

CITY OF GALLATIN, TENNESSEE
NOTICE TO CONSULTANT ENGINEERS
REQUEST FOR QUALIFICATIONS
TDOT PIN 111041.00 ALBERT GALLATIN EXTENSION

(October 8, 2015) The City of Gallatin, Tennessee, an Equal Opportunity Employer, seeks to retain the services of a Professional Consultant Engineering Firm to provide construction engineering and inspection (CEI) services for the construction of the extension of Albert Gallatin Avenue (TDOT PIN 111041.00) from the SR 174/N. Water Avenue intersection to a new interchange on SR 109. This is a locally managed project that consists of a 9,200 foot roadway with an elevated interchange, divided median sections, 3-lane sections, 5-lane sections, new bridge over the CSX railroad and a new signalized intersection. Construction is anticipated to take two years.

The Professional Consultant Engineering Firm must be on the Tennessee Department of Transportation's (TDOT) current list of prequalified consultants for Construction Management Services and must have an unlimited status. The consultant must have completed the Local Programs Level 2 CEI training course at the time of submittal. Responsibilities of the Professional Consultant Engineering Firm include, but are not limited to, the scope of services required for TDOT CEI services as detailed at:

<http://www.tn.gov/assets/entities/tdot/attachments/ceiscope.pdf>

Firms may request consideration by submitting a letter of interest along with qualifications to Rosemary Bates, Special Projects Director, Gallatin City Hall, 132 West Main Street, Gallatin, TN 37066. All letters of interest and qualifications must be received on or before 3:00 p.m. Friday, October 30, 2015. The letter of interest and qualifications shall indicate the scope of services to be completed by any sub-consultant. For more information, contact Rosemary Bates at rosemary.bates@gallatin-tn.gov.

Prequalification procedures, example letters of interest, list of prequalified firms and Certified DBE's, TDOT's standard procurement policy and additional information can be found at:

<http://www.tn.gov/tdot/section/tdot-construction-division>

The City of Gallatin will base selection on the contents of the letters of interest and qualifications. Subsequent interviews may be conducted if needed.

The factors that will be considered in the evaluation of submittals are:

1. Past experience in the required disciplines with TDOT and other clients
2. Past experience specific to major road projects
3. Qualifications and availability of staff
4. Demonstrated ability to meet schedules without comprising sound engineering practice
5. Evaluations on prior projects with TDOT and other clients, if available
6. Size of project
7. Amount of work under contract with TDOT and other clients
8. Knowledge of Federal and TDOT CEI requirements

Evaluation proceedings will be conducted within the established guidelines regarding equal employment opportunity and nondiscriminatory actions based upon the grounds of race, color, sex, creed or national origin. Interested certified Disadvantaged Business Enterprise (DBE) firms as well as other minority-owned and women-owned firms are encouraged to respond to all advertisements by the City of Gallatin. For more information on DBE certification please contact Mr. Ross Webb at 615-741-3681 or ross.h.webb@tn.gov. Details and instructions for DBE certification can be found at the following website: <http://www.tn.gov/tdot/topic/small-business>