.49	97,058.39	11,392,930.81	

YEAR TO-DATE BUDGET REPORT

FOR 2013 10

ACCOUNTS FOR: 415 NATURAL GAS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
415 NATURAL GAS	-16,280,000	.00	-16,280,000.00	-13,120,216.88	.00	-3,159,783.12	80.6%
41541000 GENERAL GOVERNMENT	0	4,000.00	4,000.00	6,876.95	.00	-2,876.95	171.9%
41552123 DEPREC ON FIXED	692,480	.00	692,480.00	.00	.00	692,480.00	.0%
41552411 PURCHASED GAS	12,000,000	.00	12,000,000.00	7,487,890.67	.00	4,512,109.33	62.4%
41552414 TRANSMISSION & DISTRIBUTIO	2,355,650	2,893,208.00	5,248,858.00	2,031,512.52	188,488.50	3,028,856.98	42.3%
41552416 CUSTOMER ACCOUNTING	347,638	.00	347,638.00	219,280.53	.00	128,357.47	63.1%
41552417 ADMIN & GENERAL EXP	598,150	437,488.77	1,035,638.77	664,129.77	1,234.77	370,274.23	64.2%
TOTAL NATURAL GAS	-286,082	3,334,696.77	3,048,614.77	-2,710,526.44	189,723.27	5,569,417.94	-82.7%
TOTAL REVENUES	-16,280,000	.00	-16,280,000.00	-13,120,216.88	.00	-3,159,783.12	
TOTAL EXPENSES	15,993,918	3,334,696.77	19,328,614.77	10,409,690.44	189,723.27	8,729,201.06	

City of Gallatin, TN

May Financial Statement
Period 11 / Fiscal Year 2013

City of Gallatin Live Database

YEAR TO-DATE BUDGET REPORT

FOR 2013 11

ACCOUNTS FOR: 110 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
110 GENERAL FUND	-28,941,420	-623,079.17	-29,564,499.17	-22,235,412.87	.00	-7,329,086.30	75.2%
11041310 CITY ADMINISTRATION	655,736	37,441.66	693,177.66	569,751.77	.00	123,425.89	82.2%
11041500 FINANCE	432,961	14,100.00	447,061.00	397,650.24	.00	49,410.76	88.9%
11041510 CITY RECORDER	468,603	9,290.00	477,893.00	369,878.48	9,589.40	98,425.12	79.4%
11041590 INSURANCES	532,500	60,000.00	592,500.00	431,499.62	.00	161,000.38	72.8%
11041620 CITY ATTORNEY	333,321	5,926.25	339,247.25	306,909.21	.00	32,338.04	90.5%
11041640 INFORMATION TECHNOLOGY	510,903	59,000.00	569,903.00	505,120.81	7,500.00	57,282.19	89.9%
11041650 PERSONNEL ADMINISTRATION	183,701	.00	183,701.00	166,697.81	.00	17,003.19	90.7%
11041670 ENGINEERING	4,484,438	1,124,110.71	5,608,548.71	1,889,180.05	14,730.85	3,704,637.81	33.9%
11041690 PLANNING COMMISSION	21,768	.00	21,768.00	19,507.53	.00	2,260.47	89.6%
11041700 PLANNING & CODES	961,510	-13,742.00	947,768.00	794,130.02	.00	153,637.98	83.8%
11041800 GEN GOVERNMENT BUILDINGS	429,156	15,303.00	444,459.00	387,532.54	4,377.68	52,548.78	88.2%
11042110 POLICE DEPARTMENT	5,925,543	108,034.43	6,033,577.43	5,223,848.68	14,348.20	795,380.55	86.8%
11042124 A.C.E.S. PROGRAM	200,000	.00	200,000.00	109,699.00	.00	90,301.00	54.8%
11042220 FIRE DEPARTMENT	5,080,778	45,789.16	5,126,567.16	4,260,587.20	27,751.50	838,228.46	83.6%
11042300 ANIMAL CONTROL	114,199	.00	114,199.00	95,534.28	.00	18,664.72	83.7%
11043000 PUBLIC WORKS ADMINISTRATIO	536,950	226,616.00	763,566.00	295,597.88	3,753.80	464,214.32	39.2%
11043120 STREET MAINTENANCE & REPAI	1,347,943	7,934.98	1,355,877.98	1,015,972.55	34,993.47	304,911.96	77.5%
11043160 STREET LIGHTING & SIGNALS	0	.00	.00	.00	.00	.00	.0%
11043170 VEHICLE MAINTENANCE	433,692	.00	433,692.00	362,126.14	.00	71,565.86	83.5%
11044200 COMM ENHANCEMENT	122,000	.00	122,000.00	136,382.90	.00	-14,382.90	111.8%
11044300 COMM SERVICES	108,000	.00	108,000.00	97,019.91	.00	10,980.09	89.8%
11044410 LEISURE SERVICE	554,308	.00	554,308.00	427,561.52	.00	126,746.48	77.1%
11044420 CIVIC CENTER	1,072,361	226,944.00	1,299,305.00	825,232.64	238,876.35	235,196.01	81.9%
11044450 GOLF COURSE	953,568	18,816.32	972,384.32	697,414.99	81,734.56	193,234.77	80.1%
11044720 PARKS	1,380,766	74,523.11	1,455,289.11	1,186,414.11	3,366.07	265,508.93	81.8%
11047100 ECONOMIC COMMUNITY DEVE	325,387	219,531.00	544,918.00	231,026.05	7,815.00	306,076.95	43.8%
11049000 BOND EXPENSES	1,276,908	.00	1,276,908.00	1,093,685.64	.00	183,222.36	85.7%
11051640 APPROP TO SPEC FUNDS	2,756,647	3,726.18	2,760,373.18	2,065,000.00	.00	695,373.18	74.8%
TOTAL GENERAL FUND	2,262,227	1,620,265.63	3,882,492.63	1,725,548.70	448,836.88	1,708,107.05	56.0%
TOTAL REVENUES	-28,941,420	-623,079.17	-29,564,499.17	-22,235,412.87	.00	-7,329,086.30	
TOTAL EXPENSES	31,203,647	2,243,344.80	33,446,991.80	23,960,961.57	448,836.88	9,037,193.35	

YEAR TO-DATE BUDGET REPORT

FOR 2013 11

ACCOUNTS FOR: 122 SPECIAL FUNDS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
122 SPECIAL FUNDS	-25,100	.00	-25,100.00	-42,172.66	.00	17,072.66	168.0%
12242122 SOR	5,100	8,630.69	13,730.69	9,063.51	1,117.00	3,550.18	74.1%
12242150 POLICE SPECIAL	20,000	.00	20,000.00	43,056.64	.00	-23,056.64	215.3%
TOTAL SPECIAL FUNDS	0	8,630.69	8,630.69	9,947.49	1,117.00	-2,433.80	128.2%
TOTAL REVENUES	-25,100	.00	-25,100.00	-42,172.66	.00	17,072.66	
TOTAL EXPENSES	25,100	8,630.69	33,730.69	52,120.15	1,117.00	-19,506.46	

YEAR TO-DATE BUDGET REPORT

FOR 2013 11

ACCOUNTS FOR: 125 ENVIRONMENTAL SERVICES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
125 ENVIRONMENTAL SERVICES	-1,838,647	-10,280.80	-1,848,927.80	-1,117,041.32	.00	-731,886.48	60.4%
12543210 ENVIRO SERV ADMIN	36,000	.00	36,000.00	24,093.12	.00	11,906.88	66.9%
12543230 WASTE COLLECTION	1,802,647	32,543.48	1,835,190.48	1,288,646.09	219,867.52	326,676.87	82.2%
TOTAL ENVIRONMENTAL SERVICES	0	22,262.68	22,262.68	195,697.89	219,867.52	-393,302.73	1866.6%
TOTAL REVENUES	-1,838,647	-10,280.80	-1,848,927.80	-1,117,041.32	.00	-731,886.48	
TOTAL EXPENSES	1,838,647	32,543.48	1,871,190.48	1,312,739.21	219,867.52	338,583.75	

YEAR TO-DATE BUDGET REPORT

FOR 2013 11

ACCOUNTS FOR: 127 DRUG FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
127 DRUG FUND	-100,000	.00	-100,000.00	-125,625.62	.00	25,625.62	125.6%
12742129 DRUG INVESTIGATION & CONTR	100,000	60,000.00	160,000.00	129,181.73	.00	30,818.27	80.7%
TOTAL DRUG FUND	0	60,000.00	60,000.00	3,556.11	.00	56,443.89	5.9%
TOTAL REVENUES	-100,000	.00	-100,000.00	-125,625.62	.00	25,625.62	
TOTAL EXPENSES	100,000	60,000.00	160,000.00	129,181.73	.00	30,818.27	

YEAR TO-DATE BUDGET REPORT

FOR 2013 11

ACCOUNTS FOR: 311 CAPITAL PROJECTS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
311 CAPITAL PROJECTS	0	-5,920.18	-5,920.18	-2,362,560.83	.00	2,356,640.65	********%
31141100 CITY ADMIN CAPITAL	0	2,605,297.59	2,605,297.59	1,680,981.38	1,812.00	922,504.21	64.6%
31141670 ENGINEER CAPITAL	0	266,113.66	266,113.66	809,714.27	.00	-543,600.61	304.3%
31141700 PLANNING CAPITAL	0	370,832.64	370,832.64	150,921.48	.00	219,911.16	40.7%
31142220 FIRE CAPITAL	0	322,310.36	322,310.36	13,097.03	919,536.48	-610,323.15	289.4%
31143000 PUBLIC WORKS CAPITAL	0	328,970.53	328,970.53	311,446.18	.00	17,524.35	94.7%
31143160 STREET LIGHTS/ SIGNALS CAP	0	204,612.64	204,612.64	193,290.66	.00	11,321.98	94.5%
31158804 ARRA #4 STREETSCAPE	0	2,432.21	2,432.21	.00	.00	2,432.21	.0%
TOTAL CAPITAL PROJECTS	0	4,094,649.45	4,094,649.45	796,890.17	921,348.48	2,376,410.80	42.0%
TOTAL REVENUES	0	-5,920.18	-5,920.18	-2,362,560.83	.00	2,356,640.65	
TOTAL EXPENSES	0	4,100,569.63	4,100,569.63	3,159,451.00	921,348.48	19,770.15	

YEAR TO-DATE BUDGET REPORT

FOR 2013 11

ACCOUNTS FOR: 413 WATER & SEWER	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
413 WATER & SEWER	-12,738,250	.00	-12,738,250.00	-10,328,488.78	.00	-2,409,761.22	81.1%
41341000 GENERAL GOVERNMENT	0	305,672.00	305,672.00	30,752.56	2,640.00	272,279.44	10.9%
41352113 WATER TREATMENT & PUMPING	1,346,819	.00	1,346,819.00	1,102,645.90	21,058.96	223,114.14	83.4%
41352114 TRANSMISSION & DISTRIBUTIO	2,243,741	219,698.00	2,463,439.00	1,425,552.31	12,389.00	1,025,497.69	58.4%
41352116 CUSTOMER ACCOUNTING & COLL	587,523	.00	587,523.00	480,999.46	.00	106,523.54	81.9%
41352117 ADMINISTRATION & GENERAL	1,107,421	10,000.00	1,117,421.00	488,793.85	.00	628,627.15	43.7%
41352123 DEPREC ON FIXED	2,991,904	.00	2,991,904.00	.00	.00	2,991,904.00	.0%
41352124 BOND EXPENSES	2,323,057	.00	2,323,057.00	744,939.39	.00	1,578,117.61	32.1%
41352125 PAYING AGENTS	800	.00	800.00	950.00	.00	-150.00	118.8%
41352211 SEWER COLLECTION (LINES)	1,378,022	1,656,435.00	3,034,457.00	1,092,910.51	7,160.00	1,934,386.49	36.3%
41352212 SEWER SYS REHAB	361,158	3,048,712.00	3,409,870.00	1,742,695.38	.00	1,667,174.62	51.1%
41352213 SEWER TREATMENT & DISPOSAL	1,334,592	83,843.69	1,418,435.69	1,379,065.03	10,746.69	28,623.97	98.0%
41352217 SEWER ADMIN & GENERAL EXP	181,873	.00	181,873.00	151,006.17	.00	30,866.83	83.0%
41352219 SEWER PRETREATMENT PROGRAM	83,250	.00	83,250.00	67,463.40	.00	15,786.60	81.0%
TOTAL WATER & SEWER	1,201,910	5,324,360.69	6,526,270.69	-1,620,714.82	53,994.65	8,092,990.86	-24.0%
TOTAL REVENUES	-12,738,250	.00	-12,738,250.00	-10,328,488.78	.00	-2,409,761.22	
TOTAL EXPENSES	13,940,160	5,324,360.69	19,264,520.69	8,707,773.96	53,994.65	10,502,752.08	

YEAR TO-DATE BUDGET REPORT

FOR 2013 11

ACCOUNTS FOR: 415 NATURAL GAS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
415 NATURAL GAS	-16,280,000	.00	-16,280,000.00	-14,422,926.31	.00	-1,857,073.69	88.6%
41541000 GENERAL GOVERNMENT	0	4,000.00	4,000.00	6,876.95	.00	-2,876.95	171.9%
41552123 DEPREC ON FIXED	692,480	.00	692,480.00	.00	.00	692,480.00	.0%
41552411 PURCHASED GAS	12,000,000	.00	12,000,000.00	9,451,524.44	.00	2,548,475.56	78.8%
41552414 TRANSMISSION & DISTRIBUTIO	2,355,650	2,893,208.00	5,248,858.00	2,362,975.49	178,618.50	2,707,264.01	48.4%
41552416 CUSTOMER ACCOUNTING	347,638	.00	347,638.00	245,748.98	.00	101,889.02	70.7%
41552417 ADMIN & GENERAL EXP	598,150	437,488.77	1,035,638.77	677,886.66	1,234.77	356,517.34	65.6%
TOTAL NATURAL GAS	-286,082	3,334,696.77	3,048,614.77	-1,677,913.79	179,853.27	4,546,675.29	-49.1%
TOTAL REVENUES	-16,280,000	.00	-16,280,000.00	-14,422,926.31	.00	-1,857,073.69	
TOTAL EXPENSES	15,993,918	3,334,696.77	19,328,614.77	12,745,012.52	179,853.27	6,403,748.98	

City of Gallatin, TN

June Financial Statement
Period 12 / Fiscal Year 2013

City of Gallatin Live Database

YEAR TO-DATE BUDGET REPORT

FOR 2013 12

ACCOUNTS FOR: 110 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
110 GENERAL FUND	-28,941,420	-751,908.97	-29,693,328.97	-28,829,911.95	.00	-863,417.02	97.1%
11041310 CITY ADMINISTRATION	655,736	37,441.66	693,177.66	636,838.45	232.94	56,106.27	91.9%
11041500 FINANCE	432,961	14,100.00	447,061.00	440,494.42	.00	6,566.58	98.5%
11041510 CITY RECORDER	468,603	9,290.00	477,893.00	417,334.31	9,589.40	50,969.29	89.3%
11041590 INSURANCES	532,500	-14,000.00	518,500.00	443,703.89	.00	74,796.11	85.6%
11041620 CITY ATTORNEY	333,321	39,394.31	372,715.31	346,246.30	10,053.00	16,416.01	95.6%
11041640 INFORMATION TECHNOLOGY	510,903	55,800.00	566,703.00	549,499.19	195.00	17,008.81	97.0%
11041650 PERSONNEL ADMINISTRATION	183,701	22,000.00	205,701.00	179,625.61	.00	26,075.39	87.3%
11041670 ENGINEERING	4,484,438	1,124,110.71	5,608,548.71	2,280,873.94	14,502.07	3,313,172.70	40.9%
11041690 PLANNING COMMISSION	21,768	.00	21,768.00	20,905.05	.00	862.95	96.0%
11041700 PLANNING & CODES	961,510	-13,742.00	947,768.00	885,268.59	61,850.00	649.41	99.9%
11041800 GEN GOVERNMENT BUILDINGS	429,156	99,409.03	528,565.03	437,638.55	3,840.00	87,086.48	83.5%
11042110 POLICE DEPARTMENT	5,925,543	112,636.86	6,038,179.86	5,946,370.13	6,092.00	85,717.73	98.6%
11042124 A.C.E.S. PROGRAM	200,000	.00	200,000.00	138,103.00	.00	61,897.00	69.1%
11042220 FIRE DEPARTMENT	5,080,778	87,189.16	5,167,967.16	4,795,326.94	53,742.00	318,898.22	93.8%
11042300 ANIMAL CONTROL	114,199	.00	114,199.00	108,022.70	.00	6,176.30	94.6%
11043000 PUBLIC WORKS ADMINISTRATIO	536,950	226,616.00	763,566.00	457,503.94	39.50	306,022.56	59.9%
11043120 STREET MAINTENANCE & REPAI	1,347,943	14,735.94	1,362,678.94	1,015,736.21	5,000.00	341,942.73	74.9%
11043170 VEHICLE MAINTENANCE	433,692	359.38	434,051.38	403,823.50	.00	30,227.88	93.0%
11044200 COMM ENHANCEMENT	122,000	.00	122,000.00	121,000.00	.00	1,000.00	99.2%
11044300 COMM SERVICES	108,000	.00	108,000.00	107,877.02	.00	122.98	99.9%
11044410 LEISURE SERVICE	554,308	.00	554,308.00	499,470.85	.00	54,837.15	90.1%
11044420 CIVIC CENTER	1,072,361	226,944.00	1,299,305.00	1,226,242.33	23,777.35	49,285.32	96.2%
11044450 GOLF COURSE	953,568	23,897.32	977,465.32	874,507.88	58,146.91	44,810.53	95.4%
11044720 PARKS	1,380,766	94,523.11	1,475,289.11	1,398,283.65	3,366.07	73,639.39	95.0%
11047100 ECONOMIC COMMUNITY DEVE	325,387	219,531.00	544,918.00	411,130.08	7,065.00	126,722.92	76.7%
11049000 BOND EXPENSES	1,276,908	.00	1,276,908.00	1,292,066.90	.00	-15,158.90	101.2%
11051640 APPROP TO SPEC FUNDS	2,756,647	4,206.18	2,760,853.18	2,065,000.00	.00	695,853.18	74.8%
TOTAL GENERAL FUND	2,262,227	1,632,533.69	3,894,760.69	-1,331,018.52	257,491.24	4,968,287.97	-27.6%
TOTAL REVENUES	-28,941,420	-751,908.97	-29,693,328.97	-28,829,911.95	.00	-863,417.02	
TOTAL EXPENSES	31,203,647	2,384,442.66	33,588,089.66	27,498,893.43	257,491.24	5,831,704.99	

YEAR TO-DATE BUDGET REPORT

FOR 2013 12

ACCOUNTS FOR: 122 SPECIAL FUNDS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
122 SPECIAL FUNDS	-25,100	.00	-25,100.00	-42,323.93	.00	17,223.93	168.6%
12242122 SOR	5,100	8,630.69	13,730.69	10,082.63	.00	3,648.06	73.4%
12242150 POLICE SPECIAL	20,000	.00	20,000.00	43,056.64	.00	-23,056.64	215.3%
TOTAL SPECIAL FUNDS	0	8,630.69	8,630.69	10,815.34	.00	-2,184.65	125.3%
TOTAL REVENUES	-25,100	.00	-25,100.00	-42,323.93	.00	17,223.93	
TOTAL EXPENSES	25,100	8,630.69	33,730.69	53,139.27	.00	-19,408.58	

YEAR TO-DATE BUDGET REPORT

FOR 2013 12

ACCOUNTS FOR: 125 ENVIRONMENTAL SERVICES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
125 ENVIRONMENTAL SERVICES	-1,838,647	-17,342.52	-1,855,989.52	-1,218,040.49	.00	-637,949.03	65.6%
12543210 ENVIRO SERV ADMIN	36,000	.00	36,000.00	24,093.12	.00	11,906.88	66.9%
12543230 WASTE COLLECTION	1,802,647	39,605.20	1,842,252.20	1,567,713.96	218,463.94	56,074.30	97.0%
TOTAL ENVIRONMENTAL SERVICES	0	22,262.68	22,262.68	373,766.59	218,463.94	-569,967.85	2660.2%
TOTAL REVENUES	-1,838,647	-17,342.52	-1,855,989.52	-1,218,040.49	.00	-637,949.03	
TOTAL EXPENSES	1,838,647	39,605.20	1,878,252.20	1,591,807.08	218,463.94	67,981.18	

YEAR TO-DATE BUDGET REPORT

FOR 2013 12

ACCOUNTS FOR: 127 DRUG FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
127 DRUG FUND	-100,000	.00	-100,000.00	-194,039.79	.00	94,039.79	194.0%
12742129 DRUG INVESTIGATION & CONTR	100,000	60,000.00	160,000.00	131,024.07	6,650.00	22,325.93	86.0%
TOTAL DRUG FUND	0	60,000.00	60,000.00	-63,015.72	6,650.00	116,365.72	-93.9%
TOTAL REVENUES	-100,000	.00	-100,000.00	-194,039.79	.00	94,039.79	
TOTAL EXPENSES	100,000	60,000.00	160,000.00	131,024.07	6,650.00	22,325.93	

YEAR TO-DATE BUDGET REPORT

FOR 2013 12

ACCOUNTS FOR: 311 CAPITAL PROJECTS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
311 CAPITAL PROJECTS	0	-9,900.18	-9,900.18	-2,380,078.03	.00	2,370,177.85	*******%
31141100 CITY ADMIN CAPITAL	0	2,605,777.59	2,605,777.59	1,721,891.37	.00	883,886.22	66.1%
31141670 ENGINEER CAPITAL	0	266,113.66	266,113.66	210,692.10	.00	55,421.56	79.2%
31141700 PLANNING CAPITAL	0	370,832.64	370,832.64	150,921.48	.00	219,911.16	40.7%
31142220 FIRE CAPITAL	0	322,310.36	322,310.36	31,878.56	905,754.95	-615,323.15	290.9%
31143000 PUBLIC WORKS CAPITAL	0	332,470.53	332,470.53	311,452.81	.00	21,017.72	93.7%
31143160 STREET LIGHTS/ SIGNALS CAP	0	204,612.64	204,612.64	193,290.66	.00	11,321.98	94.5%
31158804 ARRA #4 STREETSCAPE	0	2,432.21	2,432.21	.00	.00	2,432.21	.0%
TOTAL CAPITAL PROJECTS	0	4,094,649.45	4,094,649.45	240,048.95	905,754.95	2,948,845.55	28.0%
TOTAL REVENUES	0	-9,900.18	-9,900.18	-2,380,078.03	.00	2,370,177.85	
TOTAL EXPENSES	0	4,104,549.63	4,104,549.63	2,620,126.98	905,754.95	578,667.70	

YEAR TO-DATE BUDGET REPORT

FOR 2013 12

ACCOUNTS FOR: 413 WATER & SEWER	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
413 WATER & SEWER	-12,738,250	.00	-12,738,250.00	-12,121,413.81	.00	-616,836.19	95.2%
41341000 GENERAL GOVERNMENT	0	305,672.00	305,672.00	30,752.56	2,640.00	272,279.44	10.9%
41352113 WATER TREATMENT & PUMPING	1,346,819	51,013.66	1,397,832.66	1,299,718.90	32,513.66	65,600.10	95.3%
41352114 TRANSMISSION & DISTRIBUTIO	2,243,741	168,684.34	2,412,425.34	1,270,789.97	9,653.00	1,131,982.37	53.1%
41352116 CUSTOMER ACCOUNTING & COLL	587,523	.00	587,523.00	556,611.61	.00	30,911.39	94.7%
41352117 ADMINISTRATION & GENERAL	1,107,421	10,000.00	1,117,421.00	1,179,029.26	.00	-61,608.26	105.5%
41352123 DEPREC ON FIXED	2,991,904	.00	2,991,904.00	.00	.00	2,991,904.00	.0%
41352124 BOND EXPENSES	2,323,057	.00	2,323,057.00	1,443,438.15	.00	879,618.85	62.1%
41352125 PAYING AGENTS	800	.00	800.00	950.00	.00	-150.00	118.8%
41352211 SEWER COLLECTION (LINES)	1,378,022	1,656,435.00	3,034,457.00	1,774,359.52	7,160.00	1,252,937.48	58.7%
41352212 SEWER SYS REHAB	361,158	3,048,712.00	3,409,870.00	1,910,037.27	.00	1,499,832.73	56.0%
41352213 SEWER TREATMENT & DISPOSAL	1,334,592	83,843.69	1,418,435.69	1,558,936.12	7,982.69	-148,483.12	110.5%
41352217 SEWER ADMIN & GENERAL EXP	181,873	.00	181,873.00	163,577.16	.00	18,295.84	89.9%
41352219 SEWER PRETREATMENT PROGRAM	83,250	.00	83,250.00	75,180.31	.00	8,069.69	90.3%
TOTAL WATER & SEWER	1,201,910	5,324,360.69	6,526,270.69	-858,032.98	59,949.35	7,324,354.32	-12.2%
TOTAL REVENUES	-12,738,250	.00	-12,738,250.00	-12,121,413.81	.00	-616,836.19	
TOTAL EXPENSES	13,940,160	5,324,360.69	19,264,520.69	11,263,380.83	59,949.35	7,941,190.51	

YEAR TO-DATE BUDGET REPORT

FOR 2013 12

ACCOUNTS FOR: 415 NATURAL GAS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
415 NATURAL GAS	-16,280,000	.00	-16,280,000.00	-16,197,340.58	.00	-82,659.42	99.5%
41541000 GENERAL GOVERNMENT	0	4,000.00	4,000.00	6,876.95	.00	-2,876.95	171.9%
41552123 DEPREC ON FIXED	692,480	.00	692,480.00	.00	.00	692,480.00	.0%
41552411 PURCHASED GAS	12,000,000	.00	12,000,000.00	10,797,491.60	.00	1,202,508.40	90.0%
41552414 TRANSMISSION & DISTRIBUTIO	2,355,650	2,893,208.00	5,248,858.00	2,259,693.92	178,618.50	2,810,545.58	46.5%
41552416 CUSTOMER ACCOUNTING	347,638	.00	347,638.00	278,268.57	.00	69,369.43	80.0%
41552417 ADMIN & GENERAL EXP	598,150	437,488.77	1,035,638.77	981,572.06	1,234.77	52,831.94	94.9%
TOTAL NATURAL GAS	-286,082	3,334,696.77	3,048,614.77	-1,873,437.48	179,853.27	4,742,198.98	-55.6%
TOTAL REVENUES	-16,280,000	.00	-16,280,000.00	-16,197,340.58	.00	-82,659.42	
TOTAL EXPENSES	15,993,918	3,334,696.77	19,328,614.77	14,323,903.10	179,853.27	4,824,858.40	

CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA

October 8, 2013

DEPARTMENT: **Engineering** **AGENDA #** 5

SUBJECT:
Resolution Accepting Public Improvements, Excluding Lot 50, for The Estates of Fairway Heights, Phase 1

SUMMARY:
The Planning Commission approved this resolution on September 23, 2013, to accept these public improvements.

RECOMMENDATION:

ATTACHMENT:

- [x] **Resolution**
- [ ] **Ordinance**
- [ ] **Correspondence**
- [ ] **Contract**
- [ ] **Bid Tabulation**
- [x] **Other**

Approved ☐
Rejected ☐
Deferred ☐

Notes:

RESOLUTION NO. R13Ø9-45

RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS
BY THE CITY OF GALLATIN, TENNESSEE
THE ESTATES OF FAIRWAY HEIGHTS, PHASE 1

WHEREAS, THE CITY OF GALLATIN PLANNING COMMISSION has recommended acceptance by the City of Gallatin of the public improvements in the development hereinafter named Estates of Fairway Heights, Phase 1, excluding lot 50, which was re-recorded as part of The Estates of Fairway Heights, Phase 2 Subdivision, Plat Book 27, Page(s) 130, which voids, vacates, and supersedes Lot 50 of The Estates of Fairway Heights, Phase 1;

WHEREAS, THE CITY OF GALLATIN ENGINEERING DIVISION hereby certifies that the public drainage infrastructure, rights-of-way, and public easements described above have been satisfactorily completed and have been installed in accordance with the approved plans and specifications and that there has been full compliance with the City of Gallatin Subdivision Regulations;

WHEREAS, THE CITY OF GALLATIN PUBLIC UTILITIES DEPARTMENT hereby certifies that the public utility improvements in the development described hereafter have been satisfactorily completed and have been installed in accordance with the approved plans and specifications and that there has been full compliance with the City of Gallatin Subdivision Regulations and City of Gallatin Municipal Code.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, pursuant to Chapter 3, Section 3-105, et seq. of the Subdivision Regulations of Gallatin, Tennessee, that the public drainage infrastructure, rights-of way, public easements, and public utility improvements, described in Estates of Fairway Heights, Phase 1 Subdivision, Plat Book 24, Page(s) 236-238, Recorded June 5, 2007 in the Register's Office for Sumner County, are hereby accepted by the City of Gallatin, Tennessee.

BE IT FURTHER RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that this Resolution shall take effect from and after its final passage, the public welfare requiring such.

IT IS SO ORDERED.

PRESENT AND VOTING:

AYE:

NAY:

DATED:

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

JOE H. THOMPSON
CITY ATTORNEY

GMRPC Resolution No. 2013-78

RESOLUTION RECOMMENDING ACCEPTANCE OF THE PUBLIC IMPROVEMENTS IN THE ESTATES OF FAIRWAY HEIGHTS, PHASE ONE TO THE GALLATIN CITY COUNCIL– PC0177-13

WHEREAS, THE CITY OF GALLATIN MUNICIPAL-REGIONAL PLANNING COMMISSION considered the request to recommend acceptance of the public improvements in The Estates of Fairway Heights, Phase One to the Gallatin City Council submitted by the applicant, Fred M. Yates, at its regular meeting on September 23, 2013; and

WHEREAS, THE CITY OF GALLATIN MUNICIPAL-REGIONAL PLANNING COMMISSION has reviewed the application materials and supporting documentation submitted by the applicant, the analysis, findings and recommendations presented by City Staff and in the Planning Commission Staff Report, attached hereto as Exhibit A, and the evidence and testimony presented during the meeting.

NOW THEREFORE BE IT RESOLVED BY THE GALLATIN MUNICIPAL-REGIONAL PLANNING COMMISSION as follows.

Section 1. The Gallatin Municipal-Regional Planning Commission in its deliberations makes the following findings pursuant to TCA § 13-3-103 and 13-4-102:

1. The request for acceptance of public improvements described above is in agreement with the requirements of the Gallatin Subdivision Regulations.

2. It has been determined that the legal purposes for which zoning and subdivision regulations exists are not contravened.

3. It has been determined that there will not be an adverse effect upon adjoining property owners or any such adverse effect can be justified by the public good or welfare.

4. It has been determined that no one property owner or small group of property owners will benefit materially from the acceptance to the detriment of the general public.

Section 2. Action – The Gallatin Municipal-Regional Planning Commission hereby recommends approval of the request to accept public improvements in The Estates of Fairway Heights, Phase One to the Gallatin City Council with the condition that the applicant shall submit a maintenance surety in the amount of $45,000 to the Codes/Planning Department.

BE IT FURTHER RESOLVED BY THE CITY OF GALLATIN, TENNESSEE MUNICIPAL-REGIONAL PLANNING COMMISSION that this resolution shall take effect from and after its final passage, the public welfare requiring such.

IT IS SO ORDERED.

PRESENT AND VOTING

AYE: 6

NAY: Ø

DATED: 09/23/2013

Dick Dempsey, Chairman

Johnny Wilson, Secretary

APPROVED AS TO FORM:

JOE H. THOMPSON
CITY ATTORNEY

ITEM 3
9/23/13 GMRPC MEETING

EXHIBIT A

Applicant requests acceptance of the public improvements for Bernhart Drive, Star Court, and Paisley Way located in The Estates of Fairway Heights, Phase One. The property contains 24 lots on 8.923 (+/-) acres and is located near Red River Road and Summerlin Drive. (PC0177-13)

Attachment 3-1 The Estates of Fairway Heights, Phase One Final Plat
Attachment 3-2 Resolution No. R13Ø9-45

ANALYSIS

The applicant is requesting acceptance of the public improvements for Bernhart Drive, Star Court, and Paisley Way located in The Estates of Fairway Heights, Phase One. The property contains 24 lots on 8.923 (+/-) acres and is located near Red River Road and Summerlin Drive. This property is zoned Residential-15 (R15) and One-family Detached Dwelling is a permitted use in the R15 zone district. No portion of this property is located in a flood hazard area. Lot 50 of the original approved and recorded final plat for The Estates of Fairway Heights, Phase One has been revised and is approved and recorded as part of The Estates of Fairway Heights, Phase Two, which was recorded on January 12, 2012 (Plat Book 27, page 130).

Previous Approvals

- The Planning Commission approved the Final Plat for The Estates of Fairway Heights, Phase One (PC File #1-51-06C) containing 24 single-family residential lots and one (1) commercial lot (Lot 50) on 10.87 (+/-) acres at the November 27, 2006 meeting.
- The Planning Commission approved an amended Preliminary Master Development Plan for Fairway Heights, Section 2 and a revised Final Master Development Plan for The Estates of Fairway Heights, Phase One (PC9764-11) in order to change the use on Lot 26 and Lot 50 from Commercial to Residential at the February 28, 2011 meeting.
- The Planning Commission approved an amended Preliminary Master Development Plan for Fairway Heights, Section 2 and a revised Final Master Development Plan for The Estates of Fairway Heights, Phase One (PC9764-11) in order to add one (1) lot, revise a bufferyard, amend the phase line, and identify the area as The Estates of Fairway Heights, Phase Two at the April 25, 2011 meeting.
- The Planning Commission approved the Final Plat for The Estates of Fairway Heights, Phase Two (PC9805-11) containing eight (8) single-family residential lots on 3.788 (+/-) acres at the April 25, 2011 meeting. The purpose of this final plat was to subdivide Lot 50 of The Estates of Fairway Heights, Phase One and Lot 1 and Lot 26 of Fairway Heights, Section One into eight (8) single-family residential lots and to identify the lots under The Estates of Fairway Heights, Phase Two.

Engineering Division

The Engineering Division has certified that the transportation, rights-of-way, and public easements described above have been satisfactorily completed and have been installed in accordance with the approved plans and specifications and that there has been full compliance with the City of Gallatin Subdivision Regulations.

EXHIBIT A

The Engineering Division completed a final inspection and reported that there are no major engineering concerns. In The Estates of Fairway Heights, Phase One there were 24 single-family residential lots approved and a total of 23 single-family residential lots are developed with sidewalks installed for all 24 single-family residential lots.

Section 3-102 of the City of Gallatin Subdivision Regulations, Maintenance Surety, requires that the applicant post a maintenance surety set at 10 percent of the estimated Public Infrastructure costs. The Engineering Division has determined the required maintenance surety amount to be $45,000, which shall be approved by the Planning Commission and City Council as part of this acceptance. The applicant shall submit a maintenance surety in the amount of $45,000 to the Codes/Planning Department.

RECOMMENDATION

Staff recommends the Planning Commission recommend acceptance of the public improvements in The Estates of Fairway Heights, Phase One to the City Council with the condition that the applicant shall submit a maintenance surety in the amount of $45,000 to the Codes/Planning Department.

EXHIBIT A

CITY OF GALLATIN

KATHERINE SCHOCH, AICP
INTERIM ZONING ADMIN. /ASSIST. DIRECTOR
KATHERINE.SCHOCH@GALLATIN-TN.GOV

CODES/PLANNING DEPARTMENT

ADDAM MCCORMICK, AICP
INTERIM BUILDING OFFICIAL
ADDAM.MCCORMICK@GALLATIN-TN.GOV

Project Comments

Meeting Date: 09/23/2013
RE: ESTATES OF FAIRWAY HEIGHTS, PHASE 1, ACTIVITY, Street Acceptance
Reference #: PC0177-13

Department of Public Utilities
Review Date: 08/29/2013
NO PROBLEM WITH WATER, SANITARY SEWERS OR NATURAL GAS UTILITIES.

Planning Department
CODES/PLANNING DEPARTMENT PROJECT MANAGER: ROBERT KALISZ
REVIEW DATE: 09/03/2013

1. NO COMMENTS
2. SUBMIT THIRTEEN (13)) CORRECTED, FOLDED COPIES OF THE RESUBMITTAL DOCUMENTS.
3. SUBMIT DIGITAL COPIES OF PLANS AND SUPPORTING INFORMATION/CORRESPONDENCE PERTAINING TO THIS PROJECT IN THE FOLLOWING FORMATS: DGN OR DWG FILE (MICROSTATION VERSION "J" SOFTWARE) OF SUBDIVISION PLATS, SITE PLANS, PMDP, AND FMDP. SUBMIT PDF FILES OF ALL PAGES OF SUBDIVISION PLATS, SITE PLANS, PMDP, AND FMDP AND SUBMIT PDF FILES OF ALL SUPPORTING DOCUMENTS AND CORRESPONDENCE. LABEL FILE FORMATS ON CD.
4. SUBMIT A DETAILED RESPONSE LETTER ADDRESSING ALL DEPARTMENTAL REVIEW COMMENTS.
5. **NO CHECKPRINT & CHECKLIST TO RETURN**
6. RESUBMITTAL DOCUMENTS MUST BE TURNED IN TO THE CODES/PLANNING DEPARTMENT BY 4:30 PM ON 9/12/013.
7. RESUBMITTALS MUST INCLUDE THE ABOVE INFORMATION IN ORDER TO BE CONSIDERED A COMPLETE RESUBMITTAL.

EXHIBIT A

CITY OF GALLATIN

KATHERINE SCHOCH, AICP
INTERIM ZONING ADMIN. /ASSIST. DIRECTOR
KATHERINE.SCHOCH@GALLATIN-TN.GOV

CODES/PLANNING DEPARTMENT

ADDAM MCCORMICK, AICP
INTERIM BUILDING OFFICIAL
ADDAM.MCCORMICK@GALLATIN-TN.GOV

Codes Department
Review Date: 09/06/2013
NO COMMENTS

Engineering Division
Review Date: 8/30/2013 : STREET ACCEPTANCE SUBMITTAL : BUCK ROGERS

1. DEVELOPER SHALL SUBMIT MAINTENANCE SURETY IN THE AMOUNT OF $45,000 FOR A PERIOD OF NO LESS THAN ONE YEAR AFTER FINAL ACCEPTANCE OF ALL PUBLIC INFRASTRUCTURE.

Fire Department
Review Date: 09/05/2013
THIS OFFICE HAS NO COMMENTS AT THIS TIME.
ALL APPLICABLE FIRE CODES SHALL BE FOLLOWED.

Police Department
Review Date: 08/30/2013
REVIEWED: NO COMMENTS

Gallatin Department of Electricity
Review Date: 08/29/2013
O.K.

Sumner County, E-911
Review Date: 08/29/2013
NO COMMENTS

Industrial Pre-treatment Department
Review Date:
N/A

Gallatin Municipal-Regional Planning Commission
ACTION FORM

DATE: September 25, 2013

TO: Mr. Fred Yates
931 Lake Park Drive
Gallatin, TN 37066

FROM: Gallatin Codes/Planning Department

RE: September 23, 2013, Gallatin Municipal-Regional Planning Commission Meeting
The Estates of Fairway Heights, Ph. 1: PC0177-13

At the above referenced meeting, the request for approval of a Public Improvement was:

☐ RECOMMENDED
☒ RECOMMENDED WITH CONDITIONS
☐ NOT RECOMMENDED
☐ DEFERRED

Conditions of Approval:

1. The applicant shall submit a maintenance surety in the amount of $45,000 to the Codes/Planning Department.

Approval contains the following requirements:

BUILDING PERMIT/USE AND OCCUPANCY PERMIT

☐ ZONING PERMIT

☐ SIGN PERMIT

☐ LAND DISTURBANCE PERMIT

☐ SIGNAGE CHECK

☐ UTILITY SURETY

☒ MAINTENANCE SURETY

☐ SIDEWALK SURETY

EXHIBIT A

☐ SUBDIVISION SURETY

☐ LIST CONDITIONS OF APPROVAL ON RESUBMITTAL

☐ COUNCIL SUBMITTAL

☐ SUBMIT 3 CORRECTED, FOLDED COPIES (1 FULL SIZE AND 2 HALF SIZE IF ORIGINAL PLANS ARE LARGER THAN 18 x 24)

☐ OTHER

☒ CITY COUNCIL APPROVAL
- Council Committee: 10/8/13
- 1st Reading at City Council: 10/15/13

cc: PC File PC0177-13

CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA

October 8, 2013

DEPARTMENT: **Engineering** **AGENDA #** 6

SUBJECT:
Right of Way Abandonment on 637 East Main Street

SUMMARY:
Daniel and Joyce Hoyle has requested that any right of way on the property located at 637 East Main Street be abandoned.

RECOMMENDATION:

ATTACHMENT:

☐ **Resolution**	☐ **Correspondence**	☐ **Bid Tabulation**
☒ **Ordinance**	☐ **Contract**	☒ **Other**

Approved ☐
Rejected ☐
Deferred ☐

Notes:

ORDINANCE NO. O13Ø9-47

ORDINANCE TO VACATE RIGHT-OF-WAY ON 637 EAST MAIN STREET TO DANIEL S. AND JOYCE H. HOYLE

WHEREAS, THE CITY OF GALLATIN has determined that it no longer needs and proposes to vacate certain right-of-way;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE:

Section 1. That any portion of right-of-way shown or referenced in lot 2 of Resubdivsion of Lots "J" & "K" And Part Of Lots "I", "L", & "M", Section "E" East End Addition, Gallatin, Tennessee, Plat Book 12, page 75, recorded June 19, 1987 at the Sumner County Register of Deeds Office, is wholly vacated and shall no longer be a part of the street and alley systems of the City of Gallatin and is hereby transferred to Daniel S. and Joyce H. Hoyle.

Section 2. That the Mayor is authorized to execute any and all documents necessary to effectuate the terms of this agreement.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this ordinance shall take effect on final passage, the public welfare requiring such.

Passed first reading: _____

Passed second reading: _____

_____
JO ANN GRAVES, MAYOR

ATTEST:

_____
CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

_____
JOE THOMPSON, CITY ATTORNEY

GMRPC Resolution No. 2013-80

RESOLUTION RECOMMENDING ABANDONMENT OF ANY RIGHTS-OF-WAY LOCATED ON THE PROPERTY AT 637 EAST MAIN STREET TO DANIEL S. AND JOYCE H. HOYLE– PC0183-13

WHEREAS, THE CITY OF GALLATIN MUNICIPAL-REGIONAL PLANNING COMMISSION considered the request for abandonment of the rights-of-way submitted by the applicant, Martin Realty House, at its regular meeting on September 23, 2013; and

WHEREAS, THE CITY OF GALLATIN MUNICIPAL-REGIONAL PLANNING COMMISSION has reviewed the application materials and supporting documentation submitted by the applicant, the analysis, findings and recommendations presented by City Staff and in the Planning Commission Staff Report, attached hereto as Exhibit A, and the evidence and testimony presented during the meeting.

NOW THEREFORE BE IT RESOLVED BY THE GALLATIN MUNICIPAL-REGIONAL PLANNING COMMISSION as follows.

Section 1. The Gallatin Municipal-Regional Planning Commission in its deliberations makes the following findings pursuant to TCA § 13-3-103 and 13-4-102:

1. The request for abandonment of the rights-of-way is in agreement and consistent with the policies and recommendations in the General Development and Transportation Plan.

2. It has been determined that the legal purposes for which zoning and subdivision regulations exists have not been contravened.

3. It has been determined that there will not be an adverse effect upon adjoining property owners or any such adverse effect can be justified by the public good or welfare.

4. It has been determined that no one property owner or small group of property owners will benefit materially from the approval to the detriment of the general public.

Section 2. Action – The Gallatin Municipal-Regional Planning Commission hereby recommends approval of the request for abandonment of the rights-of-way to Daniel S. and Joyce H. Hoyle.

BE IT FURTHER RESOLVED BY THE CITY OF GALLATIN, TENNESSEE MUNICIPAL-REGIONAL PLANNING COMMISSION that this resolution shall take effect from and after its final passage, the public welfare requiring such.

IT IS SO ORDERED.

PRESENT AND VOTING

AYE: 6

NAY: Ø

DATED: 9/23/2013

Dick Dempsey, Chairman

Johnny Wilson, Secretary

APPROVED AS TO FORM:

JOE H. THOMPSON
CITY ATTORNEY

EXHIBIT A

ITEM 4
9/23/13 GMRPC MEETING

Applicant requests an abandonment of any rights-of-way located on the property. Property contains 0.48 (+/-) acres and is located at 637 East Main Street. (PC0183-13)

Attachment 4-1 Minor Subdivision Plat
Attachment 4-2 City Council Ordinance No. O13Ø9-47

ANALYSIS

The applicant is requesting an abandonment of any rights-of-way located on the property. Property contains 0.48 (+/-) acres and is located at 637 East Main Street in the East End Addition Subdivision. The property is currently zoned Residential-10 (R10) with a Historic Overlay (H1) and One-family Detached Dwelling is a permitted use in the R10 H1 zoned district. No portion of the property is located in a special flood hazard area.

Site History

The original establishment of the East End Addition, Sections D and E Subdivision, Deed Book 72, Page(s) 44, was recorded on September 23, 1916 at B. E. Rippy Register. The final plat established a 20 foot wide street right-of-way and a 10 foot wide alley right-of-way located along Lots "J", "K", "L", and "M" in Section "E".

The applicant's property, 637 East Main Street, is Lot 2 of the Resubdivision of Lots "J" & "K" and part of Lots "I", "L", & "M", Section "E" East End Addition, Plat Book 12, Page(s) 75, recorded on June 19, 1987.

Previous Approvals

The Planning Commission approved the final plat for Resubdivision of Lots "J" & "K" and part of Lots "I", "L", & "M", Section "E" East End Addition containing two (2) single-family residential lots along with the 20 foot wide street (unopened) right-of-way and portion of the 10 foot wide alley (unopened) right-of-way at the March 23, 1987 meeting.

At this meeting, Mr. Bill Terry brought to the Planning Commission's attention a 20 foot unopened street on the old subdivision plat. Mr. Terry explained that as the subdivision plat was recorded prior to the adoption of the subdivision regulations by the City and County and since the street was never accepted by the City the new final plat will void the street. The Planning Commission made a motion and approved the subdivision plat.

Engineering Division Comments

The Engineering Division commented that since the 20 foot wide street (unopened) right-of-way and 10 foot wide alley (unopened) right-of-way were never developed or accepted by the City and since there is no current or future significant use of the rights-of-way by the City and to relieve any confusion and clarification for the property owners, the Engineering Division recommends abandonment of any potential rights-of-way on the property.

Other Departmental Comments

The applicant has satisfied all other departmental review comments.

EXHIBIT A

RECOMMENDATION

Staff recommends that the Planning Commission recommends the abandonment of any rights-of-way located on the property to the Gallatin City Council.

CITY OF GALLATIN

KATHERINE SCHOCH, AICP
INTERIM ZONING ADMIN. /ASSIST. DIRECTOR
KATHERINE.SCHOCH@GALLATIN-TN.GOV

EXHIBIT A

CODES/PLANNING DEPARTMENT

ADDAM MCCORMICK, AICP
INTERIM BUILDING OFFICIAL
ADDAM.MCCORMICK@GALLATIN-TN.GOV

Fire Department
Review Date: 09/05/2013
THIS OFFICE HAS NO COMMENTS AT THIS TIME.
ALL APPLICABLE FIRE CODES SHALL BE FOLLOWED.

Police Department
Review Date: 08/30/2013
REVIEWED: NO COMMENTS

Gallatin Department of Electricity
Review Date: 09/04/2013
O.K.

Sumner County, E-911
Review Date: 08/30/2013
NO COMMENTS

Industrial Pre-treatment Department
Review Date:
N/A

Gallatin Municipal-Regional Planning Commission
ACTION FORM

DATE: September 25, 2013

TO: Mr. Randy Hampton
Martin Realty House
687 Nashville Pike
Gallatin, TN 37066

FROM: Gallatin Codes/Planning Department

RE: September 23, 2013, Gallatin Municipal-Regional Planning Commission Meeting
637 East Main Street: PC0183-13

At the above referenced meeting, the request for approval of a Road Abandonment was:

☒ RECOMMENDED
☐ RECOMMENDED WITH CONDITIONS
☐ NOT RECOMMENDED
☐ DEFERRED

Approval contains the following requirements:

BUILDING PERMIT/USE AND OCCUPANCY PERMIT

☐ ZONING PERMIT

☐ SIGN PERMIT

☐ LAND DISTURBANCE PERMIT

☐ SIGNAGE CHECK

☐ UTILITY SURETY

☐ MAINTENANCE SURETY

☐ SIDEWALK SURETY

☐ SUBDIVISION SURETY

☐ LIST CONDITIONS OF APPROVAL ON RESUBMITTAL

EXHIBIT A

☐ COUNCIL SUBMITTAL

☐ SUBMIT 3 CORRECTED, FOLDED COPIES (1 FULL SIZE AND 2 HALF SIZE IF ORIGINAL PLANS ARE LARGER THAN 18 x 24)

☐ OTHER

☒ CITY COUNCIL APPROVAL
- Council Committee: 10/8/2013
- 1st Reading at City Council: 10/15/2013
- 2nd Reading at City Council: 11/05/2013

cc: Mr. and Mrs. Dan Hoyle
PC File PC0183-13

EXHIBIT 4

CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA

October 8, 2013

DEPARTMENT: **Engineering** **AGENDA #** 7

SUBJECT:
ORDINANCE APPROPRIATING FUNDS RECEIVED FROM MID-CENTURY INSURANCE COMPANY FOR DAMAGE TO A TRAFFIC SIGNAL CABINET ON LONG HOLLOW PIKE

SUMMARY:
The Engineering Division would like to appropriate funds received to reimburse the City for labor and supplies used to repair a traffic signal cabinet on Long Hollow Pike due to a traffic accident.

RECOMMENDATION:

ATTACHMENT:

☐ **Resolution**	☐ **Correspondence**	☐ **Bid Tabulation**
☒ **Ordinance**	☐ **Contract**	☒ **Other**

Approved ☐
Rejected ☐
Deferred ☐

Notes:

ORDINANCE NO. O13Ø6-35

ORDINANCE APPROPRIATING FUNDS RECEIVED FROM MID-CENTURY INSURANCE COMPANY FOR DAMAGE TO A TRAFFIC SIGNAL CABINET ON LONG HOLLOW PIKE

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of $8,483.57 is hereby appropriated from funds received from Mid-Century Insurance Company for damages to a traffic signal cabinet located on Long Hollow Pike. $5,300 shall be appropriated to account number 11041670-320, Operating Supplies and $3,183.57 shall be appropriated to 11041670-290., Other Contractual.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING:

PASSED SECOND READING:

_____
MAYOR JO ANN GRAVES

ATTEST:

_____
CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

_____
JOE THOMPSON
CITY ATTORNEY

POCATELLO SERVICE CENTER

Check Number: 1602278266
Date: 05/09/2013

PAY NON-NEGOTIABLE NON-NEGOTIABLE NON-NEGOTIABLE NON-NEGOTIABLE
NON-NEGOTIABLE NON-NEGOTIABLE NON-NEGOTIABLE NON-NEGOTIABLE $8,483.57****

To the order of
City Of Gallatin
132 W MAIN ST RM 212
GALLATIN, TN, 37066-3232

Claimant/Patient:	Business City Of Gallatin
Insured:	Berdean Jergenson
Date of Loss:	01/30/2013
Claim Unit Number:	8000987971-1-4
Check Number:	1602278266
Payment Under Insured's:	Property Damage
Correspondence Reference:	9C1MH1F0
Print Date	05/09/2013 09:05 AM
Requested By	Shawn B Butler

Jergenson accident

5.13.12 - Sent original check to Rachel in Finance + a copy to Engineering. Re: Damage to a traffic control Box. (Initl)

320

73-0282 2-10

FARMERS

62-20/311

Mid-Century Insurance Company
POCATELLO SERVICE CENTER
2500 SOUTH FIFTH AVENUE
POCATELLO ID 83204

Claim Unit #
8000987971-1-4

Check No. 1602278266
Date: 05/09/2013

PAY Eight Thousand Four Hundred Eighty Three Dollars And Fifty Seven Cents $8,483.57****

NOT GOOD AFTER SIX MONTHS

To the order of
City Of Gallatin
132 W MAIN ST RM 212
GALLATIN, TN, 37066-3232

Citibank N.A. - One Penns Way - New Castle, DE 19720

THE ORIGINAL DOCUMENT HAS A REFLECTIVE WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT

⑈1602278266⑈ ⑆031100209⑆ 3872448 5⑈

CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA

October 8, 2013

DEPARTMENT: **Engineering** **AGENDA #** 8

SUBJECT:
ORDINANCE APPROPRIATING FUNDS RECEIVED FOR DAMAGE TO A TRAFFIC SIGNAL ON NASHVILLE PIKE AT THE INTERSECTION OF GREEN WAVE DRIVE

SUMMARY:
The Engineering Division would like to appropriate funds received to reimburse the City for labor and supplies used to repair a traffic signal on Nashville Pike.

RECOMMENDATION:

ATTACHMENT:

☐ **Resolution**	☐ **Correspondence**	☐ **Bid Tabulation**
☒ **Ordinance**	☐ **Contract**	☒ **Other**

Approved ☐
Rejected ☐
Deferred ☐

Notes:

ORDINANCE NO. O13Ø6-37

ORDINANCE APPROPRIATING FUNDS RECEIVED FROM NATIONWIDE MUTUAL FIRE INSURANCE COMPANY AND CANDITO CONSTRUCTION CORP. FOR DAMAGE TO A TRAFFIC SIGNAL ON NASHVILLE PIKE AT THE INTERSECTION OF GREEN WAVE DRIVE.

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of $3,742.50 is hereby appropriated from funds received for damages to a traffic signal located on Nashville Pike at the intersection of Green Wave Drive. The funds shall be appropriated to account number 11041670-290, Other Contractual.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING:

PASSED SECOND READING:

_____
MAYOR JO ANN GRAVES

ATTEST:

_____
CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

_____
JOE THOMPSON
CITY ATTORNEY

THE FACE OF THIS DOCUMENT CONTAINS A VOID PANTOGRAPH, MICROPRINTED SIGNATURE LINE, AND RESULT & INVISIBLE FIBERS

CHECK NUMBER 5259763

HARRIS BANK ROSELLE ROSELLE, ILLINOIS 70-1558/719

Nationwide

AMCO Insurance Co.
Payment on behalf of: Nationwide Mutual Fire Des Moines, Iowa

DATE 6/3/13

IN PAYMENT OF traffic loop wires

POLICY NUMBER ACPGL0561534 2843 LOSS DATE 11-19-2012 CLAIM NUMBER 41B0951 3 INSURED Ronnie Turner 3,031.27

Three thousand thirty one dollars & 27/100

PAY TO THE ORDER OF City of Gallatin BY KAR Cecil

132 West Main St Gallatin, TN 37066 Claim Rep. No. 94468

⑈5259763⑈ ⑆071915580⑆ 04⑉168⑉787⑉0⑈

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER AND ORIGINAL DOCUMENT SECURITY SCREEN ON BACK WITH PADLOCK SECURITY ICON.

Candito Construction Corp.
145 Kelli Clark Court SE
Cartersville, GA 30121
770-529-9971

BB&T
3175 Cobb Galleria Parkway
Atlanta, GA 30339

64-1341/611

35916

06/06/2013

*711.23

PAY TO THE ORDER OF City of Gallatin $

SEVEN HUNDRED ELEVEN AND 23/100 DOLLARS

DOLLARS

Security features included. Details on back.

City of Gallatin
132 West Main Street
Gallatin TN 37066

This check void after 90 days

MEMO

AUTHORIZED SIGNATURE MP

⑈035916⑈ ⑆061113415⑆0005241825193⑈

110-36350

CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA

October 8, 2013

DEPARTMENT: **Engineering** **AGENDA #** 9

SUBJECT:
ORDINANCE APPROPRIATING FUNDS RECEIVED FROM INSURANCE CLAIMS FOR DAMAGE TO TRAFFIC SIGNALS

SUMMARY:
The Engineering Division would like to appropriate funds received from Insurance Claims for labor and supplies used to repair various traffic signals throughout the City.

RECOMMENDATION:

ATTACHMENT:

☐ **Resolution**	☐ **Correspondence**	☐ **Bid Tabulation**
☒ **Ordinance**	☐ **Contract**	☒ **Other**

Approved ☐
Rejected ☐
Deferred ☐

Notes:

ORDINANCE NO. O131Ø-49

ORDINANCE APPROPRIATING FUNDS RECEIVED FROM INSURANCE CLAIMS FOR DAMAGE TO TRAFFIC SIGNALS

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of $13,250.75 is hereby appropriated from funds received for damages to traffic signals to account number 11041670-320, Operating Supplies.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING:

PASSED SECOND READING:

_____
MAYOR JO ANN GRAVES

ATTEST:

_____
CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

_____
JOE THOMPSON
CITY ATTORNEY

THIS CHECK IS VOID WITHOUT A GREEN BACKGROUND AND AN ARTIFICIAL WATERMARK ON THE BACK – HOLD AT ANGLE TO VIEW – BORDER CONTAINS MICROPRINTING

THE POOL
Tennessee's Leader in Risk Management Services

(615) 371-0049

SunTrust
401 Commerce St
Nashville, TN 37219-2405

CHECK NUMBER 1002286

Date: 07/23/2013

64-79
611-TN

VOID AFTER 120 DAYS

$2,590.00

PAY Twenty Five Hundred Ninety Dollars And 00/100

TO THE ORDER OF
Gallatin, City Of
132 West Main St, Room 212
Gallatin, TN 37066-

Two Signatures Required for Amounts over $50,000

⑈1002286⑈ ⑆061100790⑆ 8800624762⑈

The Pool (615)371-0049

Payee: Gallatin, City Of
IRS/SSN: 620762210
Incident Date: 07/07/2013
Claim Number: PR0003553A

Examiner: DDALTON
Claimant Name: Gallatin, City of
Property PRX0000006A

Check Number: 1002286
Check Total: 2,590.00
Check Date: 07/23/2013

From	Through	Account Number Invoice Number	Description Comment	Payment Amount
07/07/2013	07/07/2013		P-Claim Prop damage/settlement	2,590.00

TRAFFIC SIGNAL DAMAGE ON 7/7/13 @ LOCATION #248, NASHVILLE PIKE @ KROGER.

Gallatin, City Of
132 West Main St, Room 212
Gallatin, TN 37066-

THE BLUE BACKGROUND CONTAINS A HIDDEN VOID FEATURE THAT BECOMES VISIBLE WHEN THE CHECK IS PHOTOCOPIED

Jacobson Logistics - Dedicated

3811 Dixon
Des Moines, IA 50313

JACOBSON COMPANIES
Integrated Supply Chain Solutions

Wells Fargo N.A.
420 Montgomery Street
San Francisco, CA 94104

5200015992
11-24/1210

Pay	DATE	AMOUNT
Nine Thousand Seven Hundred Fifty Dollars and 00 Cents	08/16/2013	$9,750.00

to the Order of:

CITY OF GALLATIN

132 WEST MAIN STREET #212
GALLATIN, TN 37066

⑈5200015992⑈ ⑆121000248⑆ 4121121560⑈

Jacobson Logistics - Dedicated
To: CITY OF GALLATIN

Vendor# **13396**

Check Number: **5200015992**
Date: 08/16/2013

Invoice Number	Date	Description	Amount	Discount	Paid Amount
ACC #13-151	07/31/2013		$9,750.00	$0.00	$9,750.00
		TOTALS:	$9,750.00	$0.00	$9,750.00

8-20-13-
Sent original check to Rachel &
1 copy to Zach in Engineering.
Re: Mast Arm Replacement @
Main St & S. Water

THE POOL

Tennessee's Leader in Risk Management Services

(615) 371-0049

SunTrust
401 Commerce St
Nashville, TN 37219-2405

CHECK NUMBER 1002287

Date: 07/23/2013

64-79
611-TN

VOID AFTER 120 DAYS

$**910.75

PAY Nine Hundred Ten Dollars And 75/100

TO THE ORDER OF
Gallatin, City Of
132 West Main St, Room 212
Gallatin, TN 37066-

Two Signatures Required for Amounts over $50,000

⑈1002287⑈ ⑆061100790⑆ 8800624762⑈

The Pool (615)371-0049

Payee: Gallatin, City Of
IRS/SSN: 620762210
Incident Date: 07/18/2013
Claim Number: PR0003554A

Examiner: DDALTON
Claimant Name: City of Gallatin
Property PRX0000005

Check Number: 1002287
Check Total: 910.75
Check Date: 07/23/2013

From	Through	Account Number / Invoice Number	Description / Comment	Payment Amount
07/18/2013	07/18/2013		P-Claim Prop damage/settlement	910.75

TRAFFIC SIGNAL DAMAGE ON 7/18/13 @ LOCATION #185, HANCOCK STREET @ HWY 109.

Gallatin, City Of
132 West Main St, Room 212
Gallatin, TN 37066-

CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA

October 8, 2013

DEPARTMENT: **Engineering** **AGENDA #** 10

SUBJECT:
MS4 STORMWATER PERMIT ANNUAL REPORT

SUMMARY:
Attached is the annual report for review, as required by TDEC.

RECOMMENDATION:

ATTACHMENT:

☐ **Resolution**	☐ **Correspondence**	☐ **Bid Tabulation**
☐ **Ordinance**	☐ **Contract**	☒ **Other**

Approved ☐
Rejected ☐
Deferred ☐

Notes:

Tennessee Department of Environment and Conservation
Division of Water Resources
William R. Snodgrass Tennessee Tower, 312 Rosa L. Parks Avenue, 11th Floor, Nashville, Tennessee 37243
1-888-891-8332 (TDEC)

Municipal Separate Storm Sewer System (MS4) Annual Report

1. MS4 INFORMATION

City of Gallatin	TNS077534
Name of MS4	MS4 Permit Number
Zach Wilkinson	Zach.wilkinson@gallatin-tn.gov
Name of Contact Person	Email Address
615-451-5965	
Telephone (including area code)	
132 West Main Street, Room 204	
Mailing Address	

Gallatin	TN	37066
City	State	ZIP code

What is the current population of your MS4? 31,603 (http://www.city-data.com/city/Gallatin-Tennessee.html)

What is the reporting period for this annual report? From July 1, 2012 to June 30, 2013

2. WATER QUALITY PRIORITIES (SECTION 3.1)

A. Does your MS4 discharge into waters listed as impaired on TN's most current 303(d) list and/or according to the on-line GIS mapping tool? ☒ Yes ☐ No

B. If yes, please attach a list all impaired waters within your jurisdictional area. APPENDIX A

C. Does your MS4's jurisdictional area contain any waterbodies where a TMDL has been approved for parameters other than pathogens, siltation and habitat alterations? No If yes, please attach a list. N/A

D. Does your MS4 discharge to any Exceptional TN Waters (ETWs) or Outstanding National Resource Waters (ONRWs)? If yes, please attach a list. ☐ Yes ☒ No

E. Are you implementing additional specific provisions to ensure the continued integrity of ETWs or ONRWS located within your jurisdiction? ☐ Yes ☒ No

3. PROTECTION OF STATE OR FEDERALLY LISTED SPECIES (SECTION 3.2.1 General Permit for Phase II MS4s)

A. Are there any state or federally listed species within the MS4's jurisdiction? ☒ Yes ☐ No

B. Are any of the MS4 discharges or discharge-related activities likely to jeopardize any state or federally listed species? ☐ Yes ☒ No

C. Please attach any authorizations or determinations by U.S. Fish & Wildlife Service on the effect of the MS4 discharges on state or federally listed species. APPENDIX B. Response from TWRA is attached. Still waiting on response from FWS. Will be forwarded on to TDEC once received.

4. PUBLIC EDUCATION AND PUBLIC PARTICIPATION (SECTION 4.2.1 AND 4.2.2)

A. Have you developed a Public Information and Education plan (PIE)? ☒ Yes ☐ No

B. Is your public education program targeting specific pollutants and sources of those pollutants, such as Hot Spots? ☒ Yes ☐ No

C. If yes, what are the specific causes, sources and/or pollutants addressed by your public education program? The cause of much of stormwater contamination is the general public, commercial business, and construction industry's lack of knowledge of the impacts of illicit discharges on the storm sewer system. For the general public; petroleum products, washing/cleaning products, and fertilizers are specifically addressed. For commercial business's; dumpster maintenance, parking lot maintenance, and efficient irrigation techniques are addressed. Erosion and sediment control is specifically addressed with the construction industry.

D. Note specific successful outcome(s) (NOT tasks, events, publications) fully or partially attributable to your public education program during this reporting period. Organizations and the general public have been approaching the City about ways they can get more information on stormwater education. One example is Volunteer State Community College asked the City to be part of its Earth Day festivities, where the City set up a booth with educational material on Stormwater. The City also received a grant from the TVA for a stream restoration project which included an educational component, in part because of the efforts the City has demonstrated in its public education and outreach program. The City received the 2013 Governor's Stewardship Award for a development that was transit ready and includes the use of low-impact development techniques and innovative stormwater techniques to incorporate ecological principles.

E. Do you have an advisory committee or other body comprised of the public and other stakeholders that provides regular input on your stormwater program? ☐ Yes ☒ No

F. How do you facilitate, advertise, and publicize public involvement and participation opportunities? The City has partnered with several different organizations for various public involvement and participation opportunities. These opportunities include tree plantings, cleanups, public informational meetings, and our new Adopt-A-Stream Program. We advertise and publicize all events by sending out mass emails, contacting our local newspapers, posting information on the City's website, and flyers.

G. Do you have a webpage dedicated to your stormwater program? ☒ Yes ☐ No

If so, what is the link/URL: http://www.gallatin-tn.gov/your-government/departments/engineering/stormwater/

H. Are you tracking and maintaining records of public education, outreach, involvement and participation activities? Please attach a summary of these activities. ☒ Yes ☐ No

APPENDIX C

5. Illicit Discharge Detection and Elimination (Section 4.2.3)

A. Have you completed a map of all outfalls and receiving waters of your storm sewer system? ☒ Yes ☐ No

B. Have you completed a map of all storm drain pipes of storm sewer system? ☐ Yes ☒ No

C. How many outfalls have you identified in your system? 45

D. Have any of these outfalls been screened for dry weather discharges? ☒ Yes ☐ No

F. What is your frequency for screening outfalls for illicit discharges? Goal is annually

G. Do you have an ordinance that effectively prohibits illicit discharges? ☒ Yes ☐ No

H. During this reporting period, how many illicit discharges/illegal connections have you discovered (or been reported to you)? 25 that the fire department responded to, 28 sewer overflows reported and addressed by GPU, and 2 that the Engineering Department responded to. These do not include construction related illicit discharges (primarily silt/sediment).

I. Of those illicit discharges/illegal connections that have been discovered or reported, how many have been eliminated? All discharges were mitigated. Some sewer overflows are reoccurring, but addressed in separate TDEC permit.

6. Construction Site Stormwater Runoff (Section 4.2.4)

A. Do you have an ordinance or adopted policies stipulating:

Erosion and sediment control requirements?	☒ Yes	☐ No
Other construction waste control requirements?	☒ Yes	☐ No
Requirement to submit construction plans for review?	☒ Yes	☐ No
MS4 enforcement authority?	☒ Yes	☐ No

B. How many active construction sites disturbing at least one acre were there in your jurisdiction this reporting period? 25

C. How many of these active sites did you inspect this reporting period? 25

D. On average, how many times each, or with what frequency, were these sites inspected (e.g., weekly, monthly, etc.)? Twice a month

E. Do you prioritize certain construction sites for more frequent inspections? ☒Yes ☐ No

If Yes, based on what criteria? Proximity to streams and/or previous experience with contractor/builder.

7. Permanent Stormwater Controls (Section 4.2.5)

A. Do you have an ordinance or other mechanism to require:

Site plan reviews of all new and re-development projects?	☒ Yes	☐ No
Maintenance of stormwater management controls?	☒ Yes	☐ No
Retrofitting of existing BMPs with green infrastructure BMPs?	☐ Yes	☒ No

B What is the threshold for new/redevelopment stormwater plan review? (e.g., all projects, projects disturbing greater than one acre, etc.) Any project that requires Planning Commission approval, requires a TDEC NOC or ARAP or is adjacent to a 303D list stream.

C. Have you implemented and enforced performance standards for permanent stormwater controls? ☒ Yes ☐ No

D. Do these performance standards go beyond the requirements found in Section 4.2.5.2 and require that pre-development hydrology be met for:

Flow volumes	☐ Yes	☒ No
Peak discharge rates	☒ Yes	☐ No
Discharge frequency	☐ Yes	☒ No
Flow duration	☐ Yes	☒ No

E. Please provide the URL/reference where all permanent stormwater management standards can be found.

http://www.gallatin-tn.gov/wp-content/uploads/subdivision-regulations-amended-04-26-10.pdf and http://www.gallatin-tn.gov/wp-content/uploads/STORM-WATER-ORDINANCE-Amended-111101.pdf

F. How many development and redevelopment project plans were reviewed for this reporting period? 54

G. How many development and redevelopment project plans were approved? 51

H. How many permanent stormwater management practices/facilities were inspected? 10

I. How many were found to have inadequate maintenance? Only 1 was pre-existing. Maintenance on it was adequate. The others were under construction.

J. Of those, how many were notified and remedied within 30 days? (If window is different than 30 days, please specify) N/A

K. How many enforcement actions were taken that address inadequate maintenance? 0

L. Do you use an electronic tool (e.g., GIS, database, spreadsheet) to track post-construction BMPs, inspections and maintenance? ☒ Yes ☐ No

M. Do all municipal departments and/or staff (as relevant) have access to this tracking system? ☒ Yes ☐ No

N. Has the MS4 developed a program to allow for incentive standards for redeveloped sites? ☐ Yes ☒ No

O. How many maintenance agreements has the MS4 approved during the reporting period? 4

8. Codes and Ordinances Review and Update (Section 4.2.5.3)

A. Is a completed copy of the EPA Water Quality Scorecard submitted with this report? ☐ Yes ☒ No

B. Include status of implementation of code, ordinance and/or policy revisions associated with permanent stormwater management. New Stormwater Ordinance is still in draft form. Language for a stormwater utility and land disturbance permit fee is to be added. Post Construction BMP manual is finalized but not formally adopted yet. Maximum parking regulations and requirement of pervious pavers, concrete, and asphalt for anything over certain amount of spaces are being developed.

9. Stormwater Management for Municipal Operations (Section 4.2.6)

A. Have stormwater pollution prevention plans (or an equivalent plan) been developed for:

All parks, ball fields and other recreational facilities	☐ Yes	☒ No
All municipal turf grass/landscape management activities	☐ Yes	☒ No
All municipal vehicle fueling, operation and maintenance activities With exception of Leisure Services	☒ Yes	☐ No
All municipal maintenance yards With exception of Leisure Services	☒ Yes	☐ No
All municipal waste handling and disposal areas With exception of Leisure Services	☒ Yes	☐ No

B. Are stormwater inspections conducted at these facilities? ☒ Yes ☐ No

1. If Yes, at what frequency are inspections conducted? In response to complaints.

C. Have standard operating procedures or BMPs been developed for all MS4 field activities? (e.g., road repairs, catch basin cleaning, landscape management, etc.) ☒ Yes ☐ No

D. Do you have a prioritization system for storm sewer system and permanent BMP inspections? ☒ Yes ☐ No

E. On average, how frequently are catch basins and other inline treatment systems inspected? monthly

F. On average, how frequently are catch basins and other inline treatment systems cleaned out/maintained? As needed based on inspections

G. Do municipal employees in all relevant positions and departments receive comprehensive training on stormwater management? ☒ Yes ☐ No

H. If yes, do you also provide regular updates and refreshers? ☒ Yes ☐ No

If so, how frequently and/or under what circumstances? We aim to hold annual refreshers. The Cumberland River Compact is who we normally use for these workshops. The Engineering Division continually provides consultation for all Public Works projects as well, which includes proper stormwater management techniques.

10. Stormwater Management Program Update (Section 4.4)

A. Describe any changes to the MS4 program during the reporting period including but not limited to:

Changes adding (but not subtracting or replacing) components, controls or other requirements (Section 4.4.2.a). The City's PIE is continually being added to. See previous attachment "Public Education & Outreach Activities Log" (APPENDIX C).

Changes to replace an ineffective or unfeasible BMP (Section 4.4.2.b). APPENDIX D

Information (e.g. additional acreage, outfalls, BMPs) on program area expansion based on annexation or newly urbanized areas. _____

Changes to the program as required by the division (Section 4.4.3). _____

11. Evaluating/Measuring Progress

A. What indicators do you use to evaluate the overall effectiveness of your Stormwater Management Program, how long have you been tracking them, and at what frequency? Note that these are not measurable goals for individual BMPs or tasks, but large-scale or long-term metrics for the overall program, such as in-stream macroinvertebrate community indices, measures of effective impervious cover in the watershed, indicators of in-stream hydrologic stability, etc. Analytical and non-analytical sampling is planned to begin in 2014.

Indicator	Began Tracking (year)	Frequency	Number of Locations
Example: E. coli	*2003*	*Weekly April–September*	*20*

B. Provide a summary of data (e.g., water quality information, performance data, modeling) collected in order to evaluate the performance of permanent stormwater controls installed throughout the system. This evaluation may include a comparison of current and past permanent stormwater control practices. N/A

12. Enforcement (Section 4.5)

A. Identify which of the following types of enforcement actions you used during the reporting period, indicate the number of actions, the minimum measure (e.g., construction, illicit discharge, permanent stormwater control) or note those for which you do not have authority:

Action	Construction	Permanent Stormwater Controls	Illicit Discharge	Authority?	
Notice of violation	#12	#_____	#_____	☒ Yes	☐ No
Administrative fines	#_____	#_____	#_____	☐ Yes	☒ No

Stop Work Orders	#10	#_____	#_____	☒ Yes	☐ No
Civil penalties	#_____	#_____	#_____	☒ Yes	☐ No
Criminal actions	#_____	#_____	#_____	☐ Yes	☒ No
Administrative orders	#_____	#_____	#_____	☐ Yes	☒ No
Other _____	#_____	#_____	#_____		

B. Do you use an electronic tool (e.g., GIS, data base, spreadsheet) to track the locations, inspection results, and enforcement actions in your jurisdiction? ☐ Yes ☒ No

C. What are the 3 most common types of violations documented during this reporting period? Inadequate EPSC measures and inadequate paperwork/inspections on site.

13. Program Resources (Optional)

A. What was your annual expenditure to implement the requirements of your MS4 NPDES permit and SWMP this past reporting period? $70,000 (personnel)

B. What is next year's budget for implementing the requirements of your MS4 NPDES permit and SWMP? $73,000 (personnel)

C. Do you have an independent financing mechanism for your stormwater program? ☐ Yes ☒ No

D. If so, what is it/are they (e.g., stormwater fees), and what is the annual revenue derived from this mechanism?

Source: N/A Amount $N/A

Source: N/A Amount $N/A

E. How many full time employees does your municipality devote to the stormwater program (specifically for implementing the stormwater program vs. municipal employees with other primary responsibilities that dovetail with stormwater issues)? 0

F. Do you share program implementation responsibilities with any other entities? ☒ Yes ☐ No

Entity	Activity/Task/Responsibility	Your Oversight/Accountability Mechanism
Gallatin Public Works	Roadway and Storm System maintenance. SWPPP has been developed and is under review. Once completed GPW will be responsible to meet all items outlined in SWPPP.	Engineering Division Staff
Gallatin Public Utilities	Sewer overflow inspection/enforcement/cleanup. SWPPP has been developed and is under review. Once completed GPU will be responsible to meet all items outlined in SWPPP.	Engineering Division Staff
Gallatin Leisure Services	Facilitates some public outreach and education activities. SWPPP has been developed and is under review. Once completed GLS will be responsible to meet all items outlined in SWPPP.	Engineering Division Staff
Gallatin Fire Department	Illicit spill response/cleanup/enforcement	Engineering Division Staff

G. Please attach a copy of your Organizational Chart

14. CERTIFICATION

This report must be signed by a ranking elected official or by a duly authorized representative of that person. See signatory requirements in sub-part 6.7.2 of the permit.

"I certify under penalty of law that this document and all attachments were prepared by me, or under my direction or supervision. The submitted information is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment. As specified in Tennessee Code Annotated Section 39-16-702(a)(4), this declaration is made under penalty of perjury."

Jo Ann Graves, Mayor		9/26/13
Printed Name and Title	Signature	Date

Annual reports must be submitted in accordance with the requirements of Section 5.4. (Reporting) of the permit. Annual reports must be submitted to the appropriate Environmental Field Office (EFO) by September 30 of each calendar year, as shown in the table below:

Municipal Separate Storm Sewer System (MS4) Annual Report

EFO	Street Address	City	Zip Code	Telephone
Chattanooga	540 McCallie Avenue STE 550	Chattanooga	37402	(423) 634-5745
Columbia	1421 Hampshire Pike	Columbia	38401	(931) 380-3371
Cookeville	1221 South Willow Ave.	Cookeville	38506	(931) 432-4015
Jackson	1625 Hollywood Drive	Jackson	38305	(731) 512-1300
Johnson City	2305 Silverdale Road	Johnson City	37601	(423) 854-5400
Knoxville	3711 Middlebrook Pike	Knoxville	37921	(865) 594-6035
Memphis	8383 Wolf Lake Drive	Bartlett	38133	(901) 371-3000
Nashville	711 R S Gass Boulevard	Nashville	37216	(615) 687-7000

APPENDIX A

Water	*Pollution Cause Name*	*Pollution Source Name*
Rankin Branch	Alteration in stream-side or littoral vegetative covers	Channelization
	Alteration in stream-side or littoral vegetative covers	Discharges from Municipal Separate Storm Sewer Systems (MS4)
	Nutrient/Eutrophication Biological Indicators	Discharges from Municipal Separate Storm Sewer Systems (MS4)
Unnamed Trib to Old Hickory Reservoir	Sedimentation/Siltation	Discharges from Municipal Separate Storm Sewer Systems (MS4)
Town Creek	Other anthropogenic substrate alterations	Discharges from Municipal Separate Storm Sewer Systems (MS4)
	Other anthropogenic substrate alterations	Channel Erosion/Incision from Upstream Hydromodifications
	Sedimentation/Siltation	Discharges from Municipal Separate Storm Sewer Systems (MS4)
	Sedimentation/Siltation	Channel Erosion/Incision from Upstream Hydromodifications

APPENDIX B.1

Program Name	MS4 Permit	Huc 8	Huc 12	Huc 12 Name	Type	Category	Scientific Name	Common Name	Global Rank	State Rank	Fed Status	State Status	Habitat Description	Wet Habitat Flag
Gallatin	TNS077534	5130201	5.13E+10	East Camp Creek	Vertebrate Animal	Bird	Thryomanes bewickii	Bewick's Wren	G5	S1	--	E	Brushy areas, thickets and scrub in open country, open and riparian woodland.	Upland
Gallatin	TNS077534	5130201	5.13E+10	East Camp Creek	Vertebrate Animal	Fish	Typhlichthys subterraneus	Southern Cavefish	G3G4	S3	--	D	Aquatic cave obligate; cave streams, karst waters, and water supply wells; reported from all karst regions excluding RV & BR.	Aquatic

APPENDIX B.2

Zach Wilkinson

From: Zach Wilkinson
Sent: Friday, September 06, 2013 4:31 PM
To: 'sandra_silvey@fws.gov'; 'Rob Todd'
Subject: Endgangered Species
Attachments: Endangered Species List.pdf

For the City of Gallatin's MS4 Permit, the City is required to evaluate whether our MS4's permitted stormwater discharges, allowable non-stormwater discharges, or discharge related activities are likely to jeopardize the continued existence of any state or federally listed species or result in the adverse modification or destruction of habitat that is designated as critical under the ESA.

I have attached a list of the species that could be in Gallatin's MS4 area. Could you please evaluate whether our MS4's permitted stormwater discharges, allowable non-stormwater discharges, or discharge related activities are likely to jeopardize the continued existence of any state or federally listed species or result in the adverse modification or destruction of habitat that is designated as critical under the ESA.

Thank you for your assistance.

Zach Wilkinson, PE, PLS, CPESC
Project Engineer
City of Gallatin
www.gallatinonthemove.com
O: (615)-451-5965
F: (615)-452-0348

APPENDIX B.3

TENNESSEE WILDLIFE RESOURCES AGENCY

ELLINGTON AGRICULTURAL CENTER
P. O. BOX 40747
NASHVILLE, TENNESSEE 37204

September 23, 2013

Zach Wilkinson
Project Engineer
City of Gallatin Engineering Division
132 West Main Street
Gallatin, TN 37066

Re: City of Gallatin MS4 Determination Review

Dear Mr. Fent:

The Tennessee Wildlife Resources Agency has reviewed the information that you provided regarding your MS4 permit. Data available to us indicates that the only aquatic state listed species under our authority that has been documented within your jurisdictional area is the state deemed-in-need-of-management southern cavefish (*Typhlichthys subterraneus*); although there is a terrestrial state listed species within your city's jurisdiction. It is our opinion that current city ordinances and policies, and other efforts to protect water quality are sufficient to minimize potential impacts to listed species under our authority in order to not jeopardize the continued existence of these species; and we agree with your determination that the MS4 discharges or discharge-related activities within the City of Gallatin are not likely to jeopardize any state listed species.

If you have questions regarding this matter or if I may be of further assistance, please contact me at 615-781-6572.

Sincerely,

Robert M. Todd

Robert M. Todd
Fish and Wildlife Environmentalist

cc: David Sims

APPENDIX C

Public Information and Education Plan (PIE)

City of Gallatin, TN- Stormwater Program

Introduction

The City of Gallatin has developed a public information and education plan to satisfy requirements for the State of Tennessee's NPDES General Permit for Discharges. This plan was developed with the goal to educate the public (citizens of all ages, educators, business owners, contractors, and developers) on the effects of stormwater pollution and water quality. The City of Gallatin works closely with the Sumner County Stormwater "Coalition" Group, a group comprised of members of the surrounding cities, to accomplish/develop many of the following programs and goals for our community. Please see Activities Log for a detailed list of programs and workshops that the City participates in.

In the Activities Log, activities are evaluated annually for effectiveness, and then modified, replaced, or removed based on their ratings.

Established Programs

Public Education:

- *City's website*- features links, audio recordings, and contact information:
    - Stormwater Fact Sheet
    - Illicit Discharge Fact Sheet- Household Guide
    - Illicit Discharge Fact Sheet- Business Guide
    - Water Conservation Public Service Announcement
    - Watershed Education Public Service Announcement
    - "Don't let Trash Ruin Your Scene" PSAs
    - Contact Information for the public to ask questions or report violations
    - Stormwater Ordinance
    - Stormwater Game Show
    - TDEC brochure "A Guide to Traveling Tennessee's Watersheds"
    - Rain Garden Information & Diagrams
    - Teacher Resources & Curriculum
    - Information for Developer's & Contractors regarding land disturbance
- *Public Display*- information area that features flyers and fact sheets targeting the following sectors of the population:
    - Residential
    - Commercial
    - Agricultural
- *Public Educational Material*- available in our office:
    - USDA brochure "What is a Watershed?"

    - TDEC brochure "A Guide to Traveling Tennessee's Watersheds"
    - Illicit Discharge Fact Sheet- Household Guide
    - Illicit Discharge Fact Sheet- Business Guide
    - Stormwater Fact Sheet
    - EPA brochure "After the Storm"
- *Public Service Announcements*- in conjunction with the Cumberland River Compact & Tennessee Stormwater Association
- *Supporting Partner of "Reconnecting Communities with our Environment: Rain Gardens, Seed Banks, and Beneficial Insects" Project*
- *Stream Clean-Up Events*
- *Tree Planting Events*
- *Outfall identification & annual inspections*
- *Distribute Stormwater Education Material to attendees of outreach projects and local businesses.*

Educators/Classroom Education & Resources: in addition to Public Education

- *Handouts/Activities*- available in our office:
    - "Be Stormwater Smart" Worksheet
    - Stormwater Word Search & EPA Crossword
    - Stormwater Maze Activity Sheet
    - Handout featuring ideas for supplemental activities and discussion
    - Stormwater Education Teacher Guide (provided by City of Goodlettsville)
    - Classroom & Homework Activities and Curriculum
- *Help facilitate teacher in-service workshops correlating environmental education*
- *Co-sponsor of Project WET*
- *Co-sponsor of Project Learning Tree*

Business Owners/Municipal Employees: in addition to Public Education

- *Hot Spot identification & annual inspections*- inspector provides educational material at time of inspections

Developers: in addition to Public Education

- *Pre-Construction Meetings*
- *Land Disturbance Permits*
- *Regular on-site inspections*

Future Programs

Goals:

- *Increase involvement with all age groups*
- *Develop workshops and/or presentations targeting developers, business owners, home owners, educators and students.*

- *Work more closely with organizations (home owner associations, libraries, gardening groups, environmental groups, etc.) to educate them on water quality. This could be done by having yearly public meetings.*
- *Promote public involvement by hosting more stream clean-ups, tree planting events, and public meetings.*
- *Continue to work with developers to educate them on proper land disturbance requirements.*
- *Continue to identify/inspect hotspots and outfalls and distributing educational material to those contributing to the violations. Our goal is to inspect identified hot spots on an annual basis while continuously looking for more violations.*
- *Continue to sponsor public service announcements in conjunction with other organizations in our area.*
- *Continue to co-sponsor and promote local stormwater education projects, classes, or presentations.*

APPENDIX C

City of Gallatin
Stormwater Public Education & Outreach Activities

One-Time Events

Activity	Date	Description	Status	Groups Targeted	Effectiveness (Scale of 1-10)
Girl Scout Stream Clean-up	10/27/2008		Complete	General Public, Educators, Students, Municipal Employees	9
2009 TWRA ESRI MTAS Stormwater Grant	4/21/2009	The City applied and was awarded this grant, which allowed us to upgrade our software to better serve the needs of stormwater requirements.	Complete	Municipal Employees	10 This Grant allowed the city to upgrade equipment/software
Great American Clean-up	5/2/2009	The City of Gallatin advertised to the public that the Gallatin Public Works Department would be accepting junk and debris, Gallatin Cares would be accepting clothing and household donations, and Firestone would be accepting used motor oil, batteries, and tires.	Complete	General Public	8 advertisement was widespread.
1st Annual Town Creek Stream Clean-up	5/16/2009	The City of Gallatin along with the Sumner County Stormwater Group, Keep Gallatin Beautiful, and local retailers hosted a stream clean-up that began at 9am. Lunch was provided for all volunteers.	Complete	General Public, Educators, Students, Business Owners, & Municipal Employees	9 1100lbs of trash and 250lbs of scrap metal and tires were collected. Approximately 1 mile of Town Creek was cleaned.
Project Learning Tree's Teacher Workshop	7/1/2009	This workshop presented unique and fun ways for educators to learn about presenting environmental understanding and water-quality issues to their students. The workshop was free but required pre-registration. The workshop provided a curriculum & activity guide, supplementary materials, lunch, and Project learn Tree Instructional Certification.	Complete	Educators	9
Public Meeting	9/23/2009	The Engineering Division Partnered with the Codes/Planning Department to provide the public, contractors, and developers a time to ask any questions and go over all rules and regulations that the city sets forth.	Complete	General Public, Contractors, & Developers	8 The information provided was good. Participation could have been better.
"Tee off Against Dirty Water" Golf Scramble	10/2/2009	The City of Gallatin along with other members of the Middle Tennessee Stormwater Coalition hosted a Golf Scramble to benefit the Cumberland River Compact. Entry Fees were $350 for a 4 person team, which included cart fees, green fees, lunch, and prizes. Tee off started at 8am.	Complete	General Public, Contractors, Developers, Educators, Students, Business Owners, & Municipal Employees	9

APPENDIX C

One-Time Events					
Activity	Date	Description	Status	Groups Targeted	Effectiveness (Scale of 1-10)
Project WET Teacher Workshop	10/10/2009	This workshop covered topics that included Tennessee's water resources, how to help students become environmental stewards, the importance of local storm water & its impact on your community, and Best Management Practices (BMP). Participants received curriculum & activity guides. The City of Gallatin co-sponsored this workshop.	Complete	Educators, Municipal Employees	9
Stormwater Workshop for Volunteer State Community College	3/15/2010, 3/22/2010, 4/12/2010	Partnered up with other cities to conduct a stormwater workshop for a class at Volunteer State Community College. This workshop included classroom discussion and chemical testing/sampling out in the field.	Complete	Educators, Students	9
Stormwater Permit Review Meeting	4/8/2010	10am-1pm	Complete	Municipal Employees	8
2nd Annual Town Creek Stream Clean-up	5/22/2010	The City of Gallatin along with the Cumberland River Compact, City of Goodlettsville, and Sumner County hosted a stream clean-up from 9am-noon. Refreshments, supplies, and shirts were provided.	Complete	General Public, Educators, Students, Business Owners, & Municipal Employees	7 1 full yd capacity truck of trash/debris was collected. Advertisement & participation could have been better.
Tennessee Environmental Council (TEC) Stormwater Workshop	9/16/2010	This workshop covered topics that included TDEC permits, stream restoration, sampling methodology, and other general compliance topics. The City of Gallatin was a co-sponsor of this event.	Complete	General Public, Contractors, Developers, Municipal Employees, Industry Professionals, & small MS4s	8
Distributed Water Quality Testing Kits to Local Schools	10/7/2010	The City of Gallatin partnered up Sumner County Codes & Development and the Cumberland River Compact to distribute stream testing kits to local schools.	Complete	Educators, Students	5 Distribution of the testing kits was great. However, the City could do better with instruction and follow up on the usage of the kits.
R.T. Fisher Alternative School Rain Garden	2/14/2011 through 5/17/2012	R.T. Fisher Alternative School was selected to be a part of the Toyota Tapestry Grant. The City sent a recommendation letter on their behalf on February 14, 2011. The school participated in creating a Rain Garden on campus with the help and direction of the City. A display event was held on May 17, 2012 to show all the hard work that was done on the Rain Garden and to also share the benefits of Rain Gardens with the community. The City assisted in the event by creating a display for the public to view showing construction and benefits of Rain Gardens.	Complete	General Public, Educators, Students, Business Owners, & Municipal Employees	9 The event got many sectors of the community involved and we were able to share lots of valuable information about Rain Gardens. It also helped create a beautiful display for the school.

One-Time Events					
Activity	Date	Description	Status	Groups Targeted	Effectiveness (Scale of 1-10)
1st Annual Community Cleanup at Station Camp Creek	3/5/2011	The City of Gallatin co-sponsored this stream clean up by providing gloves, water, trash bags, t-shirts, arranged for the trash collected to be picked up.	Complete	General Public, Educators, Students, Business Owners, & Municipal Employees	8 37 bags of trash along with other larger pieces of trash were collected. Participation could have been better (19 volunteers).
Spring Clean Up and Habitat Restoration at Bledsoe Creek State Park	4/16/2011	This project was co-sponsored by the City of Gallatin. Not only did a large quantity of trash get collected, but fact sheets and activities regarding stormwater issues were also distributed to volunteers. Refreshments, gloves, and t-shirts were provided. The event went from 8am-1pm.	Complete	General Public, Educators, Students, Business Owners, & Municipal Employees	9 Over 1000lbs of trash was collected. Participation of all age groups was good (64 volunteers).
Mapleshade Project	4/23/2011	This project involved planting trees, installing benches, amending the soil, planting shrubs and flowers, installing pavers, and laying sod for a rest area located near the entrance of Triple Creek Park in Gallatin. The City of Gallatin was a co-sponsor of this event.	Complete	General Public, Contractors, Developers, Educators, Students, Business Owners, & Municipal Employees	9 Community involvement was good and the event created a beautiful public area for the park.
Rain Garden Grant	8/23/2011	We are a supporting partner of the "Reconnecting Communities with our Environment: Rain Gardens, Seed Banks, and Beneficial Insects" Project. Our office works in a partnership manner with the Cumberland River Compact to work on the mini-grant committee awarding schools in our district, identifying garden site locations, establishing an appropriate plant list, assisting in teacher training workshops, and working with awarded schools on installation of the rain garden.	Complete	General Public, Educators, Students	10
Pope John Paul II High School Stream Clean-up & Testing	9/14/2011	Four busses of students went to the following sites for stream clean up and testing: Slater's Creek in Millersville, Manskers Creek in Goodlettsville, Station Camp Creek in Hendersonville, and Town Creek in Gallatin. Each stream was chosen by the stormwater departments from Millersville, Gallatin, Goodlettsville, and Sumner County.	Complete	Educators, Students	8
Construction General Permit Class	1/26/2012	The City of Gallatin participated and invited local contractors and developers to attend the Construction General Permit Class that covered TDEC requirements, common problems associated with permit applications, steps to take to minimize the permit process, and how incorporate new requirements into City codes and ordinances.	Complete	Contractors, Developers, Municipal Employees	8 This class helped our staff better understand requirements.

One-Time Events					
Activity	Date	Description	Status	Groups Targeted	Effectiveness (Scale of 1-10)
Triple Creek Park Tree Planting Phase 1	2/4/2012	This phase of the project involved planting approximately 500 trees to establish a riparian buffer along an unnamed tributary to Town Creek in the northern portion of Triple Creek Park.	Complete	General Public, Educators, Students, Business Owners, & Municipal Employees	7 advertisement could have been stronger to get more participation.
2nd Annual Community Cleanup at Station Camp Creek	3/10/2012	The City of Gallatin co-sponsored this stream clean up by providing gloves, water, trash bags, t-shirts, arranged for the trash collected to be picked up.	Complete	General Public, Educators, Students, Business Owners, & Municipal Employees	8
Mansker Creek Stream Bank Restoration Project	3/13/2012	We are a supporting partner with the "Mansker Creek Stream Bank Restoration" project that is being hosted by the City of Goodlettsville. The goal of this project is to correct 1/2 mile of stream bank on an EPA-impaired stream within the City limits of Goodlettsville.	Ongoing-Grant applications being considered.	General Public, Contractors, Developers, Educators, Business Owners, & Municipal Employees	
Triple Creek Park Tree Planting Phase 2	3/17/2012	The final phase of the project involved planting approximately 400 trees to establish a riparian buffer along an unnamed tributary to Town Creek in the northern portion of Triple Creek Park.	Complete	General Public, Educators, Students, Business Owners, & Municipal Employees	8 advertisement was more widespread than Phase 1 but participation was still not great.
Stream Cleanup of Lower Station Camp Creek	3/24/2012	A cooperative stream clean-up between Long Hollow Nursery, Sumner County Stormwater Dept., and City of Gallatin Stormwater Dept. was conducted on Lower Station Camp Creek and its banks on Saturday, March 24. The event had been advertised in the Gallatin News Examiner March 18th, the Gallatin Newspaper Feb. 23rd, e-mails were sent out to area civic and athletic groups, and flyers were placed around town. Long Hollow Nursery also advertised the event on their website and Facebook page. Sumner County provided manpower of 3 employees plus trash bags, gloves, snacks, bottled water, and hand wipes. We also distributed 50 pamphlets "Traveling TN's Watersheds" for the football team and 50 pamphlets "What Is a Watershed" for the Boy Scouts and Cub Scouts. The City of Gallatin provided t-shirts and arranged to pick up the debris on the Monday following the clean-up.	Complete	General Public, Educators, Students, Business Owners, & Municipal Employees	9 There was good participation (58 adults & 10 children). 51 bags of small trash was collected along with metal fencing materials, a gate, a hose, pvc pipes, tires, metal siding, 2 railroad ties, carpet, foam rubber, 1/3 of an old car, rolled plastic sheeting, wood boards, brush & branches, a metal bed frame, a storm door & exterior door frame, and a upholstered recliner.
Earth Day at Bledsoe Creek State Park	4/21/2012	The event ran from 1-3pm. The City assisted with advertising for the event.	Complete	General Public, Educators, Students, Business Owners, & Municipal Employees	5 The City was able to provide good advertisement, but no municipal employees were available to attend the actual event.

One-Time Events					
Activity	Date	Description	Status	Groups Targeted	Effectiveness (Scale of 1-10)
Stormwater/Green Infrastructure Workshop by TVA, Eco-Systems Inc, & AMEC	9/20/12, 9/21/12	This 2 day workshop identified current programs in place for stormwater management and sustainable growth, issues (costs, resources, concerns, water quality impairments, growth areas, regulations, legal impediments, funding sources, potential user fee, etc.), and identified program priorities. We then reviewed ordinances, policies, and procedures that are in place. We drafted an action plan that focused on key changes and compliance activities recommended for improved water quality through sustainable development. Lastly we identified a pilot green infrastructure project (Town Creek Retaining Walls) and developed a conceptual design.	Complete	Municipal Employees	7 Overall, the workshop was beneficial. It would have been better to spend more time on reviewing ordinances/regulations and less time on Green Infrastructure Design, since the City does not do much design work.
Sumner County Stormwater Group Meeting about Partnership with Volunteer State Community College	9/21/2012	The Sumner County Stormwater Group met with many professors at Volunteer State Community College and TDEC staff regarding partnering to monitor our local streams. There was much discussion on the professors assigning students to do stream testing and record keeping and turning in this data to the local agencies for our use.	Complete	Educators, Students, Municipal Employees	9 This Meeting was very informative, yet still in the planning process. If everything goes to plan, Volstate will provide very helpful data for City forces regarding Stormwater Management
Good Housekeeping Class @ City of Goodlettsville	10/19/2012	The City of Goodlettsville hosted the annual Good Housekeeping Class this year. The class was an hour long. It showed a video and then a speaker from the Cumberland River Compact briefly gave a speech. (Goodlettsville City Hall, 10am-11am)	Complete	Contractors, Developers, Municipal Employees	4 The class was very good, but we were only able to send 2 employees. We will be looking into hosting our own class within the next couple of months.
The Latest Tennessee Healthy Watersheds Project	12/18/2012	The project featured a new permeable parking lot, with rain gardens, wetlands, and other unique stormwater elements underway. The city was a supporting sponsor of this project and one employee was able to attend.	Complete	General Public, Contractors, Developers, Educators, Business Owners, & Municipal Employees	9 The project was a success in that it provided education and a great aesthetically pleasing area for Wilson County residents.
Good Housekeeping Class	1/11/2013	The City hired the Cumberland River Compact to put on a class for municipal employees on Good Housekeeping practices. The class was about an hour and a half long and it consisted of a pre-test, PowerPoint, video, and post-test.	Complete	Municipal Employees	8 The information given was good. At next year's class, we would like to focus more on activities that particularly pertain to the general workers employees.

One-Time Events					
Activity	Date	Description	Status	Groups Targeted	Effectiveness (Scale of 1-10)
Public Meeting	1/31/2013	The Engineering Division Partnered with the Codes/Planning Department to provide the public, contractors, and developers a time to ask any questions and go over all rules and regulations that the city sets forth.	Complete	General Public, Contractors, & Developers	9 The meeting was very informative and we received great feedback from contractors, designers, and developers. There were 59 in attendance.
Triple Creek Park Tree Planting	2/15/2013	The Sumner County Stormwater Managers are teaming with the Tennessee Environmental Council and Volunteer State Community College to host a tree planting event to plant 10,000 trees across the state of Tennessee in February. The event took place at Triple Creek Park at 1pm.	Complete	General Public, Educators, Students, Business Owners, & Municipal Employees	9 The Tree Planting was an overall success. We were able to plant 400 trees with the help of 19 volunteers (6 of those being City Employees). A goal for the next planting is more volunteers.
Earth Day at VolState Community College	4/22/2013	Vol State is holding a Earth Day festival for the students. The City set up a table talking about environmental issues in Tennessee and our role. The event was held on Monday, April 22nd from 11-2. It was set up in the courtyard.	Complete	Educators, Students	8 The Event was not well organized and did not have much advertising, but we felt the City had a good presentation and information set up for those interested.
Stream Assessment Event with Station Camp Middle School	5/1/2013	City Employees along with 4 science teachers from Station Camp Middle School supervised 16 students as they did stream assessments on Big Station Camp Creek. Students conducted a visual assessment, utilized WWMD test kits, and sampled for macroinvertebrates. The event began at 3pm and ended at 5pm.	Complete	Educators, Students	9 There was good participation and a lot of information was passed along to the students.
Stormwater Education Presentation	May-13	John Puryear, a City of Gallatin Planning Commissioner, gave Stormwater Education Presentations to the Gallatin Rotary Club and Lions Club during the month of May. His presentations consisted of a powerpoint that explained the MS4 permit, stormwater management practices, rain gardens, discharges, wetlands, and other helpful hints and information.	Complete	General Public	9 There was good participation and a lot of information was passed along to the club members. We feel it was refreshing to see other citizens/community leaders get involved rather than the City organizing the event.

One-Time Events					
Activity	Date	Description	Status	Groups Targeted	Effectiveness (Scale of 1-10)
2013 Recipient of the Governor's Stewardship Award	6/4/2013	The City of Gallatin won a 2013 Governor's Stewardship Award in the category of Excellence in Land Use for the Greensboro North Transit Ready Development. Greensboro North Transit Ready Development is one of the first new communities in Middle Tennessee to be planned, designed and constructed as a traditional neighborhood village around a transit station. The new transit station will be a central feature of the community with offices, retailers and residences located within walking distance. The development location is on 150 acres in Gallatin, Tenn. and will capitalize on the future transit line along the northeast corridor from Gallatin to downtown Nashville. Greensboro North takes a bold new approach by requiring "minimum density per acre," which will maximize the land development, conserve resources, and help ensure the viability of the transit station. Greensboro North is designed to accommodate a vertical mix of uses including commercial, office, a variety of housing options, and a minimum of 20 percent open space. It will promote a compact community connected by a walkable and bikeable network of streets and trails. The plan also encourages the use of low-impact development and innovative stormwater techniques to incorporate ecological principles.	Complete	Municipal Employees	10 The City of Gallatin is honored to win this award.
Stormwater Education Presentation	Aug-13	John Puryear, a City of Gallatin Planning Commissioner, gave Stormwater Education Presentation to the Gallatin Rotary Club. His presentation expanded on the previous presentation that consisted of a powerpoint that explained the MS4 permit, stormwater management practices, rain gardens, discharges, wetlands, and other helpful hints and information.	Complete	General Public	9 There was good participation and a lot of information was passed along to the club members. We feel it was refreshing to see other citizens/community leaders get involved rather than the City organizing the event.
TVA –funded Water Quality and Streambed Restoration Project Planning Commission Discussion	8/26/2013	Kimberly Miller with Eco-Systems gave a brief description of the project to Planning Commissioners and invited them all to be involved and to attend the kickoff meeting at 10:30am on August 27th.	Complete	General Public, Public Officials, Developers, Municipal Employees	10 This presentation was a great way to encourage everyone to get involved with the project and show the importance of water quality.
TVA –funded Water Quality and Streambed Restoration Project Kick Off Meeting	8/27/2013	The City of Gallatin was awarded a grant through TVA to restore a section of Town Creek near Richland Circle. Kimberly Miller with Eco-Systems managed the project. There was numerous meetings regarding the planning, community education/involvement, and design of the project before the actual construction began. A Project Kick Off event was held on August 27th on site to go over the project and green infrastructure. Eighteen people were in attendance including representatives of Eco Systems Inc., TVA, and the City.	Complete	General Public, Public Officials, Developers, Municipal Employees	10 This presentation was a great way to encourage everyone to get involved with the project and show the importance of water quality.

One-Time Events					
Activity	Date	Description	Status	Groups Targeted	Effectiveness (Scale of 1-10)
TVA –funded Water Quality and Streambed Restoration Project-Concil Disscussion	8/27/2013	Kimberly Miller with Eco-Systems gave a brief description of the project to Council and invited them all to be involved. She spoke about the site kick off meeting that occurred earlier in the day and thanked all those that participated. She spoke about water quality and using green infrastructure.	Complete	General Public, Public Officials, Developers, Municipal Employees	10 This presentation was a great way to encourage everyone to get involved with the project and show the importance of water quality.

City of Gallatin
Stormwater Public Education & Outreach Activities

Reoccurring Events

Activity	Date	Description	Status	Groups Targeted	Effectiveness (Scale of 1-10)
City's Website	Year-round	Our website features links, audio recordings, and contact information for the public. The featured material includes a Stormwater Fact Sheet, a Illicit Discharge Fact Sheet, a Water Conservation PSA, a Watershed Education PSA, a Stormwater Game, contact information for the public to ask questions or report violations, and the City's Stormwater Ordinance. Land Disturbance and Right-of-Way Excavation Permits are also available.	Ongoing	General Public, Contractors, Developers, Educators, Business Owners, & Municipal Employees	8 We have good information posted on our website and are continuously looking for more information to add. We specifically need to add more from a construction stand point.
Public Display	Year-round	Flyers, fact sheets, and brochures that target residential, commercial, and agricultural sectors of the population are available at the entrance of the Codes/Planning & Engineering Departments on the 2nd floor of Gallatin City Hall. There is also a Display Board with information and pictures in the 2nd floor lobby.	Ongoing	General Public, Contractors, Developers, Educators, Business Owners, & Municipal Employees	9 We have good information available, and have recently put a display board in the 2nd floor lobby.
Public Educational Material	Year-round	The following public educational material is available in our office: USDA brochure "What is a Watershed?", TDEC brochure "A Guide to Traveling Tennessee's Watersheds", Illicit Discharge Fact Sheets- Household Guide & Business Guide, Stormwater Fact Sheet, EPA brochure "After the Storm"	Materials Printed As Needed	General Public, Contractors, Developers, Educators, Business Owners, & Municipal Employees	8 We have a lot of good handouts and information available on request but we need to make it more available to the public.
Teacher/Student Educational Material	Year-round	The following handouts/activities are available in our office: "Be Stormwater Smart" worksheet, Stormwater Word Search, EPA Crossword Puzzle, Stormwater Maze Activity Sheet, a handout featuring ideas for supplemental activities and discussion, a Stormwater Education Teacher Guide (provided by City of Goodlettsville). There is also a Stormwater Game Show that Teachers could pull up online and play with their students.	Printed As Needed	Educators, Students	8 We are limited on the materials available. We do have quite a bit of electronic material such as lesson plans and activities available on our website.
Public Service Announcements	Year-round	Lightning 100 and Volunteer State Community College run PSAs for the stormwater program on their stations. The City of Santa Barbara, California also shared some of the PSA's they created with us. We have posted those on our website.	Ongoing	General Public, Contractors, Developers, Educators, Business Owners, & Municipal Employees	9 The PSAs we advertise provide a great information.

Reoccurring Events					
Activity	Date	Description	Status	Groups Targeted	Effectiveness (Scale of 1-10)
Sumner County Stormwater Group	Year-round	Representatives of the stormwater departments in Sumner County meet monthly to discuss stormwater related topics and events that are being planned or are going on in the community.	Ongoing	Municipal Employees	10 Meeting with surrounding cities not only helps us stay up to date on any changes but also helps us to be more involved with stormwater events and projects going on. It also provides us with contacts if we are never in need of help/information.
Outfall Identification & Annual Inspections	Year-round	The Engineering Division's Engineering Technician makes it a priority to inspect all identified outfalls at least annually. Staff also looks to identify any new outfalls at any given time.	Ongoing	Municipal Employees	9 Annual inspections ensure that our City stays in compliance with TDEC standards.
Hot Spot Identification & Annual Inspections	Year-round	The Engineering Division's Engineering Technician makes it a priority to inspect all identified hot spots at least annually. Staff also looks to identify any new hot spots at any given time.	Ongoing	Municipal Employees	9 Annual inspections ensure that our City stays in compliance with TDEC standards.
Pre-Construction Meetings	Year-round	Pre-Construction meetings are held prior to any approval being given on any project.	When Needed	Contractors, Developers, Property Owners/Managers	9 The meetings are a positive way to introduce the rules and regulations that the City has in regards to construction. It also allows the contractors and developers to ask any questions they may have.
On-site Inspections	Year-round	Project Managers constantly conduct on-site inspections to make sure developments meet all specifications and are on track.	When Needed	Contractors, Developers, Property Owners/Managers	9 Site inspections ensure the City and the contractors/developer that all work meets required specifications. It also allows the City to answer any questions.
Good Housekeeping Classes	Annually	The City tries to put on at least one Good Housekeeping Class a year to meet standards setup by TDEC	Ongoing	Contractors, Developers, Property Owners/Managers, Municipal Employees	7 Due to project demands and staff ratio, sometimes good housekeeping classes are not scheduled as often as needed. However, the staff strives to make it a priority in the future.

Reoccurring Events

Activity	Date	Description	Status	Groups Targeted	Effectiveness (Scale of 1-10)
Adopt-A-Stream Program	Year-round	The City has created a Adopt-A-Stream Program for members to be able to adopt our waterways in an effort to keep our citizens educated and our streams and lakes clean. The City Council passed a resolution on June 4th, 2013 putting the program and program guidelines in place.	Ongoing	General Public, Contractors, Developers, Educators, Business Owners, & Municipal Employees	

APPENDIX D

MS4 Program Changes

Replacements/Revisions:

BMP	Change	Reasoning
1C	Held tree plantings instead of stream cleanups.	Based on public input and grant availability.
3B	GIS implementation has been pushed to Milestone Year 4.	Still finalizing current database workflow, and undergoing personnel changes in the Codes/Planning departments where talk of implementation of new software that could potentially be utilized for this task is underway.
4B	Waiting on completion of Storm Water Ordinance revamp.	More efficient to make all ordinance changes at the same time.
5B	Implementation of SWPPP for GPU and development of SWPPP for GLS has been delayed.	Personnel changes within the Engineering Division.

APPENDIX E

CITY OF GALLATIN STORMWATER

DEPARTMENT ORGINIZATIONAL CHART

Gallatin Codes/Planning Department

- Responsible for distribution of stormwater fact sheets and assist in review of new hot spots.
- Process all incoming new/redevelopment plans.
- Largely involved in review and approval process of new/redevelopment.
- Responsible for enforcement of many City Ordinances.

Gallatin Fire Department

- Part of Illicit Spill Response Plan.

Gallatin Public Works

- Responsible for City Stormwater System maintenance.
- Responsible for City vehicle fleet maintenance.
- Responsible for implementation of GPW SWPPP.
- Part of Illicit Spill Response Plan.

Gallatin Engineering Division

Responsible for compliance and implementation of MS4 Stormwater Permit

Gallatin Public Utilities

- Responsible for City Sanitary Sewer System maintenance.
- Responsible for implementation of GPU SWPPP.

Gallatin Leisure Services

- Responsible for City Golf Course maintenance.
- Responsible for City Park maintenance.

Gallatin Information Technology Department

- Aid in maintenance of Storm Sewer System Map.