
**CITY OF GALLATIN
COUNCIL COMMITTEE MEETING**

June 24, 2014

6:00 p.m.

**Dr. J Deotha Malone
Council Chambers**

- Call to Order – Councilwoman Brackenbury
- Roll Call: Vice Mayor Alexander – Camp – Kemp – Hayes – Mayberry – Overton – Mayor Graves
- Approval of Minutes: June 10, 2014 Council Committee Meeting and June 17, 2014 Special -Called Council Committee Meeting
- Public Recognition
- Mayor's Comments

AGENDA

1. Ordinance No. O14Ø6-39 Appropriating \$6,218.99 From Sale of Surplus Fire Department Vehicles to Account 110-42220-312 **(Billy Crook, Fire Chief)**
2. Paving the Driveway of the Old Sumner County Health Department Building **(Nick Tuttle, City Engineer)**
3. TDOT Right-Of-Way Deposit for GreenLea Boulevard Extension **(Nick Tuttle, City Engineer)**
4. Lower Station Camp Creek Road **(Nick Tuttle, City Engineer)**
5. Ordinance No. O14Ø5-35 Reaffirming the Planned General Commercial (PGC) Zone District on 10.95 (+/-) Acre Parcel and Approving a Preliminary Master Development Plan. **(Bill McCord, City Planner)**
6. Re-appointment of Eddie Wyatt to the Municipal Board of Zoning Appeals **(Mayor Graves)**
7. Compensation and Benefit Study **(Debbie Johnson, Director of Human Resources)**

- Other Business
- Department Head Reports
- Adjourn

City of Gallatin Council Committee Meeting

Tuesday, June 10, 2014
Dr. J. Deotha Malone Council Chambers

PRESENT:

Mayor Jo Ann Graves
Vice Mayor John D. Alexander
Councilwoman Julie Brackenbury
Councilman Steve Camp
Councilwoman Anne Kemp
Councilman Craig Hayes
Councilman Ed Mayberry

ABSENT:

Councilman Jimmy Overton

OTHERS PRESENT:

Rosemary Bates, Special Projects Director
Rachel Nichols, Finance/IT Director
Ronnie Stiles, Public Works Director
Don Bandy, Police Chief
David Brown, Leisure Services Director
Connie Kittrell, City Recorder
News Examiner Reporter
Joe Thompson, City Attorney
Buck Rogers, Engineering Dept.

Bill McCord, City Planner
Nick Tuttle, City Engineer
Debbie Johnson, Personnel Director
David Gregory, Public Utilities Dir.
James Fenton EDA Director
Billy Crook, Fire Chief
Gallatin Newspaper Reporter
Chuck Stuart, Building Official

Councilwoman Julie Brackenbury called the meeting to order.

Approval of Minutes

Councilwoman Brackenbury presented the minutes of the May 27, 2014 Committee Meeting for approval.

Councilwoman Kemp made motion to approve; Vice Mayor Alexander second. Motion carried with 6 ayes and 0 nays.

Public Recognition

Councilwoman Brackenbury called for public recognition.

Bob Thomas of 166 Grandview Circle stated there was an event this past Saturday at the pavilion in Triple Creek Park. Mr. Thomas said there was no permit issued for this event. He suggested speakers be at a right angle, facing the park and not the homes in the subdivision.

Ron Morrow of 109 Beth Court stated he plans a subdivision party in the empty lot and will face the speakers toward the pavilion. He also asked about the definition of a charitable organization.

Joe Debord of 1007 Hart Street spoke about the noise issue the people before him spoke about. Mr. Debord stated the only way to prevent the noise is to enclose the structure.

Mr. Debord spoke about the tractor pulls, the noise they produce, looking for another location and forming a committee to study the issue. Mr. Debord suggested having two tractor pulls planned in case of rain. He also said more citizens/civic clubs need to get involved in their government.

Mr. Debord spoke about the budget and purchasing a track hoe for Ronnie Stiles Public Works Department for liability, safety and efficiency; upgrading Blakemore Street and our other streets; providing Ms. Bettye Scott with the information she requested; hiring an IT Director; and have public recognition on non-agenda related items at Committee Meetings.

With no one else wishing to speak, Councilwoman Brackenbury closed public recognition.

Mayor's Comments

Mayor Graves announced the Music at the Market events planned for this summer. This Thursday, June 12th is the Freedom Church Praise Band playing at the Farmers Market from 6:30 - 8:00. Greater Gallatin will be selling refreshments.

Agenda

1. 2014-2015 Budget - Discussion - Pay Raises (Flat or Percentage)

Mayor Graves presented the budget as amended with no property tax increase, includes \$281,000 for employee raises, funds needed for capital and it plans for our future.

Councilman Hayes made motion to approve; Councilman Camp second.

Vice Mayor Alexander stated the Planning Commission is requesting hiring a GIS Coordinator to fill Mr. Jim Svoboda's position.

City Planner Bill McCord explained he had originally requested a GIS Coordinator/Community Planner which is a downgraded position from Mr. Svoboda's Community Development Coordinator position. Mr. McCord added that the Planning Commission had also requested a Zoning Enforcement Officer but that was cut from the budget.

Mayor Graves said she had not heard anything from the Planning Commission about this position. Mayor explained Mr. Svoboda's position and purchasing the GIS module for \$75,000 for all departments' use.

There was much discussion on the open GIS position and developing an inventory data base.

Finance/IT Director Rachel Nichols explained that no one in the IT Department has the skill set that Mr. Joseph Crass had and at the time Mr. Crass planned his departure Mr. McCord wasn't on board yet and there was no large need at City Hall for any kind of GIS work. Ms. Nichols added that the Utility Department has one person dedicated to the GIS and Mr. Gregory agreed to assist City Hall with any GIS requests.

Vice Mayor Alexander made motion to amend the budget to add the new position; Councilman Camp second.

Mr. McCord requested having this position filled before the module is purchased. He added that work needs to begin developing an atlas from the old system. He stated that the salary is \$45,456 plus fringe benefits.

Discussion continued on the GIS position.

Ms. Nichols explained that within the IT Department all positions were there and funded but the Planning Department is eliminating an existing position. She added that this is a new job description so it would be a new position and this budget will eliminate the funding for Mr. Svoboda's position.

Council continued to discuss.

Public Utilities Director David Gregory stated he has a state of the art GIS system that is used every day. Mr. Gregory explained that he agreed to help the city during this time but if the city wants to be progressive they need to hire someone dedicated to learning this system. He suggested waiting on the IT Director and let them help make that decision and move on with the budget.

Councilman Mayberry suggested holding the position open and not fund it until the IT Director is hired.

Vice Mayor Alexander withdrew his motion; Councilman Camp withdrew his second.

Human Resource Director Debbie Johnson provided information to Council on the IT Director job description. Ms. Johnson stated this position is an MC pay grade with a salary range from \$59,043 to \$94,390.

Councilwoman Brackenbury made motion to amend to include IT Director MC pay grade and salary range; Councilman Hayes second.

Council continued to discuss.

Councilman Mayberry requested information; a scope of the size of our IT system, number of PC's, servers, number of employees, and management.

Councilwoman Brackenbury called for the vote. Motion carried with 6 ayes and 0 nays.

Human Resource Director Debbie Johnson presented the flat pay raise versus the percentage pay raise. Ms. Johnson stated the lower paid employees are lower than other cities but they also receive a 2.5% step increase during the year.

Councilman Mayberry stated the breaking salary line for the employees is approximately \$49,000. This makes the people above \$49,000 receiving less and the people below the \$49,000 receiving more of the \$281,000.

Ms. Johnson stated the flat increase would be more positive for 300 employees and the flat increase would not be as favorable for 68 employees. There are also 38 employees topped out.

Councilman Mayberry made motion to approve the flat rate increase; Councilman Hayes second. Motion carried with 6 ayes and 0 nays.

Councilman Mayberry suggested the budget stays the same and the bond stays the same amount, not to exceed \$9 million. He also suggested taking the \$445,000 for the City Hall software out the bond and paying cash out of the undesignated fund, and add \$180,000 for a street sweeper. Apply that \$625,000 towards the purchase of Fire Hall property on the southeast side of town.

Councilman Mayberry asked Ms. Nichols the paying of the cash \$445,000 minus the undesignated number in the proposed budget. Ms. Nichols stated that number is \$371,187 minus the IT Director at \$100,000 which leaves \$271,187. Mr. Mayberry asked how much carry over from the departments will go back into the general fund. Ms. Nichols estimated \$1 to \$2 million dollars.

Councilman Mayberry made amendment to the budget to delete \$445,000 out of the proposed bond, hire IT Director, delete street sweeper and put a bond together for the Hatten Track Extension and the Fire Hall under that bond; Councilman Camp second.

There was discussion on the location of the new Fire Hall and continuing the Driver's Lane project.

Mayor Graves stated the state will reevaluate opening the road in 2018 and the traffic light.

Council continued to discuss.

Councilwoman Brackenbury called for the vote. Motion carried with 6 ayes and 0 nays.

Public Utilities Director David Gregory stated Council approved a \$10,000 raise for one administrative assistance and he wants the same \$10,000 for his administrative assistant.

Councilman Mayberry stated he could support the reclassifications but no one brought it up for a motion; this was not a part of his motion.

Councilwoman Brackenbury stated this moves on to next week.

2. Selection Process of City Attorney

Human Resource Director Debbie Johnson presented three (3) scenarios for the selection process of the new City Attorney.

There was discussion on offering a contract through November or December and the salary range.

City Attorney Joe Thompson stated his salary was around \$110,000 when he started and it's now close to \$132,000.

Councilwoman Brackenbury made a recommendation of a review panel with five (5) local attorneys, John Bradley from Hendersonville, David Amonette from Portland and possibly Andy Wright, the City Attorney in Lebanon. She suggest Joe Thompson and Louis Oliver sit in on the interviews.

Council discussed.

Mr. Thompson stated his target date for the appointment to fill out the term of Judge Roger's is June 27th.

Mayor stated this body needs to move and make a decision; Mr. Thompson's office approves all ordinances, resolutions, contracts, etc.

Councilman Mayberry made motion to approve option #2; Councilwoman Kemp second. Motion carried with 4 ayes and 2 nays. Councilwoman Kemp, Councilman Mayberry, Vice Mayor Alexander and Councilman Camp voted aye. Councilwoman Brackenbury and Councilman Hayes voted nay.

Council determined to interview the eight (8) candidates before the Council meeting next Tuesday night at 4:30 PM.

Special Projects Director Rosemary Bates asked about sufficient public notice and stated Brian Covert will be setting up his recording equipment for the Council meeting during the interviews.

3. Resolution #R1404-16 Authorizing Rounding Property Tax and Interest

City Recorder Connie Kittrell presented the request to round property taxes and interest. Ms. Kittrell explained the advantages of rounding.

Vice Mayor Alexander made motion to approve; Councilman Camp second. Motion carried with 6 ayes and 0 nays.

4. Ordinance #O1405-35 Reaffirming the Planned General Commercial (PGC) Zone District on 10.95 (+/-) Acre Parcel and Approving a Preliminary Master Development Plan

City Planner Bill McCord presented this request to approve an ordinance to reaffirm the PGC Zoning on a parcel of land for the Miracle Ford dealership new location on Nashville Pike. The Planning Commission recommended approval with three (3) conditions.

Councilman Hayes made motion to approve; Vice Mayor Alexander second.

Councilwoman Kemp left the meeting at this time.

There was discussion on the re-approval and the construction material of the building. Councilman Hayes asked for clarification at the next meeting.

Councilwoman Brackenbury called for the vote. Motion carried with 5 ayes and 0 nays.

5. Lower Station Camp Creek Road

City Engineer Nick Tuttle stated he had received a legal opinion from City Attorney Joe Thompson stating the city can close the roadway as long as access is provided to Lower Station Camp Creek Road and Long Hollow Pike. Mr. Tuttle also spoke about abandoning the right-of-way so the city no longer maintains the street but there were some issues connected to that.

Mr. Tuttle stated the cost estimate to repave the section of the road that's in the city is approximately \$115,000, to repave the portion from Long Hollow Pike to Mr. Hollins driveway is approximately \$60,000 to \$65,000 plus other incidentals up to approximately \$100,000.

Discussion continued on Mr. Hollins loss of road frontage, utilities and providing cost options next week.

6. Stop Signs at Rodman and Wyndham

Councilman Hayes stated this is a request from the subdivision to install two (2) stop signs at Rodman and Wyndham. The subdivision will supply the signs.

Councilman Hayes made motion to approve; Councilman Camp second. Motion carried with 5 ayes and 0 nays.

7. G.O. Initial Debt Issuance Resolution

Finance/IT Director Rachel Nichols stated the State of Tennessee requires the city to pass an initial Resolution regarding issuing debt and then a 20 day waiting period for tax payer's to respond. She added that this is the first step of the bond.

Vice Mayor Alexander made motion to approve; Councilman Mayberry second. Motion carried with 5 ayes and 0 nays.

8. G.O. Authorizing Debt Issuance Resolution

9. Water/Sewer Initial Debt Issuance Resolution

10. Water/Sewer Authorizing Debt Issuance Resolution

Finance/IT Director Rachel Nichols stated Items #8., #9., and #10. have been delayed. Ms. Nichols said any refinancing existing debt has to be approved by the Comptroller's office. She added that since the city has failed to approve a timely budget the last two years they are refusing to give us our plan review for the refund plan.

Ms. Nichols explained that if we can approve the budget, get the reports to the Comptroller and have a Special Called Council Meeting on July 8th before the work session to vote on these Resolutions then we can still meet the anticipated sell date of July 23rd and the August 6th closing date.

11. Fast Track Infrastructure at Beretta USA Project

EDA Director James Fenton explained that this is a Resolution in support of the application for the Economic Development Grant with no cost to the city.

Councilman Hayes made motion to approve; Councilwoman Brackenbury second. Motion carried with 5 ayes and 0 nays.

Other Business

- Mayor Graves requested Leisure Services David Brown explained the recent incident at the pavilion. Mr. Brown stated this was a Church event and they reserved the pavilion and provided their insurance but no one knew they were going to have loud music. Mr. Brown stated they did not need to get a noise permit because they did not disclose they were going to have music.

City Attorney Joe Thompson requested adding no amplified music to the application.

Vice Mayor Alexander left the meeting at this time.

Mr. Thompson stated the application may need to be updated.

Mr. Brown stated the Church was told not to have loud music.

Discussion continued on signage and other options.

- Councilwoman Brackenbury stated her concerns over the Rotary event this past weekend at the Liberty Branch Access; the gate was left open and patrolling this access.

Department Head Reports

- Finance/IT Director Rachel Nichols provided Council with the information she gave to Ms. Bettye Scott. Ms. Nichols also explained the timeline on the fund balance issue.

Adjourn

With no other business to discuss, Councilwoman Brackenbury adjourned the meeting.

Mayor Jo Ann Graves

Connie Kittrell, City Recorder

City of Gallatin
Special-Called Council Committee Meeting

Tuesday, June 17, 2014
Dr. J. Deotha Malone Council Chambers

PRESENT:

Mayor Jo Ann Graves
Vice Mayor John D. Alexander
Councilman Steve Camp
Councilwoman Julie Brackenbury
Councilman Craig Hayes
Councilwoman Anne Kemp
Councilman Ed Mayberry
Councilman Jimmy Overton

ABSENT:

OTHERS PRESENT:

Debbie Johnson, Human Resource Director
News Examiner, Reporter
Rachel Nichols, Finance/IT Director
Rosemary Bates, Special Projects Director
Gallatin Newspaper, Reporter
James Fenton, EDA Director

Connie Kittrell, City Recorder
Nick Tuttle, City Engineer
Ronnie Stiles, Public Works Dir.
Bill McCord, City Planner
Chuck Stuart, Building Official

Mayor Jo Ann Graves called the meeting to order at 4:30 P.M.

Agenda

Human Resource Director Debbie Johnson presented Council with options for the interview process.

Mayor Graves welcomed the candidates and explained the interview and evaluation process for the position of City Attorney. Mayor Graves stated she would start at the top of the list of candidates and give each candidate five (5) minutes to explain why they want to be the City Attorney; then they would take questions from the Council members.

Special Called Committee Minutes
June 17, 2014

The following is a list of the candidates present for the interview process. Each candidate gave a brief history of their education, work experience and explained why they want to the City Attorney.

1. L. Erin Begley
2. Mike Carter
3. Laura Frost
4. Jill Grim
5. Jim Hawkins
6. Susan High-McAuley
7. Wm. Bart Highers
8. David J. Vance

After each candidate gave their five (5) minute introductions they answered questions from Council members. Candidates were given one (1) minute to answer the questions.

Some of the questions involved handling political pressure, nepotism, formal complaints filed, employment law, planning and zoning issues, courtroom experience and their availability to start the job.

Mayor Graves and Council members thanked the candidates for their interest and participation.

Adjourn

With no further business to discuss, the meeting was adjourned.

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 24, 2014

DEPARTMENT: Fire Department

AGENDA # |

SUBJECT:

Ordinance Appropriating \$6,218.99 From Sale of Surplus Fire Department Vehicles to Account 110-42220-312

SUMMARY:

The Fire Department is requesting City Council to approve the transfer of \$6,218.99 from General Fund account 110-36330 to 110-42220-312 (Small Equipment) for the purchase of three (3) lawn mowers for the Fire Department.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE APPROPRIATING \$6,218.99 FROM SALE OF SURPLUS FIRE
DEPARTMENT VEHICLES TO ACCOUNT 110-42220-312

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of
\$6,218.99 is hereby appropriated from General Fund account 110-36330 to account 110-42220-
312 for the purchase of three (3) lawn mowers;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this
Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING: _____

PASSED SECOND READING: _____

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

JOE THOMPSON, CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 24, 2014

DEPARTMENT: **Engineering**

AGENDA # 2

SUBJECT:

Paving the driveway of the old Sumner County Health Dept. building

SUMMARY:

The old Sumner County Health Department building that the City bought shares a driveway with Kerry Parker's building at 425 South Water Avenue. Mr. Parker came to City Hall with a bid he obtained to pave the driveway. He said in the past Sumner County would split the cost with him to have it repaved.

Attached is the bid he provided. Because of the amount and our rules and regulations, the City would have to obtain 2 more bids. Another option would be to inquire from Roger's Group on if they will pave it using our current contract. Since it is not a city street that are not obligated to use the contract but they may be willing to pave it for us anyways. What direction would Council like to take?

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 24, 2014

DEPARTMENT: Engineering

AGENDA # 3

SUBJECT:

TDOT Right-Of-Way Deposit for Greenlea Blvd Extension

SUMMARY:

The City received the attached letter asking for our share of the cost of right-of-way for the Greenlea Blvd Extension project. Attached is the ordinance to appropriate the requested money.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE NO.

ORDINANCE APPROPRIATING FUNDS FOR THE RIGHT-OF-WAY DEPOSIT TO
TDOT FOR THE GREENLEA BLVD EXTENSION

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$293,826.50 is hereby appropriated from the Undesignated Fund Balance of the General Fund for the right-of-way deposit made payable to TDOT on the Greenlea Blvd Extension from SR-386 to SR-174.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect on final passage, the public welfare requiring such.

PASSED FIRST READING:

PASSED SECOND READING:

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

JOE THOMPSON, CITY ATTORNEY



STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION
PROGRAM DEVELOPMENT & ADMINISTRATION DIVISION
Local Programs Development Office
SUITE 600, JAMES K. POLK BUILDING
NASHVILLE, TENNESSEE 37243-0341
Voice: 615-741-5314

JOHN C. SCHROER
COMMISSIONER

BILL HASLAM
GOVERNOR

May 15, 2014

The Honorable Jo Ann Graves
Mayor, City of Gallatin
132 W. Main St.
Gallatin, TN 37066

Re: Right-of-Way deposit on Greenlea Blvd Extension from SR-386(Vietnam Veterans Blvd) to SR-174(Long Hollow Pike)
Gallatin, Sumner County
PIN: 112515.00
Federal Project Number: N/A
State Project Number: 83950-3561-04
Contract Number: 100230

Dear Mayor Graves:

I am pleased to inform you that the Department is now in position to advance with the right-of-way phase of the referenced project. The current estimate for your agency's share of the cost is \$307,326.50 of which you have already provided \$13,500.00, leaving a balance due of **\$293,826.50**.

Since your agency made the preliminary engineering deposit for this project in the form of a check, you may also use this method for your right-of-way deposit. If you would like to use another form for deposit, I have provided you with the (LGIP) Local Government Investment Pool agreement to be filled out according to the instructions attached. If you have any questions, please feel free to contact me.

When we receive your deposit, we will be in a position to proceed with the right-of-way phase in a timely manner. Should you have any questions concerning this request, please call me.

Sincerely,

Whitney Sullivan
Transportation Manager
whitney.sullivan@tn.gov



INFORMATION RE: DEPOSITS BY AGENCIES

Deposits required from Agencies may be provided by one of the following methods:

1. A check made payable to The Tennessee Department of Transportation.
2. Documentation of a deposit in the Local Government Investment Pool administered by the State Treasurer made only by wire or immediate credit transfer. (instruction sheet, and Treasury contract follows)

If you choose method (1) please return the check to the person requesting the payment at the address below:

Office of Local Program Development
Tennessee Department of Transportation
505 Deaderick Street
Suite 600, James K. Polk Building
Nashville, Tennessee 37243-0341

If you choose method (2), return the necessary documents to the persons indicated on the instruction sheet for depositing funds in the Local Government Investment Pool.

CONTRACT

THIS AGREEMENT, made and entered into this _____ day of _____, 20____, by and between **THE TREASURY DEPARTMENT OF THE STATE OF TENNESSEE**, hereinafter referred to as the "Treasury", and the City of Gallatin, Tennessee, hereinafter referred to as the "Local Agency".

WITNESSETH:

WHEREAS, the State of Tennessee, acting through the Department of Transportation, entered into a contract with the City of Gallatin, herein after called "Local Agency", on the _____ day of _____, 20____ relative to providing for implementation of Greenlea Blvd Extension from SR-386(Vietnam Veterans Blvd) to SR-174(Long Hollow Pike).

WHEREAS, said agreement provides that the Local Agency may deposit its pro rata share of the estimated cost of the project with the Treasury for temporary investment as an alternative to furnishing the Department with said share, and the Local Agency has elected to use said alternate; and

WHEREAS, the Local Agency has made application to participate in the Local Government Investment Pool which has been accepted by the Treasury and has deposited its pro rata share of the estimated cost of the project by immediate credit transfer and advised the Treasury thereof and identified the account to which said deposit should be credited.

NOW THEREFORE, in consideration of the premises, the Treasury and the Local Agency agree as follows:

The Local Agency hereby authorizes Treasury to transfer from its Local Government Investment Pool Account (LGIP Account) relative to the above- identified project, to the account of the Department of Transportation, such amounts as said Department may request from time to time by written instructions from its Finance Director, without liability.

The Local Agency understands that no funds in its LGIP account shall be subject to withdrawal until the project is completed and the actual pro rata share of cost is determined. On completion, any surplus will be returned to the Local Agency pursuant to written instructions of said Department with an accounting of transfers made.

The Treasury will credit interest to the account which will be added to the principal and will become part of the surplus, if any, for disposition by said Department at the completion of the project. LGIP account statements will be sent to the Local Agency and said Department monthly. There will be an administrative fee charged to the Local Agency for the LGIP account at the same rate as other LGIP accounts are charged.

It is understood by the parties that the Treasury shall be responsible for the investment of aforesaid sum in accordance with the terms and conditions of the administration of the pool.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their duly authorized officials as of the date above written.

**STATE OF TENNESSEE
TREASURY DEPARTMENT**

By: _____

NAME OF OFFICIAL WHOSE
SIGNATURE APPEARS BELOW

City of Gallatin
(Type or Print)

TITLE: _____

ADDRESS: _____

TELEPHONE NO: _____

COUNTY OF: _____

SIGNATURE
OF OFFICIAL: _____

INSTRUCTIONS FOR DEPOSITING FUNDS
FOR INVESTMENT IN LOCAL GOVERNMENT INVESTMENT POOL

Enclosed herewith you will find one (1) copy of a contract relative to investing in the Local Government Investment Pool (LGIP) administered by the State Treasury Department. These are for your use in providing evidence that the Local Agency's pro-rata share of funds for the amount set forth in the project agreement relative to the project identified in the contract have been deposited for the use of the Department of Transportation. After completing the information necessary in the body of the contract you will need to have a total of four (4) original copies signed by an authorized official. Due to the sophistication of today's copiers, signatures in ink of a color other than black will clearly mark them as original signatures and prevent possible delays. Mail two (2) copies to, Assistant Director of Investment Department, P. O. Box 198785, Nashville, TN., 37219-8785, and one (1) copy to Jennifer Herstek, Finance Administrator, Tennessee Department of Transportation, 800 James K. Polk Building, Nashville, TN 37243-0329. The remaining copy is to be retained for your file until a fully executed copy is returned by the Treasury Department. Any questions you have should be directed to **Assistant Director of Investment Department at (615) 253-1536.**

Please note that due to the volume of deposits, the Treasury Department will not confirm to TDOT that your deposit has been made more than once a month. To prevent delays in project development, once you have made the deposit, call the person who signed the letter transmitting this document. Give that person the account number to which you have made your deposit, the amount of your deposit and the date on which you submitted it.

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 24, 2014

DEPARTMENT: Engineering

AGENDA # 4

SUBJECT:

Lower Station Camp Creek Road

SUMMARY:

Information will be presented at the meeting.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

JUNE 24, 2014

DEPARTMENT: PLANNING DEPARTMENT

AGENDA # 5

SUBJECT:

Ordinance No. O1405-35 an ordinance of the City of Gallatin, Sumner County, Tennessee, reaffirming the Planned General Commercial (PGC) zone district on 10.95 (+/-) acre parcel and approving a Preliminary Master Development Plan.

SUMMARY:

Applicant requests approval to reaffirm the Planned General Commercial (PGC) district zoning on a 10.95 (+/-) acre parcel (S.B.E. Tax Map 136//Parcels 007.01 and 008.01), and approving a Preliminary Master Development Plan for the Miracle Ford Dealership located at 1394 Nashville Pike. The Gallatin Municipal-Regional Planning Commission recommended approval at the May 19, 2014 Planning Commission Meeting. (PC0185-14)

On June 17, 2014 City Council approved this Preliminary Master Development Plan, but requested to review the architectural plans concerning code requirement that a building be constructed of 70% brick/masonry materials at the June 24, 2014 Council Work Session.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE NO. 01405-35

AN ORDINANCE OF THE CITY OF GALLATIN, SUMNER COUNTY, TENNESSEE, REAFFIRMING THE PLANNED GENERAL COMMERCIAL (PGC) DISTRICT ZONING ON 10.95 (+/-) ACRES (S.B.E. TAX MAP #136//PARCELS 007.01 AND 008.01), LOCATED AT 1394 NASHVILLE PIKE AND APPROVING A PRELIMINARY MASTER DEVELOPMENT PLAN FOR THE MIRACLE FORD DEALERSHIP AUTHORIZING THE REVISION TO BE INDICATED ON THE OFFICIAL ZONING ATLAS; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Gallatin Municipal-Regional Planning Commission, pursuant to Section 15.07.040 of the Gallatin Zoning Ordinance has reviewed and recommended approval in GMRPC Resolution No. 2014-48; and

WHEREAS, notice and public hearing before the Gallatin City Council has or will occur before final passage pursuant to Section 15.07.060 of the Gallatin Zoning Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE as follows:

1. The Gallatin City Council hereby concurs with the recommendations of the Gallatin Municipal-Regional Planning Commission and hereby reaffirms the Planned Commercial General (PGC) District Zoning on the property described in Exhibit A and adopts the Preliminary Master Development Plan as described in Exhibit B; and
2. Based upon the recommendation of approval by the Gallatin Municipal-Regional Planning Commission and after public notice and public hearing in compliance with Section 15.07.060 of the Gallatin Zoning Ordinance, the Planned Commercial General (PGC) zoning of the property is reaffirmed and the Preliminary Master Development Plan is approved with the conditions as described in Exhibit B; and
3. The Gallatin City Council does hereby approve, authorize and direct the revision of the City's Official Zoning Atlas in accordance with Section 15.07.080 of the Gallatin Zoning Ordinance, the official zoning map of the City of Gallatin, Tennessee, shall, upon the effective date of this ordinance, be amended to reflect the reaffirmed zoning and approved Preliminary Master Development Plan herein made; and
4. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict; and
5. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provision or applications of this ordinance which can be given without the invalid provision or application, and to this end the provisions of this ordinance are declared severable.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect upon final passage, the public welfare requiring such.

PASSED FIRST READING: June 17, 2014.

PASSED SECOND READING:

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

JOE H. THOMPSON
CITY ATTORNEY

Map 136, Parcels 7.01 & 8.01

EXHIBIT A

**Legal Description
For
Jim Galvin**

Property located in the 4th Civil District of Sumner County, Tennessee and being described according to a survey made by Bruce Rainey And Associates:

Beginning at a point in the northerly margin of Highway 31-E at the Southeast corner of the State of Tennessee property of record in Record Book 1061, Page 339, R.O.S.C., TN.; thence leaving Highway 31-E, N 35 degrees 18' 03" W – 460.00' to a point; thence N 35 degrees 10' 44" W – 501.39' to a point being the western corner of said property; thence, N 10 degrees 28' 45" E – 472.79' along the property line of The GAP, Inc. property to a point; thence S 42 degrees 33' 24" E – 1,255.70' to a point in the northerly margin of Highway 31-E; thence with said margin S 49 degrees 29' 12" W – 500.57" to the point of beginning, containing 10.95 acres, more or less.

RECEIVED
MAY 30 2014

GALLATIN PLANNING
& ZONING

PC0785-14

EXHIBIT 'B'

The Preliminary Master Development Plan (PMDP) for the Miracle Ford Dealership, consists of a five (5) sheet plan, prepared by Bruce Rainey & Associates of Hendersonville TN, with project no. 980216-T and dated March 28, 2000, with a final revision date of May 28, 2014, and including Architectural Elevations for Miracle Ford, consisting of a one (1) sheet plan, prepared by A.E.I. of Cookeville TN, file no. 984-A4.1dwg., sheet number A4.1 and dated October 10, 2013, with the following conditions:

1. Planning Commission determined that the proposed alternative architectural elevations meet the requirements in Section 13.08.010.D of the Gallatin Zoning Ordinance.
2. Planning Commission determined that the proposed alternative bufferyard plan meets the requirements in Section 13.04.100.C of the Gallatin Zoning Ordinance.
3. Extend joint access road to northern property line. The City of Gallatin does not anticipate a connection installed from adjoining property.

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

JUNE 10, 2014

DEPARTMENT: PLANNING DEPARTMENT

AGENDA # 4

SUBJECT:

Ordinance No. O1405-35 an ordinance of the City of Gallatin, Sumner County, Tennessee, reaffirming the Planned General Commercial (PGC) zone district on 10.95 (+/-) acre parcel and approving a Preliminary Master Development Plan.

SUMMARY:

Applicant requests approval to reaffirm the Planned General Commercial (PGC) district zoning on a 10.95 (+/-) acre parcel (S.B.E. Tax Map 136//Parcels 007.01 and 008.01), and approving a Preliminary Master Development Plan for the Miracle Ford Dealership located at 1394 Nashville Pike. The Gallatin Municipal-Regional Planning Commission recommended approval at the May 19, 2014 Planning Commission Meeting. (PC0185-14)

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 24, 2014

DEPARTMENT: Mayor's Office

AGENDA # 6

SUBJECT:

Re-appointment of Eddie Wyatt to the Municipal Board of Zoning Appeals

SUMMARY:

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

RESOLUTION CONFIRMING REAPPOINTMENT OF ED WYATT TO GALLATIN
MUNICIPAL BOARD OF ZONING APPEALS

BE IT RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that,

WHEREAS, Section 15.04.020(c) of the Gallatin Zoning Ordinance authorizes the
Mayor to appoint members to the Gallatin Board of Zoning Appeals; and

WHEREAS, the Mayor has forwarded the appointment of Ed Wyatt to serve until May
2019 to the City Council for confirmation; and

WHEREAS, Section 15.04.020 (c) requires that the City Council confirm the
appointment by resolution;

THEREFORE, BE IT RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that
Ed Wyatt is confirmed as appointee to the Gallatin Municipal Board of Zoning Appeals.

IT IS SO ORDERED.

AYE:

NAY:

DATE:

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL
CITY RECORDER

JOE THOMPSON
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 24, 2014

DEPARTMENT: Human Resources

AGENDA # 7

SUBJECT:

Compensation and Benefit Study

SUMMARY:

Human Resources Director Debbie Johnson will present a proposal for the City of Gallatin to contract for a comprehensive compensation and benefits study that would also review job descriptions. The last study done by the City of Gallatin was in 2005.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes: