
**CITY OF GALLATIN
COUNCIL COMMITTEE MEETING**

June 09, 2015

6:00 pm

**Dr. J. Deotha Malone
Council Chambers**

- Call to Order – Councilman Overton
- Roll Call: Alexander – Brackenbury – Camp – Vice Mayor Hayes – Kemp – Mayberry – Mayor Brown
- Approval of Minutes: April 14, 2015 Council Committee Meeting;
- Public Recognition
- Mayor’s Comments

AGENDA

1. Noise Ordinance **(Councilwoman Brackenbury)**
2. U.S. Army Corps of Engineers’ request for payment for study of damages at Liberty Branch Park **(Paige Brown, Mayor)**
3. 2016 Budget Ordinance **(Paige Brown, Mayor)**
4. Overpayment of Refuse Collection Fees **(Mayor & Susan High-McAuley, City Attorney)**
5. Ordinance appropriating funds for completion of infrastructure improvements in Cumberland Place North, Section 1 **(Nick Tuttle, City Engineer)**
6. Amendments to Gallatin Municipal Code Chapter 5, Section 5-58, Section 109.2 Schedule of Permit Fees **(Chuck Stuart, Building Codes)**
7. Amendment to Municipal Code adopting the International Fire Code 2009 Edition **(Chuck Stuart, Building Codes)**
8. Purged bad debt FY 2015 **(David Gregory, Superintendent of Public Utilities)**
9. Life, Short Term Disability and Long Term Disability Benefit Plans **(Debbie Johnson, Human Resources Director)**
10. Residency requirements for Department Heads **(Councilwoman Brackenbury)**
11. Department Head recruitment process **(Debbie Johnson, Human Resources Director)**
12. Update on time and attendance **(Rachel Nichols, Finance Director)**

- Other Business
- Reports from Department Heads
- Adjourn

City of Gallatin Council Committee Meeting

Tuesday, April 14, 2015
Dr. J. Deotha Malone Council Chambers

PRESENT:

Mayor Paige Brown
Councilman John D. Alexander
Councilwoman Julie Brackenbury
Councilman Steve Camp
Vice Mayor Craig Hayes
Councilwoman Anne Kemp
Councilman Ed Mayberry
Councilman Jimmy Overton

ABSENT:

OTHERS PRESENT:

Rosemary Bates, Special Projects Director
Rachel Nichols, Finance Director
Ronnie Stiles, Public Works Director
David Gregory, Public Utilities Dir.
David Brown, Leisure Services Director
Susan High-McAuley, City Attorney
Gallatin News Reporter
Tommy Dale, Assistant Fire Chief
Russ Steinike, Asst. Building Codes

Chuck Stuart, Building Codes Dir.
Debbie Johnson, Human Resource Dir.
Don Bandy, Police Chief
Connie Kittrell, City Recorder
News Examiner Reporter
Nick Tuttle, City Engineer
Lori Smiley, IT Director
James Fenton, EDA

Vice Mayor Hayes called the meeting to order.

Approval of Minutes

Vice Mayor Hayes presented the March 10, 2015 and March 24, 2015 Council Committee Minutes for approval. Councilman Overton made motion to approve; Councilwoman Brackenbury seconded. Motion carried with 7 ayes and 0 nays.

Public Recognition

Vice Mayor Hayes called for public recognition.

April 14, 2015

- Bob Thomas of 166 Grandview Circle spoke about the noise issue from the recent Church group at the pavilion in the park.
- Buddy Wilkins, representing Gallatin Marina stated a new season is beginning at the Marina and asked for assistance with the noise ordinance. Mr. Wilkins asked for Council's help and consideration in moving forward this year. He thanked the police department for their assistance and requested a new agreement or ordinance on this issue.

Councilman Overton requested this issue be on the next work session agenda for discussion.

- Joe Debord of 1007 Hart Street stated he supported moving animal control officers under the police department, cross training employees and no discrimination of any kind.

With no one else wishing to speak Vice Mayor Hayes closed public recognition.

Mayor's Comments

- Mayor Brown commended Human Resource Director Debbie Johnson for the Employee's Benefits and Health Fair along with Leisure Services Director David Brown and every employee that helped make that a great event.
- Day Horner of the Fire Department will be retiring at the end of this month.
- Public Works Director Ronnie Stiles will be retiring at the end of June. Mr. Stiles also had his first grandchild; a granddaughter.

Agenda

1. Ordinance to Appropriate \$9,000 from the Sale of Equipment Account #110-36330 Crediting Street Department Repair and Maintenance Vehicles 110-43120-261

Public Works Director Ronnie Stiles explained the appropriation.

Councilman Alexander made motion to approve; Councilman Overton seconded. Motion carried with 7 ayes and 0 nays.

2. Ordinance to Vacate Right of Way on West Smith Street

City Engineer Nick Tuttle stated the planning commission was in favor of abandoning this right of way on Smith Street.

Councilman Mayberry made motion to approve; Councilwoman Brackenbury seconded. Motion carried with 7 ayes and 0 nays.

3. GreenLea Boulevard Extension Project

City Engineer Nick Tuttle explained ways to save money by making changes to this project. There was discussion on taking out the median and paving five (5) lanes, not allowing the State to mill/overlay a section of GreenLea or widen the off ramps at this time to save the City. This will be a savings to the City and create a net gain of \$50,000.

Councilman Mayberry made motion to approve; Councilman Overton seconded. Motion carried with 7 ayes and 0 nays.

4. Section 205, Flood Risk Management Study

City Engineer Nick Tuttle stated the Corps. Of Engineers has received funding to do a feasibility study on the East Camp Creek which includes Town Creek. They are requesting a letter of intent from the city to spend \$100,000 to improve flooding.

Council discussed.

Councilman Overton made motion to approve; Councilman Alexander seconded.

There was discussion on the possibility of condemning properties along Town Creek on Broadway.

Vice Mayor Hayes called for the vote. Motion carried with 7 ayes and 0 nays.

5. Transfer of Animal Control from Public Works to Police Department

Councilman Camp spoke about public perception of this issue and no resolution.

Public Works Director Ronnie Stiles requested moving the effective date to July 1, 2015 to allow Mr. Cox time to confirm his decisions.

6. Project Island

Executive Director of EDA James Fenton stated he would present more information and provide an impact analysis next week.

7. Request to Add Streetlight on Randolph Circle

Police Chief Don Bandy stated Mr. John Dowell requested a street light added on Randolph Circle. Chief Bandy stated there is an existing pole available and he recommended this light be added.

Councilman Alexander made motion to approve; Councilwoman Brackenbury seconded. Motion carried with 7 ayes and 0 nays.

8. Downtown Signage

Councilwoman Brackenbury explained that Mr. Stiles saved them money when making the signs for Downtown. She added that the extra money will be spent to purchase banners and American Flags. Ms. Brackenbury added that County Executive Anthony Holt agreed to approve the installation of two posts at the Court House that will hold the banners.

9. Reappointment of Ed Wyatt to the Municipal Board of Zoning Appeals

Mayor stated she is reappointing Ed Wyatt to the Municipal Board of Zoning Appeals.

Councilman Alexander made motion to approve; Councilman Camp seconded. Motion carried with 7 ayes and 0 nays.

10. Reappointment of Councilman Ed Mayberry to the Electric Power Board

Mayor stated she is reappointing Ed Mayberry to the Electric Power Board.

Councilman Alexander made motion to approve; Councilwoman Brackenbury seconded. Motion carried with 7 ayes and 0 nays.

11. Superintendent of Public Works

Human Resource Director Debbie Johnson informed Council that Superintendent of Public Works Ronnie Stiles has submitted his notice of resignation. Ms. Johnson stated she would like to proceed with hiring a new Superintendent of Public Works with a deadline of May 18th. She added that Mr. Stiles requested going in-house first. Ms. Johnson recommended posting all department head hiring's concurrently/externally.

Councilman Overton made motion to approve; Councilwoman Brackenbury seconded. Motion carried with 7 ayes and 0 nays.

12. Mayor's Budget Presentation to Council

Mayor Brown conducted a power point presentation to Council on the 2015-2016 Budget. Mayor also provided a hard copy of the presentation to Council members and department heads.

Mayor presented a broad overview of the budget with detailed explanations of projected revenues and expenditures and other information.

Mayor also provided full budget line items to all Council members.

There was discussion on Community Enhancement requests.

Councilman Overton thanked Mayor for her budget presentation. Mr. Overton stated he would like to review the full budget and place the budget on the agenda to discuss at the next work session.

Other Business

Vice Mayor Hayes called for other business.

- Councilman Overton announced the Gallatin Day Care Center Spaghetti Dinner/ Auction at the Civic Center this Friday night.

Department Head Reports

Councilwoman Anne Kemp left the meeting at this time.

Vice Mayor Hayes called for Department Head Reports.

- Special Projects Director Rosemary Bates presented the street closures for Greater Gallatin. The first request was "SquareFest" on April 25th and Main Street Festival on October 3rd.

Councilman Overton made motion to approve; Councilman Camp seconded. Motion carried with 6 ayes and 0 nays.

- Ms. Bates stated Greater Gallatin's second request is for "Third Thursday" for June, July, August and September and Friday night, April 24th before "Squarefest".

Councilman Overton made motion to approve; Councilman Camp seconded. Motion carried with 6 ayes and 0 nays.

- Human Resource Director Debbie Johnson gave an update on the Fire Chief candidate pool. There was discussion to allow Mayor Brown and Ms. Johnson to conduct telephone interviews with the nine finalists and narrow down the potential list.

Councilman Overton made motion to approve; Councilman Mayberry seconded. Motion carried with 6 ayes and 0 nays.

- Leisure Services Director David Brown informed Council of the Tractor Pull and Rodeo Noise Permit and that everything is in order.
- Mr. Brown introduced Emily Sample. Ms. Sample provided an update on the social media activities at the Civic Center. Ms. Sample also provided Council with a hard copy explaining all the activities and events at the Civic Center.
- City Attorney Susan High-McAuley requested a meeting with Council immediately following this meeting.

Adjourn

With no other business to discuss Vice Mayor Hayes adjourned the meeting.

Mayor Paige Brown

Connie Kittrell, City Recorder

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 9, 2015

DEPARTMENT: Councilwoman Brackenbury

AGENDA # /

SUBJECT:
Noise Ordinance

SUMMARY:
Councilwoman Brackenbury requested this item be placed on the agenda for further discussion.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE TO AMEND THE CITY OF GALLATIN, TENNESSEE MUNICIPAL CODE, CHAPTER 10, ARTICLE IV, RELATIVE TO NOISE

WHEREAS, it has come to the attention of the Mayor and City Council that the City of Gallatin Municipal Code regarding noise violations should be amended; and

WHEREAS, the Mayor and City Council of the City of Gallatin, Tennessee, believe it is in the best interests of the citizens of the City to update the existing noise ordinance to bring it in line with current technology and to make it more enforceable;

NOW, THEREFORE BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that Article IV of Chapter 10 of the Gallatin Municipal Code is hereby amended by adding the following Section 10-100 as follows:

10-100 Supplemental excessive noise regulations.

- (1) No person or persons owning, employing or having the care, custody or possession of any musical instrument, radio set, television set, phonograph, or other instrument, machine or device for amplifying, producing or reproducing sound, shall operate, use or permit to be operated or used such instrument, machine or device in such a manner as to disturb the peace and comfort of the neighboring inhabitants or at any time with louder volume than is necessary for convenient hearing of the persons who are in the room or chamber in which or who are on the premises from which such instrument, machine or device is operated and who are voluntary listeners thereto.
- (2) No person operating or occupying a motor vehicle on any street, highway, alley, parking lot or driveway, either public or private property, shall operate or permit the operation of any sound amplification system, including, but not limited to, any radio, tape player, compact disc player, loud speaker or any other electrical device used for the amplification of sound from within the motor vehicle so that the sound is plainly audible at a distance of fifty or more feet from the vehicle or, in the case of a motor vehicle on private property, beyond the property line. For the purpose of this subsection, "plainly audible" means any sound which clearly can be heard, by unimpaired auditory senses based on a direct line of sight of fifty or more feet, however, words or phrases need not be discernible and said sound shall include bass reverberation.

Prohibitions contained in this section shall not be applicable to emergency or public safety vehicles, vehicles owned and operated by the City, Sumner County, Tennessee, or any utility company, for sound emitted unavoidably during job-related operation, or any motor vehicle used in an authorized public activity for which a permit has been granted by the appropriate governmental agency.

- (3) No person or persons, group, entity or organization shall operate or permit to be operated any musical instrument or other entertainment device using amplification, within fifty feet of a residence or of a natural conservation area unless such music or other entertainment is provided within a totally enclosed structure, except as set forth herein. In no event may such music or other entertainment be provided outside of a structure except between the hours of 7:00 a.m. and 11:00 p.m.

Unless exempted under provisions of the code as a special event, mass gathering or other permitted activity by the City or its boards or commissions. The provisions of this section shall not apply to outdoor entertainment or activities on property owned by the City or its agencies and parks under the control of the Department of Leisure Services.

- (4) No person or persons owning, operating, or having the care, custody, or control of any business or commercial facility shall be permitted to operate any equipment (musical or otherwise), vehicles, or heavy machinery incident to performing business or commercial functions, or engage in any other business or commercial activity which would emit, cause to be emitted, or permit the emission of any noise in excess of sixty (60) Db(A) as measured from a point as close as possible to the outside walls of a residential structure located within a residential zoning district adversely affected by the noise at a height of four feet above the immediate surrounding surface. The provisions of this paragraph shall be in effect between the hours of 9:00 p.m. and 7:00 a.m., Sunday night through Thursday night, and between the hours of 11:00 p.m. and 7:00 a.m., Friday night and Saturday night.

At all other times, no person or persons owning, operating or having the care, custody or control of any business or commercial facility shall be permitted to operate any equipment (musical or otherwise), vehicles, or heavy machinery incident to performing business or commercial functions, or engage in any other business or commercial activity which would emit, cause to be emitted, or permit the emission of any noise in excess of seventy-five (75) Db(A) as measured from a point as close as possible to the outside walls of any residential structure located within a residential zoning district adversely affected by the noise at a height of four feet above the immediate surrounding surface.

- (5) The Gallatin Zoning Ordinance shall control noise standards not specifically addressed in this section.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect immediately upon final passage, the public welfare requiring such.

PASSED FIRST READING: June 2, 2015.

PASSED SECOND READING:

PAIGE BROWN, MAYOR

ATTEST:

CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

SUSAN HIGH-MCAULEY
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 9, 2015

DEPARTMENT: Mayor Brown

AGENDA # 2

SUBJECT:

U.S. Army Corps of Engineers' request for payment for study of damages at Liberty Branch Park

SUMMARY:

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:



DEPARTMENT OF THE ARMY
NASHVILLE DISTRICT, CORPS OF ENGINEERS
P.O. BOX 1070
NASHVILLE, TENNESSEE 37202-1070

JUN 01 2015

IN REPLY REFER TO

Real Estate Division

Honorable Paige Brown
Mayor of Gallatin
132 W. Main Street
Gallatin, Tennessee 37066

Dear Mayor Brown:

This letter concerns damages to U.S. property related to Public Park and Recreational Lease Number DACW62-1-94-0054, and the associated administrative fees generated from these damages. On December 21, 2014, a routine inspection revealed unauthorized tree cutting affecting approximately 12.54 acres of government owned land around the Liberty Branch Recreation Area: approximately 4.06 acres within the leased area and approximately 8.48 acres outside of the leased area.

The lease was granted for a term of twenty-five (25) years effective October 1, 1993, ending September 30, 2018. The lease was amended by Third Supplemental Agreement on March 20, 2014, for the purpose of reopening Liberty Branch Recreation Area, located on Tract F-616, to include an additional 9.59 acres, amending the total acreage to 194.29 acres, more or less.

The destruction of the trees violates the provisions of the lease. Paragraph 13, Protection of Property, states: "The Lessee shall be responsible for any damage that may be caused to property of the United States by the activities of the Lessee under this lease and shall exercise due diligence in protection of all property located on the premises against fire or damage from any and all other causes. Any property of the United States damaged or destroyed by the Lessee incident to the exercise of the privileges herein granted shall be promptly repaired or replaced by the Lessee to the satisfaction of the District Engineer, or, at the election of the District Engineer, reimbursement may be made therefor by the Lessee in an amount necessary to restore or replace the property to a condition satisfactory to the District Engineer." Pursuant to paragraph 25, Natural Resources, "The Lessee shall cut no timber... commit no waste of any kind, nor in any manner substantially change the contour or condition of the premises" unless authorized.

We are currently evaluating potential remedies for the damages caused to U.S. property. Meanwhile, the City of Gallatin is responsible for the administrative costs incurred by the government as a result of the unauthorized damage. Administrative costs associated with resolution of the lease violations total **\$38,050.00**, as shown in the attached spreadsheet.

Please remit payment for the administrative costs by check or postal money order payable to "FAO, USAED, Nashville District", and deliver to the District Chief of Real Estate, Real Estate Contracting Officer, U.S. Army Corps of Engineers, ATTN: RE-M, Mr. Nick Norals, P.O. Box 1070, Nashville, Tennessee 37202-1070.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael T. Abernathy". The signature is stylized and written in a cursive-like font.

Michael T. Abernathy
Division Chief of Real Estate
Real Estate Contracting Officer

Enclosure

PERSON/DIVISION	PER HOUR RATE	HRS WORKED	Major Review Effort	Evaluation
Resource Manager's Office	\$70.00	20.00	\$1,400.00	Site visit/Data collection/ state, local coordination
Natural Resources	\$95.00	10.00	\$950.00	Review/Tree evaluation/Site Visit/Coordination with Project, Applicant, State, and Local Gov.
Real Estate Division	\$90.00	50.00	\$4,500.00	District coordination/review/evaluation/determination/Lease management
Office of Counsel	\$90.00	40.00	\$3,600.00	Counsel oversight
Planning	\$92.00	130.00	\$11,960.00	Environmental Review and evaluation/Cultural Resources/NEPA Compliance
Other: Arborist			\$15,640.00	Investigate the extent of plant damage and provide a Formal Booklet Style Amenity Plant Appraisal using CTLA Cost of Cure Approach and Method meeting the Federal Daubert Standard for Expert Testimony in a civil case.
Total			\$38,050.00	

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

6/9/2015

DEPARTMENT: Finance

AGENDA # 3

SUBJECT:

2016 Budget Ordinance - deferred at 6/2/2015 Council meeting

SUMMARY:

2016 budget ordinance for additional discussions. Original ordinance, as approved on first reading May 5, 2015, is attached. Also attached is a proposed Amended Ordinance to include changes discussed at the May 12th and May 26th Committee meetings.

RECOMMENDATION:

approval

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE NO. O1505-32

**ORDINANCE OF THE CITY OF GALLATIN, TENNESSEE,
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2015 THROUGH JUNE 30, 2016.**

Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Local Taxes	\$19,891,376	\$19,767,077	\$20,795,356
Intergovernmental Revenue	5,487,637	3,939,000	4,704,500
Fines and Forfeitures	2,411,512	677,000	607,000
Miscellaneous Revenue	3,014,317	3,140,868	2,846,710
Total Revenue	\$30,804,843	\$27,523,945	\$28,953,566
Fund Balance	\$9,840,741	12,339,325	7,918,680
Total Available Funds	\$40,645,584	\$39,863,270	\$36,872,246

Special Revenue Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 23,188	\$ 25,000	\$ 25,000
Fund Balance	\$ 8,525	\$ 9,794	\$ 12,794
Total Available Funds	\$ 31,713	\$ 34,794	\$ 37,794

Environmental Serv Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 1,779,334	\$ 1,821,000	\$ 2,417,220
Fund Balance	\$ 103,678	\$ 101,417	\$ 79,593
Total Available Funds	\$ 1,883,012	\$ 1,922,417	\$ 2,496,813

Drug Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 141,089	\$ 227,323	\$ 190,000
Fund Balance	\$ 73,397	\$ 153,238	\$ 193,238
Total Available Funds	\$ 214,486	\$ 380,561	\$ 383,238

Water/Sewer Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 14,961,945	\$ 13,700,750	\$ 14,375,750
Fund Balance	\$ 8,704,346	\$ 7,999,599	\$ 6,975,654
Total Available Funds	\$ 23,666,291	\$ 21,700,349	\$ 21,351,404

Gas Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 20,924,512	\$ 19,276,000	\$ 17,608,000
Fund Balance	\$ 10,426,802	\$ 12,168,568	\$ 9,792,958
Total Available Funds	\$ 31,351,314	\$ 31,444,568	\$ 27,400,958

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Government Administration	\$ 6,771,017	\$ 10,068,121	\$ 7,971,668
Public Safety	\$ 11,616,081	\$ 12,523,919	\$ 11,880,059
Public Works	\$ 2,065,029	\$ 2,438,302	\$ 2,137,245
Parks and Recreation	\$ 4,067,413	\$ 4,650,713	\$ 4,295,260
Economic Development	\$ 339,736	\$ 272,536	\$ 340,108
Debt Service	\$ 1,263,564	\$ 1,981,000	\$ 1,777,006
Operating Transfers	\$ 2,183,420	\$ 10,000	\$ 552,220
Total Appropriations	\$ 28,306,258	\$ 31,944,590	\$ 28,953,566

Special Revenue Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Public Safety	\$ 21,919	\$ 22,000	\$ 22,000
Total Appropriations	\$ 21,919	\$ 22,000	\$ 22,000

Environmental Serv Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Environmental Services	\$ 1,781,595	\$ 1,842,824	\$ 2,417,220
Total Appropriations	\$ 1,781,595	\$ 1,842,824	\$ 2,417,220

Drug Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Police	\$ 91,602	\$ 187,323	\$ 190,000
Total Appropriations	\$ 91,602	\$ 187,323	\$ 190,000

Water/Sewer Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Utilities	\$ 14,317,295	\$ 16,920,039	\$ 14,724,695
Total Appropriations	\$ 14,317,295	\$ 16,920,039	\$ 14,724,695

Gas Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Utilities	\$ 18,042,128	\$ 21,651,610	\$ 16,302,160
Total Appropriations	\$ 18,042,128	\$ 21,651,610	\$ 16,302,160

SECTION 3. At the end of the next fiscal year the governing body estimates balances/deficits as follows:

General Fund	\$ 7,918,680
Special Revenue Fund	\$ 15,794
Environmental Serv Fund	\$ 79,593
Drug Fund	\$ 193,238
Water/Sewer Fund	\$ 6,626,710
Gas Fund	\$ 11,098,798

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements	Debt Authorized and Unissued	Condition of Sinking Fund
Bonds - General fund	\$ 805,000	\$ 497,100	\$ -	within General fund
Notes - General fund	\$ 400,000	\$ 73,906	\$ -	
Bonds - Water/Sewer fund	\$ 1,630,000	\$ 1,531,248	\$ -	

SECTION 5. During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
Water/Sewer lines	\$ 1,000,000.00	
Gas lines	\$ 1,000,000.00	
Sidewalk grant	\$ 560,000.00	
Hattentrack/Albert Gallatin extention		\$ 6,000,000.00
S Water Ave rehabilitation, Smith - Maple		\$ 1,500,000.00
Anthony St drainage		\$ 500,000.00
Sidewalk grant match		\$ 140,000.00
Police parking lot, HVAC, bldg improvements		\$ 150,000.00
Golf clubhouse		\$ 40,000.00
Fire Hall #5		\$ 2,000,000.00
Sanitation truck		\$ 230,000.00
Street sweeper		\$ 225,000.00
Airport Rd/Coles Ferry		\$ 500,000.00
Belvedere Dr @ Long Hollow		\$ 150,000.00

SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 Tenn. Code Ann. Sec. 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tenn. Code Ann. Sec. 6-56-205.

SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Tenn. Code Ann. Sec. 6-56-209.

SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Tenn. Code Ann. Sec. 6-56-206 will be attached.

SECTION 9. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year excluding capital until the adoption of the new budget ordinance in accordance with Tenn. Code Ann. Sec. 6-56-210, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Office of State and Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2015, the public welfare requiring it.

Passed First Reading: May 5, 2015

Passed Second and Final Reading: _____

Mayor Paige Brown

Approved as to Form: Susan High-McAuley, City Attorney

Attest: Connie Kittrell, City Recorder

General	
City Administration	1,264,153
Finance	637,761
City Recorder	477,725
Insurances	722,500
City Attorney	361,174
Information Technology	444,766
Human Resources	207,508
Engineering	1,539,502
Planning Commission	21,268
Planning	460,520
Government Buildings	429,765
Codes	593,196
Police Department	6,776,111
A.C.E.S. Program	200,000
Fire Department	4,927,756
Animal Control	146,370
Public Works Administration	325,005
Street Maintenance	1,424,589
Vehicle Maintenance	476,580
Community Enhancement	115,500
Community Services	194,258
Leisure Services	711,677
Civic Center	1,059,346
Golf Course	951,686
Parks	1,471,050
Economic Development	283,564
Bond Expenses	1,981,000
Operating Transfers	-
SOR	7,000
Police Special	15,000
Environmental Serv Admin	48,000
Waste Collections	1,711,180
Drug Fund Investigations	150,000
Water/Sewer	
Water Treatment and Pumping	1,396,833
Transmission & Distribution	2,405,567
Customer Accounting	553,904
Administration & General	1,374,582
Depreciation	3,428,184
Bond Expense	2,725,000
Paying Agent	750
Sewer Collection/Lines	1,088,972
Sewer System Rehabilitation	382,436
Sewer Treatment & Disposal	1,363,736

Sewer Admin & General	234,385
Sewer Pre-treatment Program	91,075

Gas	
Depreciation	800,000
Purchased Gas	15,000,000
Transmission & Distribution	2,252,431
Customer Accounting	433,138
Administration & General	741,207

City of Gallatin, Tennessee
 Summary of the City Budget
 For the Fiscal Year Ending June 30, 2015

	Actual 2012-13	Estimated 2013-14	Estimated 2014-15
GENERAL FUND			
REVENUES			
Local Taxes	19,619,474	19,441,120	20,434,577
State of Tennessee	4,641,583	5,781,896	3,899,000
Federal Government	1,676,330	18,090	-
Other Sources	2,812,668	4,164,898	2,882,716
Total Revenues	28,750,055	29,406,004	27,216,293
EXPENDITURES			
Salaries	16,686,657	18,099,042	18,756,756
Other Costs	11,726,592	14,104,158	9,132,827
Total Expenditures	28,413,250	32,203,200	27,889,583
Beginning Balances - July 1	9,503,936	9,840,741	7,043,546
Ending Balances - June 30	9,840,741	7,043,546	6,370,255
Employment	377	381	380
DEBT SERVICE FUND	within General Fund		
STREET FUND	within General Fund		

Proposed Budget Amendments Since First Reading

Proposed Changes reflected in Amended Ordinance

All salary lines adjusted to reflect implementation of pay study
net change to all categories

Reduced RTA Program	(41,000)
Increased Southern Sudanese	2,000
Increased Police annex	39,000
Capps Gap post-closure moved to bond general fund exp lowered	(247,789)
Streetsweeper moved from bond	225,000
Trash truck moved from bond	230,000
Police HQ repairs moved from bond	150,000

Proposed Changes to Surplus List

Reduced Drainage	(100,000)
Added to PD Annex	100,000

Proposed Changes to Bond

Removed Police HQ repairs	(150,000)
Removed street sweeper	(225,000)
Removed trash truck	(300,000)
Added Capps Gap post-closure	750,000

DRAFT

AMENDED ORDINANCE NO. O15Ø5-32

ORDINANCE OF THE CITY OF GALLATIN, TENNESSEE,
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2015 THROUGH JUNE 30, 2016.

Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Local Taxes	\$19,891,376	\$19,767,077	\$20,795,356
Intergovernmental Revenue	5,487,637	3,939,000	4,704,500
Fines and Forfeitures	2,411,512	677,000	607,000
Miscellaneous Revenue	3,014,317	3,140,868	2,846,710
Total Revenue	\$30,804,843	\$27,523,945	\$28,953,566
Fund Balance	\$9,840,741	12,339,325	7,918,680
Total Available Funds	\$40,645,584	\$39,863,270	\$36,872,246

Special Revenue Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 23,188	\$ 25,000	\$ 25,000
Fund Balance	\$ 8,525	\$ 9,794	\$ 12,794
Total Available Funds	\$ 31,713	\$ 34,794	\$ 37,794

Environmental Serv Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 1,779,334	\$ 1,821,000	\$ 2,169,413
Fund Balance	\$ 103,678	\$ 101,417	\$ 79,593
Total Available Funds	\$ 1,883,012	\$ 1,922,417	\$ 2,249,006

DRAFT

Drug Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 141,089	\$ 227,323	\$ 190,000
Fund Balance	\$ 73,397	\$ 153,238	\$ 193,238
Total Available Funds	\$ 214,486	\$ 380,561	\$ 383,238

Water/Sewer Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 14,961,945	\$ 13,700,750	\$ 14,375,750
Fund Balance	\$ 8,704,346	\$ 7,999,599	\$ 7,324,599
Total Available Funds	\$ 23,666,291	\$ 21,700,349	\$ 21,700,349

Gas Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 20,924,512	\$ 19,276,000	\$ 17,608,000
Fund Balance	\$ 10,426,802	\$ 12,168,568	\$ 9,792,958
Total Available Funds	\$ 31,351,314	\$ 31,444,568	\$ 27,400,958

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Government Administration	\$ 6,771,017	\$ 10,068,121	\$ 7,530,754
Public Safety	\$ 11,616,081	\$ 12,523,919	\$ 12,380,911
Public Works	\$ 2,065,029	\$ 2,438,302	\$ 2,119,008
Parks and Recreation	\$ 4,067,413	\$ 4,650,713	\$ 4,357,558
Economic Development	\$ 339,736	\$ 272,536	\$ 350,117
Debt Service	\$ 1,263,564	\$ 1,981,000	\$ 1,777,006
Operating Transfers	\$ 2,183,420	\$ 10,000	\$ 304,431
Total Appropriations	\$ 28,306,258	\$ 31,944,590	\$ 28,819,785

Special Revenue Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Public Safety	\$ 21,919	\$ 22,000	\$ 22,000
Total Appropriations	\$ 21,919	\$ 22,000	\$ 22,000

Environmental Serv Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Environmental Services	\$ 1,781,595	\$ 1,842,824	\$ 2,169,413
Total Appropriations	\$ 1,781,595	\$ 1,842,824	\$ 2,169,413

Drug Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Police	\$ 91,602	\$ 187,323	\$ 190,000
Total Appropriations	\$ 91,602	\$ 187,323	\$ 190,000

DRAFT

Water/Sewer Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Utilities	\$ 14,317,295	\$ 16,920,039	\$ 14,375,750
Total Appropriations	\$ 14,317,295	\$ 16,920,039	\$ 14,375,750

Gas Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Utilities	\$ 18,042,128	\$ 21,651,610	\$ 17,608,000
Total Appropriations	\$ 18,042,128	\$ 21,651,610	\$ 17,608,000

SECTION 3. At the end of the next fiscal year the governing body estimates balances/deficits as follows:

General Fund	\$ 8,052,461
Special Revenue Fund	\$ 15,794
Environmental Serv Fund	\$ 79,593
Drug Fund	\$ 193,238
Water/Sewer Fund	\$ 7,324,599
Gas Fund	\$ 9,792,958

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements	Debt Authorized and Unissued	Condition of Sinking Fund
Bonds - General fund	\$ 805,000	\$ 497,100	\$ -	within
Notes - General fund	\$ 400,000	\$ 73,906	\$ -	General fund
Bonds - Water/Sewer fund	\$ 1,630,000	\$ 1,531,248	\$ -	

SECTION 5. During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
Water/Sewer lines	\$ 1,000,000.00	
Gas lines	\$ 1,000,000.00	
Sidewalk grant	\$ 560,000.00	
Hattentrack/Albert Gallatin extention		\$ 6,000,000.00
S Water Ave rehabilitation, Smith - Maple		\$ 1,500,000.00
Anthony St drainage		\$ 500,000.00
Sidewalk grant match		\$ 140,000.00
Golf clubhouse		\$ 40,000.00
Fire Hall #5		\$ 2,000,000.00
Capps Gap post-closure costs		\$ 750,000.00
Airport Rd/Coles Ferry		\$ 500,000.00
Belvedere Dr @ Long Hollow		\$ 150,000.00

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SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 Tenn. Code Ann. Sec. 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tenn. Code Ann. Sec. 6-56-205.

SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Tenn. Code Ann. Sec. 6-56-209.

SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Tenn. Code Ann. Sec. 6-56-206 will be attached.

SECTION 9. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year excluding capital until the adoption of the new budget ordinance in accordance with Tenn. Code Ann. Sec. 6-56-210, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Office of State and Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2015, the public welfare requiring it.

Passed First Reading:

Passed Second and Final Reading:

Mayor Paige Brown

Approved as to Form: Susan High-McAuley, City Attorney

Attest: Connie Kittrell, City Recorder

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General	
City Administration	864,653
Finance	457,998
City Recorder	424,178
Insurances	915,000
City Attorney	350,757
Information Technology	957,297
Human Resources	269,747
Engineering	1,459,160
Planning Commission	30,947
Planning	523,664
Government Buildings	552,914
Codes	724,439
Police Department	7,172,217
A.C.E.S. Program	60,000
Fire Department	5,148,694
Animal Control	-
Public Works Administration	281,061
Street Maintenance	1,380,055
Vehicle Maintenance	457,892
Community Enhancement	112,500
Community Services	135,000
Leisure Services	657,707
Civic Center	1,135,289
Golf Course	900,769
Parks	1,416,293
Economic Development	350,117
Bond Expenses	1,777,006
Operating Transfers	304,431
SOR	7,000
Police Special	15,000
Environmental Serv Admin	58,500
Waste Collections	2,110,931
Drug Fund Investigations	190,000
Water/Sewer	
Water Treatment and Pumping	1,460,345
Transmission & Distribution	1,510,104
Customer Accounting	552,776
Administration & General	1,323,045
Depreciation	3,428,184
Bond Expense	3,161,248
Paying Agent	750
Sewer Collection/Lines	1,113,677
Sewer System Rehabilitation	394,485
Sewer Treatment & Disposal	1,458,339

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Sewer Admin & General	243,286
Sewer Pre-treatment Program	93,598
Gas	
Depreciation	800,000
Purchased Gas	13,200,000
Transmission & Distribution	1,094,787
Customer Accounting	458,433
Administration & General	770,927

City of Gallatin, Tennessee
 Summary of the City Budget
 For the Fiscal Year Ending June 30, 2015

	Actual 2012-13	Estimated 2013-14	Estimated 2014-15
GENERAL FUND			
REVENUES			
Local Taxes	19,619,474	19,441,120	20,434,577
State of Tennessee	4,641,583	5,781,896	3,899,000
Federal Government	1,676,330	18,090	-
Other Sources	2,812,668	4,164,898	2,882,716
Total Revenues	28,750,055	29,406,004	27,216,293
EXPENDITURES			
Salaries	16,686,657	18,099,042	18,756,756
Other Costs	11,726,592	14,104,158	9,132,827
Total Expenditures	28,413,250	32,203,200	27,889,583
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Ending Balances - June 30	9,840,741	7,043,546	6,370,255
Employment	377	381	380
DEBT SERVICE FUND	within General Fund		
STREET FUND	within General Fund		

DRAFT

ACCOUNT	DESCRIPTION	REQUEST	MAYOR RECOMMENDED IN BUDGET	NOT IN BUDGET - in proposed bond	NOT IN BUDGET - appropriate from surplus higher priority	NOT IN BUDGET - appropriate from surplus lower priority
11041510 873	COURT SOFTWARE	1,200.00	-		if \$2M surplus	over \$2M surplus
11041510 944	HARDWARE SOFTWARE SERVER	7,000.00	-			
11041640 944	EOL NETWORK EQUIPMENT	80,800.00	-		80,800.00	
11041640 944	GIS IMPLEMENTATION	25,000.00	-			
11041640 944	SHAREPOINT IMPLEMENTATION	147,300.00	-			147,300.00
11041640 944	BUSINESS LICENSE IMPLEMENTATN	26,200.00	-			
11041640 944	MUNIS PARKS & REC MODULE	25,000.00	-			
11041640 944	EOL COMPUTER REPLACEMENTS	161,500.00	-		115,900.00	
11041640 944	EOL SERVER/STORAGE REPLACEMENT	28,000.00	-		28,000.00	
11041640 945	NETWORKING EQUIP	59,600.00	-			59,600.00
11041670 923	REPAVING	700,000.00	-		700,000.00	
11041670 931	ROADS	1,515,000.00	-		240,000.00	
	Hattentrack			6,000,000.00		
	S Water (Smith - Maple)			1,500,000.00		
	Airport & Coles Ferry Roads			500,000.00		
	Belvedere turn lane			150,000.00		
11041670 931	SIDEWALK GRANT	-	560,000.00	140,000.00		
11041670 931	INTERSECTIONS	75,000.00	50,000.00			
11041670 934	DRAINAGE PROJECTS	450,000.00	-		200,000.00	
	Anthony St drainage			500,000.00		
11041670 935	OFFICE FURNITURE REPLACEMENT	1,500.00	-			
11041670 941	TRANSPORTATION EQUIPMENT	20,000.00	10,000.00			
11041670 947	OFFICE EQUIPMENT	2,500.00	-			
11041700 941	TRANSPORTATION EQUIPMENT	22,000.00	-			
11041700 944	HARDWARE SOFTWARE SERVER	6,600.00	-			
11041700 947	OFFICE EQUIPMENT	5,600.00	-			
11041990 941	TRANSPORTATION EQUIPMENT	54,000.00	20,000.00			
11041990 944	HARDWARE SOFTWARE SERVER	14,200.00	-			
11041990 947	OFFICE EQUIPMENT	15,000.00	7,500.00			
11042110 888	POLICE VEHICLES & ACCESSORIES	200,000.00	-		200,000.00	
11042110 922	POLICE ANNEX	139,000.00	39,000.00		100,000.00	
11042110 939	OTHER IMPROVEMENTS PD HQ	150,000.00	150,000.00			

ACCOUNT	DESCRIPTION	REQUEST	MAYOR RECOMMENDED IN BUDGET	NOT IN BUDGET - in proposed bond	NOT IN BUDGET - appropriate from surplus higher priority	NOT IN BUDGET - appropriate from surplus lower priority
11042220	922 OPERATIONAL BLDGS	3,000,000.00	-	2,000,000.00	if \$2M surplus	over \$2M surplus
11042220	941 TRANSPORTATION EQUIPMENT	351,000.00	50,000.00			150,000.00
11042220	966 TURNOUT GEAR	157,500.00	-		75,000.00	
11042300	941 TRUCK WITH UTILITY BED	30,000.00	-			
11043000	865 SIDEWALKS	75,000.00	-		75,000.00	
11043000	868 DRAINAGE PROJECT	125,000.00	-		125,000.00	
11043120	941 TRUCK WITH UTILITY BED	30,000.00	-			
11043120	942 GEN MACHINERY & EQUIPMENT	89,000.00	-			89,000.00
11043170	941 TRANSPORTATION EQUIPMENT	30,000.00	-			
	SUMNER CO MUSEUM				50,000.00	
11044420	939 PARKING LOT REPAIRS	150,000.00	-			
11044420	942 VACUUM/FLOOR SCRUBBER	10,000.00	-			10,000.00
11044420	945 COMMUNICATION EQUIPMENT	10,000.00	-			
11044420	946 FITNESS EQUIPMENT	15,000.00	-			15,000.00
11044420	947 OFFICE EQUIPMENT/FURNITURE	10,000.00	-			10,000.00
11044420	949 OTHER EQUIPMENT	20,000.00	-			20,000.00
11044450	929 OTHER BUILDINGS	35,000.00	-	40,000.00		
11044450	939 OTHER IMPROVEMENTS	10,000.00	-			
11044450	941 TRANSPORTATION EQUIPMENT	6,000.00	-			
11044450	942 MOWERS	30,000.00	25,000.00			
11044720	922 MUNICIPAL PARK MAINT SHED	250,000.00	-			250,000.00
11044720	937 THOMPSON PLAYGROUND EQUIPMENT	15,000.00	-			
11044720	937 PLAYGROUND AT LOCK 4	30,000.00	20,000.00			
11044720	939 OTHER IMPROVEMENTS	15,000.00	-		15,000.00	
11044720	941 VEHICLE REPLACEMENT	26,000.00	-			
11044720	942 MOWERS	22,000.00	-		22,000.00	
11044720	942 BALL FIELD DRAG	15,000.00	-			15,000.00
	CAPPS GAP POST-CLOSURE			750,000.00		
12543230	941 TRANSPORTATION EQUIPMENT	230,000.00	230,000.00			
12543230	941 TRANSPORTATION EQUIPMENT	225,000.00	225,000.00			
	TOTAL		1,386,500.00	11,580,000.00	2,026,700.00	765,900.00

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 9, 2015

DEPARTMENT: MAYOR & CITY ATTORNEY

AGENDA # 4

SUBJECT:

Overpayment of refuse collection fees

SUMMARY:

This item was deferred at the May 26, 2015 Council Committee Meeting.
Discussion on overpayment of refuse collection fees

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 9, 2015

DEPARTMENT: Engineering

AGENDA # 5

SUBJECT:

Ordinance Appropriating Funds for Completion of Infrastructure Improvements in Cumberland Place North, Section 1

SUMMARY:

The City received \$76,000 from surety proceeds for the completion of infrastructure in Section 1 of Cumberland Place North subdivision. The attached ordinance is to appropriate this money to a capital outlay line item.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE APPROPRIATING FUNDS FOR COMPLETION OF
INFRASTRUCTURE IMPROVEMENTS IN CUMBERLAND PLACE NORTH,
SECTION 1

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$76,000 is hereby appropriated from surety proceeds received from Jarrett Builders Inc for completion of infrastructure in the Cumberland Place North, Section 1 subdivision;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$76,000 be appropriated from account number 110-35200, Forfeitures, to account number 311-41670-931-145, Cumberland Place North;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect on final passage, the public welfare requiring such.

PASSED FIRST READING:

PASSED SECOND READING:

MAYOR PAIGE BROWN

ATTEST:

CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

SUSAN HIGH-MCAULEY
CITY ATTORNEY

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK

OFFICIAL CHECK

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK

10312571

85-129



BRANCH
Hendersonville - 0136

Corporate Offices
Tupelo, MS

DATE 12/22/2014

\$ 76,000.00

PAY TO THE ORDER OF
City of Gallatin

Seventy six thousand dollars and zero cents

Notice to Customer:
The purchase of an indemnity bond may be required before this check will be cashed or refunded in the event it is lost, misplaced or stolen.



NAME OF REMITTER Jarrett Builders Inc (LIC #3285)
ADDRESS Nick Tuttle P.E. City En/Gallatin City Eng Div

BY [Signature]
AUTHORIZED SIGNATURE

PC FILE #1-1-050 CUMBERLAND PLACE NORTH, SEC. 1

⑈ 10312571 ⑆ ⑆ 084201294 ⑆ 0900070238 ⑆

ID # 06-077
DEPOSIT
ACCT #
110-35200
CALLED SUBD.
BOND

City of Gallatin Live Database
MISCELLANEOUS PAYMENT

RECEIPT# 87377
COMMENT:
DATE: 12/26/14
TIME: 14:30

CHARGES:
35200 FORFEITURE S/D BOND 06-077 76000.00

AMOUNT PAID: 76000.00
PAID BY: JARRETT BLDRS
PAYMENT METHOD: CHECK 10312571

REFERENCE: CLERK:
marcella.w

AMT TENDERED: 76000.00
AMT APPLIED: 76000.00
CHANGE: .00

City of Gallatin Live Database
MISCELLANEOUS PAYMENT

RECEIPT# 87377
DATE: 12/26/14
TIME: 14:30

CHARGES:
35200 FORFEITURE S/D BOND 06-077 76000.00

AMOUNT PAID: 76000.00
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PAYMENT METHOD: CHECK 10312571

CLERK:
marcella.w

ID # 06-077
DEPOSIT
ACCT #
110-35200
CALLED SUBD.
BOND

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 9, 2015

DEPARTMENT: **Building**

AGENDA # 6

SUBJECT:

Ordinance O1506-41 Amendments to Gallatin Municipal Code Chapter 5, Section 5-58, section 109.2 Schedule of permit fees.

SUMMARY:

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

AN ORDINANCE AMENDING GALLATIN MUNICIPAL CODE, CHAPTER 5,
 BUILDINGS AND BUILDING REGULATION, SECTION 5-58 AMENDMENTS TO
 INTERNATIONAL BUILDING CODE

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that, pursuant to
 Tenn. Code Ann. § 6-54-501 the following sections of Gallatin Municipal Code, Chapter 5,
 Buildings and Building Regulations are hereby amended as follows:

(1) **Sec. 5-58. Amendments to International Building Code**

(a) The following amendments to the International Building Code are hereby
 adopted:

(1) *Section 109.2 Schedule of permit fees*, is amended by adding the following
 sentences after the Commercial Building Permit Fee Schedule:

“A Fire Plan Review will incur a fee equal to 25% of the building permit fee.
 This includes 3 Life Safety inspections. Subsequent inspections will cost \$50
 each. Annual Life Safety inspections as per State requirements will cost \$40
 per inspection.”

Building Permit Fee Schedule

Building Permits

Commercial

Up to \$500,000	Valuation x 1.0%
\$500,001 to \$750,000	Valuation x 0.80%
\$750,001 to \$1,000,000	Valuation x 0.75%
\$1,000,001 to \$3,000,000	Valuation x 0.50%
\$3,000,001 to \$7,500,000	Valuation x 0.33%
\$7,500,001+	Valuation x 0.25%
Re-inspection Fee	\$50.00 per occurrence after the 1 st one

Commercial building permits will incur a structural Plan Review fee of 50% of the permit. *A Fire Plan Review will incur a fee equal to 25% of the building permit fee. This includes three (3) Life Safety inspections. Subsequent inspections will cost \$50 each. Annual Life Safety inspections as per State requirements will cost \$40 per inspection.*

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that
this Ordinance shall take effect from and after its final passage, the public welfare requiring
such.

PASSED FIRST READING:

PASSED SECOND READING:

MAYOR PAIGE BROWN

ATTEST:

CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

SUSAN HIGH- MCAULEY
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 9, 2015

DEPARTMENT: Codes

AGENDA # 1

SUBJECT:

An Ordinance Amending Gallatin Municipal Code, Chapter 9, Fire Protection and Prevention by Adopting International Fire Code and Related Amendments.

SUMMARY:

Adopting International Fire Code 2009 Edition

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

AN ORDINANCE AMENDING GALLATIN MUNICIPAL CODE, CHAPTER 9, FIRE PROTECTION AND PREVENTION BY ADOPTING INTERNATIONAL FIRE CODE AND RELATED AMENDMENTS

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the Gallatin Municipal Code, Chapter 9, Fire Protection and Prevention is hereby amended as follows:

1. Sec. 9-61 Fire code adopted and amended.

Sec. 9-61(a) is amended by deleting the phrase “International Fire Code, 2006 edition” and replacing it with the phrase “International Fire Code, 2009 edition,” adding the phrase “National Fire Protection Association’s NFPA 1, Fire Code, 2009 edition,” and deleting the word “is” and replacing it with the word “are.”

2. Sec. 9-64 Storage of explosives, flammable liquids, etc.

Sec. 9-64 is amended as follows:

- a. In subsection (b), by replacing the number “3404.2.9” with the number “3404.2.9.6.1.”
- b. Re-number subsection (c) as subsection (d).
- c. Re-number subsection (d) as subsection (f).
- d. Add a new subsection (c) as follows: “The limits referred to in section 3406.2.4.4 for the storage of Class I and Class II liquids in above-ground tanks is prohibited, are declared to be the fire limits as set out in section 9-1 of this Code.”
- e. Add a new subsection (e) as follows: “The limits referred to in section 3506.2 for the storage of flammable cryogenic fluids in stationary containers is

prohibited, are declared to be the fire limits as set out in section 9-1 of this Code.”

3. Sec. 9-69 NFPA 101 Life Safety Code Adopted.

Sec. 9-69 is amended by deleting the phrase “2006 edition” and replacing it with the phrase “2009 edition.”

4. Sec. 9-73 Alarm systems.

Sec. 9-73(c) is amended by deleting the phrase “twenty-five dollars (\$25.00)” and replacing it with the phrase “fifty dollars (\$50.00).”

5. Sec. 9-74 Sprinkler systems.

Sec. 9-74(a)(4) is amended by replacing the phrase “four (4) dwelling units” with the phrase “three (3) dwelling units.”

6. Sec. 9-75 Issuance of building permits.

Sec. 9-75(1) is amended by replacing the phrase “four (4) or fewer units” with the phrase “three (3) or fewer units.”

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE,

that this Ordinance shall take effect upon passage, the public welfare requiring such.

PASSED FIRST READING:

PASSED SECOND READING:

PAIGE BROWN, MAYOR

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL
CITY RECORDER

SUSAN HIGH-MCAULEY
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 9, 2015

DEPARTMENT: Public Utilities

AGENDA # 8

SUBJECT:

Purged bad debt FY-2015

SUMMARY:

Report of Utility 299 accounts (bad debts) to be purged for FY-2015. List will be made available for review at the meeting.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 9, 2015

DEPARTMENT: Human Resources

AGENDA # 9

SUBJECT:

Life, Short Term Disability and Long Term Disability Benefit Plans

SUMMARY:

The City of Gallatin has been offering Life and Long Term Disability benefits through USABLE Life for the past 3 years and Short Term Disability benefits through USABLE Life for the past year to our employees at no cost to the employees. Employees can also purchase individual Voluntary Life insurance for themselves and dependents at their own expense.

The renewal with USABLE Life was presented with a renewal reflecting a rate increase on the Group Term Life product. The renewal increase is \$.03 per \$1,000 coverage provided. All other product rates remained the same. All rates are guaranteed for two years.

RECOMMENDATION:

1. Recommend the City accept the Life, Short Term Disability and Long Term Disability renewal submitted by USABLE Life through agents Michael Wertenberger and Kelly Coley effective July 1, 2015. Their rates remain competitive while still providing our employees with the same coverage and excellent service. No formal enrollment process would be necessary.

2. Recommend the City accept the Voluntary Life proposal submitted by USABLE through agents Michael Wertenberger and Kelly Coley effective July 1, 2015. The cost of these benefits will continue to be paid for by currently enrolled employees. The rates will remain the same.

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

CITY OF GALLATIN

RE: Group Number 50018836

Effective Date 07-01-2015

Your group insurance plan with USAble Life renews 07-01-2015. We have completed the review of the rates for your plan. Your rates are shown below:

	Benefit	Current Rate	Renewal Rate	Rate Guarantee
	Group Term Life	\$0.12 Per \$1000	\$0.15 Per \$1000	Two Years
	Accidental Death and Dismemberment	\$0.03 Per \$1000	\$0.03 Per \$1000	Two Years
	Short Term Disability	\$0.235 Per \$10	\$0.235 Per \$10	Two Years
	Long Term Disability	\$0.31 Per \$100	\$0.31 Per \$100	(MCP) Two Years
	Dependent Life	\$1.82 Per Family Unit	\$1.82 Per Family Unit	Two Years
	Voluntary Group Term Life	Age Banded rates not affected at renewal		Two Years
	Voluntary Accidental Death and Dismemberment	\$0.03 Per \$1000	\$0.03 Per \$1000	Two Years
	Voluntary Child Group Term Life	\$0.87 Per \$5000	\$0.87 Per \$5000	Two Years
	Voluntary Child Accidental Death and Dismemberment	\$0.03 Per \$1000	\$0.03 Per \$1000	Two Years

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 9, 2015

DEPARTMENT: Councilwoman Brackenbury

AGENDA # 10

SUBJECT:

Residency requirements for Department Heads

SUMMARY:

Councilwoman Brackenbury requested this item be placed on the agenda. The City Charter states: The fire chief, police chief, superintendent of public utilities, and superintendent of public works shall be required to maintain their residence either within the corporate limits or within two (2) miles of the corporate limits, but in no event outside the boundaries of Sumner County, Tennessee; provided, however, that this residency requirement does not apply until ninety (90) days after their appointment.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

June 9, 2015

DEPARTMENT: **Human Resources**

AGENDA # **11**

SUBJECT:

Department Head Recruitment Process

SUMMARY:

Information will be handed out at the meeting regarding a procedure that represents the HR best practice process for recruitment of department heads. A standard process requiring HR review and input will provide a framework and benchmarks for the recruitment and selection process.

We can discuss the process at an upcoming meeting if desired. Once approved, Human Resources will insure consistency in its application.

RECOMMENDATION:

Approve

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

6/9/2015

DEPARTMENT: Finance

AGENDA # 12

SUBJECT:

Update on time and attendance software per request by Mr. Overton

SUMMARY:

Mr. Overton requested a status report on the time and attendance program and the total amount paid the vendor to-date.

RECOMMENDATION:

informational only

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes: