

**City of Gallatin
Information
Technology
Fire Suppression
System RFP**

1.0 Introduction

The City of Gallatin is accepting bids for a Fire Suppression System to be installed in the Data Center located at City Hall, 132 W Main St. Bids are to be submitted no later than Friday, July 25, 2014 by 11:00am in a sealed envelope clearly identified **Fire Suppression System** and bid due date and time marked on outside of envelope. Any questions please contact J.R. Smith @ 615-451-5963.

1.1 Scope of Work

The City of Gallatin seeks to purchase a fire suppression system to be installed at City Hall, 132 W Main St.

2.0 Technical Requirements

Fire Suppression features must include:

- Any materials used must be made to work with electronic equipment without damage (including servers, switches, routers, etc.)
- A manual shutoff must be placed in the data center in case of accidental discharge
- Any materials used must be safe to be used in occupied spaces
- The system shall be capable of creating an audible and visual alert and include equipment necessary to do so
- Any system install must be capable of being integrated into a generic fire alarm system (no fire alarm is installed currently)

3.0 Bid Requirements

- Bid must include building materials
- Scope of Work
- Cost of Installation
- Cost of Annual Maintenance to be broken out annual up to 5 years
- Bid shall be good from date of bid opening

4.0 Vendor Requirements

- Provide labor and all building materials needed to install fire suppression system
- Shall file all permits, provide all plans required by federal, state, and local laws and ordinances
- Provide plans indicating placement of all equipment in data center
- Bid must include 2 paper copies and 1 digital copy
- Bid must be valid 90 days from bid due date.

5.0 Evaluation of Proposals

The City of Gallatin will award the contract to lowest responsible and responsive bidder meeting specifications, quality, and performance standards pursuant to the Municipal Purchasing Act of 1983. Response will be based on the following factors;

- Completeness of response
- Cost
- Vendor track record, including references
- Quality of service and product

6.0 Contract Award

The City of Gallatin reserves the right to reject any or all proposals and to waive any informality found therein. The City of Gallatin will award a contract based on evaluations described above.

7.0 Question Submissions

Information Technology

Attn: Cameron Calvert

Email: cameron.calvert@gallatin-tn.gov

8.0 Proposal Submission

ALL SUBMISSIONS MUST BE SEALED AND CLEARLY MARKED

“Fire Suppression System”

Proposals shall be directed to the attention of:

Finance Department

Attn: J.R.Smith

Fire Suppression System

132 West Main Street

Gallatin, TN 37066

Telephone: 615-451-5963

DUE DATE: Friday, July 25, 2014 by 11:00 a.m.