

Gallatin Industrial Center Signage

06/19/2013

City of Gallatin

1.0 Introduction

The City of Gallatin Industrial Development Board is seeking bids for **Gallatin Industrial Center Signage** located at the intersection of Airport Road and Gateway Drive in the Gallatin Industrial Park. Bid packets shall be turned in no later than 4:30pm on July 10th, 2013. Bid opening will be held in the History Room located at Gallatin City Hall, Room 106, located at 132 West Main Street, Gallatin TN 37066 .This project must be completed by August 31st 2013.

2.0 Technical Requirements

General Conditions:

- Comply with requirements of the City of Gallatin in regards to zoning, codes and contract requirements.
- Keep streets clean and clear of debris; coordinate any blockage of streets with City of Gallatin.

Site Work:

- Excavate for foundations with minimum disruption to existing plant material and site improvements.
- Repair and replace damaged areas to match existing conditions or better.
- Remove debris from site.
- Concrete: Footings to be 3500 psi bearing on firm soil capable of supporting 2000psf. rebar to be grade 60.
- Masonry: Brick and mortar to match existing entrance walls.
- Metal Framing: Metal Stud framing to be 20ga metal studs and track.
- Utilize galvanized fasteners and use expansion anchors into masonry.
- Coordinate with EIFS and Signage for blocking and supports.
- Exterior Insulation Finish System (EIFS): Provide manuf. recommended substrate on framing,
- Provide reveal as indicated and finished and caulk as required for watertight installation following manufacturer required installation procedures.
- Sign Material: Panel material to be .040 for small panels and .080 for large panels, aluminum pre-finished material and accessories as required for complete, finished, watertight installation.

- Provide Aluminum Pop-rivet fasteners and stainless steels screws as required.
- Provide hidden stiffeners as required for rigid, smooth installation.
- Lettering to be Vinyl letters suitable for 10 year exterior installation.
- Surface mounted cast letters shall be Formed Plastic letters, 12" and 9", Impact font, with mounting studs, mounting pattern to be provided to installer.
- Colors to be determined upon award of contract.

3.0 Evaluation of Proposals

The City of Gallatin will award the contract to lowest responsible and responsive bidder meeting specifications, quality, and performance standards pursuant to the Municipal Purchasing Act of 1983. Response will be based on the following factors;

- Completeness of response
- Cost
- Vendor track record, including references
- Quality of service
- Quality of product

4.0 Contract Award

The City of Gallatin reserves the right to reject any or all proposals and to waive any informality found therein. The City of Gallatin will award a contract based on evaluations described above.

5.0 Question Submissions

Matchett and Associates

Attn: Roger Matchett

113 East Main Street

Gallatin TN 37066

Telephone: 615-451-1505

6.0 Proposal Submission

ALL SUBMISSIONS MUST BE SEALED AND CLEARLY MARKED

Gallatin Industrial Center Signage

DUE DATE: July 10, 2013 @4:30 PM

Proposals shall be directed to the attention of:
Finance Department
Attn: J.R.Smith, Jr
132 West Main Street
Gallatin, TN 37066
Telephone: 615-451-5963

Bid Opening: Bids will be opened in public in the History Room, First Floor, Gallatin City Hall. Bidders may be present. Bids may not be withdrawn for 30 calendar days after receipt of bids.

7.0 Insurance and Bonding Requirements

Insurance provisions: worker's compensation, general liability, professional liability (errors and omissions), automobile liability

Insurance. Contractor shall at its own expense provide the following insurance:

i **Worker' s Compensation** insurance in compliance with ORS 656.017, which requires subject employers to provide Tennessee workers' compensation coverage for all their subject workers.

ii **Professional Liability** insurance with a combined single limit, or the equivalent, of not less than either: \$200,000, \$500,000, \$1,000,000, \$2,000,000 or Not Applicable for each claim, incident or occurrence. This is to cover damages caused by error, omission or negligent acts related to the professional services to be provided under this contract.

iii **General Liability** insurance with a combined single limit, or the equivalent, of not less than either: \$200,000, \$500,000, \$1,000,000, \$2,000,000 or Not Applicable for each occurrence for Bodily Injury and Property Damage. It shall include contractual liability coverage for the indemnity provided under this contract.

iv **Automobile Liability** insurance with a combined single limit, or the equivalent, of not less than either: \$200,000, \$500,000, \$1,000,000, or Not Applicable for each accident for Bodily Injury and Property Damage, including coverage for owned, hired or non-owned vehicles, as applicable.

Notice of cancellation or change. There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without 30 days' written notice from the Contractor or its insurer(s) to the City.

Additional Insured/Certificates of Insurance. Contractor shall name The City of Gallatin, Tennessee, and its elected officials, officers and employees as Additional Insureds on any insurance policies required herein but only with respect to Contractor' s services to be provided under this Contract. As evidence of the insurance coverage's] required by this Contract, the Contractor shall furnish acceptable insurance certificates prior to commencing work under this contract. The certificate will specify all of the parties who are Additional Insured's. Insuring companies or entities are subject to the City's acceptance. If requested, complete copies of insurance policies; trust agreements, etc. shall be provided to the City. The Contractor shall be financially responsible for all pertinent deductibles, self-insured retentions and/or self-insurance.

Bonds: A Performance Bond is required for work valued over \$25,000. Each bidder shall submit evidence of bankability for the entire value of the work. Bonds must be executed by a surety company licensed to do business at the location of the project. Acceptance of Bonding Co. is subject to approval of the City of Gallatin.

Project MUST be completed to specifications mentioned in this bid and per Drawings A-1 dated 6/21/13 by August 31, 2013.

Liquidated Damages of \$500 per day will apply after proposed completion date (August 31st,2013).

There will be no change order associated with this project!

BID SHEET

Gallatin Industrial Center Signage

Existing Entry Wall (2) & Renovated Pole Mounted Sign:

\$ _____

New Monument Sign on Gateway Drive Extension:

\$ _____

Name of Company: _____

Address: _____

Telephone: _____

Signature: _____

Print Name: _____

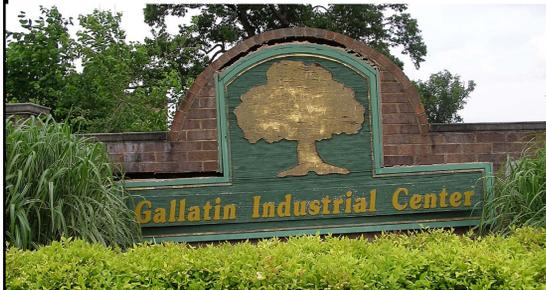
Title: _____

Date: _____

Email: _____



Existing Exit Side Monument Sign



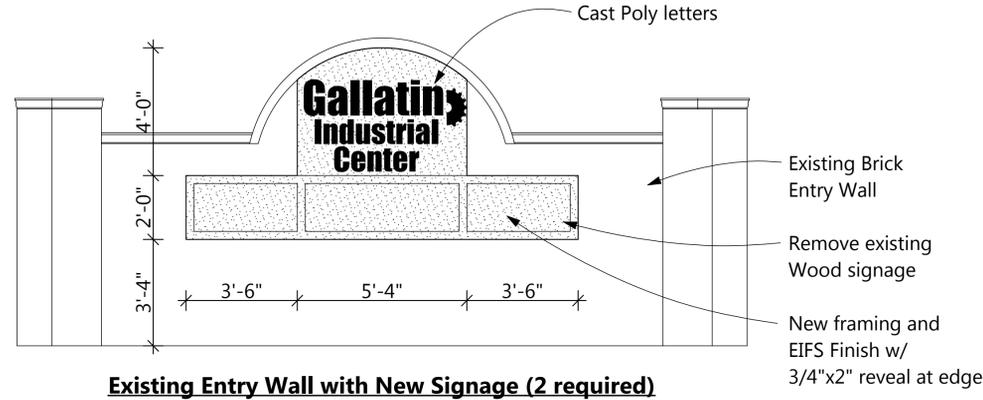
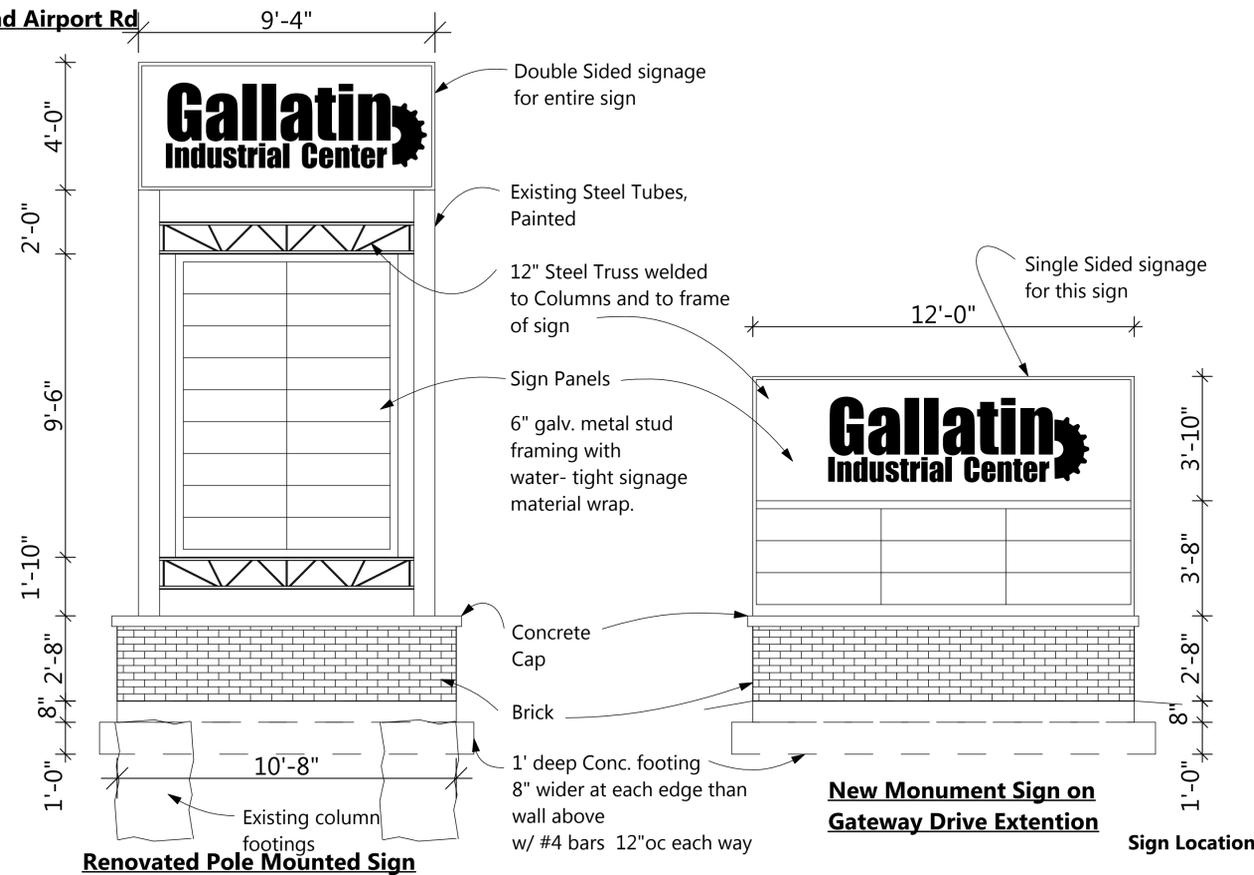
Existing Entry Side Monument Sign



Existing Entrance - Gateway Drive and Airport Rd



Existing Pole mounted sign



SPECIFICATIONS:

General Conditions: Comply with requirements of the City of Gallatin in regards to zoning, codes and Contract requirements.
Keep streets clean and clear of debris, coordinate any blockage of streets with City of Gallatin.

Site Work: Excavate for foundations with minimum disruption to existing plant material and site improvements. Repair and replace damaged areas to match existing conditions or better. Remove debris from site.

Concrete: Footings to be 3500 psi bearing on firm soil capable of supporting 2000psf. Rebar to be grade 60.

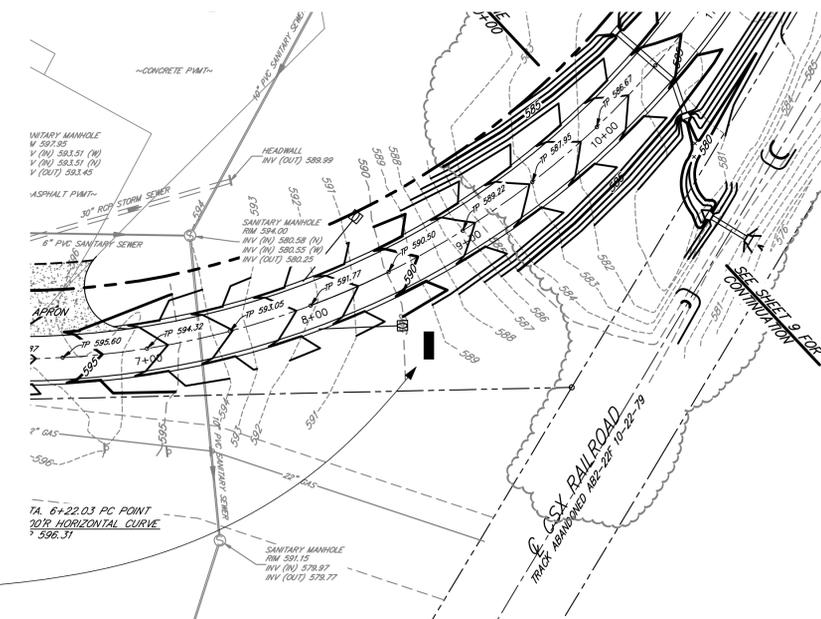
Masonry: Brick and mortar to match existing entrance walls.

Metal Framing: Metal Stud framing to be 20ga metal studs and track. Utilize galvanized fasteners and use expansion anchors into masonry. Coordinate with EIFS and Signage for blocking and supports.

Exterior Insulation Finish System (EIFS): Provide manuf. recommended substate on framing, Provide reveal as indicated and finished and caulk as required for watertight installation following manufacturer required installation procedures.

Sign Material: Panel material to be .040 for small panels and .080 for large panels, aluminum pre-finished material and accessories as required for complete, finished, watertight installation. Provide Aluminum Pop-rivet fasteners and stainless steels screws as required. Provide hidden stiffeners as required for rigid, smooth installation. Lettering to be Vinyl letters suitable for 10 year exterior installation.

Surface mounted cast letters shall be Formed Plastic letters, 12" and 9", Impact font, with mounting studs, Mounting pattern to be provided to installer.



Project No. 1319
Drawn by:
Reviewed by:

M&A
Matchett and Associates Architects

113 East Main St.
Gallatin, TN 37066
615/451-1505

Gallatin Industrial Center
Signage Improvements
Gateway Drive

Gallatin, Tennessee

Sign Details
Location Maps
Specifications

Date: 6/21/13
Revisions:
Date: Mark:

A-1
Sheet 1 of 1