CITY OF GALLATIN
SPECIAL CALLED COUNCIL MEETING

November 13, 2012 **at the conclusion of the regularly scheduled Committee Meeting** **Dr. J. Deotha Malone Council Chambers**

- Call to Order – Mayor Jo Ann Graves
- Opening Prayer – Councilman Alexander
- Pledge of Allegiance – Councilman Hayes
- Roll Call: Vice Mayor Mayberry – Alexander – Camp – Garrott – Hayes – Kemp – Overton
- Public Recognition on Agenda Related Items Only

AGENDA

1. **Second Reading – Ordinance #O121Ø-61** adopting the Annual Budget for the Fiscal Year beginning July 1, 2012 through June 30, 2013 **(Councilman Garrott)**
2. **Second Reading – Ordinance #O121Ø-58** appropriating funds for completion of Town Creek Greenway and establishing Guidelines for Council Review of Greenway Project **(Councilman Garrott)**
3. **Second Reading – Ordinance #O121Ø-57** awarding bid and authorizing funds in the amount of $51,950.00 from Natural Gas Reserves for resurfacing of Utility parking lot **(Councilman Alexander)**
4. **Second Reading – Ordinance #O121Ø-59** approving agreement with TDK Construction Company, Inc. permitting a $40,000 contribution to City of Gallatin in lieu of installing sidewalks along Foxland and Mahogany Boulevard **(Councilman Overton)**
5. **Resolution #R1211-46** authorizing the City of Gallatin to participate in the State Route 109 Corridor Management Agreement Project **(Councilwomen Kemp)**

- Adjourn

ORDINANCE NO. O121Ø-61

ORDINANCE OF THE CITY OF GALLATIN, TENNESSEE, ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2012 THROUGH JUNE 30, 2013.

Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2011 Actual	FY 2012 Estimated	FY 2013 Proposed
Local Taxes	$17,988,371	$17,598,520	$18,439,620
Intergovernmental Revenue	7,691,789	6,889,837	7,828,120
Fines and Forfeitures	2,134,566	1,203,700	860,500
Miscellaneous Revenue	998,106	746,274	588,180
Total Revenue	$28,812,832	$26,438,331	$27,716,420
Fund Balance	$8,568,203	$9,535,208	5,717,583
Total Available Funds	$37,381,035	$35,973,539	$33,434,003

Special Revenue Fund	FY 2011 Actual	FY 2012 Estimated	FY 2013 Proposed
Miscellaneous Revenue	$ 22,787	$ 24,500	$ 25,100
Total Revenue	$ 22,787	$ 24,500	$ 25,100
Fund Balance	$ -	$ -	$ -
Total Available Funds	$ 22,787	$ 24,500	$ 25,100

Environmental Serv Fund	FY 2011 Actual	FY 2012 Estimated	FY 2013 Proposed
Miscellaneous Revenue	$ 1,586,558	$ 1,635,201	$ 1,838,647
Total Revenue	$ 1,586,558	$ 1,635,201	$ 1,838,647
Fund Balance	$ -	$ -	$ -
Total Available Funds	$ 1,586,558	$ 1,635,201	$ 1,838,647

Drug Fund	FY 2011 Actual	FY 2012 Estimated	FY 2013 Proposed
Court Fines and Costs	$ 157,824	$ 100,000	$ 100,000
Total Revenue	$ 157,824	$ 100,000	$ 100,000
Fund Balance	$ 58,400	$ 29,105	$ 29,105
Total Available Funds	$ 216,224	$ 129,105	$ 129,105

Water/Sewer Fund	FY 2011 Actual	FY 2012 Estimated	FY 2013 Proposed
Total Revenue	$ 12,037,577	$ 12,256,750	$ 12,738,250
Fund Balance	$ 8,823,746	$ 8,005,600	$ 6,803,690
Total Available Funds	$ 20,861,323	$ 20,262,350	$ 19,541,940

Gas Fund	FY 2011 Actual	FY 2012 Estimated	FY 2013 Proposed
Total Revenue	$ 17,406,306	$ 21,307,000	$ 16,280,000
Fund Balance	$ 9,436,446	$ 8,733,542	$ 9,019,624
Total Available Funds	$ 26,842,752	$ 30,040,542	$ 25,299,624

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2011 Actual	FY 2012 Estimated	FY 2013 Proposed
Government Administration	$ 7,405,248	$ 9,023,973	$ 8,784,597
Public Safety	$ 10,267,747	$ 11,080,814	$ 11,070,520
Public Works	$ 2,393,484	$ 2,324,442	$ 2,168,585
Parks and Recreation	$ 4,542,014	$ 4,311,894	$ 4,191,003
Economic Development	$ 286,463	$ 286,925	$ 325,387
Debt Service	$ 1,260,489	$ 1,268,495	$ 1,276,908
Operating Transfers	$ 1,690,382	$ 1,359,411	$ 1,881,647
Total Appropriations	$ 27,845,827	$ 29,655,954	$ 29,698,647

Special Revenue Fund	FY 2011 Actual	FY 2012 Estimated	FY 2013 Proposed
Public Safety	$ 18,873	$ 29,273	$ 25,100
Total Appropriations	$ 18,873	$ 29,273	$ 25,100

Environmental Serv Fund	FY 2011 Actual	FY 2012 Estimated	FY 2013 Proposed
Environmental Services	$ 1,483,595	$ 1,755,491	$ 1,838,647
Total Appropriations	$ 1,483,595	$ 1,755,491	$ 1,838,647

Drug Fund	FY 2011 Actual	FY 2012 Estimated	FY 2013 Proposed
Police	$ 96,649	$ 129,295	$ 100,000
Total Appropriations	$ 96,649	$ 129,295	$ 100,000

Water/Sewer Fund	FY 2011 Actual	FY 2012 Estimated	FY 2013 Proposed
Utilities	$ 18,753,901	$ 18,994,872	$ 13,940,160
Total Appropriations	$ 18,753,901	$ 18,994,872	$ 13,940,160

Gas Fund	FY 2011 Actual	FY 2012 Estimated	FY 2013 Proposed
Utilities	$ 15,918,492	$ 22,009,904	$ 15,993,918
Total Appropriations	$ 15,918,492	$ 22,009,904	$ 15,993,918

SECTION 3. At the end of the next fiscal year the governing body estimates balances/deficits as follows:

General Fund	$ 3,735,356
Special Revenue Fund	$ -
Environmental Serv Fund	$ -
Drug Fund	$ 29,105
Water/Sewer Fund	$ 5,601,780
Gas Fund	$ 9,305,706

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements	Debt Authorized and Unissued	Condition of Sinking Fund
Bonds - General fund	$ 480,000	$ 325,052	$ -	within
Notes - General fund	$ 355,000	$ 116,106	$ -	General fund
Bonds - Water/Sewer fund	$ 1,240,000	$ 1,487,776	$ -	

SECTION 5. During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
Water/Sewer lines	$ 1,000,000.00	$ -
Gas lines	$ 1,000,000.00	$ -
Greelea Extension	$ 1,116,500.00	$ -
Albert Gallatin/Hattentrack Rd Extension	$ 1,190,000.00	$ -

SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the Tennessee Code Annotated.

SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 9. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year excluding capital until the adoption of the new budget ordinance in accordance with the Section 6-56-210, Tennessee Code Annotated provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Office of State and Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2012, the public welfare requiring it.

Passed First Reading: October 16, 2012.

Passed Second and Final Reading: _____

_____
Mayor Jo Ann Graves

_____
Approved as to Form: Joe Thompson, City Attorney

_____
Attest: Connie Kittrell, City Recorder

ORDINANCE NO. O1210-58

ORDINANCE APPROPRIATING FUNDS FOR COMPLETION OF TOWN CREEK GREENWAY AND ESTABLISHING GUIDELINES FOR COUNCIL REVIEW OF GREENWAY PROJECT

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of up to $660,000 is hereby appropriated from the rainy day fund balance pursuant to Gallatin Municipal Code Sec. 8-17 for the purpose of completing the Town Creek Greenway pursuant to Contract No. 090289, as amended;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the city council committee shall review and approve the proposed path of the greenway from Wilmore Avenue to the Farmer's Market prior to a bid being let for construction of this portion of the greenway;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the city council committee shall be provided with reports of land acquisition from property owners after the property has been acquired by the City;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the city council committee shall be notified of the successful bidder with respect to this phase of the greenway prior to the issuance of a Notice to Proceed;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING: October 16, 2012.

PASSED SECOND READING: _____, 2012.

_____

MAYOR JO ANN GRAVES

ATTEST:

_____
CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

_____
JOE THOMPSON
CITY ATTORNEY

ORDINANCE NO. O121Ø-57

ORDINANCE AWARDING BID AND AUTHORIZING FUNDS IN THE AMOUNT OF $51,950.00 FROM NATURAL GAS RESERVES FOR RESURFACING OF UTILITY PARKING LOT

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the bid for utility parking lot resurfacing submitted by Rogers Group, Inc. in the amount of $51,950.00 is hereby accepted and awarded.

BE IT FURTHER ORDAINED, BY THE CITY OF GALLATIN, TENNESSEE, that the total funds in the amount of $ 51,950.00 for said resurfacing project are authorized and appropriated from gas reserves.

BE IT FURTHER ORDAINED, BY THE CITY OF GALLATIN, TENNESSEE, that the Mayor and Superintendent of Public Utilities are hereby authorized to execute all necessary contracts and agreements for said resurfacing project.

BE IT FURTHER ORDAINED, BY THE CITY OF GALLATIN, TENNESSEE, that this ordinance shall take effect from and after its passage, the public welfare requiring it.

PASSED FIRST READING: October 16, , 2012

PASSED SECOND READING: , 2012

_____
MAYOR JO ANN GRAVES

ATTEST:

_____
CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

_____
JOE THOMPSON, CITY ATTORNEY

CITY OF GALLATIN - DEPT. OF PUBLIC UTILITIES
BID OPENING -
PARKING LOT RESURFACING
SEPTEMBER 19, 2012
* AWARDED BID

COMPANY	BID
Rogers Group, Inc. Reostone, LLC 2124 Nashville Pike Gallatin TN 37066	$51,950.00 *
ADC, Inc. P.O. Box 840 Lebanon, TN 37088-840	$70,606.00
Sessions Paving Company P.O. Box 90266 Nashville, TN 37209	$67,432.00

CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA

October 9, 2012

DEPARTMENT: **Utilities** **AGENDA # 1**

SUBJECT:
Ordinance #O1210-57 awarding bid and authorizing funding for GPU Parking Lot Resurfacing

SUMMARY:
Ordinance awarding bid and authorizing funds in the amount of $51,950.00 from natural gas reserves for resurfacing of GPU parking lot.

RECOMMENDATION:

ATTACHMENT:

☐ Resolution	☐ Correspondence	☒ Bid Tabulation
☒ Ordinance	☐ Contract	☐ Other

Approved ☒
Rejected ☐
Deferred ☐

Notes:

ORDINANCE NO. O121Ø-59

ORDINANCE APPROVING AGREEMENT WITH TDK CONSTRUCTION COMPANY, INC. PERMITTING A $40,000 CONTRIBUTION TO CITY OF GALLATIN IN LIEU OF INSTALLING SIDEWALKS ALONG FOXLAND AND MAHOGANY BOULEVARD

WHEREAS, TDK Construction Company, Inc. is desirous of entering into an agreement with the City of Gallatin for completion of public infrastructure within the Foxland Crossing development;

NOW THEREFORE BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the Mayor is authorized to execute the attached Contract with TDK Construction Company, Inc. on behalf of the City, and to file the original in the office of the City Recorder.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING: October 16, 2012.

PASSED SECOND READING: _____.

_____
MAYOR JO ANN GRAVES

ATTEST:

_____
CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

_____
JOE H. THOMPSON
CITY ATTORNEY

AGREEMENT FOR DONATION IN LIEU OF SIDEWALK COMPLETION

THIS AGREEMENT made and entered into by TDK Construction Company, Inc, herein called DEVELOPER, and the CITY OF GALLATIN, TENNESSEE herein called CITY.

WITNESSETH:

WHEREAS, the DEVELOPER has submitted plans, information and data to the CITY Planning and Zoning Commission for the creation and development of a development to be known as Foxland Crossing, and has requested approval of the same; and

WHEREAS, the plans for the aforesaid development have been submitted for approved to the CITY Engineer, and the CITY Engineer has reasonably estimated and determined that the cost of construction, installation and completion of the sidewalks contained in the aforesaid development in accordance with the provisions of Section 3-101.1 of the CITY's Subdivision Regulations to be the sum of $40,000; and

WHEREAS, the DEVELOPER is desirous of donating this sum to the CITY in lieu of actual construction of the sidewalks depicted in the plans for the development; and

WHEREAS, the DEVELOPER has agreed to donate the necessary scope and construction easements to the CITY to facilitate CITY construction of the sidewalks; and

WHEREAS, the CITY is willing to accept monies donated by the Developer for the sole purpose of constructing the sidewalks depicted on the approved development plans;

NOW, THEREFORE, in consideration of the covenants, promises and agreements herein provided;

IT IS HEREBY MUTUALLY AGREED:

1. That the DEVELOPER shall pay to CITY the sum of FORTY THOUSAND DOLLARS ($40,000), lawful money of the United States of America.

2. That DEVELOPER'S payment guarantees the construction, installation and completion of the following development improvements:

Sidewalk along Mahagony & Foxland Blvd/Detectable warning surface/Final stabilization.

3. DEVELOP shall convey to the CITY within thirty days of the execution of this agreement, slope and construction easements, in a form satisfactory to the CITY Engineer and CITY Attorney, sufficient to construct the sidewalks identified in Paragraph 2 above. Failure of DEVELOPER to transfer the necessary easements shall nullify this Agreement in its entirety.

4. That in the event that the DEVELOPER shall (a) abandon the development, (b) file for bankruptcy protection, or (c) assign its interest in the development; before all other infrastructure is completed, CITY reserves the right to apply the sums paid by the DEVELOPER to that portion of the

development infrastructure deemed by CITY - in its sole discretion - to be most necessary to maintenance of the public health, safety, and welfare of the citizens of the CITY, and in such event DEVELOPER or DEVELOPER'S successors-in-interest shall resume responsibility for the total costs of sidewalk installation.

IN WITNESS WHEREOF, THE PARTIES hereunto have set their hands and seals this ___ day of _____, 2012.

DEVELOPER

By: _____
Its: _____

CITY OF GALLATIN, TENNESSEE

_____
JO ANN GRAVES, MAYOR

Attest:

_____
CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

_____
JOE H. THOMPSON, CITY ATTORNEY

CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA

October 9, 2012

DEPARTMENT: **Engineering** **AGENDA # 4**

SUBJECT:
ORDINANCE APPROVING AGREEMENT WITH TDK CONSTRUCTION COMPANY, INC. PERMITTING A $40,000 CONTRIBUTION TO CITY OF GALLATIN IN LIEU OF INSTALLING SIDEWALKS ALONG FOXLAND AND MAHOGANY BOULEVARD

SUMMARY:
The Engineering Division is seeking approval allowing the Mayor to execute the attached contract with TDK Construction Company, Inc. stating that they will give a $40,000 contribution to the City of Gallatin for construction of the sidewalks at Foxland Crossing's Apartments located on Foxland and Mahogany Boulevard.

RECOMMENDATION:

ATTACHMENT:

☐ **Resolution**	☐ **Correspondence**	☐ **Bid Tabulation**
☒ **Ordinance**	☒ **Contract**	☐ **Other**

Approved ☒
Rejected ☐
Deferred ☐

Notes:

RESOLUTION NO. R1211-46

RESOLUTION AUTHORIZING THE CITY OF GALLATIN TO PARTICIPATE IN THE STATE ROUTE 109 CORRIDOR MANAGEMENT AGREEMENT PROJECT

WHEREAS, the State Route 109 Corridor is a vital transportation and economic growth engine for the City of Gallatin; and,

WHEREAS, the State of Tennessee has established a State Route 109 Corridor Management Agreement to manage access along the corridor through several cities and counties; and,

WHEREAS, each city and county will have representation on a State Route 109 Corridor Management Committee;

NOW THEREFORE BE IT RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that the Council authorize the Mayor sign the Tennessee State Route 109 Corridor Management Agreement, which is attached.

BE IT FURTHER RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that this Resolution shall take effect upon its passage.

IT IS SO ORDERED.

PRESENT AND VOTING

AYE:

NAY:

DATED: _____, 2012.

_____
MAYOR JO ANN GRAVES

ATTEST:

_____
CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

_____
JOE H. THOMPSON, CITY ATTORNEY

TENNESSEE STATE ROUTE 109
CORRIDOR MANAGEMENT AGREEMENT

MEMORANDUM OF UNDERSTANDING
CORRIDOR MANAGEMENT ALONG STATE ROUTE 109

I. Purpose

The purpose of this Agreement is to provide a framework for the signatory agencies, organizations and governments, within Sumner County, Wilson County, the City of Gallatin, the City of Lebanon, the City of Portland, the Nashville Area Metropolitan Planning Organization (MPO) and the State of Tennessee, to work collaboratively in the management of State Route 109 (SR 109) between Interstate 65 and Interstate 40 and promote safe and efficient operation, enhance and sustain economic development and support environmental conservation along the corridor.

II. Agreement

WHEREAS, Tennessee's *Long Range Transportation Plan* recognizes the value of interregional highway corridors in providing citizens and businesses throughout Tennessee with high quality access to educational, employment, health care and recreational opportunities and supports commerce and tourism; and

WHEREAS, the State of Tennessee Department of Transportation and the Nashville Area MPO have identified transportation improvements along the SR 109 corridor in their respective plans and work programs; and

WHEREAS, Sumner County, Wilson County, the City of Gallatin, the City of Lebanon, the City of Portland and the Nashville Area MPO have prepared plans and studies describing their vision for the SR 109 corridor, including:

- Nashville Area MPO Regional Transportation Plan 2035;
- Nashville Area MPO Transportation Improvement Program 2011-2015;
- Nashville Area MPO Tri-County Land Use and Transportation Study;
- Nashville Area MPO Northeast Corridor Mobility Study;
- 2035 Comprehensive Plan: Sumner County's Blueprint to the Future;
- Wilson County Gateway Land Use Master Plan;
- Gallatin on the Move 2020;
- Lebanon Future Land Use Plan Update 2006;
- Lebanon Major Thoroughfare Plan 2006;
- Portland Future Land Use Map; and

WHEREAS, SR 109 has been identified as a corridor that enhances the economic vitality of the state, providing essential access for the region of the state and Sumner and Wilson Counties to major economic markets and cultural centers; and

WHEREAS, the continued growth of the region is leading to increasing travel demand in the corridor, which, if unmanaged, can negatively affect the level of performance and safety experienced by users of the roadway; and

WHEREAS, community leaders, residents and transportation officials have identified this growing travel demand and development pressure as a concern with potential negative consequences for the safety and operation of the corridor, with potential to degrade the performance of the corridor, and the resulting implications for the economy and quality of life of the region; and

WHEREAS, elected officials, agency staff, and representatives of the State of Tennessee, Sumner County, Wilson County, the Cities of Gallatin, Lebanon and Portland, and the Nashville Area MPO have identified the following prioritized list of corridor management goals for the SR 109 corridor:

- Improve regional transportation for local residents, commuters and freight;
- Promote economic development;
- Preserve community character; and

WHEREAS, those same representatives identified four corridor management strategies and associated tools applicable to the corridor for purposes of achieving the identified corridor management goals, including:

- Land Use Planning;
- Roadway Design and Capacity;
- Access Management; and
- Traffic Management and Operations.

NOW, THEREFORE, the State of Tennessee, Sumner County, Wilson County, the cities of Gallatin, Lebanon and Portland and the Nashville Area MPO agree to cooperate in the pursuit, adoption and implementation of the strategies and actions detailed below:

1. **Land Use Planning**—describes the location and type of places and activities along a corridor. The organization of those land uses can influence a variety of factors, including traffic patterns, economic activity and community character. Tools to implement the land use strategy may include:

    - Land use plans;
    - Zoning, including design overlays;
    - Subdivision regulations; and
    - Urban services plans.

    Parties to this agreement recognize the importance of the Land Use Planning strategy and tools to achieving the corridor management goals established for the SR 109 corridor. The parties agree to:

    a. Consider accepting by resolution of their respective legislative bodies and planning commissions the findings and recommendations of the Tri-County Land Use and Transportation Study (2011) developed by the Nashville Area MPO.

2. **Roadway Design and Capacity**—design improvements enhance the safety and operation of the road, while capacity improvements allow more vehicles to travel on the road. Roadway design and capacity is also an important strategy to protect environmental resources in a corridor. Tools to implement the Roadway Design and Capacity Strategy may include:

    - Roadway alignment;
    - Travel lane and shoulder widths;
    - Medians;
    - Crosswalks;
    - Bicycle lanes;
    - On-street parking;
    - Sustainable stormwater controls;
    - On and off-ramp locations;
    - Number of travel lanes;
    - Intersection geometry and curb radii;
    - Channelized right-turns;
    - Roundabouts; and
    - Interchange improvements.

    Parties to this Agreement recognize the importance of the Roadway Design and Capacity strategy and tools to achieving the corridor management goals established for the SR 109 corridor. The parties agree to:

    a. Develop ultimate, long-range corridor roadway design concepts and cross sections with the State Department of Transportation as the lead agency; and

    b. Develop a corridor alignment and capacity plan that defines and preserves required future right-of-way.

3. **Access Management**—defines the relationship of adjacent land uses and activities to the corridor itself. The nature of that access can have a significant impact on mobility, congestion and safety. Tools to implement the access management strategy may include:

    - Medians/channelization standards;
    - Spacing standards;
    - Corner clearance standards;
    - Driveway design standards;
    - Connectivity and cross-access standards;
    - Street network standards;
    - Access management plans; and
    - Wayfinding signage.

    Parties to this agreement recognize the importance of the Access Management strategy and tools to achieving the corridor management goals established for the SR 109 corridor. The parties agree to:

    a. Develop corridor access management standards and a corridor access management plan. The standards and plan will establish the location, spacing, design, and operation of driveways, traffic signals, median openings, interchanges, and street connections to the roadway;

b. Approve and adopt the corridor access management standards and corridor access management plan.

4. **Traffic Management and Operations**—encompasses a wide range of activities aimed at maintaining or improving the overall safety and efficiency of a corridor for all users. This strategy is employed for a variety of reasons including maximizing roadway capacity, facilitating alternative modes (pedestrians, bicycles, transit), minimizing impacts from non-recurring events (traffic crashes, construction projects, maintenance activities, special events, etc.) and improving safety. Tools to implement the Traffic Management and Operations strategy may include:

    - Traffic Signal Timing and Coordination;
    - Integrated Intelligent Transportation Systems (ITS) applications;
    - Emergency Responder Technology;
    - Truck/Freight Plan;
    - Work Zone Management;
    - Travel Demand Management;
    - Traffic Bottleneck Removal;
    - Traffic Impact Studies (rezoning, subdivision, site plans, access requests);
    - Transportation Plans; and
    - Setting and Measuring Corridor Performance Goals.

    Parties to this Agreement recognize the importance of the Traffic Management and Operations strategy and tools to achieving the corridor management goals established for the SR 109 corridor. The parties agree to:

    a. Develop a process for coordinated traffic management and operations, including corridor wide traffic impact study requirements; and

    b. Develop corridor traffic management and operations standards and performance goals.

III. Governance

1. Adoption, Amendment and Termination

   This Agreement will be become effective when an appointed and authorized representative of each State of Tennessee Agency, the Nashville Area MPO, Sumner County, Wilson County, and the Cities of Gallatin, Lebanon and Portland have placed their signature in the block below.

   This Agreement may be amended, in whole or in part, by mutual agreement of all parties as evidenced by signatures on an amended agreement. The signatory parties agree to confer with respect to the continuation of the Agreement, or if there is the necessity for any amendments, on an annual basis. The State Department of Transportation will coordinate this meeting by identifying the date and location along with gathering input from the participating Agencies, Counties, Cities and MPO for preparation of the agenda.

   The signatory parties may withdraw from this Agreement at any time provided that the withdrawing party notifies the other signatories sixty (60) days in advance of the desired date of withdrawal to allow time to remedy the reason for withdrawal. In the event efforts to remedy the reason for withdrawal are unsuccessful, the withdrawing party may withdraw from the Agreement without prejudice but at the risk of forfeiting its ability to participate in future activities and improvements taken as part of this Agreement.

   Notwithstanding the foregoing, however, this Agreement shall remain in force until terminated by written agreement of the signatory parties.

2. Programming, Funding, Budgeting and Reimbursement

   This Agreement is neither a fiscal nor a funding obligation. Any transfer of funds between signatories that occurs as a result of the actions outlined in this Agreement may take place through applicable laws, agreements, existing authorities and procedures.

   Nothing in this Agreement shall obligate the signatories to expend appropriations, obligate funds or enter into any contract or agreement.

3. Administration

   This Agreement will be coordinated by the State Department of Transportation in cooperation with the other signatories. The signatory parties, moreover, shall form a Corridor Management Committee to implement the course of action described in this Agreement. The Corridor Management Committee shall include a designated representative from each of the signatories to this Agreement. Committee members will develop committee rules and operating procedures and establish a regular schedule of meetings.

   The Corridor Management Committee will function as the steering committee for this Agreement with the responsibility of providing strategic guidance on the actions described herein. In the absence of corridor wide policies, plans, standards and regulations, the Corridor Management Committee will also serve as a coordinating committee for proposed improvements and projects affecting the corridor. Adoption or approval of any policies, plans, standards or regulations

recommended under this Agreement will be at the sole discretion of the legislative and/or appointed bodies of the signatory parties.

IV. Signatures

IN WITNESS WHEREOF, each of the parties hereto has executed this Agreement as of the date shown with the signature below:

SUMNER COUNTY

_____

WILSON COUNTY

_____

CITY OF GALLATIN

_____

CITY OF LEBANON

_____

CITY OF PORTLAND

_____

NASHVILLE AREA MPO

_____

STATE OF TENNESSEE
DEPARTMENT OF ECONOMIC
& COMMUNITY DEVELOPMENT

_____

STATE OF TENNESSEE
DEPARTMENT OF ENVIRONMENT
& CONSERVATION

_____

STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION

_____

OCTOBER 15, 2012

Date

STATE OF TENNESSEE
Sumner County

Board of County Commissioners

RESOLUTION

No. 1210-01

TITLE

A RESOLUTION TO PARTICPATE IN THE STATE ROUTE 109 CORRIDOR MANAGEMENT AGREEMENT PROJECT

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 15th day of October, 2012, that this body hereby agrees to participate in the State Route 109 Corridor Management Agreement Project as shown on the attached agreement.

CERTIFICATION OF ACTION

COUNTY CLERK

COUNTY EXECUTIVE

10/16/2012

DATE

Ayes 19 Nays 1 Abs 1

APPROVED: ☑ **REJECTED:** ☐

Ann Whiteside

From: Houghton, John <john_houghton@gspnet.com>
Sent: Wednesday, October 10, 2012 10:00 AM
To: philipcraighead@lebanontn.org; Jo Ann Graves; huttor@wilsoncountytn.com; aholt@sumnertn.org; Ken Wilber; Skipper, Michael (MPO)
Cc: Tanisha Hall (Tanisha.Hall@tn.gov); Angela Midgett; Jeff Baines (jeff.baines@lebanontn.org); Ann Whiteside; tombrashear@wilsoncountyplanning.com; Rodney Joyner [rjoyner@sumnertn.org] (rjoyner@sumnertn.org); Elizer, Marshall
Subject: SR 109 Corridor Management Agreement Update
Attachments: FINAL_SR109_CMA_071612.docx

Good morning.

With a presentation last night to the Sumner County Commission Legislative Committee, we have completed presentations to all of the jurisdictions in the SR 109 corridor. First, many thanks to everyone for arranging and participating in the presentations.

At this time, we would like to gather any final changes to the attached SR 109 Corridor Management Agreement based on feedback or comments you have received.

If you will send your changes to me by next Friday, October 19, we will finalize the document and redistribute it for approval by your Commission or Council.

Again, thank you for all of your time and effort in developing what will be an important new tool in Tennessee for managing our state's transportation system. If you have any questions, please do not hesitate to contact me.

Cordially,

John Houghton, AICP
Senior Planner

GRESHAM, SMITH AND PARTNERS
Architecture, Engineering, Interiors, Planning

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Rosemary Bates

From: Houghton, John [john_houghton@gspnet.com]
Sent: Monday, October 22, 2012 3:14 PM
To: philipcraighead@lebanontn.org; Jo Ann Graves; huttor@wilsoncountytn.com; aholt@sumnertn.org; Ken Wilber; Skipper, Michael (MPO)
Cc: Tanisha Hall (Tanisha.Hall@tn.gov); Angela Midgett; Jeff Baines (jeff.baines@lebanontn.org); Ann Whiteside; tombrashear@wilsoncountyplanning.com; Rodney Joyner [rjoyner@sumnertn.org] (rjoyner@sumnertn.org); Elizer, Marshall
Subject: SR 109 Corridor Management Agreement Ready for Approval
Attachments: FINAL_SR109_CMA_071612.docx

Good afternoon.

We did not receive any changes to the SR 109 Corridor Management Agreement (SR 109 CMA) based on the series of local presentations. The attached copy of the SR 109 CMA, then, is ready for approval by your Commission or Council.

After all of the jurisdictions approve the SR 109 CMA, we will schedule the first Corridor Management Committee meeting to begin implementing the agreement. We anticipate that the first committee meeting will occur in early December.

If you will, please let me know when your Commission or Council has approved the SR 109 CMA. Again, we will be in touch soon to schedule the first committee meeting.

As always, thank you for your time, and if you have any questions, please do not hesitate to contact me.

Cordially,

John Houghton, AICP
Senior Planner

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CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA

OCTOBER 23, 2012

DEPARTMENT: **Mayor** **AGENDA #** 4

SUBJECT:
Tennessee State Route 109 Corridor Management Agreement

SUMMARY:
Council has been asked to consider approval to the SR 109 Corridor Management Agreement that was presented on August 14, 2012

RECOMMENDATION:

ATTACHMENT:

☐ **Resolution**	☐ **Correspondence**	☐ **Bid Tabulation**
☐ **Ordinance**	☐ **Contract**	☒ **Other**

Approved ☐
Rejected ☐
Deferred ☐

Notes: