

---

---

**CITY OF GALLATIN  
SPECIAL CALLED COUNCIL MEETING**

**October 30, 2012**

**5:30 pm**

**Dr. J. Deotha Malone  
Council Chambers**

---

---

- Call to Order – Mayor Jo Ann Graves
- Opening Prayer – Councilman Alexander
- Pledge of Allegiance – Councilman Garrott
- Roll Call: Vice Mayor Mayberry – Alexander – Camp – Garrott – Hayes – Kemp – Overton
- Public Recognition on Agenda Related Items

**AGENDA**

1. **Second Reading – Ordinance #O121Ø-61** Annual Budget for the Fiscal Year beginning July 1, 2012 through June 30, 2013 (**Councilman Garrott**)
2. **Second Reading – Ordinance #O121Ø-58** appropriating funds for completion of Town Creek Greenway and establishing Guidelines for Council Review of Greenway Project (**Councilman Garrott**)

- Adjourn

**ORDINANCE NO. 01210-61**

**ORDINANCE OF THE CITY OF GALLATIN, TENNESSEE,  
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING  
JULY 1, 2012 THROUGH JUNE 30, 2013.**

- Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

<b>General Fund</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimated</b>	<b>FY 2013 Proposed</b>
Local Taxes	\$17,988,371	\$17,598,520	\$18,439,620
Intergovernmental Revenue	7,691,789	6,889,837	7,828,120
Fines and Forfeitures	2,134,566	1,203,700	860,500
Miscellaneous Revenue	998,106	746,274	588,180
<b>Total Revenue</b>	<b>\$28,812,832</b>	<b>\$26,438,331</b>	<b>\$27,716,420</b>
Fund Balance	\$8,568,203	\$9,535,208	5,717,583
<b>Total Available Funds</b>	<b>\$37,381,035</b>	<b>\$35,973,539</b>	<b>\$33,434,003</b>

<b>Special Revenue Fund</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimated</b>	<b>FY 2013 Proposed</b>
Miscellaneous Revenue	\$ 22,787	\$ 24,500	\$ 25,100
<b>Total Revenue</b>	<b>\$ 22,787</b>	<b>\$ 24,500</b>	<b>\$ 25,100</b>
Fund Balance	\$ -	\$ -	\$ -
<b>Total Available Funds</b>	<b>\$ 22,787</b>	<b>\$ 24,500</b>	<b>\$ 25,100</b>

<b>Environmental Serv Fund</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimated</b>	<b>FY 2013 Proposed</b>
Miscellaneous Revenue	\$ 1,586,558	\$ 1,635,201	\$ 1,838,647
Total Revenue	\$ 1,586,558	\$ 1,635,201	\$ 1,838,647
Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 1,586,558	\$ 1,635,201	\$ 1,838,647

<b>Drug Fund</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimated</b>	<b>FY 2013 Proposed</b>
Court Fines and Costs	\$ 157,824	\$ 100,000	\$ 100,000
Total Revenue	\$ 157,824	\$ 100,000	\$ 100,000
Fund Balance	\$ 58,400	\$ 29,105	\$ 29,105
Total Available Funds	\$ 216,224	\$ 129,105	\$ 129,105

<b>Water/Sewer Fund</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimated</b>	<b>FY 2013 Proposed</b>
Total Revenue	\$ 12,037,577	\$ 12,256,750	\$ 12,738,250
Fund Balance	\$ 8,823,746	\$ 8,005,600	\$ 6,803,690
Total Available Funds	\$ 20,861,323	\$ 20,262,350	\$ 19,541,940

<b>Gas Fund</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimated</b>	<b>FY 2013 Proposed</b>
Total Revenue	\$ 17,406,306	\$ 21,307,000	\$ 16,280,000
Fund Balance	\$ 9,436,446	\$ 8,733,542	\$ 9,019,624
Total Available Funds	\$ 26,842,752	\$ 30,040,542	\$ 25,299,624

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

<b>General Fund</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimated</b>	<b>FY 2013 Proposed</b>
Government Administration	\$ 7,405,248	\$ 9,023,973	\$ 8,784,597
Public Safety	\$ 10,267,747	\$ 11,080,814	\$ 11,070,520
Public Works	\$ 2,393,484	\$ 2,324,442	\$ 2,168,585
Parks and Recreation	\$ 4,542,014	\$ 4,311,894	\$ 4,191,003
Economic Development	\$ 286,463	\$ 286,925	\$ 325,387
Debt Service	\$ 1,260,489	\$ 1,268,495	\$ 1,276,908
Operating Transfers	\$ 1,690,382	\$ 1,359,411	\$ 1,881,647
Total Appropriations	\$ 27,845,827	\$ 29,655,954	\$ 29,698,647

<b>Special Revenue Fund</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimated</b>	<b>FY 2013 Proposed</b>
Public Safety	\$ 18,873	\$ 29,273	\$ 25,100
Total Appropriations	\$ 18,873	\$ 29,273	\$ 25,100

<b>Environmental Serv Fund</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimated</b>	<b>FY 2013 Proposed</b>
Environmental Services	\$ 1,483,595	\$ 1,755,491	\$ 1,838,647
Total Appropriations	\$ 1,483,595	\$ 1,755,491	\$ 1,838,647

<b>Drug Fund</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimated</b>	<b>FY 2013 Proposed</b>
Police	\$ 96,649	\$ 129,295	\$ 100,000
Total Appropriations	\$ 96,649	\$ 129,295	\$ 100,000

<b>Water/Sewer Fund</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimated</b>	<b>FY 2013 Proposed</b>
Utilities	\$ 18,753,901	\$ 18,994,872	\$ 13,940,160
Total Appropriations	\$ 18,753,901	\$ 18,994,872	\$ 13,940,160

<b>Gas Fund</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimated</b>	<b>FY 2013 Proposed</b>
Utilities	\$ 15,918,492	\$ 22,009,904	\$ 15,993,918
Total Appropriations	\$ 15,918,492	\$ 22,009,904	\$ 15,993,918

SECTION 3. At the end of the next fiscal year the governing body estimates balances/deficits as follows:

General Fund	\$ 3,735,356
Special Revenue Fund	\$ -
Environmental Serv Fund	\$ -
Drug Fund	\$ 29,105
Water/Sewer Fund	\$ 5,601,780
Gas Fund	\$ 9,305,706

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

<b>Bonded or Other Indebtedness</b>	<b>Debt Redemption</b>	<b>Interest Requirements</b>	<b>Debt Authorized and Unissued</b>	<b>Condition of Sinking Fund</b>
Bonds - General fund	\$ 480,000	\$ 325,052	\$ -	within
Notes - General fund	\$ 355,000	\$ 116,106	\$ -	General fund
Bonds - Water/Sewer fund	\$ 1,240,000	\$ 1,487,776	\$ -	

SECTION 5. During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
Water/Sewer lines	\$ 1,000,000.00	\$ -
Gas lines	\$ 1,000,000.00	\$ -
Greelea Extension	\$ 1,116,500.00	\$ -
Albert Gallatin/Hattentrack Rd Extension	\$ 1,190,000.00	\$ -

SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*.

SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 9. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year excluding capital until the adoption of the new budget ordinance in accordance with the Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Office of State and Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2012, the public welfare requiring it.

Passed First Reading:

10-16-2012

Passed Second and Final Reading:

\_\_\_\_\_

\_\_\_\_\_  
Mayor Jo Ann Graves

\_\_\_\_\_  
Approved as to Form: Joe Thompson, City Attorney

\_\_\_\_\_  
Attest: Connie Kittrell, City Recorder

General	
City Administration	655,736
Finance	477,961
City Recorder	468,603
Insurances	532,500
City Attorney	333,321
Information Technology	510,903
Personnel Administration	183,701
Engineering	4,209,438
Planning Commission	21,768
Planning & Codes	961,510
Government Buildings	429,156
Police Department	5,925,543
A.C.E.S. Program	200,000
Fire Department	4,830,778
Animal Control	114,199
Public Works Administration	386,950
Street Maintenance	1,347,943
Vehicle Maintenance	433,692
Community Enhancement	122,000
Community Services	108,000
Leisure Services	554,308
Civic Center	1,072,361
Golf Course	953,568
Parks	1,380,766
Economic Development	325,387
Bond Expenses	1,276,908
Operating Transfers	1,881,647
SOR	5,100
Police Special	20,000
Environmental Serv Admin	36,000
Waste Collections	1,802,647
Drug Fund Investigations	100,000
Water/Sewer	
Water Treatment and Pumping	1,346,819
Transmission & Distribution	2,243,741
Customer Accounting	587,523
Administration & General	1,107,421
Depreciation	2,991,904
Bond Expense	2,323,057
Paying Agent	800
Sewer Collection/Lines	1,378,022
Sewer System Rehabilitation	361,158
Sewer Treatment & Disposal	1,334,592
Sewer Admin & General	181,873

Sewer Pre-treatment Program	83,250
Gas	
Depreciation	692,480
Purchased Gas	12,000,000
Transmission & Distribution	2,355,650
Customer Accounting	347,638
Administration & General	598,150

City of Gallatin, Tennessee  
 Summary of the City Budget  
 For the Fiscal Year Ending June 30, 2013

	Actual 2010-11	Estimated 2011-12	Estimated 2012-13
<b>GENERAL FUND</b>			
<b>REVENUES</b>			
Local Taxes	20,175,382	19,452,293	19,888,300
State of Tennessee	3,877,360	4,788,360	5,656,000
Federal Government	2,463,235	720,457	700,000
Other Sources	2,296,855	1,477,220	1,472,120
Total Revenues	28,812,832	26,438,330	27,716,420
<b>EXPENDITURES</b>			
Salaries	16,032,957	16,868,094	17,210,568
Other Costs	11,812,870	12,787,861	13,118,662
Total Expenditures	27,845,827	29,655,955	30,329,230
Beginning Balances - July 1	8,568,203	9,535,208	6,317,583
Ending Balances - June 30	9,535,208	6,317,583	3,704,773
Employment	369	373	376
DEBT SERVICE FUND	within General Fund		
STREET FUND	within General Fund		

**CITY OF GALLATIN  
COUNCIL COMMITTEE AGENDA**

OCTOBER 23, 2012

**DEPARTMENT:** Councilman Garrott

**AGENDA #** (

---

**SUBJECT:**

Discussion of 2012-2013 Annual Budget Ordinance

**SUMMARY:**

Councilman Garrott requested this item be added to the agenda for continued discussion

**RECOMMENDATION:**

**ATTACHMENT:**

Resolution  
 Ordinance

Correspondence  
 Contract

Bid Tabulation  
 Other

---

Approved   
Rejected   
Deferred

---

**Notes:**

Given to Council @ mtg  
10-16-12

**Changes from Budget Ordinance #O1205-39**  
**Approved by Council on July 19, 2012**

1. Includes funding to lease golf carts instead of purchase
2. Includes funding for 4 new police officers beginning 1/1/2013 instead of 7/1/2012
3. Removes funding for new bond issue
4. Includes funding for new refuse truck
5. Removes Greenway completely, will be addressed in separate ordinance

ORDINANCE APPROPRIATING FUNDS FOR COMPLETION OF TOWN CREEK  
GREENWAY AND ESTABLISHING GUIDELINES FOR COUNCIL REVIEW OF  
GREENWAY PROJECT

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of up to \$660,000 is hereby appropriated from the rainy day fund balance pursuant to Gallatin Municipal Code Sec. 8-17 for the purpose of completing the Town Creek Greenway pursuant to Contract No. 090289, as amended;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the city council committee shall review and approve the proposed path of the greenway from Wilmore Avenue to the Farmer's Market prior to a bid being let for construction of this portion of the greenway;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the city council committee shall be provided with reports of land acquisition from property owners after the property has been acquired by the City;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the city council committee shall be notified of the successful bidder with respect to this phase of the greenway prior to the issuance of a Notice to Proceed;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING: October 16, 2012.

PASSED SECOND READING: October \_\_\_\_, 2012.

---

MAYOR JO ANN GRAVES

ATTEST:

---

CONNIE KITTRELL  
CITY RECORDER

APPROVED AS TO FORM:

---

JOE THOMPSON  
CITY ATTORNEY