
**CITY OF GALLATIN
COUNCIL COMMITTEE MEETING**

April 23, 2013

6:00 pm

**Dr. J. Deotha Malone
Council Chambers**

- Call to Order: Councilwoman Brackenbury, Presiding
- Roll Call: Vice Mayor Alexander – Brackenbury – Camp – Hayes – Kemp – Mayberry – Overton – Mayor Graves
- Approval of Minutes: April 9, 2013 Council Committee Meeting
- Public Recognition
- Mayor's Comments

AGENDA

1. Greenway Section 3 and Downtown Streetscape Phase 3 (**Mayor Graves, Kimley-Horn**)
2. Gallatin Chamber of Commerce Presentation on their 2013-14 Community Enhancement Grant Funding Request (**Councilman Mayberry, Chamber Representatives**)
3. Industrial Development Board (**James Fenton, EDA**)
4. Appropriate \$60,000.00 in funds from Drug Fund Undesignated balance to Drug Fund Expense Budget (**Chief Bandy, GPD**)
5. Discussion of 2013-14 City Property Tax Rate (**Rachel Nichols, Finance**)

- Other Business
- Department Head Reports
- Adjourn

City of Gallatin Council Committee Meeting

Tuesday, April 9, 2013
Dr. J. Deotha Malone Council Chambers
Gallatin City Hall

PRESENT:

Mayor Jo Ann Graves
Vice Mayor John D. Alexander
Councilwoman Julie Brackenbury
Councilman Steve Camp
Councilwoman Anne Kemp
Councilman Ed Mayberry
Councilman Jimmy Overton

ABSENT:

Councilman Craig Hayes

OTHERS PRESENT:

Rosemary Bates, Special Projects Director
Rachel Nichols, Finance/I.T. Director
Nick Tuttle, City Engineer
Amy Summers, Interim Personnel Off.
Ann Whiteside, Mayor's Office
Connie Kittrell, City Recorder
Joe Thompson, City Attorney
David Brown, Leisure Services Director

Don Bandy, Police Chief
Ronnie Stiles, Public Works Dir.
James Fenton, EDA
David Gregory, Public Utilites
Katherine Schoch, Codes/Planning
Billy Crook, Fire Chief
News Examiner, Reporter
Gallatin Newspaper, Reporter

Call to Order

Councilwoman Julie Brackenbury called the meeting to order.

Approval of Minutes

Councilwoman Brackenbury presented the minutes of the March 26, 2013 Council Committee Meeting for approval.

Councilman Overton made motion to approve; Councilman Camp seconded. Motion carried with 5 ayes and 0 nays.

Public Recognition

Councilwoman Brackenbury opened public recognition and with no one wishing to speak, public recognition was closed.

Mayor's Comments

Mayor made comments on the following:

- Ariel Fire bids were opened today
- Fire Boat was delivered yesterday

Agenda

Councilwoman Brackenbury moved item #11 to the first item on the agenda without objection.

11. Request from Rich Products to name a portion of Town Creek as Robert E. "Bubba" Rich, Jr. Town Creek

Charles Crutchfield, Plant Manager for Rich Products, requested a section of Town Creek behind their business named Robert E. "Bubba" Rich, Jr. Town Creek. Mr. Crutchfield stated he created an "Earth Day Project" and the employees have adopted that section. He added that they have continued to clean and maintain that section of Town Creek. He stated he would purchase the sign and there would be no cost to the city.

Councilman Overton made motion to approve; Councilwoman Kemp seconded. Motion carried with 5 ayes and 0 nays.

1. Appropriation of \$16,602.13 in overtime reimbursement from Federal Bureau Investigations Violent Crimes Task Force and Organized Crime Drug Enforcement Task Force to Police Department
2. Appropriation of \$6,906 - 100% JAG Grant Funds to 110-42110-947
3. Appropriation of \$5,171.69 from Fund 122 Undesignated Balance to 122-42122-319 Sex offender Register Expenses

Police Chief Don Bandy combined items #1, #2 and #3 and explained the purposes for the appropriations.

Vice Mayor Alexander entered the meeting during these discussions.

Councilman Overton made motion to approve all three (3) appropriation requests; Vice Mayor Alexander seconded. Motion carried with 6 ayes and 0 nays.

4. Transfer of Property Maintenance Inspector from Codes to Gallatin Police Department

Police Chief Don Bandy explained his request to transfer the property maintenance inspector from the Codes Department to the Police Department.

Council discussed moving money from one department to another by ordinance.

City Attorney Joe Thompson acknowledged the typo concerning the Pay Grade levels. Mr. Thompson stated "N" is the correct Pay Grade.

Councilman Mayberry made motion to approve; Councilwoman Kemp seconded. Motion carried with 6 ayes and 0 nays.

5. Ordinance #O1303-11 amending the Zoning Ordinance of the City of Gallatin, Tennessee Article 8.00, Provisions for Commercial Districts and Article 11.00, Off-Street Parking and Loading Regulations

Interim Codes/Planning Director Katherine Schoch stated the applicant is requesting adding Undertaking Service use to the ordinance. Ms. Schoch added that the Planning Commission recommends approval of this amendment.

Vice Mayor Alexander made motion to approve; Councilwoman Kemp seconded. Motion carried with 6 ayes and 0 nays.

6. Ordinance #O1304-19 concurring and approving amendment to the Preliminary Master Development Plan for Fairway Farms, Phases 2 and 3, property located north of Long Hollow Pike (SR0174) and west of Wendling Boulevard

Community Development Coordinator Jim Svoboda presented this request for Fairway Farms. Mr. Svoboda stated the Planning Commission recommended approval with six (6) conditions. Mr. Svoboda added that one of the revisions to the plan is to include a roadway connection to Wentworth Drive.

Council discussed.

Councilman Overton made motion to amend to remove condition #6, closing the roadway; Councilman Mayberry seconded. Motion carried with 5 ayes and Councilman Camp voting nay.

7. **Rollover remaining 2012 budget of Recycling Account in the amount of \$22,262.68**

Public Works Director Ronnie Stiles requested council rollover the remaining 2012 budget to fund recycling operations.

Councilwoman Kemp made motion to approve; Councilman Overton seconded. Motion carried with 6 ayes and 0 nays.

8. **Interim Department Head Pay Policy**

Interim Personnel Official Amy Summers explained that the pay policy was drafted in an effort to provide consistency when calculating additional pay for employees assuming interim department head responsibilities.

There was discussion on this issue.

Councilman Mayberry made motion to approve; Vice Mayor Alexander seconded. Motion carried with 6 ayes and 0 nays.

9. **Appropriation of \$37,800 received from the State of Tennessee by the Police Department for Training Supplements**

Finance/IT Director Rachel Nichols stated this is a grant from the State of Tennessee for Police Department Training.

Councilman Overton made motion to approve; Councilwoman Kemp seconded. Motion carried with 6 ayes and 0 nays.

10. **Resolution Accepting Public Improvements for Twin Eagles, Phase 8**

City Engineer Nick Tuttle stated this is accepting the public improvements for Twin Eagles, Phase 8.

Councilman Overton made motion to approve; Vice Mayor Alexander seconded. Motion carried with 6 ayes and 0 nays.

Other Business

- Councilman Overton requested discussion of compression brakes on Highway 109 at the next work session.
- Councilman Camp presented a landscape design and bid from Puryear Farms for the intersection of Airport Road and Highway 109 South. Mr. Camp stated he had collected donations and there will be no cost to the city.

Mayor Graves stated she would request approval from the State for this landscaping.

- Mayor Graves stated the Derby Day 5K Walk/Run is scheduled for May 4th from 7:30 AM until 9:30 AM. Mayor added that she spoke with the State and each business along the route and everyone is okay with closing the road and having the event. Mayor requested approval from Council.

Councilwoman Kemp made motion to approve; Councilman Overton seconded. Motion carried with 6 ayes and 0 nays.

- Councilman Overton asked the status of the Codes/Planning Director position.

Mayor Graves stated she would bring a proposal to the next work session.

Department Head Reports

Finance/IT Director Rachel Nichols passed out a contract with Alexander Thompson Arnold PLLC to audit City of Gallatin accounts from July 1, 2012 to June 30, 2013 in the amount of \$40,800.

Councilman Mayberry made motion to approve; Councilman Overton seconded. Motion carried with 6 ayes and 0 nays.

Mayor Graves reminded everyone of budget hearings following this meeting.

Adjourn

With no further business to discuss, Councilwoman Brackenbury adjourned the meeting.

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

April 23, 2013

DEPARTMENT: Mayor's Office

AGENDA # 1

SUBJECT:
Greenway Section 3 and Downtown Streetscape Phase 3

SUMMARY:
David Coode with Kimley Horn will provide Council with an update on these two projects.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

April 23, 2013

DEPARTMENT: Council

AGENDA # 2

SUBJECT:

Gallatin Chamber of Commerce Presentation on their 2013-14 Community Enhancement Grant Funding Request

SUMMARY:

At the April 16, 2013 discussion on the 2013-14 Budget, Councilman Mayberry asked that the Chamber make a formal presentation on their request for an additional \$40,000.00. Paige Brown and other representatives of the Chamber plan to make the presentation.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

April 30,2013

DEPARTMENT: EDA

AGENDA # 3

SUBJECT:
Industrial Development Board

SUMMARY:
The Industrial Development Board will be presenting its budget request for the 2013-2014 fiscal year.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

April 23, 2013

DEPARTMENT: Police Department

AGENDA # 4

SUBJECT: Appropriate Funds from Drug Fund Undesignated Balance.

SUMMARY:

Ordinance appropriating \$60,000 from Drug Fund Undesignated Balance 127-27100 to Drug Fund Expense Budget 127-42129-329

RECOMMENDATION:

approval

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE NO. 01304-24

ORDINANCE APPROPRIATING FUNDS FROM DRUG FUND UNDESIGNATED BALANCE
TO DRUG FUND EXPENSE BUDGET

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$60,000 is hereby appropriated from the City of Gallatin Drug Fund Undesignated Balance, Account # 127-27100 to Police Department Drug Fund, Account #127-42129-329; and

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING:

PASSED SECOND READING:

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL
CITY RECORDER

JOE THOMPSON
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

April 23, 2013

DEPARTMENT: Finance

AGENDA # 5

SUBJECT:

Tax Rate

SUMMARY:

Discussion of the City property tax rate for 2013-14.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes: