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**CITY OF GALLATIN  
COUNCIL MEETING**

**November 4, 2014**

**6:00 pm**

**Dr. J. Deotha Malone  
Council Chambers**

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- Call to Order – Mayor Jo Ann Graves
- Invocation
- Pledge of Allegiance – Councilman Overton
- Roll Call: Vice Mayor Alexander – Brackenbury – Camp – Hayes – Kemp – Mayberry – Overton
- Approval of Minutes: None Provided
- Public Recognition on Agenda-Related Items
- Mayor’s Comments

**AGENDA**

1. **Second Reading Ordinance No. O1410-59** Ordinance appropriating \$8,820.24 from revenue received by sign shop sale of materials (**Councilman Mayberry**)
2. **Second Reading Ordinance No. O1410-60** Ordinance appropriating \$4,000 for the construction of a crosswalk on North Blakemore Avenue (**Vice Mayor Alexander**)
3. **First Reading Ordinance No. O1410-62** Ordinance appropriating \$40,000 in funds from revenue received by the Gallatin Police Department in the form of a state and federal grant (**Councilwoman Kemp**)
4. **First Reading Ordinance No. O1410-63** Ordinance appropriating \$3,227.36 from revenue received for insurance recovery (**Councilman Hayes**)
5. **Resolution No. R1411-58** Resolution appointing Director of Information Technology and establishing initial salary (**Councilwoman Brackenbury**)

- Other Business
- Public Recognition on Non-Agenda-Related Items
- Adjourn

ORDINANCE NO. 01410-59

ORDINANCE APPROPRIATING \$8,820.24 FROM REVENUE RECEIVED BY SIGN  
SHOP SALE OF MATERIALS

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of  
\$8,820.24 is hereby appropriated from revenue received from Sale of Materials – Signs,  
account #110-36500, to account #110-43120-342, Sign Parts and Supplies, and

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE,  
that this Ordinance shall take effect from and after its final passage, the public welfare  
requiring such.

PASSED FIRST READING:

October 21, 2014

PASSED SECOND READING

\_\_\_\_\_  
MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
CONNIE KITTRELL  
CITY RECORDER

\_\_\_\_\_  
SUSAN HIGH-MCAULEY  
CITY ATTORNEY

**CITY OF GALLATIN  
COUNCIL COMMITTEE AGENDA**

10/14/2014

**DEPARTMENT:** Finance/I. T.

**AGENDA #**

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**SUBJECT:**

Appropriation ordinance for funds received for signage

**SUMMARY:**

Ordinance to appropriate funds received from developers for signage within the developments. Funds have already been received by the City and PW is requesting the funds be appropriated to the Street Department Sign Shop expense account

**RECOMMENDATION:**

approval

**ATTACHMENT:**

Resolution  
 Ordinance

Correspondence  
 Contract

Bid Tabulation  
 Other

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Approved   
Rejected   
Deferred

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**Notes:**

ORDINANCE NO. O1410-60

ORDINANCE APPROPRIATING \$4,000 FOR THE CONSTRUCTION OF A  
CROSSWALK ON NORTH BLAKEMORE AVENUE

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$4,000 is hereby appropriated from the Undesignated Fund Balance of the General Fund for the construction of a crosswalk on North Blakemore Avenue at the Zion Upper Room Apostolic Faith Church.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$4,000 be appropriated to account number 11043120-268.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect on final passage, the public welfare requiring such.

PASSED FIRST READING: October 21, 2014.

PASSED SECOND READING:

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MAYOR JO ANN GRAVES

ATTEST:

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CONNIE KITTRELL  
CITY RECORDER

APPROVED AS TO FORM:

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SUSAN HIGH-MCAULEY  
CITY ATTORNEY

**CITY OF GALLATIN  
COUNCIL COMMITTEE AGENDA**

October 14, 2014

**DEPARTMENT:   Engineering**

**AGENDA # 1**

**SUBJECT:**

Crosswalk on Blakemore Ave

**SUMMARY:**

Vice Mayor Alexander asked for this item to be put on the agenda.

**RECOMMENDATION:**

**ATTACHMENT:**

Resolution  
 Ordinance

Correspondence  
 Contract

Bid Tabulation  
 Other

Approved   
Rejected   
Deferred

**Notes:**

ORDINANCE APPROPRIATING \$40,000.00 IN FUNDS FROM REVENUE RECEIVED BY  
THE GALLATIN POLICE DEPARTMENT IN THE FORM OF A STATE AND FEDERAL  
GRANT

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of  
\$40,000.00 is hereby appropriated from a State of Tennessee Department of Transportation Grant,  
account no. 110-33490-110, to account no. 11042110-941-110, Gallatin Police Department for the  
purpose of Law Enforcement Equipment, and;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this  
Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING:

PASSED SECOND READING:

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MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

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CONNIE KITTRELL  
CITY RECORDER

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SUSAN HIGH-MCAULEY  
CITY ATTORNEY

**CITY OF GALLATIN  
COUNCIL COMMITTEE AGENDA**

October 28, 2014

**DEPARTMENT: POLICE**

**AGENDA #**

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**SUBJECT:**

Appropriation of \$40,000 in Grant Funds from the State of Tennessee Department of Transportation.

**SUMMARY:**

Appropriate \$40,000 in reimbursed grant funds to be used for Law Enforcement Equipment.

**RECOMMENDATION:**

**ATTACHMENT:**

Resolution  
 Ordinance

Correspondence  
 Contract

Bid Tabulation  
 Other

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Approved   
Rejected   
Deferred

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**Notes:**

ORDINANCE NO. 01411-63

ORDINANCE APPROPRIATING \$3,227.36 FROM REVENUE RECEIVED FOR  
INSURANCE RECOVERY

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$3,227.36 is hereby appropriated from revenue received from Insurance Recoveries, account 110-36350, to Repair and Maintain Vehicles, account 11041670-261, to repair damaged Engineering vehicle.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING: \_\_\_\_\_

PASSED SECOND READING: \_\_\_\_\_

\_\_\_\_\_  
MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
CONNIE KITTRELL  
CITY RECORDER

\_\_\_\_\_  
SUSAN HIGH-MCAULEY  
CITY ATTORNEY

**THE**  
**POOL**  
Tennessee's Leader in Risk Management Services

October 7, 2014

Ms. Jamiann Hannah  
City of Gallatin  
132 West Main St, Room 212  
Gallatin, TN 37066

**Claim Number:** LIX000736A  
**Insured:** City of Gallatin  
**Accident Date:** 9/23/2014

Dear Ms. Hannah,

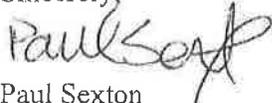
Please find enclosed a check in the amount of \$2427.36 as payment for the repairs to the city's 2006 Dodge Charger SXT (VIN ...4621) less the applicable \$1000 Collision deductible, in reference to the captioned claim. I have also enclosed a copy of the estimate.

Please submit the enclosed estimate to the shop of the city's choice. Should the shop find additional related damage, they will contact our appraiser. We will issue supplemental payments to the shop direct.

In order for us to consider a hit and run claim under the Uninsured Motorist endorsement, we will need a copy of the police report. Please forward a copy of the report to the undersigned.

Should you have any questions concerning this matter, please feel free to call me toll free at 1-855-460-3684.

Sincerely,



Paul Sexton  
Claims Representative

Enclosures

THE POOL CLAIMS – Serviced by Public Risk Services, Inc.  
5100 Maryland Way • Brentwood, TN 37027  
Phone (615) 370-4180 • Fax (615) 370-0593

THIS CHECK IS VOID WITHOUT A GREEN BACKGROUND AND AN ARTIFICIAL WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW - BORDER CONTAINS MICROPRINTING



(615) 371-0049

SunTrust  
401 Commerce St  
Nashville, TN 37219-2406

CHECK NUMBER 2030641

Date: 10/08/2014

64-79  
611-TN

VOID AFTER 120 DAYS

\$2,427.36

PAY Twenty Four Hundred Twenty Seven Dollars And 36/100

TO THE ORDER OF Gallatin, City Of  
132 West Main St, Room 212  
Gallatin, TN 37066-

Two Signatures Required for Amounts over \$50,000

⑈ 203064 1⑈ ⑆06 1 100790⑆ ⑆88006 24 72 1⑈

The Pool (615)371-0049

Payee: Gallatin, City Of  
IRS/SSN: 620762210

Incident Date: 09/23/2014  
Claim Number: LIX000736A

Examiner: PSEXTON  
Claimant Name: City of Gallatin  
Insured: Gallatin, City Of

Check Number: 2030641  
Check Total: 2,427.36  
Check Date: 10/08/2014

From	Through	Account Number Invoice Number	Description Comment	Payment Amount
09/23/2014	09/23/2014		L-Property damage/collision	2,427.36

10.14.14-

Original check to Rachel and a copy to Glenda in Engineering.  
Re: Nick Tuttle's vehicle; hit + run

Gallatin, City Of  
132 West Main St, Room 212  
Gallatin, TN 37066-

**THE**  
**T.M.L. POOL**  
Tennessee's Leader in Risk Management Services

October 14, 2014

Ms. Jamiann Hannah  
City of Gallatin  
132 West Main St, Room 212  
Gallatin, TN 37066

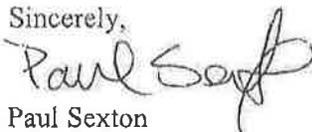
**Claim Number:** LIX000736A  
**Insured:** City of Gallatin  
**Vehicle:** 2006 Dodge Charger SXT (VIN ...4621)  
**Accident Date:** 9/23/2014

Dear Ms. Hannah,

Please find enclosed a check in the amount of \$800.00 as partial reimbursement of the city's Collision deductible under the terms of the Uninsured Motorist endorsement. Pursuant to the endorsement a \$200.00 deductible is applicable in case of hit and run by and unknown driver.

Should you have any questions concerning this matter, please feel free to call me toll free at 1-855-460-3684.

Sincerely,



Paul Sexton  
Claims Representative

Enclosures

THIS CHECK IS VOID WITHOUT A GREEN BACKGROUND AND AN ARTIFICIAL WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW - BORDER CONTAINS MICROPRINTING

**THE POOL**  
Tennessee's Leader in Risk Management Services

(815) 371-0049

SunTrust  
401 Commerce St  
Nashville, TN 37219-2405

CHECK NUMBER **2030817**

Date: 10/16/2014

64-79  
611-TN

VOID AFTER 120 DAYS

**\*\*800.00**

**PAY** Eight Hundred Dollars And 00/100

TO THE ORDER OF Gallatin, City Of  
132 West Main St, Room 212  
Gallatin, TN 37066-



Two Signatures Required for Amounts over \$50,000

⑈ 2030817⑈ ⑆061100790⑆ 8800624721⑈

The Pool (815)371-0049

Payee: Gallatin, City Of  
IRS/SSN: 620762210  
Incident Date: 09/23/2014  
Claim Number: LIX000736A

Examiner: PSEXTON  
Claimant Name: City of Gallatin  
Insured: Gallatin, City Of

Check Number: 2030817  
Check Total: 800.00  
Check Date: 10/16/2014

From	Through	Account Number Invoice Number	Description Comment	Payment Amount
09/23/2014	09/23/2014		L-Property damage/collision reimbursement of collision	800.00

10-17-14- another check for Nick Tuttle's vehicle.  
See attached letter.

Copy to Glenda & original check to Rachel



Gallatin, City Of  
132 West Main St, Room 212  
Gallatin, TN 37066-

**CITY OF GALLATIN  
COUNCIL COMMITTEE AGENDA**

October 28, 2014

**DEPARTMENT:   Engineering**

**AGENDA # 2**

**SUBJECT:**

Appropriate Insurance Recovery Money

**SUMMARY:**

This Ordinance was written to appropriate funds received from TML to repair a Engineering vehicle that sustained damage from a hit and run.

**RECOMMENDATION:**

**ATTACHMENT:**

Resolution  
 Ordinance

Correspondence  
 Contract

Bid Tabulation  
 Other

Approved   
Rejected   
Deferred

**Notes:**

RESOLUTION APPOINTING \_\_\_\_\_ DIRECTOR OF INFORMATION TECHNOLOGY AND ESTABLISHING INITIAL SALARY

BE IT RESOLVED BY THE CITY OF GALLATIN, TENNESSEE as follows:

1. Pursuant to Gallatin Municipal Code Sec. 2-179, \_\_\_\_\_

is hereby appointed to the position of Director of Information Technology for the City of Gallatin, Tennessee effective upon passage of this ordinance.

2. The initial annual salary appropriated for the Director of Information Technology shall be the sum of \$ \_\_\_\_\_ (Grade MC \_\_\_\_), and shall be effective immediately.

3. BE IT FURTHER RESOLVED that this Resolution shall take effect from and after its final passage, the public welfare requiring such.

IT IS SO ORDERED.

PRESENT AND VOTING:

AYE: \_\_\_\_

NAY: \_\_\_\_

DATED: \_\_\_\_\_, 2014.

\_\_\_\_\_  
MAYOR JO ANN GRAVES

ATTEST:

\_\_\_\_\_  
CONNIE KITTRELL  
CITY RECORDER

APPROVED AS TO FORM:

\_\_\_\_\_  
SUSAN HIGH-MCAULEY  
CITY ATTORNEY