

Plan submittal guidelines for Residential

All plans shall be designed in accordance with the current adopted codes of the City of Gallatin.

Please see our website for our locally adopted codes and design criteria.

Information required on plans for residences of 4000 sq ft or less includes:

- Plot plan with setbacks
- Footing and foundation detail
- Elevations
- Floor plan
- Door and window schedules or Listed on Drawings (3°/6° EX)
- 1 set of electronic plans (Paper plans will be scanned and returned)

Information required on plans for residences above 4000 sq ft includes but is not limited to:

- Plot plans with setbacks
- Footing and foundation detail
- Elevations
- Framing detail
- Floor plan
- Door, window, plumbing and mechanical schedules
- 1 set of electronic plans (Paper plans will be scanned and returned)

*All Plans must show location of electric meter (and gas meter, if applicable)

** Plans may be submitted electronically by PDF file only.

***Any residential structure that is utilizing engineered trusses will require a stamped set of the engineered truss design and installation guide.

****All contractors applying for permits must supply or have the following documentation on file with the Gallatin Building Department:

- General Liability
- Workers' Compensation (or state exemption)
- City Bond
- State License