
CITY OF GALLATIN COUNCIL MEETING

August 6, 2013

6:00 pm

Dr. J. Deotha Malone
Council Chambers

- Call to Order – Mayor Jo Ann Graves
- Invocation –
- Pledge of Allegiance – Councilman Camp
- Roll Call: Vice Mayor Alexander – Brackenbury – Camp – Hayes – Kemp – Mayberry – Overton
- Approval of Minutes: July 16, 2013
- Public Recognition on Agenda Related Items
- Mayor's Comments

AGENDA

1. **First Reading Ordinance No. O13Ø8-42** to amend the Gallatin Municipal Code, Chapter 10, Article 1, by adding a new section 10-2, Enforcement of Ordinances in Planning Region (**Councilman Mayberry**)
2. **Resolution No. R13Ø7-31** appointing Oscar Moore and Royce Hamilton to Gallatin Construction Board of Adjustments and Appeals (**Mayor Graves**)
3. **Resolution No. R13Ø7-32** confirming appointment of Kenneth Thomson, Jr. to Gallatin Historic District Commission (**Mayor Graves**)
4. **Resolution No. R13Ø8-34** approving new or revised Job Description for public Safety Communications Coordinator and Fire Training Officer and Removing Job Description for Police/Fire Dispatch Coordinator (**Councilman Hayes**)
5. **Dangereous Building Show Cause Notice – 317 Rodney Avenue** (**Joe Thompson, City Attorney**)
6. **First Reading Ordinance No. O13Ø7-39** adopting the Annual Budget for the Fiscal Year beginning July 1, 2013 through June 30, 2014 (**Mayor Graves**)

- Other Business
- Public Recognition on Non-Agenda-Related Items
- Adjourn

City of Gallatin City Council Meeting

July 16, 2013

The Gallatin City Council met in regular session on Tuesday, July 16, 2013, in the Dr. J. Deoatha Malone Council Chambers Gallatin City Hall. Mayor Jo Ann Graves called the meeting to order at 6:00 P.M. Jim Huffman, Chaplain with the American Legion, led the opening prayer and Councilwoman Julie Brackenbury led the Pledge of Allegiance.

City Recorder Connie Kittrell called the roll and the following were present:

Vice Mayor John D. Alexander
Councilman Ed Mayberry
Councilman Steve Camp
Councilman Craig Hayes
Councilwoman Anne Kemp
Councilman Jimmy Overton
Councilwoman Julie Brackenbury

Others Present

Joe Thompson, City Attorney
Ronnie Stiles, Public Works Director
David Gregory, Public Utilities Director
Amy Summers, Interim Personnel Official
Don Bandy, Police Chief
News Examiner, Reporter
Gallatin Newspaper, Reporter
Katherine Schoch, Interim Codes/Planning Dir.

Billy Crook, Fire Chief
David Brown, Leisure Services Dir.
Rachel Nichols, Finance/IT Dir.
Buck Rogers, Engineering Dept.
James Fenton, EDA Director
Connie Kittrell, City Recorder
Ann Whiteside, Mayor's Office

Approval of Minutes

Mayor Graves presented the minutes of the June 18, 2013 City Council Meeting for approval. Councilman Overton made motion to approve; Vice Mayor Alexander seconded. Motion carried with 7 ayes and 0 nays.

Public Recognition on Agenda Related Items

Mayor opened public recognition on agenda related items.

John Garrott spoke about his concerns on the following:

- Council voting practices with 4 votes for and 3 votes against
- Recognizing and giving credit to Greater Gallatin and the Chamber of Commerce
- Improving the Civic Center to help in the future
- Repair/paint the black curb across the street
- Raising taxes on trash cans

Charles Timothy Durham of 926 Johnson Street requested assistance with the following:

- Improving the computer software at the public library
- Crowd funding for the proposed parking garage at the First United Methodist Church
- Gallatin Police Department to support/assist the County in building a Drug Court

Mayor Graves advised Mr. Durham that the city would need a letter from the Senior Pastor at the First United Methodist Church requesting assistance for a parking garage.

Tommy Garrott spoke about his concerns on the following:

- Council members changing their vote on the budget
- Revenue paying for the operation of the new addition
- \$5 million to build Greenway
- Override Mayor's veto on the budget
- Take out of the bond the \$1 million for ball park lights and the improvements to Public Works
- Signatures for the improvement to the Civic Center

With no one else wishing to speak, Mayor Graves closed public recognition.

Mayor's Comments

Mayor commented on the following:

- American Legion Post 17 will sponsor a Bar-B-Q Event on July 27th at 3:00 P.M. for Fallen Brothers
- Third Thursday on Main will be this Thursday, July 18th with T. Graham Brown playing at 6:30 P.M. – 9:00 P.M.

Mayor Graves recognized Greater Gallatin Director Donna Belote and announced that the organization won the Toast of Sumner County Award for Best Event.

Mayor Graves also recognized Lee Zoller, representing Green and Little. Mayor Graves recognized Green and Little for winning the Environmental Stewardship Award presented by Governor Bill Haslam.

Agenda

Councilman Overton made motion to override the Mayor's veto concerning the budget; Vice Mayor Alexander seconded. Motion failed with Councilwoman Brackenbury, Vice Mayor Alexander, Councilman Camp and Councilman Overton voting aye; Councilman Mayberry, Councilwoman Kemp and Councilman Hayes voting nay.

1. Resolution #R1306-24

Councilman Overton presented this resolution to remove the Municipality from the Application of Mandatory Allowance of the manufacture of Alcoholic Beverages.

Councilman Overton made motion to approve; Councilman Camp seconded.

Councilman Overton requested this issue be placed on the Planning Commission Agenda.

There was much discussion on this issue.

Mayor called for the vote. Motion carried with 4 ayes, 2 nays and 1 abstention. The vote was Councilman Hayes, Councilman Mayberry, Vice Mayor Alexander and Councilwoman Kemp voting aye; Councilman Overton and Councilwoman Brackenbury voting nay; and Councilman Camp abstained.

2. Resolution #R1306-28

Councilwoman Kemp presented this resolution appointing Dave Popen as Board Member of the Gallatin Economic Development Agency Board.

Councilwoman Kemp made motion to approve; Councilman Overton seconded. Motion carried with 7 ayes and 0 nays.

3. Resolution #R1307-29

Vice Mayor Alexander presented this resolution appointing Health and Dental Agents of Record for the City of Gallatin.

Vice Mayor Alexander made motion to approve; Councilwoman Kemp seconded. Motion carried with 7 ayes and 0 nays.

4. Resolution #R1307-30

Councilman Hayes presented this resolution for SIA Grant Application.

Councilman Hayes made motion to approve; Councilwoman Brackenbury seconded.

EDA Director James Fenton explained widening Airport Road and Council discussed.

Mayor called for the vote. Motion carried with 7 ayes and 0 nays.

5. Ordinance #O1307-39 - First Reading - Mayor Graves

Mayor Graves presented this ordinance adopting the Annual Budget for the Fiscal Year beginning July 1, 2013 through June 20, 2014.

Mayor stated she put this back on the agenda for discussion. Mayor commented on the \$500,000 increase in the health insurance premium renewal.

There was discussion on Finance/IT Director Rachel Nichols and Leisure Services Director David Brown meeting to come to a consensus on numbers for the new addition to the Civic Center.

Finance/IT Director stated she and Mr. Brown have met and shared information but they are not on the same page with their numbers.

Other Business

Mayor Graves called for other business.

- EDA Director James Fenton explained Resolution #R1307-33; the grant to redo the signs at the Industrial Park.

Vice Mayor Alexander made motion to approve; Councilman Mayberry seconded.

Interim Codes/Planning Director Katherine Schoch stated this is an existing sign and Council can approve the sign.

Mayor called for the vote. Motion carried with 7 ayes and 0 nays.

- Councilman Overton asked for an update on the new sign ordinance. Interim Codes/Planning Director Katherine Schoch stated it has been through the Planning Commission and is ready for Council to review; she is holding and will present it when Council has completed the Budget discussions.

- Mayor Graves announced that the steel has been delivered on the 109 Bridge project and the Industrial Park has a base coat of pavement on the new road.
- Councilman Overton requested moving discussion on Awedaddy's to the August 13th Committee Meeting.
- Councilman Camp thanked several Gallatin individuals and businesses for their support in supplying the flowers planted along Airport Road.

Public Recognition on Non-Agenda Related Items

Mayor called for public recognition on non-agenda related items.

Joe Debord of 1007 Hart Street spoke on the following:

- Publicly thanked John and Tommy Garrott for their hard work and time given over the years to our community
- Stated his support for the pool expansion at the Civic Center
- Concerned city is not planning and saving for city streets/roads
- Presented Public Works Director Ronnie Stiles with a "Round Tuit" award for getting the job done

With no one else wishing to speak, Mayor closed public recognition.

Adjourn

With no other business to discuss, the meeting was adjourned.

Mayor Jo Ann Graves

City Recorder Connie Kittrell

ORDINANCE TO AMEND THE GALLATIN MUNICIPAL CODE, CHAPTER 10, ARTICLE I, BY
ADDING A NEW SECTION 10-2, ENFORCEMENT OF ORDINANCES IN PLANNING REGION

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the Gallatin Municipal
Code, Chapter 10, Article I, is hereby amended by adding a new Section 10-2 which shall read as follows:

Sec. 10-2. Extraterritorial enforcement.

- (1) Pursuant to Article I, § 5 of the Charter for the City of Gallatin, Tennessee, all ordinances of a moral, criminal, quasi-criminal, sanitary or penal nature, specifically including but not limited to all model codes adopted in Chapters 5 and 9 of this municipal code shall be enforced in that territory outside the corporate limits to the extent that such territory is within one mile of those corporate limits and within the Gallatin Planning Region as adopted by the Tennessee Department of Economic and Community Development on November 5, 1997.
- (2) The jurisdiction of the City Court and the police powers of the City shall include the territory described above for the purpose of enforcing these ordinances and the police power shall be coextensive with that of the sheriff in the execution of any paper or process issued from said city court, or in enforcing any of these ordinances.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this
ordinance shall take effect immediately upon final passage, the public welfare requiring such.

PASSED FIRST READING: _____, 2013.

PASSED SECOND READING: _____, 2013.

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL
CITY RECORDER

JOE H. THOMPSON
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

July 23, 2013

DEPARTMENT: City Attorney

AGENDA #

SUBJECT:

Extraterritorial Enforcement of Ordinances

SUMMARY:

Sumner County would like for the City to enforce the city's ordinances in the city's planning region. After discussion with the police, fire, codes, and planning departments, the consensus is that the best way to accomplish this goal is to utilize Article I, § 5 of the charter which permits the city to enforce certain ordinances within one mile of the corporate limits.

At committee, a PowerPoint presentation will explain the proposal in further detail.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

RESOLUTION NO. R1307-31

RESOLUTION APPOINTING OSCAR MOORE, AND ROYCE HAMILTON TO
GALLATIN CONSTRUCTION BOARD OF ADJUSTMENTS AND APPEALS

WHEREAS, Section 5-26 of the Gallatin Municipal Code provides for the creation of a Construction Board of Adjustments and Appeals with members appointed by the Mayor and confirmed by the City Council;

NOW, THEREFORE BE IT RESOLVED by the City of Gallatin, Tennessee that Oscar Moore is hereby appointed and confirmed as a member of the Gallatin Construction Board of Adjustment and Appeals with a term expiring on 1/31/2017.

NOW, THEREFORE BE IT RESOLVED by the City of Gallatin, Tennessee that Royce Hamilton is hereby appointed and confirmed as a member of the Gallatin Construction Board of Adjustment and Appeals with a term expiring on 1/31/2017.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after its final passage, the public welfare requiring such.

IT IS SO ORDERED.

PRESENT AND VOTING:

AYE:

NAY:

DATED:

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL
CITY RECORDER

JOE H. THOMPSON
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

July 23, 2013

DEPARTMENT: Mayor's Office

AGENDA #

SUBJECT:

Appointment of Oscar Moore and Emmitt Royce Hamilton to the Construction Board of Adjustments and Appeals

SUMMARY:

This is a four-year appointment

RECOMMENDATION:

ATTACHMENT:

Resolution
Tabulation

Correspondence

Bid

Ordinance

Contract

Other

Approved

Rejected

Deferred

Notes:

RESOLUTION CONFIRMING APPOINTMENT OF KENNETH THOMSON, JR. TO
GALLATIN HISTORIC DISTRICT COMMISSION

WHEREAS, Section 10.02.040.A of the Gallatin Zoning Ordinance authorizes the Mayor to appoint members to the Gallatin Historic District Commission and

WHEREAS, the Mayor has forwarded the appointment of Kenneth Thomson, Jr. to serve a five year term expiring in January 2018; and

WHEREAS, Section 10.02.040.A requires that the City Council confirm the appointment by resolution;

THEREFORE, BE IT RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that Kenneth Thomson, Jr. is confirmed as an appointee to the Gallatin Historic District Commission.

IT IS SO ORDERED.

AYE:

NAY:

DATE:

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL
CITY RECORDER

JOE H. THOMPSON
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA
July 23, 2013**

DEPARTMENT: Mayor's Office

AGENDA #

SUBJECT:

Appointment of Kenneth Thomson, Jr. to the Gallatin Historic Commission Committee

SUMMARY:

This is a five year appointment and ends January 2018, 2013

RECOMMENDATION:

ATTACHMENT:

Resolution
Tabulation

Correspondence

Bid

Ordinance

Contract

Other

Approved

Rejected

Deferred

Notes:

RESOLUTION NO. R1308-34

**RESOLUTION APPROVING NEW OR REVISED JOB DESCRIPTIONS FOR
PUBLIC SAFETY COMMUNICATIONS COORDINATOR AND FIRE TRAINING
OFFICER AND REMOVING JOB DESCRIPTION FOR POLICE/FIRE DISPATCH
COORDINATOR**

BE IT RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that the new and revised job descriptions attached hereto be approved and ordered implemented into the City of Gallatin Personnel Classification System.

New	Police	Public Safety Communications Coordinator	Pay Grade J
Revised	Fire	Fire Training Officer	Pay Grade R

BE IT ALSO RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that the Police/Fire Dispatch Coordinator (Pay Grade J) job description is hereby removed from the Personnel Classification System for the City of Gallatin, Tennessee.

BE IT FURTHER RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that this resolution shall take effect upon final passage, the public welfare requiring such.

IT IS SO ORDERED.

PRESENT AND VOTING

AYE: _____

NAY: _____

DATED: _____.

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL, CITY RECORDER

CORRECT AS TO FORM:

JOE THOMPSON, CITY ATTORNEY

PUBLIC SAFETY COMMUNICATIONS COORDINATOR

GENERAL DEFINITION AND CONDITIONS OF WORK:

Performs intermediate technical work receiving public complaints and dispatching police/fire, equipment and personnel sometimes in response to emergency situations; does related work as required. Responsible for planning and organizing Police/Fire communications division training and certifications. Performs difficult clerical and technical work coordinating and participating in police/fire communications and related activities. Serves as a point of contact for matters concerning TIES/NCIC/NLETS. Distributes TIES/NCIC/NLETS information to users to include notifications to non-terminal agencies. Oversees agency usage and administration to insure compliance with TBI and FBI. Performs other communications duties as required. Work is performed under regular supervision

Use dispatching codes, policies and procedures; memorize codes, names, locations and other detailed information; attend to multiple activities and sources of input simultaneously during stressful situations; obtain complete and accurate information from individuals in emergency situations, including those who are emotionally distraught, angry or difficult to understand; remain calm and make rapid and sound independent judgments in stressful emergency situations; communicate tactfully and effectively with the public, public safety personnel and others; operate complex communications equipment; train and instruct others; follow oral and written instructions; read and interpret street maps; perform clerical and record keeping duties; exercise independent judgment and initiative within established guidelines; coordinate work assignments with other sections of the police and fire, divisions or departments. Ensure the security and confidentiality of restricted information.

This is sedentary work requiring the exertion of up to 10 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects; work requires reaching, fingering, grasping, and repetitive motions; vocal communication is required for conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for preparing and analyzing written or computer data, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is not subject to adverse environmental conditions.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Forwards information to State agencies and special units; performs other administrative support functions for managers; Relays messages to the police/fire departments as required; dispatches calls for the gas department emergencies, supervisors and staff; schedules appointments, meetings and conferences; coordinates arrangements and sets up meeting rooms; notifies meeting participants; prepares and/or assembles meeting materials from rough notes, drafts, dictation or oral instructions; types, formats, edits, revises, proofreads and prints reports, correspondence, tables and other specialized materials ranging from routine to complex; creates materials for public presentations; composes correspondence, reports and informational materials; proofreads and checks typed and other materials for accuracy and completeness and for compliance with policies and regulations; Under supervision, provides communication and support services to the police and fire departments; Inputs and accesses information automated law enforcement systems; Coordinates dispatching of emergency police, fire and other public safety equipment by receiving and transmitting radio calls; Inputs and retrieves computer data quickly; Types letters, forms and reports on computer keyboards; Processes emergency requests for service; Answers questions, receives complaints, and provides information to the public over the telephone; Makes entries into automated record files; Maintains accurate, up-to-date files and logs; Uses good judgment in making decisions in emergency and routine situations; Performs other duties as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Basic terminology used in police/fire dispatching and other emergency radio and telephone communications; operation of communication equipment, including telephone, radio, paging, computer and related systems; geography of the City of Gallatin; modern office administration practices and procedures; relevant state and federal regulations; software applications related to the work; codes, ordinances and regulations pertaining to the work; principles and practices of sound business communications; correct English usage, including spelling, grammar and punctuation; the City of Gallatin personnel policies and labor provisions and timekeeping requirements; budgeting, recordkeeping, filing and purchasing practices and procedures. Ability to type accurately and at a reasonable rate of speed; ability to establish and maintain effective working relationships with associates; ability to work rotating shift assignments including weekends and holidays and be assigned to work one of the shifts in a 24-hours period.

EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school. Must have courses in typing and data entry or considerable experience in typing and data entry. Must have Police and/or Fire communications certifications. Must be able to acquire Basic TIES/NCIC/NLETS Certification and attend TAC Orientation class within 6 months.

SPECIAL REQUIREMENTS:

N.C.I.C./T.C.I.C. Certification; Basic understanding of police and fire dispatch services, two years of law enforcement and/or fire dispatching experience minimum, four year's experience preferred. Meet the physical, psychological and criminal records and other standards for the assignment established by the Gallatin Police Department. Must be a United States citizen. Possession of an appropriate driver's license valid in the State of Tennessee.

FIRE TRAINING OFFICER

GENERAL DEFINITION AND CONDITIONS OF WORK:

Performs administrative, technical and supervisory work in directing public education and training activities within the department. Responsibilities include supervising assigned staff; assisting the Fire Chief with planning, responding to fire, medical, and related emergency calls when requested and insuring that safety policies are followed and no unsafe actions are taken: educating staff and public on fire safety/prevention. Work may be performed under emergency conditions and may involve considerable personal hazard. Work is performed under the general supervision of the Fire Chief. Supervision is exercised over all fire personnel in training activities.

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects, and some heavy work requiring the exertion of 100 pounds of force occasionally. Work requires climbing, balancing, stooping, crawling, reaching, standing, walking, pushing, pulling, lifting, grasping, and feeling. Vocal communication is required to record and deliver information to others with poise, voice control, and confidence using correct English and a well-modulated voice. Hearing is required to perceive information at normal spoken word levels. Visual acuity is required for depth perception, night vision, peripheral vision, preparing and analyzing written or computer data, operation of motor vehicles or equipment. Work requires the ability to read a variety of related informational documentation, directions, instructions, and methods and procedures and to write reports with proper format, and to follow verbal and written instructions, guidelines and objectives,. The worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, oils, and wearing a respirator. The worker may be exposed to blood borne pathogens and may be required to wear specialized personal protective equipment.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Prepare and conduct fire training and evaluate performance by testing, viewing, etc.

Plans, develops, organizes and supervises departmental activities as they relate to public education, safety and training.

Develops and maintains lesson plans for all areas relating to fire suppression, rescue, etc.

Conducts and participates in training classes.

Provides education to the public on fire safety/prevention; conducts fire prevention demonstrations, lectures, and fire drills; organizes/conducts special events related to fire prevention.

Prepare and maintain training, public education and safety records and reports.

Prepare and maintain safety policies.

Receives and/or prepares various documentation (forms, checklists, reports, correspondence, etc.); processes, completes, and/or forwards as appropriate.

Prepares/maintains file system of public education activities and training.

May participate in all functions associated with emergency calls (to include removing individuals from dangerous/hazardous situations, performing all activities necessary to suppress/extinguish fires, and assessing emergency medical problems)

May be required to fill in as acting Fire Captain.

Performs related tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of the principles and practices of fire suppression & prevention, thorough knowledge of departmental rules & regulations; thorough knowledge of the operation and maintenance of apparatus and equipment; thorough knowledge of fire safety requirements including State requirements. Some knowledge of TOSHA training mandates. Considerable knowledge of State training requirements for firefighting personnel. Knowledge of effective training techniques for adult learners. Writing skills sufficient to design training curriculum, tests, etc. Knowledge of fire prevention methods and of State and City regulations as applied for fire suppression & prevention; knowledge of modern fire suppression procedures & techniques of combustible material; knowledge of Tennessee fire safety laws; ability to exercise good judgment in evaluation situations & making decisions; ability to react quickly & calmly in emergency situations & to determine proper course of action. General knowledge of the geography of the City. General knowledge of supervisory principles & practices; thorough knowledge of occupational hazards & necessary safety precautions; ability to program activities & implement same; ability to establish & maintain effective working relationships; possession of physical endurance & agility; ability to operate a computer; and ability to keep detailed records and prepare reports.

EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school supplemented by course work in fire science, supervision, with extensive training and experience in all aspects of firefighting, fire protection and public education; and considerable supervisory fire experience.

SPECIAL REQUIREMENTS:

Possess a valid driver's license valid in the State of Tennessee. Ability to obtain State Training Officer Certification, fire officer certificate, and TN First Responder Certification within 12 months of appointment.

POLICE/FIRE DISPATCH COORDINATOR
PUBLIC SAFETY COMMUNICATIONS COORDINATOR

DRAFT - CHANGES NOTED

GENERAL DEFINITION AND CONDITIONS OF WORK:

Performs intermediate technical work receiving public complaints and dispatching police/fire, equipment and personnel sometimes in response to emergency situations; does related work as required. ~~Responsible for communicating between Police and Fire department personnel to resolve any issues relating to communications.~~ Responsible for planning and organizing Police/Fire communications division training and certifications. Performs difficult clerical and technical work coordinating and participating in police/fire communications and related activities. *Serves as a point of contact for matters concerning TIES/NCIC/NLETS. Distributes TIES/NCIC/NLETS information to users to include notifications to non-terminal agencies. Oversees agency usage and administration to insure compliance with TBI and FBI.* Performs other communications duties as required. Work is performed under regular supervision

Use dispatching codes, policies and procedures; memorize codes, names, locations and other detailed information; attend to multiple activities and sources of input simultaneously during stressful situations; obtain complete and accurate information from individuals in emergency situations, including those who are emotionally distraught, angry or difficult to understand; remain calm and make rapid and sound independent judgments in stressful emergency situations; communicate tactfully and effectively with the public, public safety personnel and others; operate complex communications equipment; train and instruct others; follow oral and written instructions; read and interpret street maps; perform clerical and record keeping duties; exercise independent judgment and initiative within established guidelines; coordinate work assignments with other sections of the police and fire, divisions or departments. Ensure the security and confidentiality of restricted information.

This is sedentary work requiring the exertion of up to 10 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects; work requires reaching, fingering, grasping, and repetitive motions; vocal communication is required for conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for preparing and analyzing written or computer data, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is not subject to adverse environmental conditions.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Forwards information to State agencies and special units; performs other administrative support functions for managers; Relays messages to the police/fire departments as required; dispatches calls for the gas department emergencies, supervisors and staff; schedules appointments, meetings and conferences; coordinates arrangements and sets up meeting rooms; notifies meeting participants; prepares and/or assembles meeting materials from rough notes, drafts, dictation or oral instructions; types, formats, edits, revises, proofreads and prints reports, correspondence, tables and other specialized materials ranging from routine to complex; creates materials for public presentations; composes correspondence, reports and informational materials; proofreads and checks typed and other materials for accuracy and completeness and for compliance with policies and regulations; Under supervision, provides communication and support services to the police and fire departments; Inputs and accesses information automated law enforcement systems; Coordinates dispatching of emergency police, fire and other public safety equipment by receiving and transmitting radio calls; Inputs and retrieves computer data quickly; Types letters, forms and reports on computer keyboards; Processes emergency requests for service; Answers questions, receives complaints, and provides information to the public over the telephone; Makes entries into automated record files; Maintains accurate, up-to-date files and logs; Uses good judgment in making decisions in emergency and routine situations; Performs other duties as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Basic terminology used in police/fire dispatching and other emergency radio and telephone communications; operation of communication equipment, including telephone, radio, paging, computer and related systems; geography of the City of Gallatin; modern office administration practices and procedures; relevant state and federal regulations; software applications related to the work; codes, ordinances and regulations pertaining to the work; principles and practices of sound business communications; correct English usage, including spelling, grammar and punctuation; the City of Gallatin personnel policies and labor provisions and timekeeping requirements; budgeting, recordkeeping, filing and purchasing practices and procedures. Ability to type accurately and at a reasonable rate of speed; ability to establish and maintain effective working relationships with associates; ability to work rotating shift assignments including weekends and holidays and be assigned to work one of the shifts in a 24-hours period.

EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school. Must have courses in typing and data entry or considerable experience in typing and data entry. Must have Police and/or Fire communications certifications. *Must be able to acquire Basic TIES/NCIC/NLETS Certification and attend TAC Orientation class within 6 months.*

SPECIAL REQUIREMENTS:

N.C.I.C./T.C.I.C. Certification; Basic understanding of police and fire dispatch services, two years of law enforcement and/or fire dispatching experience minimum, four year's experience preferred. Meet the physical, psychological and criminal records and other standards for the assignment established by the Gallatin Police Department. Must be a United States citizen. Possession of an appropriate driver's license valid in the State of Tennessee.

GENERAL DEFINITION AND CONDITIONS OF WORK:

Performs administrative, technical and supervisory work in directing public education and training activities within the department. Responsibilities include supervising assigned staff; assisting the Fire Chief with planning, responding to fire, medical, and related emergency calls when requested and insuring that safety policies are followed and no unsafe actions are taken: educating staff and public on fire safety/prevention. Work may be performed under emergency conditions and may involve considerable personal hazard. Work is performed under the general supervision of the Fire Chief. Supervision is exercised over all fire personnel in training activities.

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects, and some heavy work requiring the exertion of 100 pounds of force occasionally. Work requires climbing, balancing, stooping, crawling, reaching, standing, walking, pushing, pulling, lifting, grasping, and feeling. Vocal communication is required to record and deliver information to others with poise, voice control, and confidence using correct English and a well-modulated voice. Hearing is required to perceive information at normal spoken word levels. Visual acuity is required for depth perception, night vision, peripheral vision, preparing and analyzing written or computer data, operation of motor vehicles or equipment. Work requires the ability to read a variety of related informational documentation, directions, instructions, and methods and procedures and to write reports with proper format, and to follow verbal and written instructions, guidelines and objectives,. The worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, oils, and wearing a respirator. The worker may be exposed to blood borne pathogens and may be required to wear specialized personal protective equipment.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Prepare and conduct fire training and evaluate performance by testing, ~~inspection~~, viewing, etc.

Plans, develops, organizes and supervises departmental activities as they relate to public education, safety and training.

Develops and maintains lesson plans for all areas relating to fire suppression, rescue, ~~inspections~~, etc.

Conducts and participates in training classes.

Provides education to the public on fire safety/prevention; conducts fire prevention demonstrations, lectures, and fire drills; organizes/conducts special events related to fire prevention.

Prepare and maintain training, public education and safety records and reports.

Prepare and maintain safety policies.

~~Investigate accidents to determine if safety policies are being followed or need modifications.~~

Receives and/or prepares various documentation (forms, checklists, reports, correspondence, etc.); processes, completes, and/or forwards as appropriate.

Prepares/maintains file system of public education activities and training.

May ~~supervise and/or~~ participate in all functions associated with emergency calls (to include removing individuals from dangerous/hazardous situations, performing all activities necessary to suppress/extinguish fires, and assessing emergency medical problems)

May be required to fill in as acting Fire Captain.

Performs related tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of the principles and practices of fire suppression & prevention, thorough knowledge of departmental rules & regulations; thorough knowledge of the operation and maintenance of apparatus and equipment; thorough knowledge of fire safety requirements including State requirements. Some knowledge of TOSHA training mandates. Considerable knowledge of State training requirements for firefighting personnel. Knowledge of effective training techniques for adult learners. Writing skills sufficient to design training curriculum, tests, etc. Knowledge of fire prevention methods and of State and City regulations as applied for fire suppression & prevention; knowledge of modern fire suppression procedures & techniques of combustible material; knowledge of Tennessee fire safety laws; ability to exercise good judgment in evaluation situations & making decisions; ability to react quickly & calmly in emergency situations & to determine proper course of action. General knowledge of the geography of the City. General knowledge of supervisory principles & practices; thorough knowledge of occupational hazards & necessary safety precautions; ability to program activities & implement same; ability to establish & maintain effective working relationships; ~~ability to effectively supervise others at fires & other emergencies~~; possession of physical endurance & agility; ~~ability to operate a computer~~; *and ability to keep detailed records and prepare reports.*

EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school supplemented by course work in fire science, supervision, with extensive training and experience in all aspects of firefighting, fire protection and public education; and considerable supervisory fire experience.

SPECIAL REQUIREMENTS:

Possess a valid driver's license valid in the State of Tennessee. Ability to obtain State Training Officer Certification, fire officer certificate, and TN First Responder Certification within 12 months of appointment.

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

July 23, 2013

DEPARTMENT: Personnel/Human Resources

AGENDA # 2

SUBJECT:

New and revised job descriptions for Public Safety Communications Coordinator and Fire Training Officer.

SUMMARY:

The Police and Fire Departments have reviewed the job descriptions for recently vacated positions and are requesting revisions.

The Police Department is requesting to replace the position of Police/Fire Dispatch Coordinator with Public Safety Communications Coordinator. The pay grade will be the same, and thus no additional money is needed for this change. This job description has not been updated since it was created in 2008.

The Fire Department is requesting to update the job description for the Fire Training Officer. This job description has not been updated since it was created in 2007.

A draft of each job description is attached with all changes noted.

RECOMMENDATION:

Approval

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

DANGEROUS BUILDING
SHOW CAUSE NOTICE

TO: ELVIS BROWNER
317 RODNEY STREET
GALLATIN TENNESSEE 37066

BARBARA BROWNER
317 RODNEY STREET
GALLATIN, TENNESSEE 37066

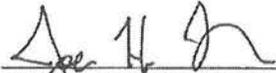
RE: 317 RODNEY STREET
GALLATIN, TENNESSEE
TAX MAP: 126N-C-020.00

PURSUANT to Gallatin Municipal Code, Chapter 5, Article IX, Section 5-241, et seq., Dangerous Buildings, you are hereby summoned to appear for a hearing before the Gallatin City Council, on **TUESDAY, AUGUST 6, 2013 at 6:00 P.M., C.D.T.**, Gallatin City Hall, Gallatin, Tennessee, Council Chambers, for the purpose of showing cause why the building and structures located at the above address should not be declared a dangerous building pursuant to Gallatin Municipal Code §5-241(5),(6),(9), & (10) and ordered vacated until such time as said building shall be repaired or demolished pursuant to Gallatin Municipal Code §5-248. You have the right to present evidence and testimony and be represented by an attorney if you so choose.

Failure to appeal will result in a finding of dangerous building and an order for demolition with all costs and expenses assessed against the owner(s) and the real property as a municipal lien.

Direct all inquiries to Addam McCormick, in the Codes Department at 615-451-5968.

Dated: August 1, 2013.



JOE H. THOMPSON
CITY ATTORNEY FOR THE
CITY OF GALLATIN, TENNESSEE

HAND DELIVERED – August 1, 2013.



From: Jessica Jackson
Sent: Wednesday, July 31, 2013 3:54 PM
To: PD Property Maintenance
Cc: Addam McCormick; Joe Thompson
Subject: 317 Rodney

Just FYI :

317 Rodney was put on restricted use today allowing for cleanup of the property only. Attached are photos of the interior and exterior of the home. One of the bedroom doors is closed and is unable to be opened. A second bedroom has clothes piled to high to allow for entry and the third bedroom has a path that allows for access to the bed only. The shower and sink in the bathroom are unable to be used because they are covered with clothing and debris. There is a path to the toilet however I was unable to get to the toilet to determine if it was in working order. There is a path from the living room to the kitchen however the sink and stove are unable to be used due to the pile of debris. The refrigerator is not usable and has not been for some time. The occupants are using a small refrigerator to store a small amount of food in. The window and doors are not accessible in the case of an emergency or fire. There is mold and water damage on the ceiling in the living room and there are bed bugs throughout the home as well.

The owner Mr. Elvis Browner advised he has not taken a shower since he quit work in 2011. During the time he worked at Hoeganese and he took showers there. From 2011 until now he washes himself with a washcloth. He and his wife, Barbara, live at the home with two of their sons. One of the sons stated that he goes to Kroger to go to the bathroom because he cannot get to the bathroom in the home. He sleeps on the couch in the living room. Mr. Browner advised the hording has been going on for a long time and that Barbara continues to bring the stuff in the house. She also has several storage buildings that was confirmed by another son Tony. Tony advised he has tried to clean the house out several times but Barbara has not allowed him to do so.

Mr. and Mrs. Browner were advised of the restricted use of the house and advised that the issue would be taken in front of the council on Tuesday to attempt to declare it a dangerous building. I requested they begin the clean up process immediately.

Thanks,

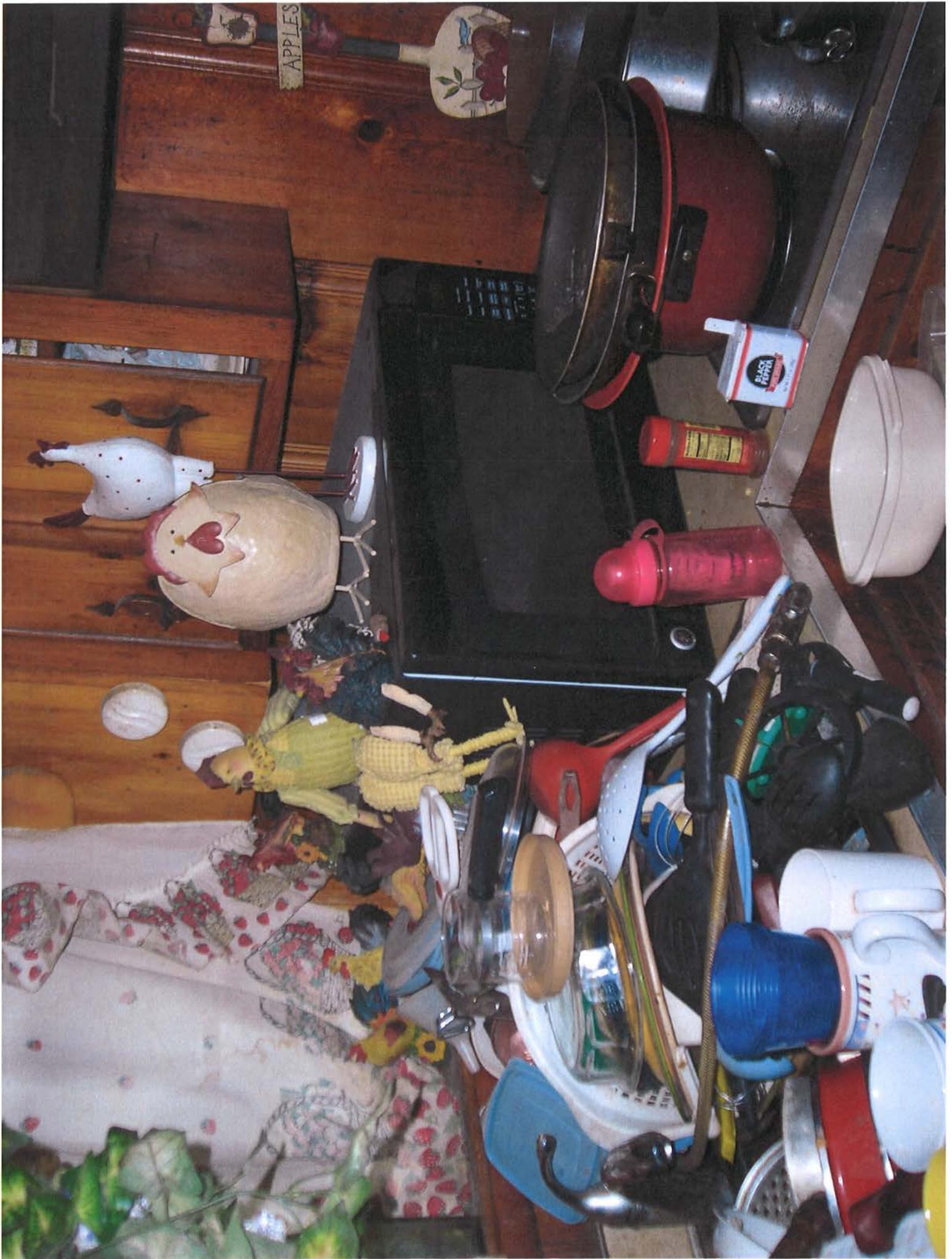
*FTO Jessica Jackson
Property Maintenance Inspector
130 W. Franklin Street
Gallatin, TN 37066
615-452-1313 ext. 250*

















60 mg

Vitamin B 400

60 mg

60 mg
LIVER OR BILE EXTRACTS
HEALTH SUPPORT

75

Vitamin B 400

452-6500



452-6500
LIVE YOUR LIFE
LIVE YOUR LIFE

1-800-487-5500



LivingWell



LivingWell







317



RESTRICTED USE













07 11 2011

Nutrition Facts	
Per 1/2 Cup (125g)	
Total Fat	1.5g
Sodium	10mg
Total Carbohydrate	15g
Fiber	2g
Sugars	10g
Protein	2g

FRESH SELECTIONS
by Wally's
Sugar Snap Peas

MEMBER'S SPECIAL
\$2.49

07 11 2011

PER 1/2 CUP (125g)

PHILADELPHIA
cream cheese

Strawberry Cream Cheese Spread

Sour

HERBERTS
berries

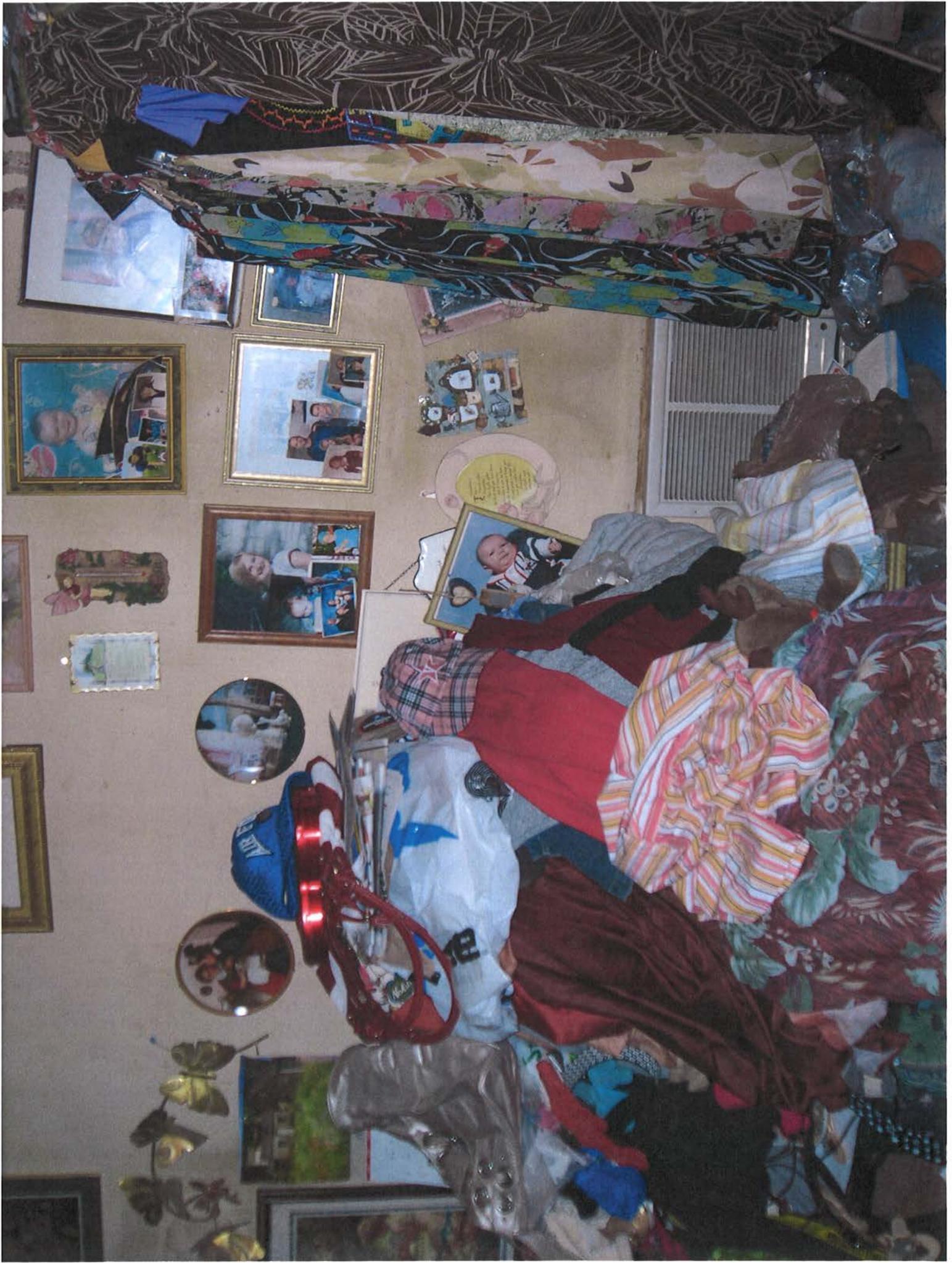
HERBERTS
berries

SHIBU
fruit

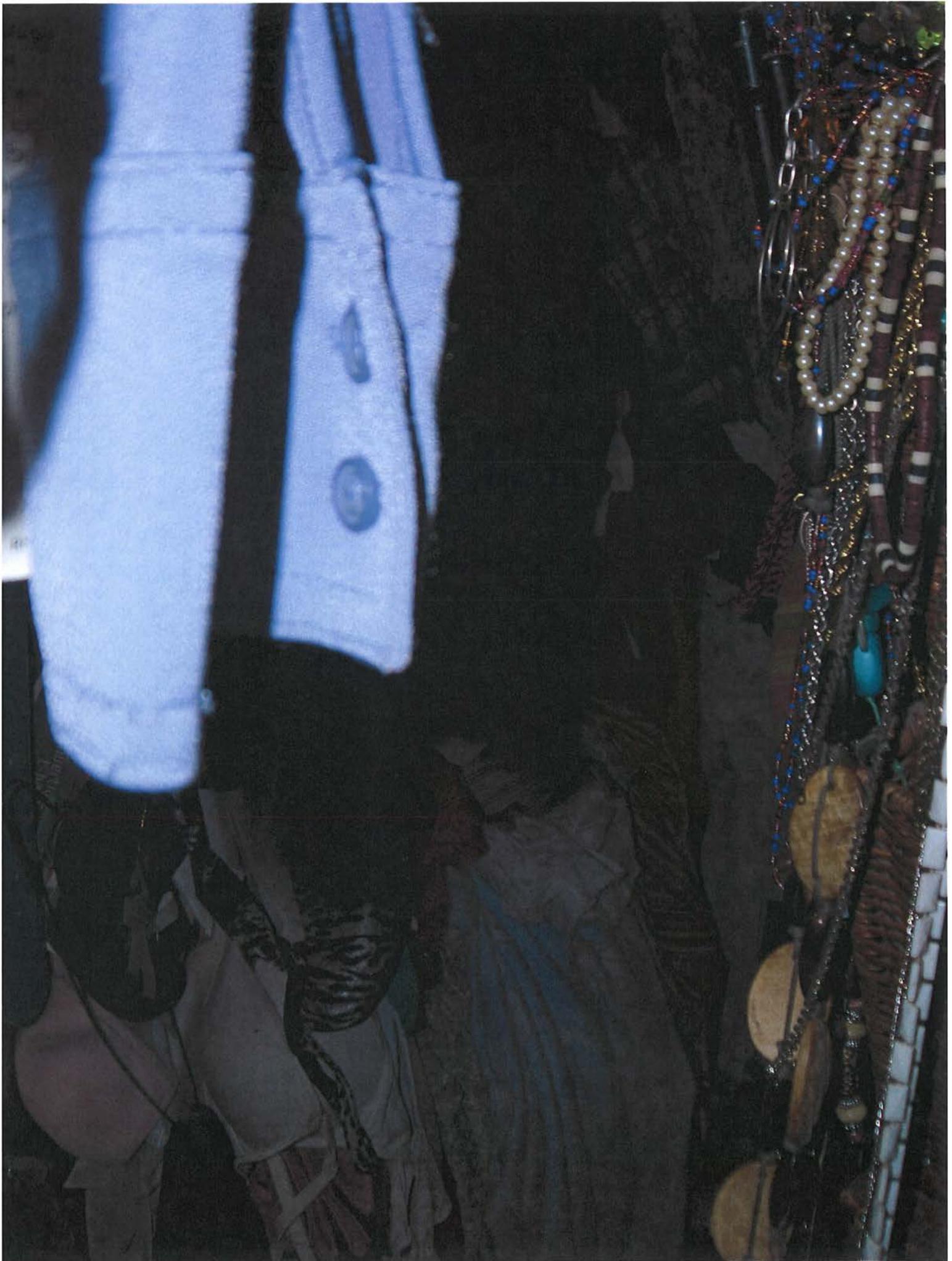
















Crest Complete
MULTI-BENEFIT™
Fights Cavities, Whitens + Freshens Breath
Combate las Caries, Blanquea + Retrasca el Aliento

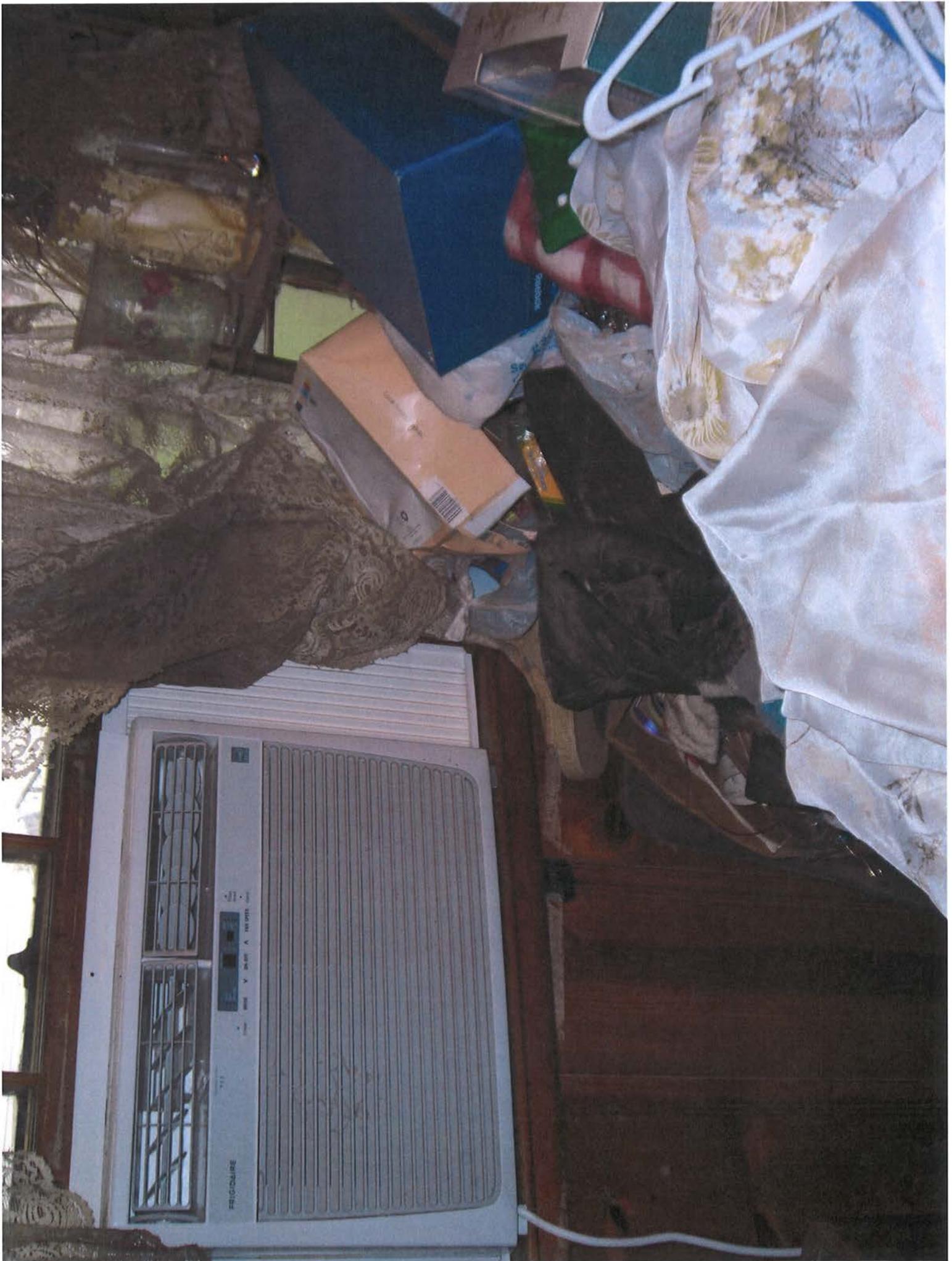
PREVENT TARTAR BUILD-UP and
WHITENING
MANTÉN LA BLANQUEADURA
con acción limpiadora para ayudar a
eliminar manchas superficiales
remove surface stains.



...with Crest Complete on toothpaste
...to help prevent cavities and
...freshen breath.











ORDINANCE NO. O1307-39

**ORDINANCE OF THE CITY OF GALLATIN, TENNESSEE,
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2013 THROUGH JUNE 30, 2014.**

- Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Local Taxes	\$19,036,022	\$18,720,120	\$19,441,120
Intergovernmental Revenue	5,420,706	7,880,164	4,055,300
Fines and Forfeitures	1,359,480	860,500	600,250
Miscellaneous Revenue	2,608,879	2,049,313	1,845,597
Total Revenue	\$28,425,087	\$29,510,097	\$25,942,267
Fund Balance	\$5,600,172	\$8,573,311	5,695,158
Total Available Funds	\$34,025,259	\$38,083,408	\$31,637,425

Special Revenue Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Miscellaneous Revenue	\$ 27,983	\$ 41,520	\$ 27,000
Total Revenue	\$ 27,983	\$ 41,520	\$ 27,000
Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 27,983	\$ 41,520	\$ 27,000

Environmental Serv Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Miscellaneous Revenue	\$ 1,558,881	\$ 1,848,928	\$ 1,795,000
Total Revenue	\$ 1,558,881	\$ 1,848,928	\$ 1,795,000
Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 1,558,881	\$ 1,848,928	\$ 1,795,000

Drug Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Court Fines and Costs	\$ 115,932	\$ 122,500	\$ 150,000
Total Revenue	\$ 115,932	\$ 122,500	\$ 150,000
Fund Balance	\$ 58,400	\$ 73,396	\$ 35,896
Total Available Funds	\$ 174,332	\$ 195,896	\$ 185,896

Water/Sewer Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Total Revenue	\$ 11,420,830	\$ 12,738,250	\$ 13,185,750
Fund Balance	\$ 8,823,746	\$ 8,315,840	\$ 6,799,968
Total Available Funds	\$ 20,244,576	\$ 21,054,090	\$ 19,985,718

Gas Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Total Revenue	\$ 14,313,279	\$ 16,280,000	\$ 19,276,000
Fund Balance	\$ 9,436,446	\$ 10,353,636	\$ 10,539,108
Total Available Funds	\$ 23,749,725	\$ 26,633,636	\$ 29,815,108

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Government Administration	\$ 6,276,748	\$ 10,342,335	\$ 7,094,932
Public Safety	\$ 10,883,501	\$ 11,399,293	\$ 11,595,082
Public Works	\$ 1,871,337	\$ 2,553,136	\$ 2,128,447
Parks and Recreation	\$ 4,251,183	\$ 4,511,287	\$ 4,194,417
Economic Development	\$ 254,357	\$ 544,918	\$ 315,592
Debt Service	\$ 1,259,545	\$ 1,276,908	\$ 1,274,408
Operating Transfers	\$ 1,655,277	\$ 2,760,373	\$ -
Total Appropriations	\$ 26,451,948	\$ 33,388,250	\$ 26,602,878

Special Revenue Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Public Safety	\$ 25,212	\$ 28,559	\$ 27,000
Total Appropriations	\$ 25,212	\$ 28,559	\$ 27,000

Environmental Serv Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Environmental Services	\$ 1,764,612	\$ 1,848,928	\$ 1,794,783
Total Appropriations	\$ 1,764,612	\$ 1,848,928	\$ 1,794,783

Drug Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Police	\$ 130,231	\$ 160,000	\$ 150,000
Total Appropriations	\$ 130,231	\$ 160,000	\$ 150,000

Water/Sewer Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Utilities	\$ 11,928,736	\$ 19,264,521	\$ 14,701,622
Total Appropriations	\$ 11,928,736	\$ 19,264,521	\$ 14,701,622

Gas Fund	FY 2012 Actual	FY 2013 Estimated	FY 2014 Proposed
Utilities	\$ 13,396,089	\$ 18,008,615	\$ 19,090,528
Total Appropriations	\$ 13,396,089	\$ 18,008,615	\$ 19,090,528

SECTION 3. At the end of the next fiscal year the governing body estimates balances/deficits as follows:

General Fund	\$ 5,034,547
Special Revenue Fund	\$ -
Environmental Serv Fund	\$ 217
Drug Fund	\$ 35,896
Water/Sewer Fund	\$ 5,284,096
Gas Fund	\$ 10,724,580

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements	Debt Authorized and Unissued	Condition of Sinking Fund
Bonds - General fund	\$ 495,000	\$ 309,864	\$ -	within
Notes - General fund	\$ 365,000	\$ 102,764	\$ -	General fund
Bonds - Water/Sewer fund	\$ 1,280,000	\$ 1,436,254	\$ -	

SECTION 5. During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
Water/Sewer lines	\$ 1,000,000.00	\$ -
Gas lines	\$ 1,000,000.00	\$ -
Greelea Extension	\$ -	\$ 2,500,000.00
Albert Gallatin/Hattentrack Rd Extension	\$ -	\$ 4,000,000.00
Public Works Facilities	\$ -	\$ 750,000.00
Triple Creek Ballfield Lighting	\$ -	\$ 300,000.00

SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*.

SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 9. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year excluding capital until the adoption of the new budget ordinance in accordance with the Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Office of State and Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2013, the public welfare requiring it.

Passed First Reading: _____

Passed Second and Final Reading: _____

Mayor Jo Ann Graves

Approved as to Form: Joe Thompson, City Attorney

Attest: Connie Kittrell, City Recorder

General	
City Administration	1,089,389
Finance	565,621
City Recorder	468,016
Insurances	762,500
City Attorney	344,114
Information Technology	471,693
Personnel Administration	188,847
Engineering	1,783,537
Planning Commission	21,100
Planning & Codes	971,227
Government Buildings	480,927
Police Department	6,538,934
A.C.E.S. Program	120,000
Fire Department	4,765,198
Animal Control	118,911
Public Works Administration	340,206
Street Maintenance	1,360,071
Vehicle Maintenance	428,170
Community Enhancement	116,500
Community Services	148,000
Leisure Services	578,666
Civic Center	1,082,500
Golf Course	849,871
Parks	1,418,880
Economic Development	315,592
Bond Expenses	1,274,408
Operating Transfers	-
SOR	7,000
Police Special	20,000
Environmental Serv Admin	36,000
Waste Collections	1,758,783
Drug Fund Investigations	150,000
Water/Sewer	
Water Treatment and Pumping	1,342,833
Transmission & Distribution	2,425,673
Customer Accounting	529,907
Administration & General	1,189,564
Depreciation	3,428,184
Bond Expense	2,716,254
Paying Agent	800
Sewer Collection/Lines	1,067,591
Sewer System Rehabilitation	378,613
Sewer Treatment & Disposal	1,317,142
Sewer Admin & General	218,398

Sewer Pre-treatment Program	87,663
Gas	
Depreciation	800,000
Purchased Gas	15,000,000
Transmission & Distribution	2,142,953
Customer Accounting	420,227
Administration & General	717,348

City of Gallatin, Tennessee
 Summary of the City Budget
 For the Fiscal Year Ending June 30, 2014

	Actual 2011-12	Estimated 2012-13	Estimated 2013-14
GENERAL FUND			
REVENUES			
Local Taxes	19,036,022	18,720,120	19,441,120
State of Tennessee	4,628,832	5,922,710	4,055,300
Federal Government	791,874	1,957,454	-
Other Sources	3,968,359	2,909,813	2,445,847
Total Revenues	28,425,087	29,510,097	25,942,267
EXPENDITURES			
Salaries	16,485,705	17,170,824	17,916,951
Other Costs	14,036,215	16,217,427	8,685,927
Total Expenditures	30,521,920	33,388,251	26,602,878
Beginning Balances - July 1	8,568,203	6,471,370	2,593,216
Ending Balances - June 30	6,471,370	2,593,216	1,932,605
Employment	377	381	381

DEBT SERVICE FUND within General Fund

STREET FUND within General Fund

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

7/23/2013

DEPARTMENT: Finance/I. T.

AGENDA #

SUBJECT:

Discussion of proposed 2013/2014 budget

SUMMARY:

Discussion of proposed 2013/2014 budget

RECOMMENDATION:

Approval

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

