



2010 MEETING SCHEDULE

PLANNING COMMISSION AND MUNICIPAL AND REGIONAL BOARDS OF ZONING APPEALS

<u>PC Work Session Dates</u>	<u>PC Meeting Dates</u>	<u>BZA Meeting Dates</u>
Monday, January 11, 2010	Monday, January 25, 2010	Thursday, January 28, 2010
Monday, February 8	Monday, February 22	Thursday, February 25
Monday, March 8	Monday, March 22	Thursday, March 25
Monday, April 12	Monday, April 26	Thursday, April 29
Monday, May 10	Monday May 24	Thursday, May 27
Monday, June 14	Monday, June 28	Thursday, June 24*
Monday, July 12	Monday July 26	Thursday, July 29
Monday, August 9	Monday, August 23	Thursday, August 26
Monday, September 13	Monday, September 27	Thursday, September 30
Monday, October 11	Monday, October 25	Thursday, October 28
Monday, November 8	Monday, November 22	Thursday, November 18*
No Meeting*	Monday, December 13*	Thursday, December 16*
Monday, January 10, 2011	Monday, January 24, 2011	Thursday, January 27, 2011

*Denotes change from regular schedule

<u>Meeting</u>	<u>Time</u>	<u>Location</u>
Planning Commission Work Session	5:00 p.m.	Mayor's Conference Room
Planning Commission Meeting	5:00 p.m.	Dr. J. Deotha Malone Council Chambers
MBZA/RBZA Meeting	5:30 p.m.	Dr. J. Deotha Malone City Council Chambers

Meetings are held in Gallatin City Hall located at 132 West Main Street, Gallatin, TN. Please contact the Gallatin Codes/Planning Department at (615) 451-5796 to schedule special accommodations prior to the meeting. Meeting agendas will be posted on the City of Gallatin website, www.gallatinonthemove.com on the Friday prior to the scheduled meeting date.



2013 SUBMITTAL AND RESUBMITTAL DEADLINES
GALLATIN MUNICIPAL-REGIONAL PLANNING COMMISSION

<u>Submittal Deadline</u>	<u>Resubmittal Deadline</u>	<u>Meeting Date</u>
Wednesday, January 2, 2013	Thursday, January 17, 2013	Monday, January 28, 2013
Wednesday, January 30	Thursday, February 14	Monday, February 25
Wednesday, February 27	Thursday, March 14	Monday, March 25
Wednesday, March 27	Thursday, April 11	Monday, April 22
Wednesday, April 24	Thursday, May 9	Monday, May 20*
Wednesday, May 29	Thursday, June 13	Monday, June 24
Wednesday, June 26	Thursday, July 11	Monday, July 22
Wednesday, July 24	Thursday, August 15	Monday, August 26
Wednesday, August 28	Thursday, September 12	Monday, September 23
Wednesday, September 25	Thursday, October 17	Monday, October 28
Wednesday, October 23*	Thursday, November 14	Monday, November 25
Wednesday, November 13*	Wednesday, November 27*	Monday, December 9*
Thursday, January 2, 2014*	Thursday, January 16, 2014	Monday, January 27, 2014

* Denotes deviation from normal scheduling

Pre-Application Conference Required - Most projects require the applicant to have a pre-application conference with Staff prior to submitting documents for consideration by the Planning Commission. Please contact the Gallatin Codes/Planning Department at (615) 451-5796 to determine whether your project requires a pre-application conference. Applications will not be accepted without a required pre-application conference.

Initial Submittal Information - Initial submittals must include a completed Application Form, a completed checklist, and nine (9) folded copies of the required plans by 4:30 p.m. on the published submittal deadline schedule.

Resubmittal Information - Resubmittal documents submitted to the Gallatin Codes/Planning Department in response to the staff review comments must be turned in to the Gallatin Codes/Planning Department by 4:30 p.m. on the published resubmittal deadline schedule. Resubmittals must include the following information in order to be considered complete: 16 corrected, folded copies of the plan and any supporting information, a detailed response letter addressing all departmental review comments, the original "Checkprint", and a corrected digital file unless otherwise specified in the review comments.

Staff Review - City Staff will review properly submitted applications during the week immediately following the application deadline. Review comments will be sent to the designated Applicant/Agent for each project by Friday of staff review week.



**2013 SUBMITTAL AND RESUBMITTAL DEADLINES
GALLATIN BOARDS OF ZONING APPEALS**

<u>Submittal Deadline</u>	<u>Resubmittal Deadline</u>	<u>Meeting Date</u>
Wednesday, January 2, 2013	Thursday, January 17, 2013	Thursday, January 31, 2013*
Wednesday, January 30	Thursday, February 14	Thursday, February 28
Wednesday, February 27	Thursday, March 14	Thursday, March 28
Wednesday, March 27	Thursday, April 11	Thursday, April 25
Wednesday, April 24	Thursday, May 9	Thursday, May 23
Wednesday, May 29	Thursday, June 13	Thursday, June 27
Wednesday, June 26	Thursday, July 11	Thursday, July 25
Wednesday, July 24	Thursday, August 15	Thursday, August 29*
Wednesday, August 28	Thursday, September 12	Thursday, September 26
Wednesday, September 25	Thursday, October 17	Thursday, October 31*
Wednesday, October 23*	Thursday, November 7*	Thursday, November 21*
Wednesday, November 13*	Thursday, November 27*	Thursday, December 12*
Thursday, January 2, 2014*	Thursday, January 16, 2014	Thursday, January 30, 2014*

* Denotes deviation from normal scheduling

Pre-Application Conference Required - Most projects require the applicant to have a pre-application conference with Staff prior to submitting documents for consideration by the Municipal or Regional Board of Zoning Appeals. Please contact the Gallatin Codes/Planning Department at (615) 451-5796 to determine whether your project requires a pre-application conference. Applications will not be accepted without a required pre-application conference.

Initial Submittal Information - Initial submittals must include a completed Application Form, a completed checklist, and nine (9) folded copies of the required plans by 4:30 p.m. on the published submittal deadline schedule.

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