

---

**CITY OF GALLATIN  
SPECIAL CALLED COUNCIL MEETING**

**October 8, 2013**

**6:00 p.m.**

**Dr. J. Deotha Malone  
Council Chambers**

---

- Call to Order – Mayor Jo Ann Graves
- Opening Prayer
- Pledge of Allegiance – Councilman Alexander
- Roll Call: Vice Mayor Mayberry – Alexander – Brackenbury – Camp – Hayes – Kemp – Overton
- Public Recognition on Agenda Related Items Only

**AGENDA**

1. **Second Reading – Ordinance #O131Ø-50** adopting the Annual Budget for the Fiscal Year beginning July 1, 2013 through June 30, 2014 **(Mayor Graves)**
2. **Second Reading – Ordinance #O131Ø-51** to provide revenue for the City of Gallatin Tennessee for municipal purposes for the 2013 Tax Year and the 2014 Fiscal Year **(Councilman Mayberry)**

- Adjourn

**ORDINANCE TO PROVIDE REVENUE FOR THE CITY OF GALLATIN  
TENNESSEE FOR MUNICIPAL PURPOSES FOR THE 2013 TAX YEAR AND THE  
2014 FISCAL YEAR**

BE IT ORDAINED by the City of Gallatin, Tennessee, that:

SECTION I. PROPERTY TAX:

A. All property, real, personal or mixed within the corporate limits of said City shall be and is hereby assessed for taxation for municipal purposes for the tax year 2013, except as is exempt from taxation by the Constitution and the laws of the State of Tennessee.

B. The levy be and is hereby made:

(1) to contribute to the general current expenses of said municipality that are paid from the General Fund; and

(2) to provide an amount, totaling \$1,273,408, to contribute to the retiring of the current year's principal and interest obligations;

a tax of ninety-nine cents (\$0.99) per every one hundred dollars (\$100.00) of taxable property.

C. All collections of property taxes from levies of past years be collected entirely in, and become revenue of the General Fund and that any expenses incurred in collecting such delinquent taxes be entirely expenses of the General Fund.

D. The Tax Assessor for Sumner County, Tennessee, is hereby authorized to assess all the property lying within the Corporate Limits of the City of Gallatin, Tennessee, and the assessment is hereby adopted as the assessed or taxable value of said property for municipal purposes for the City of Gallatin, Tennessee, upon which shall be levied the tax rate as provided in this ordinance.

SECTION II. BUSINESS TAX: The privilege tax levied by the General Assembly of the State of Tennessee known as the "Business Tax Act" and as amended, be and the same is hereby levied for municipal purposes for the City of Gallatin, Tennessee, for the year 2013 and all arts, trades, callings, or occupations created and declared to be a privilege within the City of Gallatin, and for their exercises within the City of Gallatin, the same taxes are hereby levied and shall be collected for the municipal purposes as are now levied and collected for State purposes under and by virtue of said Act of the General Assembly of the State of Tennessee, as amended.

SECTION III. IN-LIEU TAX: Pursuant to, T.C.A. § 7-34-115, payments in lieu of *ad valorem* taxes shall be paid by municipal utility systems to the municipality in an amount not to exceed the amount of taxes payable on privately owned property of similar nature.

SECTION IV. EFFECTIVE DATE: All laws and ordinances in conflict with this ordinance, be and the same are repealed, and this ordinance shall be effective from and after its passage, the public welfare requiring it.

Passed first reading: 10-01-2013

Passed second reading: \_\_\_\_\_.

Passed third reading: \_\_\_\_\_.

---

MAYOR JO ANN GRAVES

ATTEST:

---

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

---

JOE H. THOMPSON, CITY ATTORNEY

**ORDINANCE NO. O1310-50**

**ORDINANCE OF THE CITY OF GALLATIN, TENNESSEE,  
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING  
JULY 1, 2013 THROUGH JUNE 30, 2014.**

Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

<b>General Fund</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Estimated</b>	<b>FY 2014 Proposed</b>
Local Taxes	\$19,036,022	\$18,720,120	\$19,441,120
Intergovernmental Revenue	5,420,706	7,880,164	4,055,300
Fines and Forfeitures	1,359,480	860,500	600,250
Miscellaneous Revenue	2,608,879	2,049,313	1,845,597
<b>Total Revenue</b>	<b>\$28,425,087</b>	<b>\$29,510,097</b>	<b>\$25,942,267</b>
Fund Balance	\$5,600,172	\$8,573,311	5,695,158
<b>Total Available Funds</b>	<b>\$34,025,259</b>	<b>\$38,083,408</b>	<b>\$31,637,425</b>

<b>Special Revenue Fund</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Estimated</b>	<b>FY 2014 Proposed</b>
Miscellaneous Revenue	\$ 27,983	\$ 41,520	\$ 27,000
<b>Total Revenue</b>	<b>\$ 27,983</b>	<b>\$ 41,520</b>	<b>\$ 27,000</b>
Fund Balance	\$ -	\$ -	\$ -
<b>Total Available Funds</b>	<b>\$ 27,983</b>	<b>\$ 41,520</b>	<b>\$ 27,000</b>

<b>Environmental Serv Fund</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Estimated</b>	<b>FY 2014 Proposed</b>
Miscellaneous Revenue	\$ 1,558,881	\$ 1,848,928	\$ 1,794,783
Total Revenue	\$ 1,558,881	\$ 1,848,928	\$ 1,794,783
Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 1,558,881	\$ 1,848,928	\$ 1,794,783

<b>Drug Fund</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Estimated</b>	<b>FY 2014 Proposed</b>
Court Fines and Costs	\$ 115,932	\$ 122,500	\$ 150,000
Total Revenue	\$ 115,932	\$ 122,500	\$ 150,000
Fund Balance	\$ 58,400	\$ 73,396	\$ 35,896
Total Available Funds	\$ 174,332	\$ 195,896	\$ 185,896

<b>Water/Sewer Fund</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Estimated</b>	<b>FY 2014 Proposed</b>
Total Revenue	\$ 11,420,830	\$ 12,738,250	\$ 13,185,750
Fund Balance	\$ 8,823,746	\$ 8,315,840	\$ 6,830,968
Total Available Funds	\$ 20,244,576	\$ 21,054,090	\$ 20,016,718

<b>Gas Fund</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Estimated</b>	<b>FY 2014 Proposed</b>
Total Revenue	\$ 14,313,279	\$ 16,280,000	\$ 19,276,000
Fund Balance	\$ 9,436,446	\$ 10,353,636	\$ 10,570,108
Total Available Funds	\$ 23,749,725	\$ 26,633,636	\$ 29,846,108

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

<b>General Fund</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Estimated</b>	<b>FY 2014 Proposed</b>
Government Administration	\$ 6,276,748	\$ 10,342,335	\$ 7,264,932
Public Safety	\$ 10,883,501	\$ 11,399,293	\$ 11,595,082
Public Works	\$ 1,871,337	\$ 2,553,136	\$ 2,128,447
Parks and Recreation	\$ 4,251,183	\$ 4,511,287	\$ 4,194,417
Economic Development	\$ 254,357	\$ 544,918	\$ 315,592
Debt Service	\$ 1,259,545	\$ 1,276,908	\$ 1,274,408
Operating Transfers	\$ 1,655,277	\$ 2,760,373	\$ 319,564
Total Appropriations	\$ 26,451,948	\$ 33,388,250	\$ 27,092,442

<b>Special Revenue Fund</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Estimated</b>	<b>FY 2014 Proposed</b>
Public Safety	\$ 25,212	\$ 28,559	\$ 27,000
Total Appropriations	\$ 25,212	\$ 28,559	\$ 27,000

<b>Environmental Serv Fund</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Estimated</b>	<b>FY 2014 Proposed</b>
Environmental Services	\$ 1,764,612	\$ 1,848,928	\$ 1,794,783
Total Appropriations	\$ 1,764,612	\$ 1,848,928	\$ 1,794,783

<b>Drug Fund</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Estimated</b>	<b>FY 2014 Proposed</b>
Police	\$ 130,231	\$ 160,000	\$ 150,000
Total Appropriations	\$ 130,231	\$ 160,000	\$ 150,000

<b>Water/Sewer Fund</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Estimated</b>	<b>FY 2014 Proposed</b>
Utilities	\$ 11,928,736	\$ 19,264,521	\$ 14,670,622
Total Appropriations	\$ 11,928,736	\$ 19,264,521	\$ 14,670,622

<b>Gas Fund</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Estimated</b>	<b>FY 2014 Proposed</b>
Utilities	\$ 13,396,089	\$ 18,008,615	\$ 19,059,528
Total Appropriations	\$ 13,396,089	\$ 18,008,615	\$ 19,059,528

SECTION 3. At the end of the next fiscal year the governing body estimates balances/deficits as follows:

General Fund	\$ 4,544,983
Special Revenue Fund	\$ -
Environmental Serv Fund	\$ -
Drug Fund	\$ 35,896
Water/Sewer Fund	\$ 5,346,096
Gas Fund	\$ 10,786,580

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

<b>Bonded or Other Indebtedness</b>	<b>Debt Redemption</b>	<b>Interest Requirements</b>	<b>Debt Authorized and Unissued</b>	<b>Condition of Sinking Fund</b>
Bonds - General fund	\$ 495,000	\$ 309,864	\$ -	within
Notes - General fund	\$ 365,000	\$ 102,764	\$ -	General fund
Bonds - Water/Sewer fund	\$ 1,280,000	\$ 1,436,254	\$ -	

SECTION 5. During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
Water/Sewer lines	\$ 1,000,000.00	\$ -
Gas lines	\$ 1,000,000.00	\$ -

SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*.

SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 9. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year excluding capital until the adoption of the new budget ordinance in accordance with the Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Office of State and Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2013, the public welfare requiring it.  
The fee increase for the Environmental Services fund shall take effect upon passage.

Passed First Reading: 10/1/2013

Passed Second and Final Reading: \_\_\_\_\_

\_\_\_\_\_  
Mayor Jo Ann Graves

\_\_\_\_\_  
Approved as to Form: Joe Thompson, City Attorney

\_\_\_\_\_  
Attest: Connie Kittrell, City Recorder

General	
City Administration	1,089,389
Finance	502,621
City Recorder	468,016
Insurances	995,500
City Attorney	344,114
Information Technology	471,693
Personnel Administration	188,847
Engineering	1,783,537
Planning Commission	21,100
Planning & Codes	919,188
Government Buildings	480,927
Police Department	6,590,973
A.C.E.S. Program	120,000
Fire Department	4,765,198
Animal Control	118,911
Public Works Administration	340,206
Street Maintenance	1,360,071
Vehicle Maintenance	428,170
Community Enhancement	116,500
Community Services	148,000
Leisure Services	578,666
Civic Center	1,082,500
Golf Course	849,871
Parks	1,418,880
Economic Development	315,592
Bond Expenses	1,274,408
Operating Transfers	319,564
SOR	7,000
Police Special	20,000
Environmental Serv Admin	36,000
Waste Collections	1,758,783
Drug Fund Investigations	150,000
Water/Sewer	
Water Treatment and Pumping	1,342,833
Transmission & Distribution	2,425,673
Customer Accounting	529,907
Administration & General	1,157,564
Depreciation	3,428,184
Bond Expense	2,716,254
Paying Agent	800
Sewer Collection/Lines	1,067,591
Sewer System Rehabilitation	378,613
Sewer Treatment & Disposal	1,317,142
Sewer Admin & General	218,398

Sewer Pre-treatment Program	87,663
-----------------------------	--------

Gas

Depreciation	800,000
--------------	---------

Purchased Gas	15,000,000
---------------	------------

Transmission & Distribution	2,142,953
-----------------------------	-----------

Customer Accounting	420,227
---------------------	---------

Administration & General	696,348
--------------------------	---------

City of Gallatin, Tennessee  
 Summary of the City Budget  
 For the Fiscal Year Ending June 30, 2014

	Actual 2011-12	Estimated 2012-13	Estimated 2013-14
GENERAL FUND			
REVENUES			
Local Taxes	19,036,022	18,720,120	19,441,120
State of Tennessee	4,628,832	5,922,710	4,055,300
Federal Government	791,874	1,957,454	-
Other Sources	3,968,359	2,909,813	2,445,847
Total Revenues	28,425,087	29,510,097	25,942,267
EXPENDITURES			
Salaries	16,485,705	17,170,824	17,916,951
Other Costs	14,036,215	16,217,427	8,685,927
Total Expenditures	30,521,920	33,388,251	26,602,878
Beginning Balances - July 1	8,568,203	6,471,370	2,593,216
Ending Balances - June 30	6,471,370	2,593,216	1,932,605
Employment	377	381	381
DEBT SERVICE FUND	within General Fund		
STREET FUND	within General Fund		