
**CITY OF GALLATIN
COUNCIL COMMITTEE MEETING**

December 09, 2014

6:00 p.m.

**Dr. J Deotha Malone
Council Chambers**

- Call to Order – Vice Mayor Alexander
- Roll Call: Brackenbury – Camp – Hayes – Kemp – Mayberry – Overton– Mayor Graves
- Approval of Minutes: November 11, 2014 Council Committee Meeting
- Public Recognition
- Mayor's Comments

AGENDA

1. Request from Tennessee Scenic Rivers Association (TSRA) **(Mayor Jo Ann Graves)**
2. 2014-2015 Paving List **(Nick Tuttle, City Engineer)**
3. MS4 Stormwater Permit Annual Report **(Nick Tuttle, City Engineer)**
4. Resolution to Purchase Property for Gas Regulator Station **(David Gregory, Superintendent of Public Utilities)**
5. Ordinance Authorizing Funds from Natural Gas Reserves and Awarding Bid for 2014 Annual Gas Line Construction **(David Gregory, Superintendent of Public Utilities)**
6. Ordinance Amending Zoning from MRO-PUD to MRO with Preliminary Master Development Plan for Hancock Ridge Apartments **(Bill McCord, City Planner)**
7. Resolution Authorizing Mayor to Execute Parking Lot Lease with Sumner County **(Don Bandy, Police Chief)**
8. Discussion of Jonas Membership Contract **(David Brown, Director of Leisure Services)**
9. City Recorder's Office **(Councilman Overton)**

- Other Business
- Department Head Reports
- Adjourn

**City of Gallatin
Council Committee Meeting**

Tuesday, November 11, 2014
Dr. J. Deotha Malone Council Chambers

PRESENT:

Mayor Jo Ann Graves
Vice Mayor John D. Alexander
Councilwoman Julie Brackenbury
Councilman Steve Camp
Councilman Craig Hayes
Councilman Ed Mayberry
Councilman Jimmy Overton

ABSENT:

Councilwoman Anne Kemp

OTHERS PRESENT:

Rosemary Bates, Special Projects Director
Rachel Nichols, Finance/IT Director
Ronnie Stiles, Public Works Director
David Gregory, Public Utilities Dir.
David Brown, Leisure Services Director
Tommy Dale, Assistant Fire Chief
Nick Tuttle, City Engineer
Gallatin News Reporter

Chuck Stuart, Building Official
Debbie Johnson, Personnel Director
Don Bandy, Police Chief
Connie Kittrell, City Recorder
News Examiner Reporter
Susan High McAuley, City Attorney
Bill McCord, City Planner
James Fenton, EDA Director

Councilman Overton called the meeting to order.

Approval of Minutes

Councilman Overton presented the minutes of the October 28, 2014 Special-Called Committee Meeting and October 28, 2014 Council Committee Meeting for approval.

Vice Mayor Alexander made motion to approve; Councilwoman Brackenbury second. Motion carried with 6 ayes and 0 nays.

Public Recognition

Councilman Overton called for public recognition.

- Bob Thomas of 166 Grandview Circle spoke about the soccer lights being installed close to his neighborhood. Mr. Thomas read from past newspaper articles and previous city meeting minutes.
- Leisure Services Director David Brown requested on behalf of the Gallatin Chamber of Commerce the road closures for the Chamber Christmas Parade.

Councilwoman Brackenbury made motion to approve; Vice Mayor Alexander second. Motion carried with 6 ayes and 0 nays.

- Joe Debord of 1007 Hart Street suggested creating more buffers pertaining to the soccer lights being installed. Mr. Debord also requested the old Noon Rotary Club sign located at the entrance of Garrott Bros. Concrete Plant be removed. He also spoke about taxes going up and the need for wider streets, more sidewalks and money for our schools.

With no one else wishing to speak, Councilman Overton closed public recognition.

Mayor's Comments

Mayor Graves commented on the following:

- Mayor reminded everyone that today is Veteran's Day. Mayor saluted and thanked all our veterans who have served.
- The city will participate in the Wreath's Across America program again this year. A wreath will be placed on the grave of every veteran in the Gallatin City Cemetery. The cost is \$15 for one wreath or \$30 buys three (3) wreaths. The Mayor's office will be receiving all donations and they must be made before Thanksgiving.

Agenda

Councilman Overton stated Items #6, #9 and #10 have been requested to be deferred.

There was much discussion on items #9 and #10, the re-appointments.

1. Reclassifying Director of Finance

Human Resource Director Debbie Johnson explained the reclassification of the Director of Finance, Rachel Nichols. Ms. Johnson stated Ms. Nichols position is being reclassified due to the separation of duties for the newly created Director of Information Technology position. Ms. Lori Smiley's first day with the city will be Thursday, November 13th.

Ms. Johnson added that Ms. Nichols pay grade will reduce from MD to MC, \$97,150.91 to \$95,126.39, her anniversary date will remain the same and she will return to her previous duties.

There was no objection to move this item onto Council.

2. Paving in Foxfire Subdivision

City Engineer Nick Tuttle provided a 2014-2015 Pavement Rehabilitation Program updated handout to Council. This handout gave great detail of the streets, ratings and estimated costs.

Mr. Tuttle stated Councilman Camp asked about paving Skyview Drive in Foxfire Subdivision. Mr. Tuttle explained the handout and the rating of Skyview Drive.

There was much discussion on the remaining \$175,000 available to spend on paving and street selections to pave.

Mr. Tuttle stated if he paved all the streets indicated in red on the report, it would leave about \$30,000 to spend on other streets.

Council requested Mr. Tuttle report back on the streets in greatest need to be paved and an estimated cost.

3. Quarterly Insurance Recovery Ordinance

Finance Director Rachel Nichols stated this is an appropriation from revenue received for insurance recoveries to replace and repair damages.

There was no objection to move this item onto Council.

4. Discussion of Installation of Soccer Lights

Leisure Services Director David Brown explained this lighting system purchased has blinders that shield the lights to reflect only on the field.

Councilman Hayes asked Mr. Brown his recommendation. Mr. Brown stated he maintains his recommendation to never install lights on the first section of the soccer fields.

Mr. Brown stated he is requesting \$75,000 to install the soccer lights at the Triple Creek Park Soccer Complex. Mr. Brown added that the purchase of the soccer lights came out of the bond but not the installation. Mr. Brown explained that the Electric Department had planned to install these lights but they do not have the proper equipment for the installation.

Council continued to discuss.

Councilman Mayberry made motion to approve the \$75,000 out of the premium; Councilwoman Brackenbury second. Motion carried with 6 ayes and 0 nays.

5. Approval of Transfer of Funds from Sale of Materials to Parks: Small Items of Equipment

Leisure Services Director David Brown presented this request to transfer \$10,378.70 from the sale of scrap metal, etc. back to small items of equipment account #110-44720-312.

There was no objection from Council to move this item forward.

6. City Recorder's Office

This item was deferred.

7. Streetlight at Walnut Crest at Long Hollow Pike

City Engineer Nick Tuttle reported that the police department's recommendation is to install a light there. Mr. Tuttle said the electric department will install the light and charge it back to the city.

8. Big Station Camp Boulevard

City Engineer Nick Tuttle gave a power point presentation on Big Station Camp Boulevard. Mr. Tuttle explained the areas of Big Station Camp Boulevard that are located within the city limits of Gallatin, the city limits of Hendersonville and Sumner County.

Councilwoman Brackenbury requested a copy of Big Station Camp Boulevard from Mr. Tuttle.

Council continued to discuss.

9. Re-appointment of Larry Maynard to the RBZA

This item was deferred.

10. Re-appointment of Eddie Wyatt to the MBZA

This item was deferred.

Other Business

Councilman Overton called for other business and there was none.

Department Head Reports

Councilman Overton called for Department Head Reports and there were none.

Adjourn

Councilman Overton stated City Attorney Susan High-McAuley requested council meet in executive session in her office immediately following this meeting.

With no other business to discuss, Councilman Overton adjourned the meeting.

Mayor Jo Ann Graves

Connie Kittrell, City Recorder

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

December 9, 2014

DEPARTMENT: Mayor's Office

AGENDA # |

SUBJECT:

Request from Tennessee Scenic Rivers Association (TSRA)

SUMMARY:

Patty Shultz with TSRA would like to request Council approval of an installation at Liberty Branch Park. See attached.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

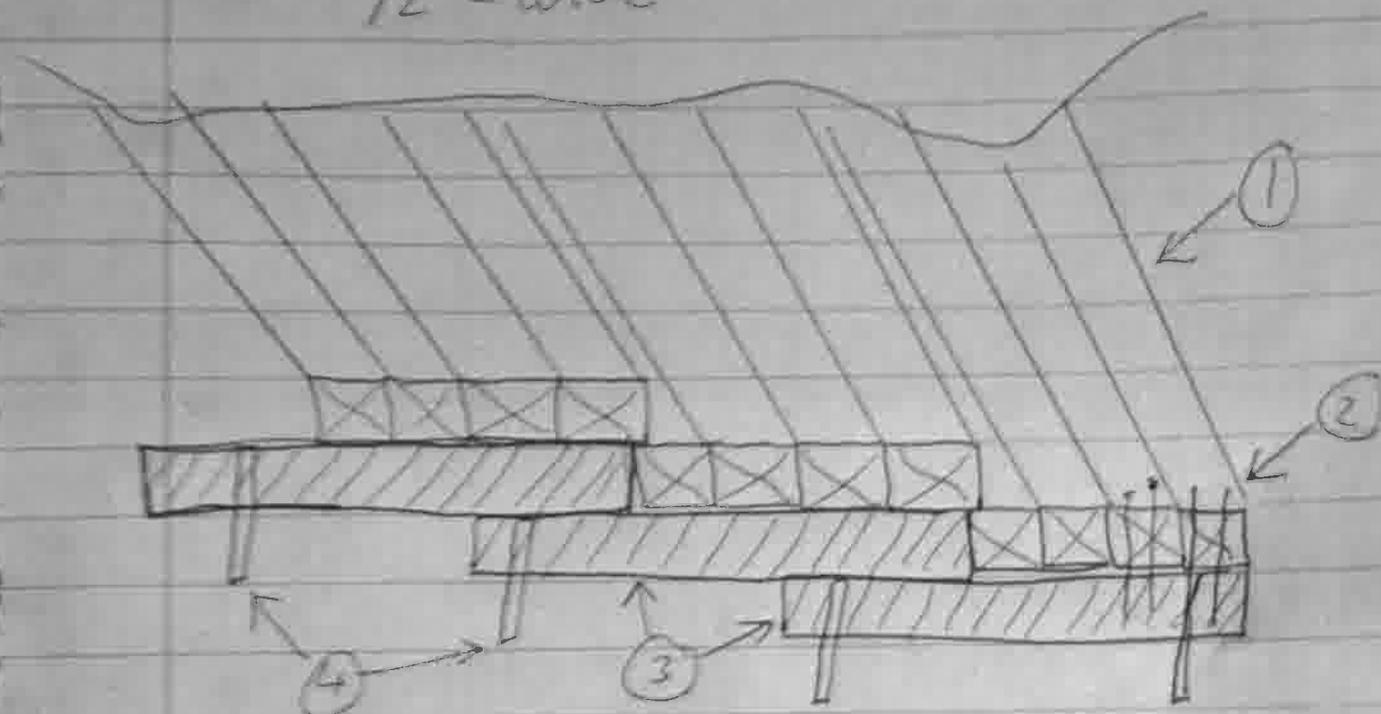
Approved
Rejected
Deferred

Notes:





5-treads approx. 2ft.
12'-wide



- ① 6x6 x 12' timbers PT.
- ② $\frac{1}{2}$ " rebar 2' long, used to pin timbers
- ③ 4" timbers dug in to grade (sleepers)
- ④ $\frac{3}{4}$ " galv. pipe to pin down sleepers

Material list:

- 35 ● - 6x6 x 12' timbers (pressure treated)
- 200 - rebar - $\frac{1}{2}$ " x 2ft
- 4 - $\frac{3}{4}$ " galv. pipe 10ft. long

$\frac{1}{2}$ ton small gravel for backfill

Rosemary Bates

From: Roy Alexander <roy@gts-tn.com>
Sent: Thursday, October 30, 2014 3:01 PM
To: Rosemary Bates
Subject: Fwd: [EXTERNAL] Re: Liberty Branch Park at Old Hickory Lake (UNCLASSIFIED)

----- Forwarded message -----

From: **Patty Shultz** <patty@shultzonline.com>
Date: Thu, Oct 30, 2014 at 1:21 PM
Subject: Fwd: [EXTERNAL] Re: Liberty Branch Park at Old Hickory Lake (UNCLASSIFIED)
To: roy@gts-tn.com
Cc: Woody James Woodall <jamestwoodall@gmail.com>, Michael King <paddleadventures@gmail.com>

Hi Roy, do you have a contact from the City of Gallatin. I just talked to Charlie. He would like a written request from the City of Gallatin, along with the plans and a photo or 2 of another project that we have done. So sounds like our next step is to identify who in the city can send an official request to the Corps saying what we want to do. Charlie did not think we would need an ARAP as we will not be in the water. Thanks, Patty

Begin forwarded message:

From: "Leath, Charles A LRN" <Charles.A.Leath@usace.army.mil>
Subject: RE: [EXTERNAL] Re: Liberty Branch Park at Old Hickory Lake (UNCLASSIFIED)
Date: October 30, 2014 at 12:29:57 PM CDT
To: Patty Shultz <patty@shultzonline.com>

Classification: UNCLASSIFIED
Caveats: NONE

Patty,

Any modifications to the area will need to be approved before the work can be done and the request with plans will need to come from the City of Gallatin. Feel free to call if you want to discuss further. I didn't get the attachment.

Charlie Leath
Environmental Protection Specialist
Old Hickory Lake
U.S. Army Corps of Engineers
Nashville District

Phone: [\(615\) 822-4846](tel:(615)822-4846)
Cell: [\(615\) 202-1478](tel:(615)202-1478)

Internet: <http://www.lrn.usace.army.mil>
Facebook: <http://www.facebook.com/nashvillecorps>

-----Original Message-----

From: Patty Shultz [<mailto:patty@shultzonline.com>]
Sent: Thursday, October 30, 2014 12:17 PM
To: Leath, Charles A LRN

Cc: Michael King; Woody James Woodall; roy@gts-tn.com
Subject: [EXTERNAL] Re: Liberty Branch Park at Old Hickory Lake

Hi Charlie, checking in on the access at Liberty Branch Park. TSRA will be helping Roy and the Rotary Club with the build at Liberty Branch Park. The structure will not be in the water but allow access down the hill to the lake area. Would you see a need for any permitting? We will be using hand tools and not disturbing the water. Attached is a drawing by Woody who will be the lead on building. Thanks, Patty

On Oct 27, 2014, at 7:54 PM, Paddle Adventures Unlimited <paddleadventures@gmail.com> wrote:

Charlie,

TSRA is helping Gallatin morning rotary design & project management access build. We would like to know if we have any Corps requirements. Patty can chat with you about it.

Liberty Branch Park at Old Hickory Lake
36.368049,-86.484061
36°22'05.0"N 86°29'02.6"W
near 855 N Bluejay Way, Gallatin, TN 37066
<http://goo.gl/maps/eBEfW>

Cheers!
Michael King
aka "Smiley"
Paddle Adventures Unlimited
paddleadventuresunlimited.com <<http://paddleadventuresunlimited.com/>>
facebook.com/paddleadventuresunlimited
twitter.com/paddleadventure
paddleadventures@gmail.com
615-516-6008
Check out PAU on Wild Side!
http://youtu.be/k_jabbQCrDY

Sent from my AT&T iPhone

Classification: UNCLASSIFIED
Caveats: NONE

--

Roy D. Alexander
General Tire Service, Inc.
355 Red River Road
Gallatin, TN 37066

Rosemary Bates

From: Patty Shultz <patty@shultzonline.com>
Sent: Thursday, October 30, 2014 4:24 PM
To: Rosemary Bates
Cc: Charles.A.Leath@usace.army.mil; Woody James Woodall; Michael King; Roy Alexander
Subject: Re: Liberty Branch Park - Road

Hi Rosemary, Tennessee Scenic Rivers Association (TSRA) is planning to work with the Rotary Club and the City of Gallatin to build a very basic access structure on the bank (not in the water) at Liberty Park. The plan for this access is for it to be 12' wide with 3 steps approximately 2' deep. We have built a number of accesses for paddlers and fishermen around Middle TN and would be glad to send on some photos if you are interested. My phone # is 615-376-9226 if you have any questions or email is fine too.

In talking to Charlie Leath, it sounded as though a written request to do the build should come from the City of Gallatin for the access structure. If you are willing to do this we can send on the basic plan and some photos of other completed projects. I don't think we would need to wait for the road to be constructed for the access to be built. Looking forward to working with you. Patty

On Oct 30, 2014, at 3:34 PM, Rosemary Bates <rosemary.bates@gallatin-tn.gov> wrote:

Patty,
I sent all this information to the Corps on October 9. Do they need something else?

<image001.png>

Rosemary Bates

Special Projects Director
Mayor's Office, City of Gallatin
132 West Main Street
Gallatin, TN 37066

615.230.7953 (direct)

615.946.0822 (cell)

615.451.5961 (Mayor's Office)

615.451.5934 (fax)

www.gallatinonthemove.com

From: Rosemary Bates
Sent: Thursday, October 09, 2014 11:43 AM
To: 'Charles.A.Leath@usace.army.mil'
Subject: Liberty Branch Park - Road

Hi!
Please see attached items. Let me know if you need anything else. Thank you.

<image001.png>
Rosemary Bates

Special Projects Director
Mayor's Office, City of Gallatin
132 West Main Street
Gallatin, TN 37066

615.230.7953 (direct)

615.946.0822 (cell)

615.451.5961 (Mayor's Office)

615.451.5934 (fax)

www.gallatinonthemove.com

<BLUE JAY WAY CONNECTOR ROAD.PDF><Liberty Branch Agreement with Corps.pdf><Corps ltr Liberty Branch Park.pdf><Rotary
ltr Liberty Branch Park.pdf>

Rosemary Bates

From: Patty Shultz <patty@shultzonline.com>
Sent: Thursday, October 30, 2014 5:25 PM
To: Rosemary Bates
Cc: Charles.A.Leath@usace.army.mil; Woody James Woodall; Michael King; Roy Alexander
Subject: Re: Liberty Branch Park - Road
Attachments: _MG_6394.jpg; _MG_9110.jpg; photo.JPG

Hi Rosemary, Included in this email are photos of other projects we (TSRA) has built. The one at Liberty Pike Park will be a much smaller construction with 3 steps 12 ' wide and approximately 2' deep. This will be on the bank but not go into the water.

Location is Liberty Branch Park at Old Hickory Lake
36.368049,-86.484061
36°22'05.0"N 86°29'02.6"W
near 855 N Bluejay Way, Gallatin, TN 37066

Also included is a basic plan for the construction. Thank you, Patty

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

December 9, 2014

DEPARTMENT: **Engineering**

AGENDA # *2*

SUBJECT:
2014-2015 Paving List

SUMMARY:
Attached is the updated paving list.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

2014-2015 PAVEMENT REHABILITATION PROGRAM : UPDATED 12/3/2014

APPROVED - COMPLETED SHEETS
 APPROVED - REWORKING SHEETS FOR REHABILITATION
 APPROVED - UNDERWAY
 SCHEDULED FOR 2015
 SCHEDULED FOR 2016
 SCHEDULED FOR 2017
 SCHEDULED FOR 2018
 SCHEDULED FOR 2019
 SCHEDULED FOR 2020
 SCHEDULED FOR 2021
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 SCHEDULED FOR 2030

RANGE	RANGE	MODIFIED RATING	DATE RATED	ADT W/ CLASSIFICATION	DESCRIPTION OF WORK	TOTAL (ESTIMATED)
STREET NAME	RANGE					
RAMSEY DR	LOCK FOUR TO HARRIS DRIVE	76	2/19/2014		OVERLAY	\$ 14,857
PALADIN PL	PENINSULA DR TO BELVEDERE DR	76	2/19/2014		OVERLAY	\$ 3,457
KATHY CIRCLE	HARRIS DR TO NASHVILLE PIKE	76	2/20/2014		OVERLAY	\$ 37,343
BELL ROAD	LOCK 4 TO ROBBIE LANE	81	2/20/2014		REPAIR FAILURES	\$ 2,570
ROBBIE LANE	PENCH VALLEY TO BELL ROAD	81	2/20/2014		REPAIR FAILURES	\$ 5,009
DISTRICT 4						
LOWNA STATION CAMP GREEN RD (MOVED TO CAMP PROJECT)	CITY LIMIT TO LONG HOLLOW PIKE	59	2/14/2013		REPAIR FAILURES AND OVERLAY	\$ 104,462
WENTHWORTH DR	BUCKINGHAM BLVD TO PHASE LINE	64	2/17/2014	COLLECTOR	KEY JOINT ENDS, LEVEL AND OVERLAY	\$ 30,258
BAY POINT DR	WOODHAVEN ON THE LAKE TO PHASE I	68	2/25/2014	COLLECTOR	CURB REPAIR, KEYJOINT ENDS AND OVERLAY	\$ 35,979
BEAUMONT AVE	WENTHWORTH DR TO PHASELINE	71	2/17/2014	COLLECTOR	KEY JOINT ENDS AND OVERLAY	\$ 19,290
BAY POINT DR	GREENWOOD TO FIELDS OF WOODHAVEN	72	5/6/2014		MILL & OVERLAY	\$ 98,811
GREENWOOD CT	BAY POINT DR TO CU-DE-SAC	72	2/25/2014		KEYJOINT ENDS & OVERLAY	\$ 12,095
NORTHBRIDGE DR	WOODLAKE DR TO INNESWOOD DR	75	2/25/2014		KEYJOINT ENDS & OVERLAY	\$ 39,975
HARRIS LANE	LONG HOLLOW PIKE TO GREENLEA BLVD	75	5/6/2014		KEYJOINT ENDS & OVERLAY	\$ 28,971
ROYAL COURT	BUCKINGHAM BLVD TO END OF FAILURES	77	5/6/2014		MILL FAILURES & OVERLAY	\$ 7,476

RANGE	RANGE	MODIFIED RATING	DATE RATED	ADT W/ CLASSIFICATION	DESCRIPTION OF WORK	TOTAL (ESTIMATED)
DISTRICT 5						
COLLEMAN ST & CULBERT ST (REMOVED DUE TO UTILITIES)	WEST EASTLAND TO DOROTHY JORDAN	65	2/11/2014		KEY JOINT INTERSECTIONS AND OVERLAY	\$ 15,348
UNION PARK	SMALL ST TO WEST EASTLAND	68	2/14/2014		KEY JOINT INTERSECTIONS AND OVERLAY	\$ 24,190
FAULSTICH AVE	LONG HOLLOW PIKE TO TRAIL DRIVE	70	2/14/2014		MINOR REPAIR, KEY JOINT INTERSECTIONS AND OVERLAY	\$ 22,772
CHURCH ST	DOROTHY JORDAN TO N. BLAKEMORE AVE	71	2/11/2014		OVERLAY	\$ 9,132
UNION PARK (REMOVED DUE TO UTILITIES)	UNION PARK TO PEMBERTON	71	2/14/2014		KEY JOINT INTERSECTIONS AND OVERLAY	\$ 11,402
BATE AVE	LONG HOLLOW PIKE TO RED RIVER ROAD	71	2/14/2014		KEY JOINT INTERSECTIONS AND OVERLAY	\$ 35,111
HATTEN TRACK	NORTH FORD TO DEAD END	72	1/18/2013		OVERLAY	\$ 6,802
HILL ST	NORTH WATER TO DEAD END	72	2/14/2014		OVERLAY	\$ 20,897
SOUTH ELECTRA ST	LONG HOLLOW PIKE TO TRAIL DRIVE	73	2/14/2014		MILL ENTIRE ST AND OVERLAY	\$ 28,473
ANTHONY ST	SMALL ST TO HATTEN TRACK	75	5/27/2014		REPAIR FAILURES	\$ 9,470
PEMBERTON ST	W. EASTLAND TO N. BLAKEMORE	77	2/11/2014		KEY JOINT INTERSECTIONS AND OVERLAY	\$ 9,795
PARADISE ST	UNION PARK TO UNION PARK	77	2/14/2014		KEY JOINT INTERSECTIONS AND OVERLAY	\$ 9,770
LINCOLN ST	WEST EASTLAND TO DEAD END	78	1/18/2013		OVERLAY	\$ 20,777
SCOTT DR	CARSON ST TO ANTHONY ST	78	2/21/2013		OVERLAY	\$ 27,700
SOUTH PARADISE	HUBERT DR TO HATTEN TRACK	78	2/21/2013		OVERLAY	\$ 18,996
HUBERT DR	MAIN ST TO EAST BLEDSOE	78	2/14/2014		KEY JOINT ENDS AND OVERLAY	\$ 16,182
HALL ST	LINCOLN DR TO SCOTT DR	78	2/21/2013		OVERLAY	\$ 6,383
	BLTHE AVE TO ANTHONY ST	79	2/21/2013		OVERLAY	\$ 12,925

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2014/15 FUNDS APPROPRIATED AND 2013/14 CARRIED OVER = \$	892,965
TOTAL SHEET DATES = \$	(153,411)
ESTIMATED REVENUES RECOVERING COST & S. = \$	1,046,376
ESTIMATED FUNDS AFTER APPROVED COMPLETED = \$	842,128
ESTIMATED TOTAL OF SUBTOTALS ENTERED ABOVE = \$	1,046,376

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

December 9, 2014

DEPARTMENT: **Engineering**

AGENDA # 3

SUBJECT:
MS4 STORMWATER PERMIT ANNUAL REPORT

SUMMARY:
Attached is the annual report for review, as required by TDEC.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:



Tennessee Department of Environment and Conservation
 Division of Water Resources
 William R. Snodgrass Tennessee Tower, 312 Rosa L. Parks Avenue, 11th Floor, Nashville, Tennessee 37243
 1-888-891-8332 (TDEC)

Municipal Separate Storm Sewer System (MS4) Annual Report

1. MS4 INFORMATION

City of Gallatin TNS077534

Name of MS4 MS4 Permit Number

Zach Wilkinson Zach.wilkinson@gallatin-tn.gov

Name of Contact Person Email Address

615-451-5965
 Telephone (including area code)

132 West Main Street, Room 204
 Mailing Address

Gallatin	TN	37066
City	State	ZIP code

What is the current population of your MS4? 31,603 for 2012 (<http://www.city-data.com/city/Gallatin-Tennessee.html>)

What is the reporting period for this annual report? From July 1, 2013 to June 30, 2014

2. WATER QUALITY PRIORITIES (SECTION 3.1)

- A. Does your MS4 discharge into waters listed as impaired on TN's most current 303(d) list and/or according to the on-line GIS mapping tool? Yes No
- B. If yes, please attach a list all impaired waters within your jurisdictional area. APPENDIX A
- C. Does your MS4's jurisdictional area contain any waterbodies where a TMDL has been approved for parameters other than pathogens, siltation and habitat alterations? No If yes, please attach a list. N/A
- D. Does your MS4 discharge to any Exceptional TN Waters (ETWs) or Outstanding National Resource Waters (ONRWs)? If yes, please attach a list. Yes No
- E. Are you implementing additional specific provisions to ensure the continued integrity of ETWs or ONRWs located within your jurisdiction? Yes No

3. PROTECTION OF STATE OR FEDERALLY LISTED SPECIES (SECTION 3.2.1 General Permit for Phase II MS4s)

- A. Are there any state or federally listed species within the MS4's jurisdiction? Yes No
- B. Are any of the MS4 discharges or discharge-related activities likely to jeopardize any state or federally listed species? Yes No
- C. Please attach any authorizations or determinations by U.S. Fish & Wildlife Service on the effect of the MS4 discharges on state or federally listed species. APPENDIX B. Please note a response from TWRA has been received, but no official response from U.S. Fish & Wildlife Service. Response will be sent when received. Correspondence with them is attached.

4. PUBLIC EDUCATION AND PUBLIC PARTICIPATION (SECTION 4.2.1 AND 4.2.2)

- A. Have you developed a Public Information and Education plan (PIE)? Yes No

Municipal Separate Storm Sewer System (MS4) Annual Report

- B. Is your public education program targeting specific pollutants and sources of those pollutants, such as Hot Spots? Yes No

C. If yes, what are the specific causes, sources and/or pollutants addressed by your public education program? The cause of much of stormwater contamination is the general public, commercial business, and construction industry's lack of knowledge of the impacts of illicit discharges on the storm sewer system. For the general public; petroleum products, washing/cleaning products, and fertilizers are specifically addressed. For commercial business's; dumpster maintenance, parking lot maintenance, and efficient irrigation techniques are addressed. Erosion and sediment control is specifically addressed with the construction industry.

- D. Note specific successful outcome(s) (NOT tasks, events, publications) fully or partially attributable to your public education program during this reporting period. The City has received request and inquiries from the general public for stream cleanup and tree planting events. Contractors are implementing construction BMP's on site prior to being asked to, and are much more knowledgeable on when and in what circumstances to implement them.
- E. Do you have an advisory committee or other body comprised of the public and other stakeholders that provides regular input on your stormwater program? Yes No
- F. How do you facilitate, advertise, and publicize public involvement and participation opportunities? The City has partnered with several different organizations for various public involvement and participation opportunities. These opportunities include tree plantings, cleanups, public informational meetings, and our new Adopt-A-Stream Program. We advertise and publicize all events by sending out mass emails, contacting our local newspapers, posting information on the City's website, and flyers.
- G. Do you have a webpage dedicated to your stormwater program? Yes No
If so, what is the link/URL: <http://www.gallatin-tn.gov/your-government/departments/engineering/stormwater/>
- H. Are you tracking and maintaining records of public education, outreach, involvement and participation activities? Please attach a summary of these activities. Yes No

APPENDIX C

5. ILLICIT DISCHARGE DETECTION AND ELIMINATION (SECTION 4.2.3)

- A. Have you completed a map of all outfalls and receiving waters of your storm sewer system? Yes No
- B. Have you completed a map of all storm drain pipes of storm sewer system? Yes No
- C. How many outfalls have you identified in your system? 45
- D. Have any of these outfalls been screened for dry weather discharges? Yes No
- F. What is your frequency for screening outfalls for illicit discharges? Goal is annually
- G. Do you have an ordinance that effectively prohibits illicit discharges? Yes No
- H. During this reporting period, how many illicit discharges/illegal connections have you discovered (or been reported to you)? 17 that the fire department responded to, 24 sewer overflows reported and addressed by GPU, and 7 that the Engineering Department responded to. These do not include construction related illicit discharges (primarily silt/sediment).
- I. Of those illicit discharges/illegal connections that have been discovered or reported, how many have been eliminated? All discharges were mitigated. Some sewer overflows are reoccurring, but addressed in separate TDEC permit.

6. CONSTRUCTION SITE STORMWATER RUNOFF (SECTION 4.2.4)

Municipal Separate Storm Sewer System (MS4) Annual Report

A. Do you have an ordinance or adopted policies stipulating:

- Erosion and sediment control requirements? Yes No
- Other construction waste control requirements? Yes No
- Requirement to submit construction plans for review? Yes No
- MS4 enforcement authority? Yes No

B. How many active construction sites disturbing at least one acre were there in your jurisdiction this reporting period? 21

C. How many of these active sites did you inspect this reporting period? 21

D. On average, how many times each, or with what frequency, were these sites inspected (e.g., weekly, monthly, etc.)? Twice a month

E. Do you prioritize certain construction sites for more frequent inspections? Yes No
If Yes, based on what criteria? Proximity to streams and/or previous experience with contractor/builder.

7. PERMANENT STORMWATER CONTROLS (SECTION 4.2.5)

A. Do you have an ordinance or other mechanism to require:

- Site plan reviews of all new and re-development projects? Yes No
- Maintenance of stormwater management controls? Yes No
- Retrofitting of existing BMPs with green infrastructure BMPs? Yes No

B. What is the threshold for new/redevelopment stormwater plan review? (e.g., all projects, projects disturbing greater than one acre, etc.) Any project that requires Planning Commission approval, requires a TDEC NOC or ARAP or is adjacent to a 303D list stream.

C. Have you implemented and enforced performance standards for permanent stormwater controls? Yes No

D. Do these performance standards go beyond the requirements found in Section 4.2.5.2 and require that pre-development hydrology be met for:

- Flow volumes Yes No
- Peak discharge rates Yes No
- Discharge frequency Yes No
- Flow duration Yes No

E. Please provide the URL/reference where all permanent stormwater management standards can be found.

<http://www.gallatin-in.gov/wp-content/uploads/subdivision-regulations-amended-04-26-10.pdf> and <http://www.gallatin-in.gov/wp-content/uploads/STORM-WATER-ORDINANCE-Amended-111101.pdf>

F. How many development and redevelopment project plans were reviewed for this reporting period? 72

G. How many development and redevelopment project plans were approved? 42

H. How many permanent stormwater management practices/facilities were inspected? 14

I. How many were found to have inadequate maintenance? Only 4 were pre-existing. Maintenance on them was adequate. The others were under construction.

Municipal Separate Storm Sewer System (MS4) Annual Report

- J. Of those, how many were notified and remedied within 30 days? (If window is different than 30 days, please specify) N/A
- K. How many enforcement actions were taken that address inadequate maintenance? 0
- L. Do you use an electronic tool (e.g., GIS, database, spreadsheet) to track post-construction BMPs, inspections and maintenance? Yes No
- M. Do all municipal departments and/or staff (as relevant) have access to this tracking system? Yes No
- N. Has the MS4 developed a program to allow for incentive standards for redeveloped sites? Yes No
- O. How many maintenance agreements has the MS4 approved during the reporting period? 14
- 8. CODES AND ORDINANCES REVIEW AND UPDATE (SECTION 4.2.5.3)**
- A. Is a completed copy of the EPA Water Quality Scorecard submitted with this report? Yes No
- B. Include status of implementation of code, ordinance and/or policy revisions associated with permanent stormwater management. New Stormwater Ordinance is still in draft form. Language for a stormwater utility and land disturbance permit fee is to be added. Post Construction BMP manual is finalized but not formally adopted yet. Maximum parking regulations and requirement of pervious pavers, concrete, and asphalt for anything over certain amount of spaces are being developed.
- 9. STORMWATER MANAGEMENT FOR MUNICIPAL OPERATIONS (SECTION 4.2.6)**
- A. Have stormwater pollution prevention plans (or an equivalent plan) been developed for:
- | | | |
|--|---|--|
| All parks, ball fields and other recreational facilities | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| All municipal turf grass/landscape management activities | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| All municipal vehicle fueling, operation and maintenance activities
<u>With exception of Leisure Services</u> | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| All municipal maintenance yards
<u>With exception of Leisure Services</u> | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| All municipal waste handling and disposal areas
<u>With exception of Leisure Services</u> | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
- B. Are stormwater inspections conducted at these facilities? Yes No
1. If Yes, at what frequency are inspections conducted? In response to complaints.
- C. Have standard operating procedures or BMPs been developed for all MS4 field activities? (e.g., road repairs, catch basin cleaning, landscape management, etc.) Yes No
- D. Do you have a prioritization system for storm sewer system and permanent BMP inspections? Yes No
- E. On average, how frequently are catch basins and other inline treatment systems inspected? monthly
- F. On average, how frequently are catch basins and other inline treatment systems cleaned out/maintained? As needed based on inspections
- G. Do municipal employees in all relevant positions and departments receive comprehensive training on stormwater management? Yes No

Municipal Separate Storm Sewer System (MS4) Annual Report

H. If yes, do you also provide regular updates and refreshers? Yes No

If so, how frequently and/or under what circumstances? We aim to hold annual refreshers. This year John Chlarson with MTAS will be presenting. The Engineering Division continually provides consultation for all Public Works projects as well, which includes proper stormwater management techniques.

10. STORMWATER MANAGEMENT PROGRAM UPDATE (SECTION 4.4)

A. Describe any changes to the MS4 program during the reporting period including but not limited to:

Changes adding (but not subtracting or replacing) components, controls or other requirements (Section 4.4.2.a). The City's PIE is continually being added to. See previous attachment "Public Education & Outreach Activities Log" (APPENDIX C).

Changes to replace an ineffective or unfeasible BMP (Section 4.4.2.b). APPENDIX D

Information (e.g. additional acreage, outfalls, BMPs) on program area expansion based on annexation or newly urbanized areas. _____

Changes to the program as required by the division (Section 4.4.3). _____

11. EVALUATING/MEASURING PROGRESS

A. What indicators do you use to evaluate the overall effectiveness of your Stormwater Management Program, how long have you been tracking them, and at what frequency? Note that these are not measurable goals for individual BMPs or tasks, but large-scale or long-term metrics for the overall program, such as in-stream macroinvertebrate community indices, measures of effective impervious cover in the watershed, indicators of in-stream hydrologic stability, etc. A work plan for analytical and non-analytical sampling has been developed. Actual monitoring is to be begin by September 2014 utilizing Western Kentucky University students for much of the work.

Indicator	Began Tracking (year)	Frequency	Number of Locations
<i>Example: E. coli</i>	2003	<i>Weekly April-September</i>	20

B. Provide a summary of data (e.g., water quality information, performance data, modeling) collected in order to evaluate the performance of permanent stormwater controls installed throughout the system. This evaluation may include a comparison of current and past permanent stormwater control practices. N/A

12. ENFORCEMENT (SECTION 4.5)

A. Identify which of the following types of enforcement actions you used during the reporting period, indicate the number of actions, the minimum measure (e.g., construction, illicit discharge, permanent stormwater control) or note those for which you do not have authority:

Action	Construction	Permanent Stormwater Controls	Illicit Discharge	Authority?	
Notice of violation	# <u>9</u>	# <u>0</u>	# <u>0</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Administrative fines	# _____	# _____	# _____	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Stop Work Orders	# <u>2</u>	# <u>0</u>	# <u>0</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Civil penalties	# _____	# _____	# _____	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Municipal Separate Storm Sewer System (MS4) Annual Report
response/cleanup/enforcement

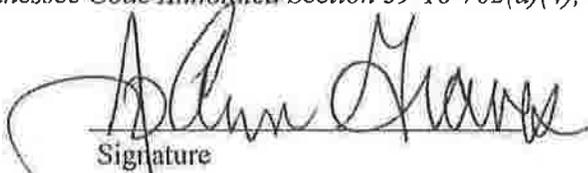
G. Please attach a copy of your Organizational Chart APPENDIX E

14. CERTIFICATION

This report must be signed by a ranking elected official or by a duly authorized representative of that person. See signatory requirements in sub-part 6.7.2 of the permit.

"I certify under penalty of law that this document and all attachments were prepared by me, or under my direction or supervision. The submitted information is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment. As specified in Tennessee Code Annotated Section 39-16-702(a)(4), this declaration is made under penalty of perjury."

Jo Ann Graves, Mayor



9/30/14

Printed Name and Title

Signature

Date

Annual reports must be submitted in accordance with the requirements of Section 5.4. (Reporting) of the permit. Annual reports must be submitted to the appropriate Environmental Field Office (EFO) by September 30 of each calendar year, as shown in the table below:

EFO	Street Address	City	Zip Code	Telephone
Chattanooga	540 McCallie Avenue STE 550	Chattanooga	37402	(423) 634-5745
Columbia	1421 Hampshire Pike	Columbia	38401	(931) 380-3371
Cookeville	1221 South Willow Ave.	Cookeville	38506	(931) 432-4015
Jackson	1625 Hollywood Drive	Jackson	38305	(731) 512-1300
Johnson City	2305 Silverdale Road	Johnson City	37601	(423) 854-5400
Knoxville	3711 Middlebrook Pike	Knoxville	37921	(865) 594-6035
Memphis	8383 Wolf Lake Drive	Bartlett	38133	(901) 371-3000
Nashville	711 R S Gass Boulevard	Nashville	37216	(615) 687-7000

APPENDIX A

Water	Pollution Cause Name	Pollution Source Name
Rankin Branch	Alteration in stream-side or littoral vegetative covers	Channelization
	Alteration in stream-side or littoral vegetative covers	Discharges from Municipal Separate Storm Sewer Systems (MS4)
	Nutrient/Eutrophication Biological Indicators	Discharges from Municipal Separate Storm Sewer Systems (MS4)
Unnamed Trib to Old Hickory Reservoir	Sedimentation/Siltation	Discharges from Municipal Separate Storm Sewer Systems (MS4)
Town Creek	Other anthropogenic substrate alterations	Discharges from Municipal Separate Storm Sewer Systems (MS4)
	Other anthropogenic substrate alterations	Channel Erosion/Incision from Upstream Hydromodifications
	Sedimentation/Siltation	Discharges from Municipal Separate Storm Sewer Systems (MS4)
	Sedimentation/Siltation	Channel Erosion/Incision from Upstream Hydromodifications



TENNESSEE WILDLIFE RESOURCES AGENCY

ELLINGTON AGRICULTURAL CENTER
P. O. BOX 40747
NASHVILLE, TENNESSEE 37204

August 7, 2014

Zach Wilkinson
Project Engineer
City of Gallatin Engineering Division
132 West Main Street
Gallatin, TN 37066

Re: City of Gallatin MS4 Determination Review

Dear Mr. Wilkinson:

The Tennessee Wildlife Resources Agency has reviewed the information that you provided regarding your MS4 permit. Data available to us indicates that the only aquatic state listed species under our authority that has been documented within your jurisdictional area is the state deemed-in-need-of-management southern cavefish (*Typhlichthys subterraneus*); although there is a terrestrial state listed species within your city's jurisdiction, Bewick's Wren (*Thryomanes bewickii*). It is our opinion that current city ordinances and policies, and other efforts to protect water quality are sufficient to minimize potential impacts to listed species under our authority in order to not jeopardize the continued existence of these species; and we agree with your determination that the MS4 discharges or discharge-related activities within the City of Gallatin are not likely to jeopardize any state listed species.

If you have questions regarding this matter or if I may be of further assistance, please contact me at 615-781-6572.

Sincerely,

Robert M. Todd
Fish and Wildlife Environmentalist

cc: David Sims

The State of Tennessee

IS AN EQUAL OPPORTUNITY, EQUAL ACCESS, AFFIRMATIVE ACTION EMPLOYER

Zach Wilkinson

From: Alexander, Steven <steven_alexander@fws.gov>
Sent: Friday, September 19, 2014 12:29 PM
To: Zach Wilkinson
Subject: Re: FW: Endgangered Species

Mr Wilkinson -

Sandra has retired and I'm a good contact for these annual requests.

On Friday, September 19, 2014, Zach Wilkinson <zach.wilkinson@gallatin-tn.gov> wrote:

Zach Wilkinson PE, RLS, CPESC

Project Engineer

From: Zach Wilkinson
Sent: Thursday, August 07, 2014 2:04 PM
To: Steven Alexander
Subject: FW: Endgangered Species

Sandra's inbox rejected the email. Mr. Alexander, would you be the correct person to send this to, or do you know who is. Thanks.

Zach Wilkinson PE, RLS, CPESC

Project Engineer

From: Zach Wilkinson
Sent: Thursday, August 07, 2014 2:01 PM
To: 'Rob Todd'; 'sandra_silvey@fws.gov'
Subject: RE: Endgangered Species

Rob/Sandra,

It is that time of year again. Below is the City's request required by the NPDES State MS4 Phase 2 Permit and attached is list.

For the City of Gallatin's MS4 Permit, the City is required to evaluate whether our MS4's permitted stormwater discharges, allowable non-stormwater discharges, or discharge related activities are likely to jeopardize the continued existence of any state or federally listed species or result in the adverse modification or destruction of habitat that is designated as critical under the ESA.

I have attached a list of the species that could be in Gallatin's MS4 area. Could you please evaluate whether our MS4's permitted stormwater discharges, allowable non-stormwater discharges, or discharge related activities are likely to jeopardize the continued existence of any state or federally listed species or result in the adverse modification or destruction of habitat that is designated as critical under the ESA.

Thank you for your assistance.

Zach Wilkinson PE, RLS, CPESC

Project Engineer

From: Rob Todd [<mailto:Rob.Todd@tn.gov>]
Sent: Monday, September 23, 2013 1:44 PM
To: Zach Wilkinson
Cc: 'sandra_silvey@fws.gov'; Steven Alexander
Subject: RE: Endgangered Species

Mr. Wilkinson:

The attached file contains the response letter regarding the City of Gallatin's MS4 permit review by TWRA. If you have questions, please contact me.

Robert Todd

Fish & Wildlife Environmentalist

Tennessee Wildlife Resources Agency

Ellington Agricultural Center

P.O. Box 40747

Nashville, TN 37204

Office: 615-781-6572

Cell: 931-881-8240

Fax: 615-781-6667

Email: rob.todd@tn.gov

From: Zach Wilkinson [<mailto:zach.wilkinson@gallatin-tn.gov>]

Sent: Friday, September 06, 2013 4:31 PM

To: 'sandra_silvey@fws.gov'; Rob Todd

Subject: Endgangered Species

For the City of Gallatin's MS4 Permit, the City is required to evaluate whether our MS4's permitted stormwater discharges, allowable non-stormwater discharges, or discharge related activities are likely to jeopardize the continued existence of any state or federally listed species or result in the adverse modification or destruction of habitat that is designated as critical under the ESA.

I have attached a list of the species that could be in Gallatin's MS4 area. Could you please evaluate whether our MS4's permitted stormwater discharges, allowable non-stormwater discharges, or discharge related activities are likely to jeopardize the continued existence of any state or federally listed species or result in the adverse modification or destruction of habitat that is designated as critical under the ESA.

Thank you for your assistance.

Zach Wilkinson, PE, PLS, CPESC

Project Engineer

City of Gallatin

www.gallatinonthemove.com

O: (615)-451-5965

F: (615)-452-0348

--

Steven R. Alexander

Ecologist / Environmental Contaminants Specialist

U.S. Fish and Wildlife Service
Tennessee Ecological Services Field Office
446 Neal Street
Cookeville, TN 38501
931/528-6481 x210
931/260-1906 (cell)
931/528-7075 (fax)
steven_alexander@fws.gov
Web: <http://cookeville.fws.gov>



City of Gallatin
Stormwater Public Education & Outreach Activities

Activity	Date	Description	Status	Groups Targeted	Effectiveness (Scale of 1-10)
City's Website	Year-round	Our website features links, audio recordings, and contact information for the public. The featured material includes a Stormwater Fact Sheet, a Illicit Discharge Fact Sheet, a Water Conservation PSA, a Watershed Education PSA, a Stormwater Game, contact information for the public to ask questions or report violations, and the City's Stormwater Ordinance. Land Disturbance and Right-of-Way Excavation Permits are also available.	Ongoing	General Public, Contractors, Developers, Educators, Business Owners, & Municipal Employees	8 We have good information posted on our website and are continuously looking for more information to add. We specifically need to add more from a construction stand point.
Public Display	Year-round	Flyers, fact sheets, and brochures that target residential, commercial, and agricultural sectors of the population are available at the entrance of the Code/Planning & Engineering Departments on the 2nd floor of Gallatin City Hall. There is also a Display Board with information and pictures in the 2nd floor lobby.	Ongoing	General Public, Contractors, Developers, Educators, Business Owners, & Municipal Employees	8 We have good information available, and have recently put a display board in the 2nd floor lobby.
Public Educational Material	Year-round	The following public educational material is available in our office: USDA brochure "What is a Watershed?", TDEC brochure "A Guide to Traveling Tennessee's Watersheds", Illicit Discharge Fact Sheets- Household Guide & Business Guide, Stormwater Fact Sheet, EPA brochure "After the Storm"	Materials Printed As Needed	General Public, Contractors, Developers, Educators, Business Owners, & Municipal Employees	8 We have a lot of good handouts and information available on request but we need to make it more available to the public.
Teacher/Student Educational Materials	Year-round	The following handouts/activities are available in our office: "Be Stormwater Smart" worksheets, Stormwater Word Search, EPA Grossword Puzzle, Stormwater Maze Activity Sheet, a handout featuring ideas for supplemental activities and discussion, a Stormwater Education Teacher Guide (provided by City of Goodlettsville). There is also a Stormwater Game Show that Teachers could pull up online and play with their students.	Printed As Needed	Educators, Students	8 We are limited on the materials available. We do have quite a bit of electronic material such as lesson plans and activities available on our website.
Public Service Announcements	Year-round	Lighting 100 and Volunteer State Community College run PSAs for the stormwater program on their stations. The City of Santa Barbara, California also shared some of the PSAs they created with us. We have posted those on our website.	Ongoing	General Public, Contractors, Developers, Educators, Business Owners, & Municipal Employees	9 The PSAs we advertise provide a great information.
Summer County Stormwater Group	Year-round	Representatives of the stormwater departments in Summer County meet monthly to discuss stormwater related topics and events that are being planned or are going on in the community.	Ongoing	Municipal Employees	10 Meeting with surrounding cities not only helps us stay up to date on any changes but also helps us to be more involved with stormwater events and projects going on. It also provides us with contacts if we are never in need of help/information.
Outfall Identification & Annual Inspections	Year-round	The Engineering Division's Engineering Technician makes it a priority to inspect all identified outfalls at least annually. Staff also looks to identify any new outfalls at any given time.	Ongoing	Municipal Employees	9 Annual inspections ensure that our City stays in compliance with TDEC standards.
Hot Spot Identification & Annual Inspections	Year-round	The Engineering Division's Engineering Technician makes it a priority to inspect all identified hot spots at least annually. Staff also looks to identify any new hot spots at any given time.	Ongoing	Municipal Employees	9 Annual inspections ensure that our City stays in compliance with TDEC standards.
Pre-Construction Meetings	Year-round	Pre-Construction meetings are held prior to any approval being given on any project.	When Needed	Contractors, Developers, Property Owners/Managers	9 The meetings are a positive way to introduce the rules and regulations that the City has in regards to construction. It also allows the contractors and developers to ask any questions they may have.
On-site Inspections	Year-round	Project Managers constantly conduct on-site inspections to make sure developments meet all specifications and are on track.	When Needed	Contractors, Developers, Property Owners/Managers	9 Site inspections ensure the City and the contractor/developer that all work meets required specifications. It also allows the City to answer any questions.

Recurring Events						
Activity	Date	Description	Status	Group / Targeted	Efficiency	Scale of 1-10
Good Housekeeping Classes	Annually	The City tries to put on at least one Good Housekeeping Class a year to meet standards set up by IDEC	Ongoing	Contractors, Developers, Property Owners/Managers, Municipal Employees	7	Due to project demands and staff ratio, sometimes good housekeeping classes are not scheduled as often as needed. However, the staff strives to make it a priority in the future.
Adopt-A-Stream Program	Year-round	The City has created a Adopt-A-Stream Program for members to be able to adopt our waterways in an effort to keep our citizens educated and our streams and lakes clean. The City Council passed a resolution on June 4th, 2013 putting the program and program guidelines in place.	Ongoing	General Public, Contractors, Developers, Educators, Business Owners, & Municipal Employees		



**City of Gallatin
Stormwater Public Education & Outreach Activities**

One-Time Events		Date	Description	Status	Groups Targeted	Effectiveness (Scale of 1-10)
Stormwater Education Presentation	8/1/2013	John Puryear, a City of Gallatin Planning Commissioner, gave Stormwater Education Presentation to the Gallatin Rotary Club. His presentation expanded on the previous presentation that consisted of a powerpoint that explained the MS4 permit, stormwater management practices, rain gardens, discharges, wetlands, and other helpful hints and information.	Complete	General Public	9	There was good participation and a lot of information was passed along to the club members. We feel it was refreshing to see other citizens/community leaders get involved rather than the City organizing the event.
TVA –funded Water Quality and Streambed Restoration Project Planning Commission Discussion	8/26/2013	Kimberly Miller with Eco-Systems gave a brief description of the project to Planning Commissioners and invited them all to be involved and to attend the kickoff meeting at 10:30am on August 27th.	Complete	General Public, Public Officials, Developers, Municipal Employees	10	This presentation was a great way to encourage everyone to get involved with the project and show the importance of water quality.
TVA –funded Water Quality and Streambed Restoration Project Kick Off Meeting	8/27/2013	The City of Gallatin was awarded a grant through TVA to restore a section of Town Creek near Richard Circle. Kimberly Miller with Eco-Systems managed the project. There were numerous meetings regarding the planning, communication/involvement, and design of the project before the actual construction began. A Project Kick Off event was held on August 27th on site to go over the project and green infrastructure. Eighteen people were in attendance including representatives of Eco Systems Inc., TVA, and the City.	Complete	General Public, Public Officials, Developers, Municipal Employees	10	This presentation was a great way to encourage everyone to get involved with the project and show the importance of water quality.
Assisting Vol State with NSF TUES III grant	8/27/2013	Involved with helping organize and provide curriculum for the National Science Foundation (NSF) Transforming Undergraduate Education in STEM Step III (TUES III) grant.	Complete	Students, Educators	8	Faculty and students became aware of many state protocols and regulations.
TVA –funded Water Quality and Streambed Restoration Project-Council Discussion	8/27/2013	Kimberly Miller with Eco-Systems gave a brief description of the project to Council and invited them all to be involved. She spoke about the site kick off meeting that occurred earlier in the day and thanked all those that participated. She spoke about water quality and using green infrastructure.	Complete	General Public, Public Officials, Developers, Municipal Employees	10	This presentation was a great way to encourage everyone to get involved with the project and show the importance of water quality.
City Hall Stormwater Showcase for January & February 2014	Jan-14	The Engineering Division put together a showcase to display in the downstairs lobby for the month of January and February featuring information about Stormwater and water quality.	Complete	General Public, Public Officials, Developers, Municipal Employees	10	The Showcase featured a lot of good information and the importance of water quality for all citizens.

One-Time Events						
Activity	Date	Description	Status	Groups Targeted	Effectiveness (Scale of 1-10)	
10k Tree Day Planting	2/28/2014	TN Environmental Council supplied the City with trees to plant in Triple Creek Park. The event took place from 1:30-4pm.	Complete	General Public, Contractors, Educators, Business Owners, & Municipal Employees	4	Unfortunately, due to lack of communication of when the TN Environmental Council would have the trees to us. We were unable to advertise other than mass email. We did not have any volunteers other than City employees and a representative from the TN Environmental Council. We did, however, manage to plant 140 trees with the 5 volunteers.
Earth Day at VolState Community College	4/22/2014	Vol State is holding a Earth Day festival for the students. The City set up a table talking about environmental issues in Tennessee and our role. The event was held on Monday, April 22nd from 11-2. It was set up in the courtyard.	Complete	Educators, Students	9	Event was advertised and organized much better than previous year. We felt the City had a good presentation and information set up for those interested.
Vol State Grant assistance	6/12/2014	Aided Vol State in application for grant funding for Career Training Grant, careers include water resource fields.	Complete	Educators, Students	*	Still waiting on whether grant was awarded or not.

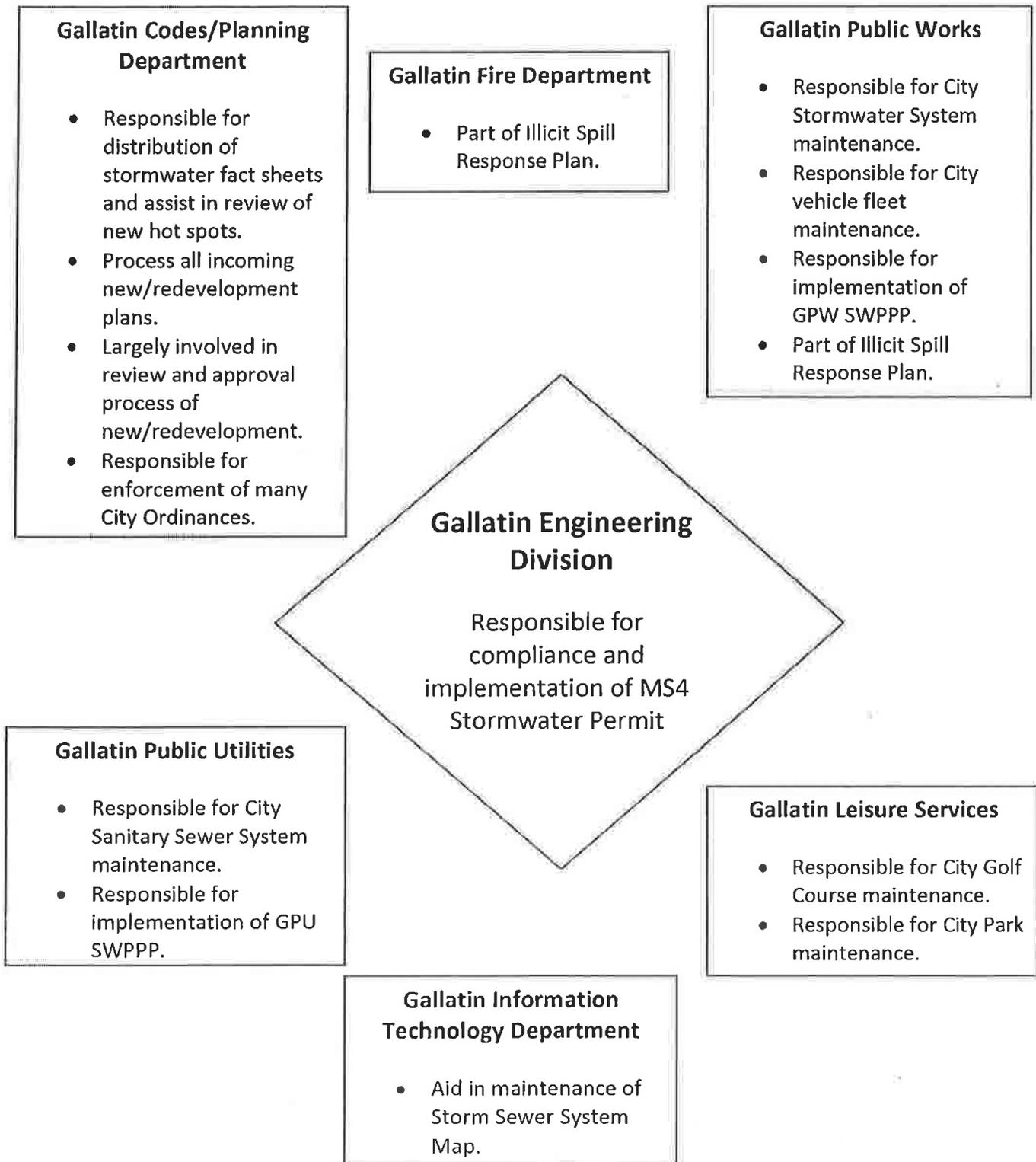
APPENDIX D

MS4 Program Changes 2013-2014

Replacements/Revisions:

BMP	Change	Reasoning
1D	Holding annual stormwater meeting in September 2014	Going to incorporate annual report into meeting, so revising timing of meeting works better.
3A	Waiting on completion of Stormwater Ordinance	Draft of ordinance has been approved by City Attorney, but must still work through City Council approval.
3B	GIS implementation has been pushed to Milestone Year 5.	Still finalizing current database workflow, and undergoing personnel changes in the Codes/Planning departments where talk of implementation of new software that could potentially be utilized for this task is underway.
4A	Waiting on completion of Storm Water Ordinance revamp.	More efficient to make all ordinance changes at the same time.
4B	Waiting on completion of Storm Water Ordinance revamp.	More efficient to make all ordinance changes at the same time.
5A	Training was not held this year. Training is set to be done Sept. 12, 2014	Issues with personnel turnover at Cumberland River Compact. MTAS is to be utilized in the future.
5B	Implementation of SWPPP for GPU and development of SWPPP for GLS has been delayed.	Personnel changes within the Engineering Division.

CITY OF GALLATIN STORMWATER
DEPARTMENT ORGINIZATIONAL CHART



**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

[December 9, 2014]

DEPARTMENT: Utilities

AGENDA # 4

SUBJECT:

Resolution No. R1412-62 to Purchase property for gas regulator station located at 395 Airport Road in the amount of \$37,500.00.

SUMMARY:

Purchase 0.7 of an acre of property for a required regulator station needed in the expansion of gas lines to serve the new industrial park expansion area.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

RESOLUTION AUTHORIZING MAYOR TO EXECUTE CONTRACT FOR
PURCHASE OF 395 AIRPORT ROAD

WHEREAS, the City of Gallatin desires to purchase the property known as 395 Airport Road for the purchase price of \$ 37,500.00 for the installation of a gas regulator station by the Gallatin Public Utilities Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that the Mayor is hereby authorized to execute all necessary contracts and any other documents necessary to effectuate the purchase of said property.

BE IT FURTHER RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that this resolution shall take effect from and after its final passage, the public welfare requiring such.

IT IS SO ORDERED.

PRESENT AND VOTING

AYE:

NAY:

DATED:

MAYOR PAIGE BROWN

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

SUSAN HIGH-MCAULEY, CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

[December 9, 2014]

DEPARTMENT: Utilities

AGENDA # 5

SUBJECT:

Ordinance #O1412-67 authorizing funds in the amount of \$1,128,565.00 from Natural Gas Reserves for "2014 Annual Gas Line Construction" and award bid to James N. Bush Construction Co. Inc.

SUMMARY:

Ordinance awarding bid and authorizing funds in the total amount of \$1,128,565.00 from Natural Gas Reserves for "2014 Annual Gas Line Construction" in various areas of the City.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE AWARDING BID AND AUTHORIZING FUNDS IN THE AMOUNT OF \$1,128,565.00 FROM NATURAL GAS RESERVES FOR "2014 ANNUAL GAS LINE CONSTRUCTION" IN VARIOUS AREAS OF THE CITY

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the bid for gas line installations pursuant to the plans and specifications under Contract "2014 Annual Natural Gas Line Construction" submitted by James N. Bush Construction Co., Inc. in the amount of \$1,128,565.00 is hereby accepted and awarded.

BE IT FURTHER ORDAINED, BY THE CITY OF GALLATIN, TENNESSEE, that the funds in the amount of \$1,128,565.00 for said Natural Gas Improvements are authorized and appropriated from Natural Gas Reserves.

BE IT FURTHER ORDAINED, BY THE CITY OF GALLATIN, TENNESSEE, that the Mayor and Superintendent of Public Utilities are hereby authorized to execute all necessary contracts and agreements for said Annual Natural Gas Line Construction.

BE IT FURTHER ORDAINED, BY THE CITY OF GALLATIN, TENNESSEE, that this ordinance shall take effect from and after its passage, the public welfare requiring it.

PASSED FIRST READING: _____, 2014

PASSED SECOND READING: _____, 2014

MAYOR, CITY OF GALLATIN

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

SUSAN HIGH-MCAULEY, CITY ATTORNEY

DOCUMENT 00330

BID FORM

Gallatin Public Utilities
239 Hancock Street
Gallatin, Tennessee 37066

Date: 11-24-2014

Place: Gallatin Public Utilities
239 Hancock Street
Gallatin, Tennessee, 37066

Proposal of James N. Bush Construction, Inc.

(hereinafter called "Bidder"), a Putnam Tennessee (county and state) corporation/
~~partnership/individual~~ doing business as Corporation (STRIKE OUT
INAPPLICABLE TERMS)

To: Gallatin Public Utilities (hereinafter called "Owner")
239 Hancock Street
Gallatin, Tennessee 37066

Gentlemen:

The Bidder, in compliance with your Invitation to Bid for the construction of the **2014 Annual Gas Line Construction**, having examined the Drawings and Specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project (including the availability of materials and labor), hereby proposes to furnish all labor, materials, and supplies to construct the project in accordance with the contract documents within the time set forth therein and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the bidding instruments, of which this proposal is a part.

The undersigned Bidder does hereby declare and stipulate that this proposal is made in good faith, without collusion or connection with any other person or persons bidding for the same work, and that it is made in pursuance of and subject to all the terms and conditions of the construction contract, the detailed Specifications, and the Drawings pertaining to the work to be done, all of which have been examined by the undersigned.

The Bidder hereby agrees to commence work under this contract on or before a date to be specified in a written "Notice to Proceed" and to complete the project fully until the full contract amount has been used. The Bidder further agrees to pay, as liquidated damages, the sum of (\$200) two hundred dollars, for each consecutive calendar day that expires after the time specified for completion until the Project is fully complete.

The Bidder hereby agrees that preference will be given to domestic construction material and further agrees to require subcontractors, materialmen, and suppliers also to give preference to domestic construction material.

The Bidder acknowledges receipt of the following addenda:

No. NA Dated _____ No. _____ Dated _____
No. _____ Dated _____ No. _____ Dated _____
No. _____ Dated _____ No. _____ Dated _____

The Bidder agrees to furnish all plant, labor, materials, equipment, and incidentals necessary for the construction, testing, and placing into operation of the **2014 Annual Gas Line Construction**, all in accordance with the Drawings and Specifications, for the following unit prices:

Contractor to complete the following pages for the Base Bid:

ITEM	QUANTITY	DESCRIPTION	UNIT PRICES WORDS	UNIT PRICES FIGURES	TOTAL
1	30,000 LF	3/4" NW STEEL PIPE w/ FITTINGS	Fifteen Dollars	15.00	450,000.00
2	1,000 LF	1" NW STEEL PIPE w/ FITTINGS	Fifteen Dollars	15.00	15,000.00
3	15,000 LF	2 3/8" OD x ST. WT. STEEL PIPE w/ FITTINGS	Twenty Five Dollars	25.00	375,000.00
4	500 LF	4 1/2" OD x ST. WT. STEEL PIPE w/ FITTINGS	Twenty Five Dollars	35.00	17,500.00
5	100 LF	6 5/8" OD x ST. WT. STEEL PIPE w/ FITTINGS	Forty Dollars	40.00	4,000.00
6	30	2" STEEL BALL VALVE (WELD x WELD)	Five Hundred Dollars	500.00	15,000.00
7	1	4" STEEL BALL VALVE (WELD x WELD)	Eight Hundred Dollars	800.00	800.00
8	1	6" STEEL BALL VALVE (WELD x WELD)	One Thousand Dollars	1,000.00	1,000.00
9	25	2" HOT TAP	Two Thousand Dollars	2,500.00	62,500.00
10	1	4" HOT TAP	Three Thousand Dollars	3,500.00	3,500.00
11	1	6" HOT TAP	Four Thousand Dollars	4,500.00	4,500.00
12	2,500 LF	2" UNCAGED BORE	Twenty Dollars	30.00	75,000.00
13	100 LF	4" UNCAGED BORE	Fifty Dollars	50.00	5,000.00
14	500 LF	2" DIRECTIONAL BORE	Thirty Six Dollars	36.00	18,000.00
15	100 LF	4" DIRECTIONAL BORE	Forty Eight Dollars	48.00	4,800.00
16	100 LF	6" DIRECTIONAL BORE	Seventy Two Dollars	72.00	7,200.00
17	200 LF	2" DIRECTIONAL BORE - ROCK	One Hundred Twenty Dollars	120.00	24,000.00
18	200 LF	4" DIRECTIONAL BORE - ROCK	One Hundred Twenty Dollars	120.00	24,000.00
19	100 LF	6" DIRECTIONAL BORE - ROCK	One Hundred Sixty Dollars	160.00	16,000.00
20	200 TONS	CRUSHED STONE	Twenty Four Dollars	24.00	4,800.00
21	1	ADDITIONAL TEST WELD	Five Dollars	5.00	5.00
22	1	SUPERVISOR/FOREMAN	Forty Five Dollars	45.00	45.00
23	1	WELDER w/ WELDING RIG	Eighty Five Dollars	85.00	85.00
24	1	LABORER	Twenty Five Dollars	35.00	35.00
25	1	RUBBER TIRED BACKHOE w/ OPERATOR	Eighty Five Dollars	85.00	85.00
26	1	TRENCHER w/ OPERATOR - 61 to 150 HP	Eighty Five Dollars	85.00	85.00
27	1	TRENCHER w/ OPERATOR - 151 to 200 HP	Eighty Five Dollars	85.00	85.00
28	1	TRENCHER w/ OPERATOR - 201 HP and UP	One Hundred Twenty Five Dollars	125.00	125.00
				300.00	300.00
			TOTAL		1,125,565.00

Use Minimum One Hundred Twenty Five Dollars and Five Hundred Sixty Four Dollars in City

TOTAL AMOUNT DOLLARS

Notes:

1. No extra payment will be provided for the excavation of rock.
2. Any material used for pipe padding shall be submitted as crushed stone.
3. The Gallatin Public Utilities shall be responsible for asphalt replacement.
4. The Gallatin Public Utilities will furnish natural gas pipe, valves, valve boxes, ¾" and 2" tap tees, excess flow valves, and cut-offs.
5. The Contractor is responsible for the installation of natural gas pipe, tap tees, excess flow valves, valves, and valve boxes, as provided by the Owner.
6. The Contractor is responsible for backfill and clean-up on all gas lines installed, to include seed and straw.
7. Clean-up must be performed no later than 30 days after installation. Failure will result in a deduction of costs incurred.
8. When Owner deems necessary – Contractor shall provide a minimum of two full working crews.
9. The Contractor shall comply with all applicable provisions of the Operator Qualification Program and Drug Testing Program.

The above unit prices shall include all labor, materials, bailing, shoring, removal, erosion control, overhead, profit, insurance, etc., to cover the finished work of the several kinds called for.

The Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informalities in the bidding.

The Bidder agrees that this bid shall be good and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving bids.

Upon receipt of written notice of the acceptance of this bid, the Bidder will execute the formal contract attached within twenty (20) days and deliver a surety bond or bonds as stipulated in Paragraph 5.01 of the General Conditions. The bid security attached in the sum of 5% of Bid Amount Dollars (\$ 5% of Bid) is to become the property of the Owner in the event the contract and bond are not executed within the time set forth as liquidated damages for the delay and additional expense to the Owner caused thereby.

All the various phases of work enumerated in the detailed specifications with their individual jobs and overhead, whether specifically mentioned, included by implication, or appurtenant thereto, are to be performed by the Contractor under one of the items listed in the bid schedule, irrespective of whether they are named in said list.

Payment for work performed will be in accordance with the bid schedule, subject to changes provided for in the construction contract.

(SEAL if bid is by a corporation)



Respectfully submitted,

James N. Bush Construction, Inc.
Bidder

By Steve Watts
(signed)

* Steve Watts

Title Vice-President

Business Address P.O. Box 908

Cockeville, TN 38503

Telephone No. 931-526-3223

Contractor's License No. 00010957

* Type or print name below signature.

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

DECEMBER 9, 2014

DEPARTMENT: PLANNING DEPARTMENT

AGENDA # 6

SUBJECT:

Ordinance No.01412-68 an ordinance of the City of Gallatin, Sumner County, Tennessee, amending the zoning on 1.071(+/-) acres from Multiple Residential and Office – Planned Unit Development (MRO-PUD) to Multiple Residential and Office (MRO) with an Amended Preliminary Master Development Plan for Hancock Ridge Apartments.

SUMMARY:

Applicant requests approval to amend the Gallatin Zoning Ordinance to rezone one (1) parcel (Tax Map 1260 Group D and Parcel 003.00 and approval of an Amended Preliminary Master Development Plan for Hancock Ridge Apartments, containing 6.990 (+/-) acres, located south of Hancock Street and east of Green Wave Drive. The development includes five (5) buildings containing 96 units, a clubhouse/leasing office, pool, and tot lot. The Gallatin Municipal-Regional Planning Commission recommended approval at the November 24, 2014 Planning Commission Meeting. (PC0370-14)

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE NO. 01412-68

AN ORDINANCE OF THE CITY OF GALLATIN, SUMNER COUNTY, TENNESSEE, REZONING AN APPROXIMATE 1.071 (+/-) ACRE LOT, LOCATED SOUTH OF HANCOCK STREET AND EAST OF GREENWAVE DRIVE FROM MULTIPLE RESIDENTIAL AND OFFICE – PLANNED UNIT DEVELOPMENT (MRO-PUD) TO THE MULTIPLE RESIDENTIAL AND OFFICE (MRO) ZONING DISTRICT AND APPROVING A PRELIMINARY MASTER DEVELOPMENT PLAN FOR HANCOCK RIDGE APARTMENTS, AUTHORIZING THE REVISION TO BE INDICATED ON THE OFFICIAL ZONING ATLAS; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of property has submitted a complete application to rezone 1.071 (+/-) acre lot located on Hancock Street; and

WHEREAS, the property to be rezoned is located south of Hancock Street and east of Green Wave Drive and is currently zoned Multiple Residential and Office – Planned Unit Development (MRO-PUD); and

WHEREAS, the Gallatin Municipal-Regional Planning Commission has reviewed and recommended approval of the proposed rezoning in GMRPC Resolution 2014-97; and

WHEREAS, a public hearing was held following public notice as prescribed by the Gallatin Zoning Ordinance and T. C. A. Section 13-7-203; and

WHEREAS, the City Council has approved by majority vote of the members present the rezoning request of the described property; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALLATIN, SUMNER COUNTY, TENNESSEE as follows:

Section 1. The City Council of the City of Gallatin does hereby approve rezoning a 1.071(±) acre lot from the Multiple Residential and Office – Planned Unit Development (MRO-PUD) to the Multiple Residential and Office (MRO) District as described in Exhibit ‘A’ and approves the Preliminary Master Development Plan as described in Exhibit ‘B’ with the following conditions:

1. The Planning Commission approves the proposed alternative bufferyard plan.
2. Stormwater treatment/detention and management practices outlined in City of Gallatin stormwater ordinance and subdivision regulations must be met. Calculations to be submitted with FMDP will further clarify volumes and area requirements.
3. Provide sidewalk access to/from proposed public sidewalk along Hancock Street and extend the public sidewalk along the south side of Hancock Street to Greenwave Drive.

4. A sign permit is required prior to the installation of any signage on the site.

Section 2. The City Council of the City of Gallatin does hereby approve, authorize and direct the revision of the City's Official Zoning Atlas to show the classification for the area as hereby rezoned.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 4. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provision or applications of this ordinance which can be given without the invalid provision or application, and to this end the provisions of this ordinance are declared severable.

BE IT FURTHER ORDAINED BY CITY COUNCIL OF THE CITY OF GALLATIN, SUMNER COUNTY, TENNESSEE, that this Ordinance shall take effect upon final passage, the public welfare requiring such.

PASSED FIRST READING:

PASSED SECOND READING:

MAYOR PAIGE BROWN

ATTEST:

CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

SUSAN HIGH-MCAULEY
CITY ATTORNEY

EXHIBIT 'A'

Legal Description – Lot 25, 1.071 (+/-) Acres

Lackey P.U.D. Lot 25 (Rezoning from MRP-PUD to MRO)

Land lying on the east side of Hancock Street, 180.5 feet northeast of Green Wave Drive in the City of Gallatin, Third Civil District, Sumner County, Tennessee. Being all of the land deeded to James E. Gibson, etux by deed recorded in Record Book 2475, page 506, Register's Office of Sumner County (R.O.S.C.), Tennessee and more particularly described as follows:

Being all of Lot 25, Phase 3, Southwest Developer's Property as recorded in Plat Book 14, page 22, R.O.S.C., Tennessee.

Lackey P.U.D. Lot 7 (Approval of Changes to Current PMDP)

Land lying on the east side of Hancock Street, 180.5 feet northeast of Green Wave Drive in the City of Gallatin, Third Civil District, Sumner County, Tennessee. Being all of the land deeded to James E. Gibson, etux by deed recorded in Record Book 2475, page 506, Register's Office of Sumner County (R.O.S.C.), Tennessee and more particularly described as follows:

Being all of Lot 7, Phase 2, Southwest Developer's Property as recorded in Plat Book 12, page 391, R.O.S.C., Tennessee.

EXHIBIT 'B'

The Preliminary Master Development Plan for Hancock Ridge Apartments, consist of a one (1) sheet plan, prepared by Kaw Valley Engineering, Inc. of Lenexa, KS, with project No. C14D8021, dated October 29, 2014, with a revised date of November 12, 2014, Site Lighting Plan for Hancock Ridge Apartments prepared by InSite Group, Inc. of Blue Springs, Missouri, consisting of one (1) sheet, number SL1, with project No. 12-3671-0 dated November 12, 2014, and a three (3) sheet Architectural Renderings for Hancock Ridge Apartments, prepared by Wallace Architecture, L.L.C., dated November 2014.

A RESOLUTION OF THE CITY OF GALLATIN MUNICIPAL-REGIONAL PLANNING COMMISSION RECOMMENDING APPROVAL TO GALLATIN CITY COUNCIL OF A REZONING OF 1.07 (+/-) ACRE LOT FROM MULTIPLE RESIDENTIAL AND OFFICE – PLANNED UNIT DEVELOPMENT (MRO-PUD) TO MULTIPLE RESIDENTIAL AND OFFICE (MRO) AND APPROVAL OF PRELIMINARY MASTER DEVELOPMENT PLAN FOR HANCOCK RIDGE APARTMENTS LOCATED SOUTH OF HANCOCK STREET AND EAST GREEN WAVE DRIVE. (PC0370-14)

WHEREAS, The applicant has submitted an application for rezoning and a Preliminary Master Development Plan consistent with Section 12.02.050 of the City of Gallatin Zoning Ordinance, and

WHEREAS, THE CITY OF GALLATIN MUNICIPAL-REGIONAL PLANNING COMMISSION considered the rezoning request and the Preliminary Master Development Plan submitted by the applicant, Kaw Valley Engineering, at its regular meeting on November 24, 2014; and

WHEREAS, THE CITY OF GALLATIN MUNICIPAL-REGIONAL PLANNING COMMISSION has reviewed the application materials and supporting documentation submitted by the applicant, the analysis, findings and recommendations presented by City Staff and in the Planning Commission Staff Report and the evidence and testimony presented during the meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE GALLATIN MUNICIPAL-REGIONAL PLANNING COMMISSION as follows.

Section 1. The Gallatin Municipal-Regional Planning Commission in its deliberations makes the following findings pursuant to TCA § 13-7-202 and 13-7-203 and Section 12.02.020 of the City of Gallatin Zoning Ordinance:

1. The Rezoning and Preliminary Master Development Plan is in agreement and consistent with the intent and recommendations of the Gallatin on the Move 2020, General Development and Transportation Plan, and in particular the Commercial Corridor Character Area.
2. The Preliminary Master Development Plan is consistent with the purpose and intent of the proposed Multiple Residential and Office (MRO) zoning district and complies with the use, restrictions, minimum bulk and height regulations, minimum lot dimensions, yard lines, and minimum building setback line requirements established in said zoning district.
3. The legal purposes for which zoning and subdivision regulations exists have not been contravened.

4. The zoning and Preliminary Master Development Plan amendment will not create adverse effects upon adjoining property owners or any such adverse effect can be mitigated by applying design and performance standards or is justified by the public good or welfare.
5. No one property owner or small group of property owners will benefit materially from the approval to the detriment of the general public.
6. A Preliminary Master Development Plan was submitted with the rezoning application as required by Sections 15.07.030 and 12.02.010 B. and 15.07.030 of the Gallatin Zoning Ordinance and complies with the twelve standards required by the zoning code.

Section 2. Action – The Gallatin Municipal-Regional Planning Commission hereby recommends approval of a rezoning of the subject property from the Multiple Residential and Office – Planned Unit Development (MRO-PUD) zoning district to the Multiple Residential and Office (MRO) zoning district as described in Exhibit ‘A’ with a Preliminary Master Development Plan for Hancock Ridge Apartments with the following conditions:

1. The Planning Commission shall make a decision on whether the proposed alternative bufferyard plan meets the requirements in Section 13.04.100.C of the Gallatin Zoning Ordinance.
2. Stormwater treatment/detention and management practices outlined in city of Gallatin stormwater ordinance and subdivision regulations must be met. Calculations to be submitted with FMDP will further clarify volumes and area requirements.
3. Provide sidewalk access to/from proposed public sidewalk along Hancock Street.
4. IFC 903.2.8 requires automatic sprinkler systems in apartment buildings.
5. IFC 903.3.1.2.1 automatic sprinkler systems shall be provided for exterior balconies.
6. City ordinance SEC. 9-74 FDC Fire Department connections shall be a minimum of 40 feet from the protected structure and shall be within 50 feet from an approved fire hydrant.
7. IFC 503.2.3 fire apparatus access road shall be designed and maintained to support the imposed loads of fire apparatus.
8. A sign permit is required prior to the installation of any signage on the site.
9. Submit 14 half-sized, corrected folded copies of the Preliminary Master Development Plan for City Council.

BE IT FURTHER RESOLVED BY THE CITY OF GALLATIN, TENNESSEE MUNICIPAL-REGIONAL PLANNING COMMISSION that this resolution shall take effect from and after its final passage, the public welfare requiring such.

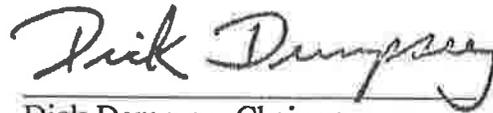
IT IS SO ORDERED.

PRESENT AND VOTING

AYE: 7

NAY: 0

DATED: 11/24/2014



Dick Dempsey, Chairman



Johnny Wilson, Secretary

APPROVED AS TO FORM:



SUSAN HIGH-MCAULEY
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

December 9, 2014

DEPARTMENT: POLICE

AGENDA # 7

SUBJECT:

Resolution Authorizing Mayor to Execute Parking Lot Lease with Sumner County

SUMMARY:

RESOLUTION AUTHORIZING MAYOR TO EXECUTE PARKING LOT LEASE WITH SUMNER COUNTY, TENNESSEE FOR THE UNIMPROVED PROPERTY LOCATED BEHIND THE CITY'S PROPERTY AT 411 SOUTH WATER AVENUE

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

RESOLUTION AUTHORIZING MAYOR TO EXECUTE PARKING LOT LEASE WITH SUMNER COUNTY, TENNESSEE FOR THE UNIMPROVED PROPERTY LOCATED BEHIND THE CITY'S PROPERTY AT 411 SOUTH WATER AVENUE

WHEREAS, the City of Gallatin desires to enter into a parking lot lease with Sumner County, Tennessee for the unimproved property located behind the City's property at 411 South Water Avenue. The City further desires to pave said property which is owned by Sumner County, Tennessee for the purpose of improving the property for use as a parking lot to service the building at 411 South Water Avenue.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that the Mayor is hereby authorized to execute all necessary lease agreements and other documents to effectuate said parking lot lease.

BE IT FURTHER RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that the City may improve the property owned by Sumner County, Tennessee by paving said property for use as a parking lot to service the building at 411 South Water Avenue.

BE IT FURTHER RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that this resolution shall take effect from and after its final passage, the public welfare requiring such.

IT IS SO ORDERED.

PRESENT AND VOTING

AYE:

NAY:

DATED:

MAYOR PAIGE BROWN

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

SUSAN HIGH-MCAULEY, CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

December 9, 2014

DEPARTMENT: Leisure Services

AGENDA # 8

SUBJECT:

Discussion of Jonas membership contract.

SUMMARY:

To discuss the Jonas membership contract for the Civic Center.

RECOMMENDATION:

Approval

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

December 9, 2014

DEPARTMENT: Councilman Overton

AGENDA # 9

SUBJECT:
City Recorder's Office

SUMMARY:
Councilman Overton asked that this item be placed on the agenda. It was deferred from the November 11, 2014 Council Committee Meeting.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes: