
**CITY OF GALLATIN
COUNCIL COMMITTEE MEETING**

August 23, 2016

6:00 pm

**Dr. J. Deotha Malone
Council Chambers**

- Call to Order – Councilman Overton
- Roll Call: Alexander – Brackenbury – Camp – Vice Mayor Hayes – Kemp – Mayberry – Overton – Mayor Brown
- Approval of Minutes: July 26, 2016 Council Committee Meeting; August 9, 2016 Council Committee Meeting
- Public Recognition
- Mayor’s Comments

AGENDA

1. Discussion of Request from Sumner County for Additional Funds for Emergency Consolidated Dispatch Center **(Paige Brown, Mayor)**
2. Ordinance Adopting Local Government Electrical Exemption, Amending Gallatin Municipal Code Chapter 5 Buildings and Building Regulation Article V Electrical Standards, and Related Matters **(Chuck Stuart, Building Official)**
3. Industrial Center Signage-Wing Walls **(James Fenton, Executive Director of EDA & Michael Wertenberger, Treasurer of the Gallatin Industrial Development Board)**

- Other Business
- Department Head Reports
- Adjourn

**City of Gallatin
Council Committee Meeting**

Tuesday, July 26, 2016
Dr. J. Deotha Malone Council Chambers

PRESENT:

Mayor Paige Brown
Councilman John D. Alexander
Councilwoman Julie Brackenbury
Councilman Steve Camp
Vice Mayor Craig Hayes
Councilwoman Anne Kemp
Councilman Ed Mayberry
Councilman Jimmy Overton

ABSENT:

OTHERS PRESENT:

Vickie Willoughby, Finance Dept.
Susan High-McAuley, City Attorney
Zach Wilkinson, Public Works Dir.
David Gregory, Public Utilities Dir.
David Brown, Leisure Services Dir.
News Examiner Reporter
Rosemary Bates, EDA Dept.
Victor Williams, Fire Chief

Chuck Stuart, Building Official
Nick Tuttle, City Engineer
Bill McCord, City Planner
Connie Kittrell, City Recorder
Gallatin News Reporter
Debbie Johnson, Human Resource Dir.
Lori Smiley, IT Director
Don Bandy, Police Chief

Councilman Ed Mayberry called the meeting to order at 6:00 P.M.

Approval of Minutes

Councilman Mayberry presented the June 28, 2016 Council Committee Meeting minutes for approval. Councilman Overton made motion to approve; Councilman Alexander seconded. Motion carried with 7 ayes and 0 nays.

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Councilman Mayberry presented the July 12, 2016 Council Committee Meeting minutes for approval. Councilman Overton made motion to approve; Councilman Alexander seconded. Motion carried with 7 ayes and 0 nays.

Public Recognition

Councilman Mayberry opened public recognition and with no one wishing to speak public recognition was closed.

Mayor's Comments

- Thursday, July 28th is the VSA Tennessee 15th Anniversary at Amberleaf Marketplace at 5:45 P.M.
- Friday Night, July 29th is "Movie Under the Stars" with "Star Wars-The Force Awakens at 7:00 P.M. Elite Education, 132 West Eastland
- High School Musical at 7:00 P.M. on Friday and Saturday at the Palace Theater with students of 4-H Performing Arts Program. Also a performance on Sunday at 2:00 P.M.
- Gallatin Public Library will host a Harry Potter Party from 10:00 A.M. to 2:00 P.M. on Saturday
- Monday is National Night Out/Back Pack Give Away at 5:00 P.M. at the Paraclete Center
- 3rd Annual Gallatin Gets United at 6:00 P.M. at The Depot
- Tonight and next Tuesday night will be Family Night at the Sumner County Museum beginning at 5:00 P.M.

Agenda

1. Environmental Services Annual Report

Public Works Director Zach Wilkinson presented the annual environmental services report. Mr. Wilkinson provided information on trash, brush and recycling and highlighted the initiatives for the upcoming year.

2. Drainage Complaints

City Engineer Nick Tuttle provided Council with a comprehensive list of complaints from the May 2010 flood through the July 2016 flood. Mr. Tuttle explained that this list provides information on the location, a description of the problem and the progress or status report. Mr. Tuttle said that 88% of these complaints have been resolved and some of those complaints were not the responsibility of the city.

Mr. Tuttle added that the Public Works Department and the Mayor's office also received several complaints on drainage issues. Mr. Tuttle stated that the city has resolved and addressed 85% of these drainage problems.

Mr. Tuttle offered to break the list down by districts and email that list to council members to review.

Mr. Tuttle said he is preparing to post the Storm Water Coordinator position in the Engineering Department. He said he feels this is the best way to fund, address and fix these issues in a more consistent and effective manner.

Councilman Alexander asked about several properties with drainage issues. Mr. Tuttle spoke about solutions, possible options and prioritizing funds for the final result.

Councilwoman Brackenbury asked if the city can spray for mosquitoes/bugs in places that are holding/standing water. Mr. Tuttle said he would check with other cities on their practices and alternative options.

3. Health, Vision, and Dental Insurance

Kelly Coley and Michael Wertenberger provided a PowerPoint presentation along with a hard copy of the Health Insurance Renewal for the city. Mr. Wertenberger gave a detailed explanation of the complete renewal policy.

Mayor asked everyone to pay close attention to the recommendations on the last page of the handout title "Looking Forward". Mayor said she wanted the employees to be prepared for the elimination of free coverage at some point or the reduction of the city paying spouse and/or family coverage.

Council discussed on preparing the employees in advance of coming changes and educating employees on the insurance policies.

Mayor Brown said she would accept the recommendation from Michael and Kelly.

Discussion continued.

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Vice Mayor Hayes made motion to approve; Councilman Alexander seconded. Motion carried with 7 ayes and 0 nays.

4. Automated Meter Reading

Public Utilities Director David Gregory presented a PowerPoint presentation on automated meter reading. A hard copy was also provided to Council for reference and review.

Mr. Gregory explained in great detail the process, benefits, estimated costs and a timeline of the automated meter readers. Mr. Gregory also explained specific features and designs of the readers.

Mr. Gregory asked council if they were interested in him pursuing and implementing the automated meter readers.

Council discussed.

Mr. Gregory said he could fund this cost by adding \$2.50 to the minimum bill for water (not sewer) and natural gas. He added that natural gas would require a billing change; a 12 month minimum bill instead of billing the gas usage.

Mayor stated she thought it was an investment worth exploring to better serve the citizens and the system grows with the employee base.

Discussion continued.

Council directed Mr. Gregory to move forward with the automated meter reading.

Councilwoman Anne Kemp left the meeting at this time.

5. Ordinance Waiving Tap Fees for Habitat for Humanity of Sumner County

Public Utilities Director David Gregory stated this is waiving the water/sewer tap fees for the property located at 723 Lincoln Drive for Habitat for Humanity of Sumner County.

Vice Mayor Hayes made motion to approve; Councilwoman Brackenbury seconded. Motion carried with 6 ayes and 0 nays.

6. Amend Ordinance Waiving Building Permit Fees for Habitat for Humanity

Building Codes Official Chuck Stuart stated this updates the old ordinance. Mr. Stuart said this requires information on who is building a Habitat House for Humanity and if the Codes Department is needed on weekends for inspections there will be a fee.

Vice Mayor Hayes made motion to approve; Councilwoman Brackenbury seconded. Motion carried with 6 ayes and 0 nays.

7. Ordinance Amending Gallatin Municipal Code Chapter 5 Building, Plumbing and Mechanical Permit Fees

Building Codes Official Chuck Stuart stated he is proposing to change the building fee schedule to under beam construction. He said that heated square footage had been the policy prior but under beam construction matches what the County is doing. Mr. Stuart added that this will increase fees in homes with basements, bonus rooms and other areas that have not been included before.

Mr. Stuart said this simplifies plumbing and mechanical fees by using square footage under beam. He added that this should expedite the process for everyone.

Vice Mayor Hayes made motion to approve; Councilman Alexander seconded. Motion carried with 6 ayes and 0 nays.

8. Restructure of the Gallatin Fire Department

Fire Chief Victor Williams provided a PowerPoint presentation outlining the Gallatin Fire Department organizational chart. Chief Williams explained the current structure and the proposed new structure. Chief Williams stated that he has the \$68,000 to pay for this year's changes but will require additional funding for future years.

There was much discussion.

Chief Williams stated he would provide all the requested numbers to council at the next work session.

Councilman Mayberry requested Vickie Willoughby of the Finance Department to report what's still out there concerning the surplus.

9. Ordinance Amending Gallatin Municipal Code Chapter 9 Fire Protection and Prevention by Adding a Schedule of Fire Inspection Fees

Life Safety Inspector Ben Harris thanked Council for the new inspector. Inspector Harris explained the current fee is a flat \$40 but is requesting a fee schedule based on the square footage.

Vice Mayor Hayes made motion to approve; Councilman Overton seconded. Motion carried with 6 ayes and 0 nays.

10. Emergency Process for Sewer Issues/Claims

City Attorney Susan High-McAuley provided handouts from several sources concerning research on what the city can do in the future to provide for an emergency process for sewer issues and claims.

Ms. High-McAuley stated the city is very limited in how we can respond with this issue going forward based on Tennessee law. She explained the cities options are based on the information provided.

Risk Manager Jamiann Hannah provided the endorsement from the TML Risk Management Pool Municipal Liability Coverage. Ms. Hannah explained the sewer backup/water main break endorsement concerning claims and costs.

There was much discussion on liability, the sub-contractors and the cities role/options for the future.

Matt Glidwell of 231 Glenn Avenue stated he was not requesting the city to assume liability. He said he wanted something set up for the future if this were to happen to again.

Ms. High-McAuley said we cannot use public funds for the purpose of providing temporary housing but the city can set-up policies for the future.

11. Resolution Authorizing City to Participate in TML Risk Management Pool "Safety Partners" Loss Control Matching Grant Program

Risk Manager Jamiann Hannah presented the annual "Safety Partners" Loss Control Matching Grant Program. Ms. Hannah stated the Pool has increased the amount of money the city has to spend to \$6,000 and the city will be reimbursed \$3,000.

Councilman Overton made motion to approve; Councilman Alexander seconded. Motion carried with 6 ayes and 0 nays.

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Other Business

Councilman Mayberry called for other business.

- Councilman Alexander asked that we keep the family of Dr. Jerry McMillan in our prayers.
- Councilman Mayberry thanked the IT Department for the TECH GAZETTE.

Department Head Reports

Councilman Mayberry called for department head reports and there were none.

Adjourn

Councilman Overton made motion to adjourn; Councilman Camp seconded. Motion carried with 6 ayes and 0 nays.

Councilman Mayberry adjourned the meeting at 7:50 P.M.

Mayor Paige Brown

Connie Kittrell, City Recorder

**City of Gallatin
Council Committee Meeting**

Tuesday, August 9, 2016
Dr. J. Deotha Malone Council Chambers

PRESENT:

Councilman John D. Alexander
Councilwoman Julie Brackenbury
Councilman Steve Camp
Vice Mayor Craig Hayes
Councilwoman Anne Kemp
Councilman Ed Mayberry
Councilman Jimmy Overton

ABSENT:

Mayor Paige Brown

OTHERS PRESENT:

Rachel Nichols, Finance Director
Susan High-McAuley, City Attorney
Zach Wilkinson, Public Works Dir.
David Gregory, Public Utilities Dir.
David Brown, Leisure Services Dir.
News Examiner Reporter
James Fenton, EDA Director
Victor Williams, Fire Chief

Chuck Stuart, Building Official
Nick Tuttle, City Engineer
Bill McCord, City Planner
Connie Kittrell, City Recorder
Gallatin News Reporter
Debbie Johnson, Human Resource Dir.
Lori Smiley, IT Director
Don Bandy, Police Chief

Councilman Jimmy Overton called the meeting to order at 6:00 P.M.

Approval of Minutes

There were no minutes presented for approval.

Public Recognition

Councilman Overton opened public recognition.

- Joe Debord of 1007 Hart Street spoke about the following:
 - Requested public recognition at end of meeting
 - Opportunities for young drivers to learn rules of the road etiquette, ride bicycles, walk to school
 - Appreciate the city's efforts for the many projects around town

With no one else wishing to speak public recognition was closed.

Mayor's Comments

Mayor was absent.

Agenda

1. Amending Municipal Code to Allow for Beekeeping in Other Zones

Tracy Finnegan of 201 Spring Valley Road, Hendersonville stated she is the President of the Northern Tennessee Beekeepers Organization. Ms. Finnegan stated that State Apiarist Michael Studer is on his way to this meeting and she requested more time for Mr. Studer to arrive.

Council moved on to Item #2. to allow time for Mr. Studer to arrive.

Mr. Michael Studer, Tennessee Department of Agriculture provided an informational handout with Gallatin City Stats and Honey Bee Fact Sheet. Mr. Studer explained the law passed in 2011 stating the city can zone beekeepers out. He explained that managed European Honey Bee colonies are being utilized to reduce the change for the establishment of Africanized Honey Bees in the State of Tennessee.

Mr. Studer recommended allowing beekeepers as long as they follow the guidelines established back in 2011.

Councilman Overton recommended City Planner Bill McCord research this issue and present a plan and recommendations to Council.

2. Restructure of the Gallatin Fire Department

Fire Chief Victor Williams stated he presented this item to restructure his department two weeks ago and it was referred back to committee for more discussion. Chief Williams provided Council with a copy of his notes from the previous presentation, a copy of the current departmental structure and a copy of the proposed structure along with a spreadsheet from the HR Department that outlines the actual cost estimates.

Chief Williams stated he is a policy and procedure person that believes in structure and following the rules and he was not trying to sneak anything pass Council.

Chief Williams spoke about moving the department forward by providing leadership, increasing professional standards, increasing diversity and providing a secession plan. He said the current model has served its purpose but the organization has outgrown the model and is ineffective. Chief Williams asked council to allow the restructure as requested.

Councilman Mayberry spoke about Chief Williams earlier budget requests and waiting to bring this request.

Councilman Alexander stated he appreciated Chief Williams's hard work and he supports him 100%.

Councilwoman Brackenbury thanked Chief Williams and asked Council to look at his suggestions very seriously.

3. Resolution Accepting Public Improvements for ABC Group Properties, Inc. Subdivision

City Engineer Nick Tuttle explained this is an ABC Group expansion creating a cul-de-sac in the back.

Vice Mayor Hayes made motion to approve; Councilman Mayberry seconded. Motion carried with 7 ayes and 0 nays.

4. Resolution Accepting Public Improvements for Stratford Park Phase 3, Section 2 **5. Resolution Accepting Public Improvements for Stratford Park Phase 3, Section 3** **6. Resolution Accepting Public Improvements for Stratford Park Phase 4, Section 2**

City Engineer Nick Tuttle stated the these three items are improvements in Stratford Park and they all had a unanimous recommendation from the Planning Commission.

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Councilman Alexander made motion to approve all three public improvements presented in Stratford Park; Vice Mayor Hayes seconded. Motion carried with 7 ayes and 0 nays.

Council went back to Item #1. at this time.

7. Ordinance to appropriate bond premium and interest earned on 2014 Water Sewer Revenue bond

Finance Director Rachel Nichols stated the premium has not been appropriated. Ms. Nichols said she needs this to clean out the books.

Vice Mayor Hayes made motion to approve; Councilwoman Brackenbury seconded. Motion carried with 7 ayes and 0 nays.

8. Resolution to set capitalization thresholds

Finance Director Rachel Nichols stated this is strictly a bookkeeping matter and sets the limits on fixed assets depending on the items.

Vice Mayor Hayes made motion to approve; Councilman Mayberry seconded. Motion carried with 7 ayes and 0 nays.

9. Planning Department Annual Report

City Planner Bill McCord presented the annual report for the Planning Department. Mr. McCord gave a short summary of the report.

10. Patterson Farms Rezoning & PMDP

City Planner Bill McCord presented the request for rezoning of the Patterson Farms property. Mr. McCord stated the Planning Commission recommended approval with several conditions.

Councilman Alexander made motion to approve; Vice Mayor Hayes seconded.

There was discussion on drainage and fees.

Councilman Overton called for the vote. Motion carried with 7 ayes and 0 nays.

11. Request to apply for a TAP Grant from the MPO

City Planner Bill McCord stated this grant is an 80% - 20% matching grant. He continued to explain the grant specifics and requirements. Mr. McCord provided a list of sidewalks with estimated costs.

There was discussion.

Councilman Mayberry asked for a cost estimate for sidewalks on South Westland. Mr. McCord stated that project is on the list.

Council directed the Mayor and Finance Director bring a recommendation back to council.

Councilman Mayberry requested a report from Finance Director Rachel Nichols on where the city stands financially.

12. Ethics Investigation

Councilwoman Anne Kemp left the meeting at this time.

City Attorney Susan High-McAuley provided council members with a handout of the process for ethics complaints. Ms. High-McAuley stated there are five (5) steps and she explained each step.

Ms. High-McAuley stated Councilwoman Brackenbury provided a response to the complaint that was not included in the report but is available in her office for review.

Ms. High-McAuley stated Council's next step is step #4. to review the opinion and determine if a violation occurred. She continued that if Council determines a violation has occurred, it must determine if any action should be taken. Council must determine if a censure should be issued or take no action. She said a censure is basically a reprimand with the definition being "the expression of formal disapproval."

Ms. High-McAuley said Council can discuss this issue tonight and move it on to a regular Council meeting but no vote can be taken tonight.

Councilman Alexander stated his position is the same; that no action should be taken.

Vice Mayor Hayes stated he knows Julie and he doesn't believe she meant to do anything wrong. He added that a violation did occur and recommended a reprimand and move on.

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Councilwoman Brackenbury read a prepared statement.

Discussion continued.

Ms. High-McAuley stated for clarification that if Council were to determine there was a violation the code of ethics reads that you can do anything allowable by law or our Charter. She added the only thing this Council can do is to issue a censure. A censure can be a statement read into the minutes or a Resolution is passed.

Councilman Alexander stated it also says that Council can take no action at all and that is his recommendation.

Ms. High-McAuley stated regardless of what action is taken, if a matter like this were to occur again she asked that Council appoint someone other than the City Attorney to conduct the investigation. She said it put her in a very difficult position.

Ms. High-McAuley said she had asked Councilman Camp not to vote earlier because he is on the Rosemont Board however the findings have nothing to do with his service on that Board so he can vote on this action.

Discussion continued.

Councilman Camp stated this issue was not brought to the board; it was done by the Executive Committee without the Boards knowledge.

Councilman Alexander made motion for no further action to be taken; Councilman Camp seconded. Motion carried with 5 ayes and 0 nays. (Councilwoman Brackenbury did not vote)

Other Business

Councilman Overton called for other business.

- Human Resource Director Debbie Johnson presented and provided Resolution #R1608-46 setting compensation for duties as interim Administrative Assistant III in the Police Department.

Vice Mayor Hayes made motion to approve; Councilwoman Brackenbury seconded. Motion carried with 6 ayes and 0 nays.

- Councilman Alexander stated he was invited to the Bledsoe Creek State Park ribbon cutting for the 18th century Longhunter's cabin in the park. He

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encouraged everyone to visit the park and he thanked several people for tours and their service.

- Councilwoman Brackenbury stated the Glidwell's are still accumulating water bills even though they are not living in their home. She asked Public Works Director David Gregory what they do about those bills. Mr. Gregory stated they send them into the insurance company.

Department Head Reports

Councilman Overton called for department head reports and there were none.

Adjourn

Councilman Alexander made motion to adjourn.

Councilman Overton adjourned the meeting at 7:09 P.M.

Mayor Paige Brown

Connie Kittrell, City Recorder

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

August 23, 2016

DEPARTMENT: Mayor Paige Brown

AGENDA #1

SUBJECT:

Discussion of request from Sumner County for additional funds for emergency consolidated dispatch center.

SUMMARY:

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ECC BUDGET 08/15/16 - Phase 1 01/2017

Summer County Date

Account	Description	
101-0000-54900-549-5100-54-510500	Salary Director and IT Director - ECC Currently Employed	\$144,783.00
101-0000-54900-549-5100-54-518600	Longevity Pay	\$2,400.00
101-0000-54900-549-5100-54-520100	Social Security	\$8,624.00
101-0000-54900-549-5100-54-520400	Retirement	\$20,547.00
101-0000-54900-549-5100-54-520600	Group Life Ins	\$331.00
101-0000-54900-549-5100-54-520700	Health Ins	\$29,989.00
101-0000-54900-549-5100-54-520800	Dental Ins	\$1,107.00
101-0000-54900-549-5100-54-521200	Medicare	\$2,017.00
101-0000-54900-549-5100-54-539900	Other Contracted Services	\$2,500.00
	Moving Expenses	
Sub total:		\$212,298.00

Summer County TOTAL to Date:

\$4,800,836.00
\$5,225,432.00

Summer County ECC Operational Phase One Proposed Budget until 01/2017

101-0000-54900-549-5100-54-530700	Communication	\$5,000.00	Cell phones, portable internet devices (mifi)
101-0000-54900-549-5100-54-531700	Data Processing Services	\$1,500.00	Email domain \$100, Microsoft \$400 user
101-0000-54900-549-5100-54-532000	Dues/Membership	\$500.00	Professional memberships
101-0000-54900-549-5100-54-533400	Maintenance Agreements (annual)	\$1,800.00	Copier/FAX
101-0000-54900-549-5100-54-534900	Printing, Stationery and Forms	\$1,500.00	Letterhead, Business Cards, New/Created Forms
101-0000-54900-549-5100-54-535500	Travel Expense	\$3,500.00	Mileage, Parking, Per diem, Meals
101-0000-54900-549-5100-54-541100	Data Processing Supplies	\$2,000.00	Keyboards, Mice, Computer cords
101-0000-54900-549-5100-54-543500	Office Supplies	\$2,500.00	Calendar, chair mats, paper, tape, misc.
101-0000-54900-549-5100-54-545100	Apparel/Uniform	\$2,000.00	
101-0000-54900-549-5100-54-549900	Other Supplies and Materials	\$500.00	Phone accessories, cases, cables, batteries
101-0000-54900-549-5100-54-552400	In-Service/Staff Development	\$1,400.00	Conferences seminar reg fees, training
101-0000-54900-549-5100-54-570800	Communication Equipment	\$1,500.00	Wireless headsets, cell phones
101-0000-54900-549-5100-54-570900	Data Processing Equipment	\$5,000.00	Laptops, printer, docking stations, monitors
101-0000-54900-549-5100-54-571100	Furniture and Fixtures	\$17,000.00	Office Furniture, Break room, Conference Rm, Desks, chairs, file cabinets, etc
101-0000-54900-549-5100-54-571900	Office Equipment	\$1,000.00	Shredder, elec hole punch, calcs, etc
101-0000-54900-549-5100-54-579000	Other Equipment	\$5,000.00	Televisions and mounts
101-0000-55130-552-5100-55-544600-	Small Tools	\$100.00	
101-0000-55130-552-5100-55-541800-	Equipment and Machinery Parts	\$200.00	UPS

Operational Phase One Projected TOTAL:

\$52,000.00

ECC BUDGET 08/15/16 - Phase 1 01/2017

One time Start up Cost For Agencies

Network and Low Voltage Cabling CATV	\$100,000.00
Radio Infrastructure	\$70,000.00
Servers, Network Equip, Switches, Backup	\$60,000.00
Access Control, Cameras, Building Alert System	\$70,000.00
	\$800,000.00
TOTAL:	\$1,059,548.00
Phase One Projected Total:	-\$300,000.00
911 Board Approved Cost:	\$759,548.00

Total Cost:

Sumner County	32%	\$243,055.36
Hendersonville	29%	\$220,266.92
Gallatin	23%	\$174,696.04
Portland	9%	\$68,359.32
Millersville	5%	\$37,877.40
Westmoreland	2%	\$15,190.96

+ 42,734 217,430.04 218,523 -

ECD E911 Budgeted

Building Construction	\$900,000.00
Server Room	
Dispatch Area	
Training Room	
Insurance Maintenance Support	
Training/Conferences	
Back-up Equipment	
Tower, etc.	

Router, Servers, CTI Controller, Recorders (Trucks and Station side), Software Licenses (911 Switch, 911 Trunks and Dispatch), Call out between ECC and ECD building, 2 PRI's, UPS and Net Clock
 18 Chaises, 18 Chair, 18 for PCs, Monitors, Headsets for each Dispatcher, Headsets Interpreter Services, Weather software 2 monitors for Phone analytics software and monitor PCs for 2 seats
 Insurance on all main and backup 911 equipment in server rm, HPD and Dispatch Dispatchers/Supervisors, 4 - TENA, 1 APCO and 1 NENA - not to exceed the amt given to ECD by State
 Racks, Servers, CTI Controller, Recorders (Trucks), Software Licenses, NCIC Message Switch, 911 Trunks, @ PRI's UPS Net Clock
 \$300,000.00 With the 911 Board and State approval

ECDs Total to Date:

\$3,580,400.00

11117

ECC BUDGET 08/15/16 - Phase 2 07/2017

Account	Description	Begin Operational
101-0000-54900-549-5100-54-510500	Communications Operation Manager/Deputy Dir	\$0.00
101-0000-54900-549-5100-54-577700	Training Coordinator/TAC/FOIA Officer	\$0.00
101-0000-54900-549-5100-54-514800	Dispatchers/Radio/Call Takers Operators	\$0.00
101-0000-54900-549-5100-54-518600	Longevity Pay	\$0.00 ?
101-0000-55130-552-5100-55-518700-	Overtime pay	\$50,000.00 Training, etc
101-0000-54900-549-5100-54-520100	Social Security	\$0.00 ?
101-0000-54900-549-5100-54-520400	Retirement	\$0.00 ?
101-0000-54900-549-5100-54-520600	Group Life Ins	\$0.00 ?
101-0000-54900-549-5100-54-520700	Health Ins	\$0.00 ?
101-0000-54900-549-5100-54-520800	Dental Ins	\$0.00 ?
101-0000-54900-549-5100-54-521200	Medicare	\$0.00 ?
101-0000-54900-549-5100-54-530200	Advertising	\$1,000.00 Public education of non emergency call numbers
101-0000-54900-549-5100-54-530700	Communication	\$4,000.00 Cell phones, portable internet devices (mifi) If ECC has to pay for all admin lines, this could be much higher
101-0000-54900-549-5100-54-531700	Data Processing Services	\$3,500.00 Email, Microsoft Office (\$400 per user), Comcast Internet (\$300 monthly), Domain, website, DNS, Criti Call, DMS
101-0000-54900-549-5100-54-532000	Dues/Membership	\$250.00 APCC NENA
101-0000-54900-549-5100-54-532800	Janitorial Service	\$500.00 Open House deep cleaning
101-0000-54900-549-5100-54-533300	Licenses	\$200.00 ENP
101-0000-54900-549-5100-54-533400	Maintenance Agreements (annual)	\$2,500.00 Copier/Fax
101-0000-54900-549-5100-54-533500	Maintenance and Repair Services-Building	\$500.00
101-0000-54900-549-5100-54-533600	Maintenance and Repair Services- Equipment	\$1,000.00
101-0000-54900-549-5100-54-533700	Maintenance and Repair Services - Office Equipment	\$1,000.00
101-0000-54900-549-5100-54-533800	Maintenance and Repair Services - Vehicle	\$1,000.00
101-0000-54900-549-5100-54-534800	Postal Charges	\$500.00 Mail outs
101-0000-54900-549-5100-54-534900	Printing, Stationery and Forms	\$250.00 Letterhead, Business Cards, New/Created Forms
101-0000-54900-549-5100-54-535500	Travel Expense	\$1,500.00 Mileage, Parking, Per diem, Meals
101-0000-54900-549-5100-54-539900	Other Contract Services	\$500.00 Gov Deals, Television services moving services
101-0000-54900-549-5100-54-541000	Custodial Supplies	\$500.00 Brooms/mops/cleaning supplies, Hand soap, Paper Towels Toilet paper Trash bags, etc
101-0000-54900-549-5100-54-541100	Data Processing Supplies	\$2,500.00 Computer cords, equipment battery, keyboards, mice
101-0000-54900-549-5100-54-541300	Drugs and Medical Supplies	\$500.00 First Aid
101-0000-54900-549-5100-54-541400	Duplicating Supplies	\$1,500.00 Copier/Fax machine supplies
101-0000-54900-549-5100-54-542100	Food Preparation Supplies	\$250.00 Napkins, cups, utensils
101-0000-54900-549-5100-54-542200	Food Supplies	\$1,500.00 Coffee Creamer, etc
101-0000-54900-549-5100-54-542500	Gasoline	\$1,500.00
101-0000-54900-549-5100-54-542900	Instructional Supplies and Materials	\$500.00
101-0000-54900-549-5100-54-543500	Office Supplies	\$2,500.00 Phone accessories, cases, cables, batteries
101-0000-54900-549-5100-54-543700	Periodicals	\$250.00
101-0000-54900-549-5100-54-545100	Apparel/Uniform	\$7,500.00 Begin outfitting of employee uniforms
101-0000-54900-549-5100-54-549900	Other Supplies and Materials	\$3,500.00 TV Mounts and Cell phones supplies, awards

1/1/2017

ECC BUDGET 08/15/16 - Phase 2 07/2017

101-0000-54900-549-5100-54-552400	In-Service/Staff Development	\$5,000.00	Conferences seminar reg fees training
101-0000-54900-549-5100-54-570800	Communication Equipment	\$7,000.00	Wireless access points
101-0000-54900-549-5100-54-570900	Data Processing Equipment	\$17,000.00	Computers, laptops, monitors, routers, switches, backup
101-0000-54900-549-5100-54-571000	Food Service Equipment	\$1,500.00	Coffee Maker, Ice Maker
101-0000-54900-549-5100-54-571100	Furniture and Fixtures	\$5,000.00	Remaining furniture needed
101-0000-55130-552-5100-55-573500-	Health Equipment	\$7,000.00	AEDs
101-0000-54900-549-5100-54-571700	Maintenance Equipment	\$800.00	Vacuum
101-0000-54900-549-5100-54-571900	Office Equipment	\$3,000.00	Shredder, Elec hole punc, calcs, etc
101-0000-54900-549-5100-54-579000	Other Equipment	\$10,000.00	Televisions and mounts
101-0000-54900-549-5100-54-571800	Motor Vehicle	\$28,000.00	
101-0000-55130-552-5100-55-545000-	Tires and Tubes	\$500.00	
101-0000-55130-552-5100-55-559900-	Other Charges	\$100.00	Notary, etc.
101-0000-55130-552-5100-55-545300-	Vehicle Parts (DMV registered)	\$100.00	
101-0000-55130-552-5100-55-544900-	Textbooks	\$1,500.00	Training
101-0000-55130-552-5100-55-544600-	Small Tools	\$100.00	
101-0000-55130-552-5100-55-541800-	Equipment and Machinery Parts	\$3,000.00	Batteries for Headsets, etc
101-0000-55130-552-5100-55-535100-	Rentals	\$500.00	Carpet Cleaner
101-0000-55130-552-5100-55-532200-	Evaluation and Testing	\$5,000.00	Testing for new applicants, Emissions, etc

SUB TOTAL: \$185,800.00 ***DOES NOT INCLUDED Future approved Salaries or Benefits - Still to be determined**

TOTAL: \$185,800.00

Sumner County	32%	\$59,456.00
Hendersonville	29%	\$53,892.00
Gallatin	23%	\$42,734.00
Portland	9%	\$16,722.00
Millersville	5%	\$9,280.00
Westmoreland	2%	\$3,716.00

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

AUGUST 23, 2016

DEPARTMENT: **Building Codes**

AGENDA #2

SUBJECT:

AN ORDINANCE ADOPTING LOCAL GOVERNMENT ELECTRICAL EXEMPTION,
AMENDING GALLATIN MUNICIPAL CODE CHAPTER 5 BUILDINGS AND BUILDING
REGULATION ARTICLE V ELECTRICAL STANDARDS, AND RELATED MATTERS

SUMMARY:

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved _____
Rejected _____
Deferred _____

Notes:

AN ORDINANCE ADOPTING LOCAL GOVERNMENT ELECTRICAL EXEMPTION,
AMENDING GALLATIN MUNICIPAL CODE CHAPTER 5 BUILDINGS AND
BUILDING REGULATION ARTICLE V ELECTRICAL STANDARDS, AND RELATED
MATTERS

WHEREAS, pursuant to Tenn. Code Ann. Sec. 68-102-143(b)(1), the Commissioner of Commerce and Insurance may authorize a local government to conduct electrical inspections through its locally appointed deputy inspectors;

WHEREAS, the City of Gallatin desires to seek this authorization; and

WHEREAS, as a result, the Gallatin Municipal Code must be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that, in order to satisfactorily perform the increased duties and responsibilities requisite to adopting this authority, the following enhancements are required within the City of Gallatin Building Codes Department:

1. Upgrading the status of the Building Official to add Electrical Code Official.
2. Adding one additional full-time electrical inspector.
3. Adding two additional full-time permit technicians.
4. Additional funding for required electrical code books, equipment for inspectors and one vehicle.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the following sections of Gallatin Municipal Code, Chapter 5, Buildings and Building Regulations, Article V, Electrical Standards, are hereby amended as follows:

(1) **Sec. 5-116. Code adopted**, is amended to replace the words “National Electrical Code, 2008 edition” wherever they appear with the words “National Electrical Code, 2014 edition”.

(2) **Sec. 5-118. Enforcement**, is amended by deleting the first sentence in its entirety and replacing it with the following: “Electrical inspections shall be conducted by an electrical inspector appointed by the City of Gallatin Building Codes Department. This inspection authority shall cover all types of electrical installations in accordance with the law, including low voltage externally monitored systems, except for state owned properties, colleges, schools, Electric Vehicle Supply Equipment (EVSE), and boat docks and marinas, which shall remain under the jurisdiction of the State Department of Commerce and Insurance.”

(3) **Sec. 5-119. Permit required for doing electrical work**, is amended by deleting the first sentence in its entirety and replacing it with the following: “No one shall perform any electrical work within the City of Gallatin or its Planning Region unless they possess a current Tennessee electrical contractor’s license and first obtain a permit from the City of Gallatin Building Codes Department.”

(4) **Sec. 5-120. Fees**, is amended by deleting the entire section and replacing it with the following:

Electrical Fee Schedule

One & Two-Family Dwellings

Base Fee*	\$0.08 per sq ft under beam
Re-inspection	\$50 each after the 1 st one
HVAC Rough-in	\$40
HVAC Final	\$40
Service Release (good for 90 days)	\$50

*Includes Temporary Service, Rough-in, and Final.

All permits, including re-inspections, will incur a \$10.00 administrative fee.

Commercial & Industrial

Base Fee	\$0.05 per sq ft (\$50 minimum fee)
Temporary Service	\$50 each
Rough-in	\$50 per inspection requested
Rough-in Re-Inspection	\$50 each after the 1 st one

Initial Ditch Inspection	No Charge
Secondary Ditches	\$25 each
Service Entrance/Service Release: Up to 200 amps	\$50
201 through 400 amps	\$100
401 through 600 amps	\$200
601 through 1000 amps	\$300
Over 1000 amps	Negotiated Fee
Sub-Panels or Motor Controllers	\$50 each
HVAC Rough-in	\$75
HVAC Final	\$75
Low Voltage Rough-in	\$50
Low Voltage Final	\$50
Final	\$150

All permits, including re-inspections, will incur a \$10.00 administrative fee.

Multi-Family

Temporary Service	\$50 each
Initial Ditch Inspection	No Charge
Secondary Ditches	\$25 each
Ufer & Footer Ground	\$40 each
Rough-in	\$40 each
Service Release (good for 90 days)	\$150
Final: Up to 200 amps	\$40
201 through 400 amps	\$50
401 through 600 amps	\$60
601 through 1000 amps	\$100
Over 1000 amps	Negotiated Fee
Low Voltage Rough-in	\$35
Low Voltage Final	\$35
HVAC Rough-in	\$40
HVAC Final	\$40
Sub-Panels	\$10 each
Re-inspections	\$40 each after 1 st one

All permits, including re-inspections, will incur a \$10.00 administrative fee.

Other (not tied to new building construction)

Consultations & Safety Inspections	\$30
Existing Buildings & Building Renovation	\$30 + \$0.05 per sq ft
Panel and Service Changes & Repairs	\$50 (+ \$75.00 if over 200 amps)
Mobile Home Services	\$75
Swimming Pools (above & in-ground), Spas & Hot Tubs	\$50
HVAC Change-outs	\$30 outside package; \$50 split system
Generator Installations:	
Residential	\$50

Commercial: Up to 200 amps	\$50
201 through 400 amps	\$100
401 through 600 amps	\$200
601 through 1000 amps	\$300
Over 1000 amps	Negotiated Fee
Garages, Outbuildings, Additions, Sunrooms, Screened Porches, Lighted Decks, etc	\$0.05 per sq ft (\$50 minimum fee)
Agricultural Buildings & Irrigation Pumps	\$50
Temporary & Permanent Services for Christmas Tree Lots, Fireworks Tents, Food Trucks, Special Events	\$50
Phone & Cable TV Services on Power Poles	\$50
Traffic Signals	\$50 each service
Cell Towers	\$350 each service + generator fee (see above)
Solar Power & Backfeeds on Homes & Businesses	\$100 up to 25 kW; \$75 each additional 20 kW
Solar Charging Stations	\$100
Water & Sewage Pumping Stations	\$300
Signs & Billboards	\$50
Residential Septic & Grinder Pumps	\$50
Residential & Commercial Low Voltage & Fiber Optic Add-ons	\$40
Miscellaneous Permit Base Fee	\$50

All permits, including re-inspections, will incur a \$10.00 administrative fee.

- (5) **Sec. 5-121. Electric Signs**, is amended by deleting the words “state electrical inspector” and replacing them with the words “City of Gallatin electrical inspector.”

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the Gallatin Municipal Code, Chapter 5, Buildings and Building Regulations Sec 5-59 Amendments to International Residential Code is hereby amended as follows:

- (1) *Section R101.2 Scope*, is amended by deleting the words “NEC Electric Code 2008 Edition” and replacing them with the words “National Electrical Code, 2014 edition.”

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that if a conflict arises between the state fire marshal and the City of Gallatin relative to the application or interpretation of the same or substantially identical electrical safety standards, then the determination of the state fire marshal shall rule.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect 30 days from final passage, the public welfare requiring such.

PASSED FIRST READING:

PASSED SECOND READING:

MAYOR PAIGE BROWN

ATTEST:

CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

SUSAN HIGH-MCCAULEY
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

August 23, 2016

DEPARTMENT: Economic Development Agency

AGENDA # 3

SUBJECT:

Industrial Center Signage - Wing Walls

SUMMARY:

The brick wing walls attached to the Industrial Center corner signs at Gateway Drive off Airport Road are in disrepair. The Industrial Development Board has considered multiple options ranging from replacement, to repair, to removal. Michael Wertemberger, Treasurer of the Gallatin Industrial Development Board, will address Council about the recent vote of the IDB regarding the wing walls and possible future phasing of improvements to the entrance. The IDB would like to request assistance from Gallatin Public Works in removing the wing walls, which are collapsing.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes: