
**CITY OF GALLATIN
COUNCIL MEETING**

May 05, 2015

6:00 pm

**Dr. J. Deotha Malone
Council Chambers**

- Call to Order – Mayor Brown
- Invocation
- Pledge of Allegiance – Councilman Mayberry
- Roll Call: Alexander – Brackenbury – Camp – Vice Mayor Hayes – Kemp – Mayberry – Overton
- Approval of Minutes: April 07, 2015 City Council Meeting
- Public Recognition on Agenda-Related Items
- Mayor’s Comments

AGENDA

1. **Second Reading Ordinance No. O15Ø3-22** Ordinance to vacate right-of-way between 266 and 272 West Smith Street to Randall L. Stone **(Councilman Alexander)**
2. **Second Reading Ordinance No. O15Ø4-24** Ordinance appropriating funds from the sale of equipment to the Street Department in the amount of \$9,000.00 **(Councilman Camp)**
3. **First Reading Ordinance No. O15Ø5-25** Ordinance appropriating \$516.05 received from insurance claims for damage to traffic signals **(Councilwoman Kemp)**
4. **First Reading Ordinance No. O15Ø5-27** Ordinance to provide revenue for the City of Gallatin Tennessee for municipal purposes for the 2015 tax year and the 2016 fiscal year **(Councilman Mayberry)**
5. **First Reading Ordinance No. O15Ø5-32** Ordinance of the City of Gallatin, Tennessee, adopting the annual budget for the fiscal year beginning July 1, 2015 through June 30, 2016. **(Vice Mayor Hayes)**
6. **Resolution No. R15Ø5-29** Resolution amending Gallatin Personnel Rules and Regulations relating to training, personal protective equipment and certification/license reimbursement **(Councilman Overton)**
7. **Resolution No. R15Ø5-30** Resolution appointing _____ Fire Chief and establishing initial salary **(Vice Mayor Hayes)**

- Other Business
- Public Recognition on Non-Agenda-Related Items
- Adjourn

City of Gallatin City Council Meeting

April 7, 2015

The Gallatin City Council met in regular session on Tuesday, April 7, 2015 in the Dr. J. Deotha Malone Council Chambers Gallatin City Hall. Mayor Paige Brown called the meeting to order at 6:00 P.M. Councilman Jimmy Overton led the opening prayer and Vice Mayor Craig Hayes led the Pledge of Allegiance.

City Recorder Connie Kittrell called the roll and the following were present.

Present:

Mayor Paige Brown
Councilman John D. Alexander
Councilwoman Julie Brackenbury
Councilman Steve Camp
Vice Mayor Craig Hayes
Councilwoman Anne Kemp
Councilman Ed Mayberry
Councilman Jimmy Overton

Absent:

Others Present

David Brown, Leisure Services Dir.
Rachel Nichols, Finance Director
Debbie Johnson, Human Resource Dir.
News Examiner, Reporter
Zach Wilkinson, Engineering Dept.
Rosemary Bates, Special Projects Director
Tommy Dale, Assistant Fire Chief
Diana Johnson, Public Works Dept.
James Fenton, EDA

David Gregory, Public Utilities Dir.
Gallatin News, Reporter
Don Bandy, Police Chief
Lori Smiley, IT Director
Connie Kittrell, City Recorder
Chuck Stuart, Building Official
Susan High-McAuley, City Attorney
Bill McCord, City Planner
Russ Steinike, Building Codes Dept.

Approval of Minutes

Vice Mayor Hayes presented February 24, 2015 City Council Minutes(reschedules from February 17, 2015), March 3, 2015 City Council Minutes and March 17, 2015 City Council Minutes for approval. Councilwoman Kemp made motion to approve all

minutes presented; Councilman Alexander second. Motion carried with 7 ayes and 0 nays.

Special Presentation

Brentwood Police Chief Jeff Hughes and Second Vice President of Tennessee Association of Chiefs of Police recognized the Gallatin Police Department for their achievement of becoming certified in the Tennessee Law Enforcement Accreditation Program. Chief Hughes presented Gallatin Police Chief Don Bandy and Officer Janell Wilson with the Accreditation Certificate.

Mayor Brown congratulated Chief Bandy and his police department.

Public Recognition on Agenda Related Items

Mayor Brown opened public recognition on agenda related items.

There were no public comments.

Mayor's Comments

- Gallatin Square Fest is April 25th
- Sign-Up for the City Email list to stay current on Event information and you may also sign-up on the Chamber website for information.

Agenda

1. Ordinance #O1405-32 – Public Hearing

Vice Mayor Hayes presented this ordinance of the City of Gallatin, Sumner County, Tennessee, rezoning an approximate 46.95 acre parcel, located east of Big Station Camp Boulevard and north of Vietnam Veterans Boulevard (Highway 386) from Planned General Commercial (PGC) to the Mixed Use (MU) Zoning District and approving a Preliminary Master Development Plan for Gross Builders-Hidden Creek, authorizing the revision to be indicated on the Official Zoning Atlas; repealing conflicting ordinances; providing for severability, and providing for an effective date.

Vice Mayor Hayes called for the public hearing.

Dr. Brian Bondurant of 1054 North Sugartree gave a history of this area and referenced the design of the 2001 Land Use Plan created by Sumner County. Dr. Bondurant provided handouts to council.

Dr. Bondurant stated he was opposed to more apartments being built in this area.

With no one else wishing to speak Mayor closed the public hearing.

2. Ordinance #O1501-3 - Public Hearing

Vice Mayor Hayes presented this ordinance of the City of Gallatin, Sumner County, Tennessee rezoning an approximate 10.525 (+/-) acre parcel, located south of Harris Lane and west of GreenLea Boulevard, from the Agricultural Residential (A) Zoning District to the Multiple Residential and Office (MRO) Zoning District and approving a Preliminary Master Development Plan for Long Hollow Farms Subdivision, authorizing the revision to be indicated on the Official Zoning Atlas; repealing conflicting ordinances; providing for severability, and providing for an effective date.

Mayor Brown opened the public hearing.

Rita Jones of 1303 Long Hollow Pike requested Council decline the rezoning from Agriculture to MRO to allow negotiations between the neighbors and the developer.

David McVay of 589 Harris Lane passed out an email letter from his wife to all council members. Mr. McVay stated he is not opposed to something being built on the property but would prefer it be about half the size of what's being proposed. Mr. McVay also spoke about traffic issues and the developer repairing Harris Lane after construction.

Jimmy Conklin of 653 Harris Lane spoke of his concerns and opposition to the rezoning from Agriculture to MRO. Mr. Conklin referenced an accident report from the Gallatin Police Department, the Gallatin on the Move 20/20 Plan and the recent traffic survey showing 2,435 vehicles passing along that roadway. Mr. Conklin asked council to listen to the citizens' concerns before voting on this rezoning.

Joe Matthews of 605 Harris Lane spoke of his safety concerns and require the developer assist with road improvements. Mr. Matthews requested council not vote on the rezoning until the road improvements are addressed.

Billy Bass of 665 Harris Lane also spoke of his safety concerns at that intersection.

Matthew Clark of 1761 Highway 25 spoke of all the new homes in that area and the growth in Gallatin. Mr. Clark stated he is in favor of this subdivision.

With no one else wishing to speak Mayor Brown closed the public hearing.

3. Ordinance #O1503-18 - Second Reading

Councilman Mayberry presented this ordinance expanding the scope of the work and authorizing funds in the total amount of \$8,550 to develop city job descriptions.

Councilman Mayberry made motion to approve; Councilman Overton seconded. Motion carried with 7 ayes and 0 nays.

4. Ordinance #O1503-19 - Second Reading

Councilman Camp presented this ordinance appropriating funds from sale of trucks for the Building Department in the amount of \$7,481.18.

Councilman Camp made motion to approve; Councilwoman Kemp seconded. Motion carried with 7 ayes and 0 nays.

5. Ordinance #O1503-20 - Second Reading

Councilwoman Brackenbury presented this ordinance appropriating \$30,000 for downtown signage.

Councilwoman Brackenbury made motion to approve; Councilman Overton seconded. Motion carried with 7 ayes and 0 nays.

6. Ordinance #O1503-21 - Second Reading

Vice Mayor Hayes presented this ordinance appropriating funds in the amount of \$97,596.67 to implement the 2015 Compensation Plan.

Vice Mayor Hayes made motion to approve; Councilman Alexander seconded.

Vice Mayor Hayes made motion to amend to implement the 2015 Compensation Plan effective July 1; Councilman Mayberry seconded.

There was much discussion.

Vice Mayor Hayes withdrew his motion to amend; Councilman Mayberry withdrew his second to amend.

Vice Mayor Hayes made motion to amend to become effective the next pay period; Councilman Overton seconded. Motion carried with 7 ayes and 0 nays.

Mayor called for the vote on the original motion as amended. Motion carried with 7 ayes and 0 nays.

7. Ordinance #O1503-23 - First Reading

Councilman Overton presented this ordinance appropriating \$116.24 from revenue received by sign shop sale of materials.

Councilman Overton made motion to approve; Councilman Alexander seconded. Motion carried with 7 ayes and 0 nays.

8. Supplemental Resolution #4

Councilman Mayberry presented this supplemental resolution, supplemental to the Master Resolution pertaining to Water and Sewer Revenue Obligations, authorizing the issuance of not to exceed \$28,500,000 in aggregate principal amount of Water and Sewer System Revenue Refunding and Improvement Bonds, Series 2015 of the City of Gallatin, Tennessee; making provisions for the issuance, sale and payment of said Series 2015 Bonds; and establishing the terms thereof and the disposition of proceeds therefrom.

Councilman Mayberry made motion to approve; Councilman Overton seconded. Motion carried with 7 ayes and 0 nays.

9. Resolution #R1503-15

Councilman Alexander presented this resolution approving new job description for Data Quality Control Specialist for Building Codes Department.

Councilman Alexander made motion to approve; Councilman Camp seconded. Motion carried with 7 ayes and 0 nays.

10. Resolution #R1503-16

Councilwoman Kemp presented this resolution reassigning Animal Control duties from Public Works Department to Gallatin Police Department.

Councilwoman Kemp made motion to approve; Councilman Overton seconded.

There was discussion.

Councilwoman Brackenbury made motion to amend to make this effective July 1; Councilman Hayes seconded.

Discussion continued.

Councilman Camp made motion to send back to next week's Committee meeting for more discussion.

Mayor asked for a roll call vote on the motion to amend effective date to July 1.

City Recorder Connie Kittrell called the roll call vote:

Vice Mayor Hayes	Yes
Councilman Alexander	No
Councilwoman Brackenbury	Yes
Councilman Camp	Yes
Councilwoman Kemp	Yes
Councilman Mayberry	No
Councilman Overton	No

Motion carried with 4 ayes and 3 nays.

Councilman Camp made motion to table and discuss at next week's Committee Meeting; Councilwoman Brackenbury seconded.

There was much discussion.

Mayor called for a roll call vote on the motion to table and discuss at next week's Committee meeting.

City Recorder Connie Kittrell called the roll call vote:

Vice Mayor Hayes	Yes
Councilman Alexander	Yes
Councilwoman Brackenbury	Yes
Councilman Camp	Yes
Councilwoman Kemp	Yes
Councilman Mayberry	Yes
Councilman Overton	No

Motion carried with 6 ayes and 1 nay.

11. Resolution #R1504-17

Councilwoman Brackenbury presented this resolution of the City of Gallatin, Sumner County, Tennessee to create an Adventure Tourism District in the city and to develop

an Adventure Tourism District Plan in conjunction with Sumner County, Tennessee, for submission to the Tennessee Department of Economic and Community Development and to the Tennessee Department of Revenue for joint approval as an Adventure Tourism District pursuant to the Tennessee Adventure Tourism and Rural Development Act of 2011.

Councilwoman Brackenbury made motion to approve; Councilman Alexander seconded. Motion carried with 7 ayes and 0 nays.

12. Resolution #R1504-18

Mayor Brown informed Council of the revised Resolution provided tonight that replaces the resolution in their packet.

Councilman Camp presented this resolution in support of Payment in Lieu of Tax (PILOT) Program for Project Island as economic development incentive.

Councilman Camp made motion to approve; Councilman Overton seconded. Motion carried with 7 ayes and 0 nays.

Other Business

- Mayor Brown presented changing the street name to Fire Chief Billy Crook Boulevard. Mayor asked council if they wished to change the name legally or honorably.

Councilman Overton made motion to change the street name legally:
Councilwoman Brackenbury seconded. Motion carried with 7 ayes and 0 nays.

Special Projects Director Rosemary Bates explained the process to legally change the name of the street.

- Special Projects Director Rosemary Bates presented the street closing event for Crescent City Po Boys. They asked to close the square this weekend on April 7th for a Crawfish Boil.

City Attorney Susan High-McAuley reminded council the use of city streets should be for a public purpose.

There was much discussion.

Owners of Crescent City Po Boys Josh Isbell and Derek Isbell spoke about the Crawfish Boil event.

There was also discussion on serving beer.

- Councilman Overton made motion to close the “L” of the downtown square once all signatures have been collected; Councilman Alexander seconded. Motion carried with 7 ayes and 0 nays.
- Councilman Overton made motion to allow beer if the City Attorney agrees; Vice Mayor Hayes seconded. Motion carried with 7 ayes and 0 nays.
- Councilman Overton reminded everyone of the Gallatin Day Care Spaghetti Supper and Auction to be held on April 17th at the Gallatin Civic Center.
- Councilman Overton also reminded everyone of the Square Fest on Saturday, April 25th. Councilwoman Brackenbury added that Smokey and the Impossible’s will be playing Friday night, April 24th at 7:00 to kick-off the Square Fest event.
- Mayor Brown announced that the first annual Employee Benefit Health and Safety Fair will be held this Friday, April 10th at the Civic Center.
- Mayor Brown announced the Gallatin High School All Sports Dinner/ Auction is Saturday, April 11th.

Public Recognition on Non-Agenda Related Items

Mayor Brown called for public recognition on non-agenda related items.

Mary Ellis of 280 East Bledsoe Street spoke about Civil Rights and Police Officers are in her neighborhood harassing people.

- Joe Debord of 1007 Hart Street spoke about:
 - Trash and cities 2/7 Resource Authority responsibility
 - Highway 109 business/Eastland/Railroad property
 - Chains for all fire engines
 - Maintain equipment
 - Engineering projections for City
 - All Civic Clubs listed on one sign
 - People giving to the City
 - Thanked Special Projects Director Rosemary Bates for her work on the Water Street/Greenway project

With no one else wishing to speak, Mayor closed public recognition.

City Council Minutes
April 7, 2015

Adjourn

With no other business to discuss the meeting was adjourned.

Mayor Paige Brown

City Recorder Connie Kittrell

ORDINANCE NO. 01503-22

**ORDINANCE TO VACATE RIGHT-OF-WAY BETWEEN 266 AND 272 WEST
SMITH STREET TO RANDALL L. STONE**

WHEREAS, THE CITY OF GALLATIN has determined that it no longer needs the right-of-way between 266 and 272 West Smith Street and proposes to vacate said right-of-way and transfer said property to Randall L. Stone;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE:

Section 1. That any portion of right-of-way shown or referenced as "Alley" in the deeds recorded for 266 and 272 West Smith Street, Parcels 126C/H/019.00 and 126C/H/020.00, Deed Book 182, Page 556 and Deed Book 158, Page 547, at the Sumner County Register of Deeds Office, is wholly vacated and shall no longer be a part of the street and alley systems of the City of Gallatin and is hereby transferred to Randall L. Stone.

Section 2. That the Mayor is authorized to execute any and all documents necessary to effectuate the terms of this agreement.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this ordinance shall take effect on final passage, the public welfare requiring such.

PASSED FIRST READING: April 21, 2015.

PASSED SECOND READING:

MAYOR PAIGE BROWN

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

SUSAN HIGH-MCAULEY, CITY ATTORNEY

City of Gallatin
Engineering Division
Memorandum

To : Planning Commission
From : Engineering Division
Date : 3-23-2015
Subject : Smith Street Alley ROW Abandonment

The owner of properties located on 266 and 272 Smith Street has requested the City abandon any interest it may have in the old 16' alley right of way located between the properties. A paved drive is located in the right of way, and connects to the property to the north (253 W. Main St.).

No records were found of the City maintaining the alley, and most of the deed references call the alley private. The tax assessor's map shows the alley as public though. At this time, Gallatin Public Utilities, Gallatin Electric Department, Gallatin Public Works, and the Gallatin Fire Department have indicated they have no desire to keep any public interest in the alley.

Be aware there may still be a private easement in affect for the property. The City would just be abandoning any interest they may have in the alley

The abandonment request will be sent to City Council for their consideration, with any comments this body may have regarding the request.

Please find attachment for reference.

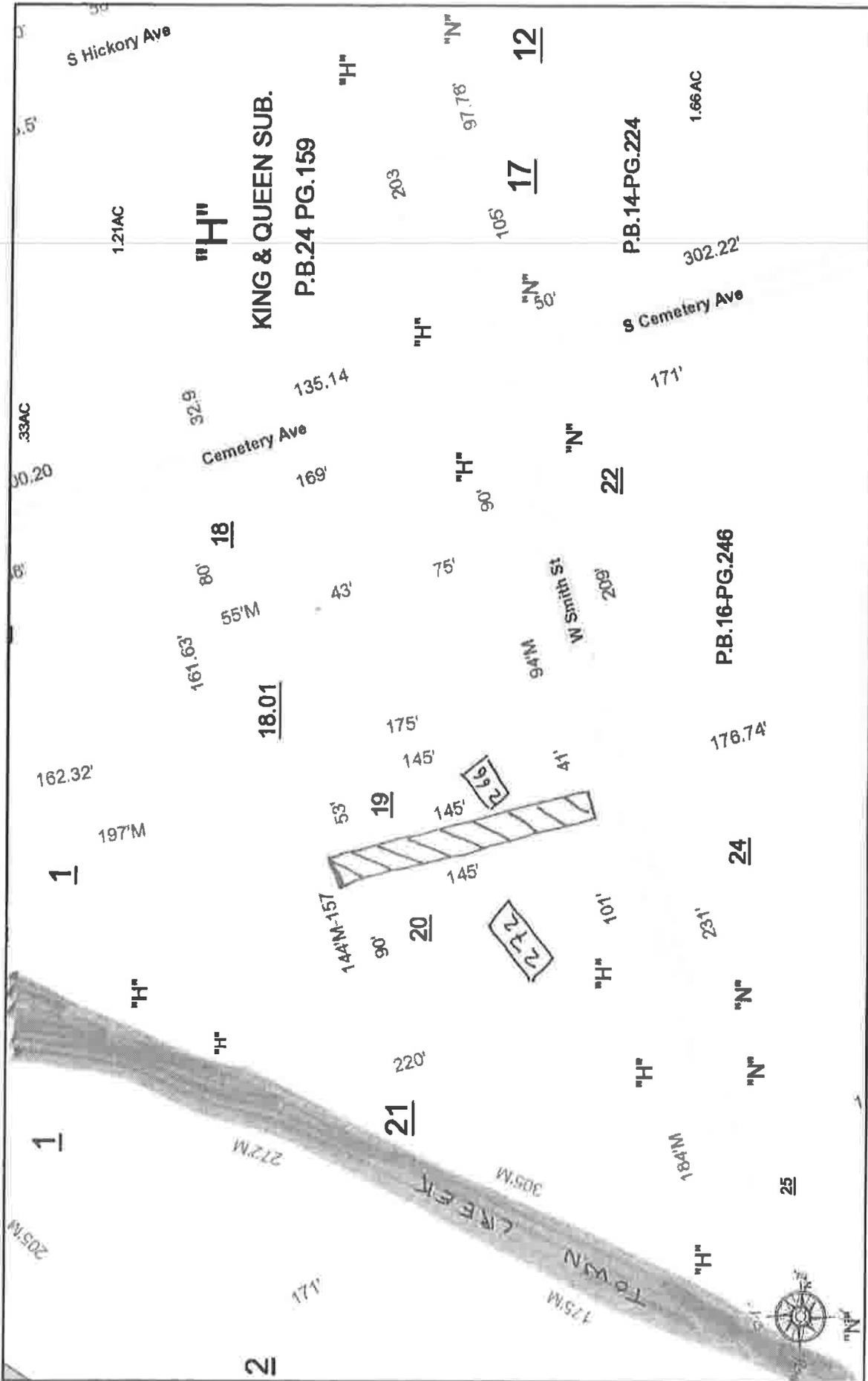
Randall L Stone Property

**This is a request to remove an old easement and or alley
located between 266 and 272 West Smith Street, Gallatin, TN
37066 Parcel 126C H 019.00 and Parcel 126C H 020.00**

Randall L Stone

Randall L Stone

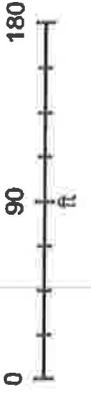
266/272 W Smith St



SUMNER COUNTY, TENNESSEE

DISCLAIMER: THIS MAP IS FOR PROPERTY TAX ASSESSMENT PURPOSES ONLY. IT WAS CONSTRUCTED FROM PROPERTY INFORMATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS AND IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP.

MAP DATE: March 11, 2015



BE - ADDRESS

777 - R.O.W. TO REPAIR

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

April 14, 2015

DEPARTMENT: Engineering

AGENDA # 2

SUBJECT:
Ordinance to Vacate Right of Way on West Smith Street

SUMMARY:
Please see attached Memorandum.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE NO. O1504-24

ORDINANCE APPROPRIATING FUNDS FROM SALE OF EQUIPMENT TO THE
STREET DEPARTMENT IN THE AMOUNT OF \$9000.00

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$9000.00 is hereby appropriated from the General Fund account 110-36330, Sale of Equipment, to account 110-43120-261, Street Department Repair and Maintenance Vehicles.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE that this Ordinance shall take effect on its final passage, the public welfare requiring such.

PASSED FIRST READING: April 21, 2015.

PASSED SECOND READING:

MAYOR PAIGE BROWN

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

SUSAN HIGH-MCAULEY, CITY ATTORNEY

CITY OF GALLATIN
THE COUNCIL COMMITTEE
AGENDA SUMMARY
4/14/2015

AGENDA # _____

DEPARTMENT: Public Works

SUBJECT: Ordinance to appropriate \$9000.00 from the Sale of Equipment account #110-36330 crediting Street Department Repair and Maintenance Vehicles 110-43120-261

SUMMARY: Ordinance to appropriate \$9000.00 from the Sale of Equipment account #110-36330 to Street Department Repair and Maintenance Vehicles 110-43120-261. (Sale of Oil Distributor truck -1980 Ford F-800)

RECOMMENDATION:

ATTACHMENT:

Resolution

Correspondence

Bid Tabulation

Ordinance

Contract

Other

Approved
Rejected _____
Deferred _____

Notes:

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

April 28, 2015

DEPARTMENT: Engineering

AGENDA # 5

SUBJECT:

Ordinance Appropriating Funds Received for Damage to a Traffic Signal

SUMMARY:

This Ordinance was written to appropriate funds received from TML for damage sustained to the traffic signal at Belvedere Drive and Nashville Pike on March 4, 2015.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

**ORDINANCE TO PROVIDE REVENUE FOR THE CITY OF GALLATIN
TENNESSEE FOR MUNICIPAL PURPOSES FOR THE 2015 TAX YEAR AND THE
2016 FISCAL YEAR**

BE IT ORDAINED by the City of Gallatin, Tennessee, that:

SECTION I. PROPERTY TAX:

A. All property, real, personal or mixed within the corporate limits of said City shall be and is hereby assessed for taxation for municipal purposes for the tax year 2015, except as is exempt from taxation by the Constitution and the laws of the State of Tennessee.

B. The levy be and is hereby made:

(1) to contribute to the general current expenses of said municipality that are paid from the General Fund; and

(2) to provide an amount, totaling \$1,777,006 to contribute to the retiring of the current year's principal and interest obligations;

a tax of ninety-nine cents (\$0.99) per every one hundred dollars (\$100.00) of taxable property.

C. All collections of property taxes from levies of past years be collected entirely in, and become revenue of the General Fund and that any expenses incurred in collecting such delinquent taxes be entirely expenses of the General Fund.

D. The Tax Assessor for Sumner County, Tennessee, is hereby authorized to assess all the property lying within the Corporate Limits of the City of Gallatin, Tennessee, and the assessment is hereby adopted as the assessed or taxable value of said property for municipal purposes for the City of Gallatin, Tennessee, upon which shall be levied the tax rate as provided in this ordinance.

SECTION II. BUSINESS TAX: The privilege tax levied by the General Assembly of the State of Tennessee known as the "Business Tax Act" and as amended, be and the same is hereby levied for municipal purposes for the City of Gallatin, Tennessee, for the year 2015 and all arts, trades, callings, or occupations created and declared to be a privilege within the City of Gallatin, and for their exercises within the City of Gallatin, the same taxes are hereby levied and shall be collected for the municipal purposes as are now levied and collected for State purposes under and by virtue of said Act of the General Assembly of the State of Tennessee, as amended.

SECTION III. IN-LIEU TAX: Pursuant to, T.C.A. § 7-34-115, payments in lieu of *ad valorem* taxes shall be paid by municipal utility systems to the municipality in an amount not to exceed the amount of taxes payable on privately owned property of similar nature.

SECTION IV. EFFECTIVE DATE: All laws and ordinances in conflict with this ordinance, be and the same are repealed, and this ordinance shall be effective from and after its passage, the public welfare requiring it.

Passed first reading:

Passed second reading:

Passed third reading:

MAYOR PAIGE BROWN

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

SUSAN HIGH-MCAULEY, CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

4/28/2015

DEPARTMENT: Finance

AGENDA #

SUBJECT:
tax rate ordinance

SUMMARY:
Ordinance setting the tax rate for fiscal year 2016 and tax year 2015

RECOMMENDATION:
approval

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

ORDINANCE NO. O1505-32

**ORDINANCE OF THE CITY OF GALLATIN, TENNESSEE,
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2015 THROUGH JUNE 30, 2016.**

Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Local Taxes	\$19,891,376	\$19,767,077	\$20,795,356
Intergovernmental Revenue	5,487,637	3,939,000	4,704,500
Fines and Forfeitures	2,411,512	677,000	607,000
Miscellaneous Revenue	3,014,317	3,140,868	2,846,710
Total Revenue	\$30,804,843	\$27,523,945	\$28,953,566
Fund Balance	\$9,840,741	12,339,325	7,918,680
Total Available Funds	\$40,645,584	\$39,863,270	\$36,872,246

Special Revenue Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 23,188	\$ 25,000	\$ 25,000
Fund Balance	\$ 8,525	\$ 9,794	\$ 12,794
Total Available Funds	\$ 31,713	\$ 34,794	\$ 37,794

Environmental Serv Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 1,779,334	\$ 1,821,000	\$ 2,417,220
Fund Balance	\$ 103,678	\$ 101,417	\$ 79,593
Total Available Funds	\$ 1,883,012	\$ 1,922,417	\$ 2,496,813

Drug Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 141,089	\$ 227,323	\$ 190,000
Fund Balance	\$ 73,397	\$ 153,238	\$ 193,238
Total Available Funds	\$ 214,486	\$ 380,561	\$ 383,238

Water/Sewer Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 14,961,945	\$ 13,700,750	\$ 14,375,750
Fund Balance	\$ 8,704,346	\$ 7,999,599	\$ 6,975,654
Total Available Funds	\$ 23,666,291	\$ 21,700,349	\$ 21,351,404

Gas Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Total Revenue	\$ 20,924,512	\$ 19,276,000	\$ 17,608,000
Fund Balance	\$ 10,426,802	\$ 12,168,568	\$ 9,792,958
Total Available Funds	\$ 31,351,314	\$ 31,444,568	\$ 27,400,958

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Government Administration	\$ 6,771,017	\$ 10,068,121	\$ 7,971,668
Public Safety	\$ 11,616,081	\$ 12,523,919	\$ 11,880,059
Public Works	\$ 2,065,029	\$ 2,438,302	\$ 2,137,245
Parks and Recreation	\$ 4,067,413	\$ 4,650,713	\$ 4,295,260
Economic Development	\$ 339,736	\$ 272,536	\$ 340,108
Debt Service	\$ 1,263,564	\$ 1,981,000	\$ 1,777,006
Operating Transfers	\$ 2,183,420	\$ 10,000	\$ 552,220
Total Appropriations	\$ 28,306,258	\$ 31,944,590	\$ 28,953,566

Special Revenue Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Public Safety	\$ 21,919	\$ 22,000	\$ 22,000
Total Appropriations	\$ 21,919	\$ 22,000	\$ 22,000

Environmental Serv Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Environmental Services	\$ 1,781,595	\$ 1,842,824	\$ 2,417,220
Total Appropriations	\$ 1,781,595	\$ 1,842,824	\$ 2,417,220

Drug Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Police	\$ 91,602	\$ 187,323	\$ 190,000
Total Appropriations	\$ 91,602	\$ 187,323	\$ 190,000

Water/Sewer Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Utilities	\$ 14,317,295	\$ 16,920,039	\$ 14,724,695
Total Appropriations	\$ 14,317,295	\$ 16,920,039	\$ 14,724,695

Gas Fund	FY 2014 Actual	FY 2015 Estimated	FY 2016 Proposed
Utilities	\$ 18,042,128	\$ 21,651,610	\$ 16,302,160
Total Appropriations	\$ 18,042,128	\$ 21,651,610	\$ 16,302,160

SECTION 3. At the end of the next fiscal year the governing body estimates balances/deficits as follows:

General Fund	\$ 7,918,680
Special Revenue Fund	\$ 15,794
Environmental Serv Fund	\$ 79,593
Drug Fund	\$ 193,238
Water/Sewer Fund	\$ 6,626,710
Gas Fund	\$ 11,098,798

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements	Debt Authorized and Unissued	Condition of Sinking Fund
Bonds - General fund	\$ 805,000	\$ 497,100	\$ -	within
Notes - General fund	\$ 400,000	\$ 73,906	\$ -	General fund
Bonds - Water/Sewer fund	\$ 1,630,000	\$ 1,531,248	\$ -	

SECTION 5. During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
Water/Sewer lines	\$ 1,000,000.00	
Gas lines	\$ 1,000,000.00	
Sidewalk grant	\$ 560,000.00	
Hattentrack/Albert Gallatin extention		\$ 6,000,000.00
S Water Ave rehabilitation, Smith - Maple		\$ 1,500,000.00
Anthony St drainage		\$ 500,000.00
Sidewalk grant match		\$ 140,000.00
Police parking lot, HVAC, bldg improvements		\$ 150,000.00
Golf clubhouse		\$ 40,000.00
Fire Hall #5		\$ 2,000,000.00
Sanitation truck		\$ 230,000.00
Street sweeper		\$ 225,000.00
Airport Rd/Coles Ferry		\$ 500,000.00
Belvedere Dr @ Long Hollow		\$ 150,000.00

SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 Tenn. Code Ann. Sec. 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tenn. Code Ann. Sec. 6-56-205.

SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Tenn. Code Ann. Sec. 6-56-209.

SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Tenn. Code Ann. Sec. 6-56-206 will be attached.

SECTION 9. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year excluding capital until the adoption of the new budget ordinance in accordance with Tenn. Code Ann. Sec. 6-56-210, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Office of State and Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2015, the public welfare requiring it.

Passed First Reading: _____

Passed Second and Final Reading: _____

Mayor Paige Brown

Approved as to Form: Susan High-McAuley, City Attorney

Attest: Connie Kittrell, City Recorder

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

April 28, 2015

DEPARTMENT: Mayor's Office

AGENDA # |

SUBJECT:
2015-16 Budget Proposal

SUMMARY:
The Mayor's proposed budget, which was presented at the April 14 Council Committee meeting, is attached for further discussion.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

RESOLUTION NO. R1505-29

RESOLUTION AMENDING GALLATIN PERSONNEL RULES AND REGULATIONS RELATING TO TRAINING, PERSONAL PROTECTIVE EQUIPMENT AND CERTIFICATION/LICENSE REIMBURSEMENT

WHEREAS, Section 13-104 of the Gallatin Municipal Code provides for amendment of the Personnel Rules;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that the Gallatin Personnel Rules and Regulations, **Rule 15, Section 15-3** shall be renamed **Safety Education, Training and Equipment** and is hereby amended as follows:

The Rule shall be subdivided into subsections with the first paragraph of the Rule being numbered (a). The second paragraph shall be numbered (b). Subsection (c) shall be added as follows:

- (c) Certain employees, especially those hired in public service and safety positions within the Municipal Government, will be required to wear personal protective equipment, as determined by state and federal laws, rules, regulations, and policies of the respective Departments within the Municipal Government. Employees who are provided personal protective equipment by the Municipal Government shall agree to reimburse the Municipal Government for such personal protective equipment if he/she does not continue employment in the Service for reasons other than permanent disability or death after completion of any required training assignment for a period of three years. Such reimbursement shall be made within one year after separation from the Service and shall be for an amount proportionate to the uncompleted period of service specified. In exceptional circumstances, the Department Head may waive this requirement with the approval of the Mayor.

Rule 15, Section 15-4 (d) Specialized (Outservice) Training is hereby amended as follows:

- (d) An employee on full-time assignment shall agree to reimburse the Municipal Government for training expenses, other than salaries and wages, paid by the Municipal Government, if he/she does not continue employment in the Service for reasons other than permanent disability or death after completion of the training assignment for a period of ~~one year~~ **three years** or twice the training time, whichever is greater. Such training shall be calculated on the basis of quarter hours rather than calendar time. Forty-five quarter hours shall equal one year of a cost-reimbursed, job-related course. Semester hours shall be equated to the quarter-hour requirement. Such reimbursement shall be made within one year after separation from the Service and shall be for an amount proportionate to the uncompleted period of service specified. In exceptional circumstances, the Department Head may waive this requirement with the approval of the Mayor.

BE IT FURTHER RESOLVED BY THE CITY OF GALLATIN, TENNESSEE, that the Gallatin Personnel Rules and Regulations, **Rule 15, Section 15-5 (h) Certification/License Reimbursement Program** is hereby amended as follows:

(h) Employees shall sign a statement agreeing to prompt re-payments of funds paid by the City in the event of separation within ~~one year~~ three years after the completion of any requested assistance. In exceptional circumstances, the Department Head may waive this requirement with the approval of the Mayor.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of final passage, the public welfare requiring such.

IT IS SO ORDERED.

PRESENT AND VOTING

AYE:

NAY:

DATED:

MAYOR PAIGE BROWN

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

SUSAN HIGH-MCAULEY, CITY ATTORNEY

Comparison of Current 1 Year Training Reimbursement to Proposed 3 Year Training Reimbursement

Cost of Training: \$2,500

Date Training Completed: 12/19/14

Date Employee Resigned: 04/25/15

Reimbursement Required within 1 Year of Service Following Training:

12/19/14 – 04/05/15 = 128 days (worked after training received)

365 days (1 year) – 128 days = 237 days unfulfilled service requirement

237 days ÷ 365 days = .6493 (64.93% of service unfulfilled)

\$2,500 (training cost) x 64.93% (unfulfilled service) = \$1,623 reimbursement due to the City.

Reimbursement Required within 3 Years of Service Following Training:

12/19/14 – 04/05/15 = 128 days (worked after training received)

1,095 days (3 years) – 128 days = 967 days unfulfilled service requirement

967 days ÷ 1,095 days = .8831 (88.31% of service unfulfilled)

\$2,500 (training cost) x 88.31% (unfulfilled service) = \$2,207.75 reimbursement due to the City.

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

April 28, 2015

DEPARTMENT: Councilman Overton

AGENDA # 3

SUBJECT:
Training Reimbursements

SUMMARY:
This item was asked to be placed on the agenda at the request of Councilman Overton.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes:

**RESOLUTION APPOINTING _____ FIRE CHIEF AND ESTABLISHING
INITIAL SALARY**

BE IT RESOLVED BY THE CITY OF GALLATIN, TENNESSEE as follows:

1. Pursuant to The Charter of the City of Gallatin, Tennessee Article III, Section 2 and the Gallatin Municipal Code Sec. 2-176, _____ is hereby appointed to the position of Fire Chief for the City of Gallatin, Tennessee effective upon passage of this Resolution, with the commencement of employment on or before _____.

2. The initial annual salary appropriated for the Fire Chief shall be the sum of \$ _____ (Grade GCC ____), and shall be effective immediately.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after its final passage, the public welfare requiring such.

IT IS SO ORDERED.

PRESENT AND VOTING:

AYE: _____

NAY: _____

DATED: _____, 2015.

MAYOR PAIGE BROWN

ATTEST:

CONNIE KITTRELL
CITY RECORDER

APPROVED AS TO FORM:

SUSAN HIGH-MCAULEY
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

April 28, 2015

DEPARTMENT: Human Resources

AGENDA # 6

SUBJECT:

Discussion of Fire Chief candidates

SUMMARY:

Discussion of Fire Chief candidates' interviews.

RECOMMENDATION:

ATTACHMENT:

Resolution
 Ordinance

Correspondence
 Contract

Bid Tabulation
 Other

Approved
Rejected
Deferred

Notes: