



Kevin Chastine, AICP, Planner II  
Kevin.Chastine@gallatin-tn.gov

February 6<sup>th</sup>, 2015

Gallatin Historic District Commission Members:

- Thomas Richey, Chair
- Roger Matchett, Secretary
- John Garrott
- Johnny Wilson
- Kenneth Thomson

**RE: Tuesday, February 10th, 2015 Gallatin Historic District Commission Meeting**

Dear Commissioners:

Please find the following items enclosed with this letter:

1. Agenda for the Tuesday, February 10th, 2015 Gallatin Historic District Commission meeting.
2. 121 North Hume Avenue – Violation Letter
3. 126 North Westland Avenue – Violation Letter

The Historic District Street Report assignments are as follows:

- **Kenneth Thomson:** East Eastland Street, Wemyss Street, North Pardue Avenue
- **Thomas Richey:** North Hume Avenue
- **Roger Matchett:** Perrolee Street
- **John Garrott:** East Main Street
- **Johnny Wilson:** North Westland Avenue, East Main Street

Please call me as soon as possible if you are unable to attend Tuesday's meeting.

Sincerely,

Kevin Chastine, AICP  
Planner II

Enclosures



## AGENDA

The Gallatin Historic District Commission invites all members of the public to their regularly scheduled meeting on Tuesday, February 10th, 2015 at 4:30 p.m. in the **History Room, Room 109** of Gallatin City Hall located at 132 West Main Street. The agenda for this meeting is set as follows:

1. 121 North Hume Avenue – Anything Auto - Update
2. 126 North Westland Avenue – Porch Violation – Update
3. Discussion of Monthly Historic Preservation Articles
4. Woodson Terrace Historic District Street Reports
5. East Main Street Historic District Street Reports
6. Other Business

The next Gallatin Historic District Commission meeting is scheduled for March 10th, 2015 at 4:30 p.m. The submittal deadline for that meeting agenda is Tuesday, February 25th, 2015. Please contact the Gallatin Planning Division at 451-5796 for more information.



William D. McCord, AICP  
City Planner  
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Katherine Schoch  
Assistant City Planner  
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February 6, 2015

Property Owner or Current Tenant  
121 North Hume Avenue  
Gallatin, TN 37066

To Whom It May Concern:

The Gallatin Planning Department has received calls regarding Anything Auto site and specifically the two (2) vehicles parked along the northern property line of which is a truck full of scrap materials. Jessica Jackson, with the Gallatin Police Department, spoke with someone on site at the end of last year regarding this situation. At that time the vehicles along the property line were removed and the scrap metals and parts were removed.

The Planning Office has received additional calls recently that indicate the vehicles have been moved back adjacent to the building next to the property line and the truck is full with scrap materials.

We request that the two (2) vehicles located between the building and the northern property line be moved and the truck be emptied of all scrap materials.

Please contact the Gallatin Planning Office within 14 days of receiving this letter so that we can find a solution to accommodate your business needs and the desires of the adjacent neighborhood.

Sincerely,

**Kevin Chastine, AICP**  
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Gallatin Planning Division  
City of Gallatin  
132 West Main Street  
Gallatin, TN 37066  
[kevin.chastine@gallatin-tn.gov](mailto:kevin.chastine@gallatin-tn.gov)  
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City of Gallatin



Codes/Planning Department

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January 30, 2015

Dear Current Resident/Owner:

We appreciate the efforts of homeowners in the Woodson Terrace Historic District to improve their homes and property. Maintaining the integrity of the neighborhood is one reason residents voted to designate it as a local historic district with design guidelines and design review processes.

It was brought to the attention of the Gallatin Planning Department that a new front porch was under construction at 126 North Westland Avenue. The property at 126 North Westland is located within the locally designated Woodson Terrace Historic District. Basic maintenance of your home, such as repainting and re-roofing with like materials, is not reviewed by the Gallatin Historic District Commission; however the construction of a new front porch along with the removal of the original arched canopy over the front door requires review and approval by the Gallatin Historic District Commission.

Additionally, in speaking with the Gallatin Building Department it has been determined that no building permit has been applied for, or received for the work that has been completed on this property.

I ask that you contact me to discuss the process for coming before the Gallatin Historic District Commission in order to discuss the proposed changes and the work that has already been completed at this address.

Please contact me within 14 days of receiving this letter I will assist you with following the procedures to submit your project for the begin the Certificate of Appropriateness process.

Thank you again for making your home in the Woodson Terrace Historic District and for assisting in efforts to maintain and preserve the neighborhood.

Sincerely,

Kevin Chastine, AICP  
Planner II  
Codes/Planning Department  
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cc: File



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ZONING VIOLATION SUMMARY REPORT

**SITE INSPECTION(S):**

**ADDRESS:** 126 North Westland Avenue

**ZONING:** R-10

**ZONING VIOLATION –**

It was brought to the attention of this office and after a site inspection it has been determined that non-permitted work has been undertaken at 126 North Westland Avenue. The property owner did not receive a Certificate of Appropriateness from the Gallatin Historic District Commission for the new porch or the removal of the existing arched canopy over the front door. Additionally, a building permit was not applied for or received for the work that has been completed.

**APPLICABLE WOODSON TERRACE HISTORIC DISTRICT DESIGN GUIDELINES –**

The Woodson Terrace Historic District Design Guidelines state:

***1.1.2 The Secretary of the Interior's Standards for Rehabilitation:***

*Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterized a property shall be preserved.*

*5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterized a property shall be preserved*

*9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.*

*10. New addition and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.*

***1.2.4 Architectural Features***

*Original features should be retained if at all possible.*

***1.2.8 Porches***

*Original architectural features and shape – outline, roof height, and roof pitch – should be retained.*