



# DRIVEWAY PERMIT - APPLICATION

City of Gallatin Engineering Division  
132 West Main Street, Room 204  
(P) 615-451-5965  
(F) 615-452-0348

## CONTACT INFORMATION

PROPERTY OWNER:		APPLICANT:	
Contact:		Contact:	
Address:		Address:	
PH:	FAX:	PH:	FAX:
EMAIL:		EMAIL:	
CONTRACTOR:			
Contact:			
Address:			
PH:		FAX:	
EMAIL:			

## PROJECT INFORMATION

Address/Location of Proposed Driveway:		
Proposed Finished Surface (Asphalt, Concrete, Stone):		Proposed Start Date:
Approximate Pipe Length:	Proposed Pipe Diameter:	Type of Pipe (Concrete, ADS, Etc.):

## LETTER OF CREDIT INFORMATION

Letter of Credit must be posted if private Contractor performs installation unless waived by Engineering Division, and if Site Surety has not been submitted to the Planning Division

Name of Bonding Company / Bank:	
Letter of Credit Amount (minimum \$500.00):	Expiration Date:

Site Surety must be on file with Planning Division or post separate Surety with Engineering Division.

## TRAFFIC CONTROL PLAN

A Traffic Control Plan must be submitted and approved if you intend to close down a street, block a sidewalk or if the City Engineering Division otherwise deems it necessary after reviewing the application.

## EROSION CONTROL PLAN

An Erosion Control Plan must be submitted with application unless waived by Engineering Division.

## DRIVEWAY LOCATION SKETCH

A sketch must be attached to this application that demonstrates the location/orientation of the driveway in relation to City streets/infrastructure, which must include location of roadside ditch and proposed pipe. If a Site Plan has been submitted to Planning Division, it will suffice for the location sketch.

I hereby request permission to excavate or construct by private contract the work and improvements described above, and agree to perform all work in accordance with the City of Gallatin Subdivision Regulations, Storm Water Ordinance, Gallatin Municipality Code Article I Section 15-8, Article IV Section 15-151 thru Section 15-159, and all other applicable codes, ordinances, and regulations for this City, and the plans and conditions approved by the Engineering Division.

Applicant Signature:	Date:
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Driveway Permit shall expire and become null and void if substantial work authorized by such permit has not commenced within six months.

## CITY USE ONLY

Application Fee Paid (\$15): Yes / No	Date:	Driveway Bond Received: Yes / No	Date:
Traffic Control Plan:		Erosion Control Plan:	
REC'D:	APP'D:	REC'D:	APP'D:
Engineering Agent Approval:		Date:	

Comments: